

Application Guidelines and Selection Criteria

FACAA Educational Foundation Scholarships

1. Each applicant must have contributed at least \$100 to the FACAA Education Foundation by December 31 of the prior year of application.
2. Applicants must be a member in good standing of FACAA for at least the immediate two years prior to the application for scholarship funds and current year FACAA dues must have been paid by the date required for awards applications.
3. Scholarship application can be made for any Professional Improvement activity including tours, seminars, conferences, sabbaticals, annual professional improvement meetings, advanced study degree hours or programs, International activities, In-Service Education, JCEP, PILD, or others as deemed appropriate by the Educational Foundation Committee of FACAA.
4. Scholarship funds will be awarded based on need, merit of the application and scholarship funds available, but will not exceed \$1000 to an individual applicant in one fiscal year and will not exceed \$10,000 to an individual in their Extension career.
5. Scholarship funds may be awarded to agent groups, but each individual must meet membership and donation requirements and total amount will not exceed individual award amounts outlined above for the number in the group applying. (ex. number in group = 5, total award not to exceed \$5,000).
6. Scholarship funds will not be paid until they are actually required for payment of expenses incurred or to be incurred for the intended activity for which scholarship was awarded.
7. Fiscal year for awarding scholarship funds will be the same as FACAA fiscal year from the beginning of October of each year to the end of September the following year based on the FACAA Annual meeting being held in September of each year.
8. The FACAA Educational Foundation Committee will meet in April to consider scholarship applications. Applications must be received by April 1. Applicants awarded scholarships will be announced by the Educational Foundation Committee Chair at the FACAA Mid-Year meeting in April.
9. Upon completion of the intended professional improvement activity for which scholarship funds have been awarded, the scholarship recipient must provide a brief written report to the FACAA Educational Foundation Chair (within 30 days of completion of training) that shows the main professional development value the agent received from their scholarship-funded travel. The penalty for misuse of FACAA Scholarship Funds is repayment of the funds to FACAA and prohibition from future FACAA Scholarships.