

2026 NETC Conference Attendee Justification Letter



[Date]
[Supervisor's Name],

I would like to attend the National Extension Technology Conference (NETC) June 1-4, 2026, hosted by Florida Cooperative Extension Service in Gainesville, Florida. This conference brings together extension professionals from across the nation who are passionate about technology and offers a unique opportunity for professional development, networking, and sharing innovative ideas and practices that are essential to our work.

By attending NETC, I will be able to:

- **Gain insight into best practices.** The conference offers a dynamic platform for learning about the latest trends and best practices in extension technology, which can be directly applied to our current projects.
- **Explore cutting-edge tools.** I will have the opportunity to discover and evaluate new tools and technologies that can improve the efficiency and effectiveness of our programs.
- **Network with peers and experts.** The conference provides a valuable opportunity to connect with other extension professionals, share experiences, and build relationships that could lead to future collaborations.
- **Grow in my profession.** The sessions are designed for both seasoned experts and those new to the field, ensuring that I will gain valuable knowledge and skills that will contribute to my professional growth.

This learning opportunity has the following financial costs:

Registration	
Round-trip airfare to Gainesville	\$
Hotel Room Rate	\$
Transportation	\$
Meals	\$
Total Cost	

I believe that the benefits of attending NETC will far outweigh the costs, as the knowledge and connections I will gain can be leveraged to enhance our department programs and initiatives. I am confident that my attendance at NETC 2026 will contribute significantly to our ongoing efforts to innovate and improve our extension services.

Sincerely,
[Your Name Here]