



Florida Extension Business Professionals

Connect, Grow, Shine Awards

Nomination Form

Please submit this form to the FEBPC Awards Committee Chair, Bobbie-Jo Caron at bcaron@ufl.edu. Self-nominations are not accepted. Volunteers cannot nominate individuals for awards.

Nomination criteria are listed at the end of this form.

Nomination Deadline: December 15, 2023

Letters of Support: Please include at least two letters of support from individuals that can attest to the employee's service and contribution.

Today's Date: _____

Nominee:

Name:	UF ID #
Position/Title:	County:
Is nominee a UF student*? (Check one) Yes _____	No _____
Supervisor/CED:	CED's Signature:

Nominator:

Name:	Position/Title:
Phone:	email address:
Signature:	

Briefly describe the nominee's job (use additional pages if necessary):

Why does this person deserve recognition? (Use additional pages if necessary)

Is this work above and beyond their job description? (Use additional pages if necessary)

Criteria for Selection:

Eligibility:

Eligible nominees are Florida Extension Business Professionals staff working in a county extension office and engaged in UF/IFAS Extension business activities.

Award winners will be announced at the 2024 Florida Extension Business Professionals Conference, February 6-8, in Gainesville, FL.

Criteria for Awards:

Nominations should be based on outstanding contribution to UF/IFAS Extension during the past County fiscal year, October 1, 2022 – September 30, 2023.

Nominees shall have accomplished noteworthy performance and have made a positive impact on the overall goals and objectives of the County Extension office. The committee will consider the following:

- Excellence in overall job performance
- Outstanding service to staff, faculty, volunteers, and Extension clientele
- Willingness to assist beyond normal expectations
- Dedication to the job and the university
- Significant focus and attention to fiscal responsibility in the workplace to include development and/or compliance with fiscal policies and procedures
- Consistent cooperation and helpfulness
- Initiative and/or creativity in performing assigned duties

2023 Committee Chair: Bobbie-Jo Caron, bcaron@ufl.edu

* If an award winner is a UF student enrolled in classes in the current or upcoming semester, award will be granted in the form of a scholarship.