

EPSILON SIGMA PHI



ANNUAL REPORT

1993-94

**ALPHA DELTA CHAPTER
UNIVERSITY OF FLORIDA
GAINESVILLE, FLORIDA**

- TABLE OF CONTENTS -

December 1993 Business Meeting Agenda 1

Minutes of Winter Board Meeting 2

Minutes of Summer Board Meeting 4

Financial Statement 7

Proposed Budget 8

- COMMITTEE REPORTS -

STANDING COMMITTEES

Audit 9

Awards and Recognition 10

Budget and Finance 11

Constitution and By-Laws 12

Foundation 13

Membership/Initiation 14

Memorial 15

Nominating 16

Program of Work 17

Public/Member Relations 19

SPECIAL COMMITTEES

Newsletter/Annual Report 20

Professional Improvement and Scholarships 21

Retirees 22

EPSILON SIGMA PHI

Alpha Delta Chapter
Winter Board Meeting
355 Reitz Union
University of Florida
Gainesville, Florida
December 14, 1993
9:00 AM - 12:00 Noon

AGENDA

- Call to Order Lawrence A. Heitmeyer, President
- Devotional Jana Hart, Chaplain
- Questions for the Dean
- Minutes of Last Board Meeting Michael Demaree, Secretary
- Treasurer's Report Marilyn Halusky, Treasurer
- Council of Presidents Report/Annual Meeting Lawrence Heitmeyer, President
- National Meeting Report Alice Kersey, President-Elect
Lawrence Heitmeyer, President
- Committee Reports
 - Constitution and By-Laws Bill Phillips
 - Legislative Review/Fringe Benefits Ann Parramore
 - Membership Marilyn Halusky
 - Memorial Jana Hart
 - Nominating Joe Halusky
 - Awards/Recognition Lamar Christenberry
 - Newsletter/Annual Report Elizabeth Bolton
 - Program of Work Alice Kersey
 - Professional/Improvement Sydney Park-Brown
 - Budget and Finance Marilyn Halusky
 - Retiree Howard Smith
 - Foundation Phyllis Kennedy
 - Public Relations/Membership Relations Austin Tilton
- District Directors Report
 - I Marjorie Moore
 - II Meredith Taylor
 - III Sharon Arnold
 - IV Mike Holsinger
 - Life Member Alto Straughn
 - State Faculty Elizabeth Bolton

Adjournment

MINUTES

EPSILON SIGMA PHI ALPHA DELTA CHAPTER WINTER BOARD MEETING (12/14/93) UNIVERSITY OF FLORIDA

The meeting was called to order by President Heitmeyer at 9:19 A.M. Present were Jana Hart, Bob Whitty, Marilyn Halusky, Elizabeth Bolton, Michael Demaree and Lawrence Heitmeyer.

Jana Hart offered an excellent devotional entitled, "Root of All Theology and Truth."

President Heitmeyer requested questions from the group to be asked of Dean Woeste during the afternoon administrative session.

Treasurer's report was given by Marilyn Halusky. See attached. Proposed budget was also presented. See attached. Marilyn discussed the individual income and expense items. Motion to accept the treasurer's report as presented. Moved Bob Whitty, Second Jana Hart. Unanimous. Marilyn explained that the proposed budget is just a projection. Various segments were discussed. Expenses could vary slightly depending on in-kind services received. Heitmeyer asked for questions/discussion. Recommended send newsletter, etc. in bulk to Gainesville to be distributed through county mail thus saving postage expenses. Heitmeyer also reminded next year's officers that travel support (\$1000 to send officers to National Mtg.) from the Dean's office is subject to our requesting it each year. Motion to accept report as presented. Moved Bob Whitty, Second Jana Hart.

New bank signature cards were signed. Recommended that 4 persons be authorized to sign; President, President-elect, Treasurer and an ESP member nearest the office of the current treasurer. Recommended that Duska Dorschel be the fourth authorized signature for the remainder of '93-'94. Any two of the four signatures will be required in making out checks. Resolved Jana Hart, second Bob Whitty. Resolution carried.

Marilyn reported that there are 97 paid members at present. Checks are filtering in each day. Members are encouraged to send in their dues promptly as this determines how many voting delegates can go to National. Deadline is Jan. 1 of each year. Need 150 members by that deadline to send 2 voting delegates.

Lawrence discussed the recent organization of USDA. Handed out a proposed organizational chart received at National meeting in San Antonio. Forty two departments were reduced to six within USDA. The ARES means Agriculture, Research, Education and Science. See attached. Subject to congressional modifications. Concern at National ESP meeting is that the words "Extension Service" are not mentioned. Will be followed up by National and Land Grant universities. Discussion.

New National president is Dick Angus from Maryland. The President-Elect is Bill Balden from Texas. Nadine Hackler received her National Distinguished Service award.

Congratulations to our own Nadine!

Council of Presidents meeting reviewed by Heitmeyer (Alice Kersey unable to attend). Fall meeting of Extension Professionals set at Tampa Airport Holiday Inn, Sept. 12-15, 1994. Southern Region Leadership meeting is Feb. 6-8, 1994 at Williamsburg, Virginia. Public Issues and Leadership Development seminar May 1-5, 1994 in Washington, D.C. Other ESP members are encouraged to attend however yearly funding through the association is earmarked for the President and President-elect only.

Annual funds received from last year's auction amount to \$471.26.

Heitmeyer asked Ann Parramore to keep an eye on the issues which might affect Extension workers as they emerge from the legislative process.

Discussion of Memorial service. List provided by Dr. Summerhill's office. Cutoff date for inclusion in this year's service is usually July 1. Slides preferred. Try and get an agent from the county of the deceased or an agent who was acquainted with this person to give a short eulogy. Provide a written handout at annual meeting. Notify treasurer if deceased is a current or life member so that can be taken off the roll. Anybody who was an Extension agent, retired or active, can be included whether they were an ESP member or not.

Discussion of nomination of officers. Past policy has been to include someone from State staff each year. Bob Whitty mentioned that they always tried to get representation from each of the Districts as well as Program areas, sex, race and so forth as appropriate. Need to alert incoming officers that this is a rotation through to the Presidency and they are expected to serve in each of these positions to provide continuity.

Demaree brought up board meeting attendance as a concern due the lack of members present. As a reminder, all officers and committee chairpersons are encouraged to attend or at least send an adequate copies of their report if unable to personally share in the discussions.

Membership discussion. National council eliminated the 5 year requirement to be in Extension before being eligible to join ESP. They are leaving this up to each state to decide. Consensus agreed that 5 years for Florida has been a workable time period and should be left as such.

Spring board meeting set for June 2, 1994, in Gainesville.
Adjourned at 10:15 AM.

Respectfully submitted by Michael Demaree, Secretary

MINUTES

**EPSILON SIGMA PHI
ALPHA DELTA CHAPTER
SUMMER BOARD MEETING (6-2-94)
355 REITZ UNION
UNIVERSITY OF FLORIDA**

After handing out an agenda (see attached) the meeting was called to order by Vice President Alice Kersey at 9:15 A.M. President Heitmeyer was called out of state due to the passing of his mother. Our heartfelt sympathies are with you and your family, Lawrence.

Present were Elizabeth Bolton, Linda Cook, Michael Demaree, Marilyn Halusky, Jana Hart, Alice Kersey, Meredith Taylor and Bob Whitty.

Jana Hart presented a **devotional** entitled, "Like a Bird." It was stimulating, inspirational and thought-provoking as usual. Thanks Jana!

Some time was spent in discussing **questions** for Dean Woeste for the afternoon administrative session.

Michael Demaree handed out the **minutes** and addendums from the previous meeting. After reading the minutes it was noted by Alice Kersey that the spelling of Bill Balden was in error. Bob Whitty moved that the name be correctly changed to Bill Baden. Second Marilyn Halusky. Unanimous.

Marilyn Halusky gave the **treasurer's report** presenting rationale for various items as listed. See attached. It was highlighted that the balance carried forward was from 12/14/93 rather than from 6/1/94. The current cash available in our checking account was as of 6/1/94 and amounts to \$6616.88. Our certificate of deposit amounts to \$3729.73 bringing our total assets to \$10,346.61.

The Council of Presidents report was given by Alice Kersey as provided by Lawrence Heitmeyer. Topic centered around a Public Issues & Leadership Development Seminar sponsored by all four associations. Held in Washington, D.C. Was an update on current Public Issues and the strategies Extension could use to deal with those issues.

Objectives as follows:

- (1) Develop leadership to assist the Extension system in building teamwork, enhancing programs and securing adequate funding.
- (2) Enhance your strengths, successes and capabilities to focus on high interest issues of decision makers.
- (3) Understand Extension's role in Public Policy issues and learn practical applications for Public Issues education.
- (4) Gain an appreciation for the value of effective collaboration between ECOP, ES-USDA, Off-campus & campus faculty and Extension administration.

A program featuring two authors, a futurist and public policy specialists were given. Workshops were presented including communicating for impact, dealing with controversial issues and what legislators expect when you visit.

Council of Presidents discussed at length what was appropriate for Extension faculty to do when visiting legislative decision makers. Our role can be to educate legislators as to the impact of our educational programs. It was felt that more detailed budget information was needed from administration before we solicited increased appropriations from legislators. Our role in this process needs to be defined and refined in the coming months. Council would like administration to clarify the Extension mission, clarify agents role in the funding process and clarify who our audiences are. Requesting a one page summary of state major programs and their impact. The summary would focus on issues rather than departments; for example, water quality. In addition, the Council is asking the Dean for more detailed budget information to be provided before the annual meeting in Tampa this year.

Annual meeting update in September 12-15, 1994 was given by Alice Kersey, Airport Hilton, \$55 rooms; everyone is encouraged to get as many as possible to attend. One of the real benefits is professional interchange among colleagues. Emphasis will be on professional development; education and communications technology, Share Fair of educational programs, exhibits, displays of award winners, abstract presentations, etc. Association funds have been appropriated to promote the meeting and to explain the benefits more clearly. Trying to keep the conference cost down to less than \$100. This year a great deal of time was spent by the Council of Presidents in preparing a budget for our annual FAEP meetings.

Alice Kersey commented on the **Southern Region Officer's workshop** where officers received new handbooks. Time was spent in updating the handbooks and making appropriate revisions. Also, Alice recommended that copies of the new handbook be made for each committee chair to provide continuity for each succeeding chairperson. Sections would be added for the different committee reports so that the succeeding chairperson would know what had been accomplished before, what all the required forms are, where they are, etc. Alice will check with Lawrence to determine the availability of more handbooks for the officers that did not attend the workshop as well as the advisability of providing them for committee chairs.

Other topics at the SRO workshop included communication methodology, finding a successor for Gail Shellberg, Executive Secretary. It is a half-time paid job ideally suited for retirees. Any candidates?

Alice read a letter from Dean Woeste requesting the four associations recommend a member from their respective groups to serve on the **Personnel Policies and Procedures committee** for a two year term starting September 1, 1994. Discussion. Alice will follow-up on the members recommended from ESP.

Committee Reports

Membership: A list was presented by Linda Cook of those members who haven't paid their dues as of June 1, 1994. Earlier, Linda wrote all the ESP district directors to solicit dues which helped pick up membership. During the discussion of Scott Andree's condition it was recommended by Elizabeth Bolton that ESP pay his dues for this year. Seconded by Jana Hart. Unanimous. A concerted effort will be made to attract life members.

Annual Report: The deadline of July 15 was set for committee chairs to get their reports into Elizabeth Bolton. Camera ready copies or disk files in Wordperfect would be graciously accepted. This will enable Elizabeth to prepare a really comprehensive and attractive Annual Report for the archives. It was recommended that 200 copies be made available for the Annual meeting in Tampa.

Memorial: It was recommended to Jana to she immediately request help from the personnel in identifying those Extension workers who have passed away since last year's meeting. Any Extension worker is eligible whether or not a member of ESP. Notify next of kin for additional information, pictures, etc. It would be good to send them a copy of the Memorial brochure when finished.

Annual Report: As mentioned above by Alice Kersey.

The following committee's **did not report**; Constitution & By-Laws, Nominating, Awards & Recognition, Professional Improvement Abstracts, Retiree, Foundation, & Public Relations.

District Director's Reports

The only District Director present was Meredith Taylor. She actively **promoted membership** within her district (II) and is to be commended for having 100% paid in full this year. Great job Meredith!

State ESP faculty were identified by Elizabeth Bolton. Follow-up will made by her with them.

A letter from Gail and Shirley Shellberg was reviewed. Time was spent in voting for the **National and Southern Region ESP awards** as forwarded to us by the Executive Secretary. The awards were for the following: National Distinguished Service Ruby Award, Regional Distinguished Service Award, Regional Mid-Career Service Award, And Regional Team Award. Ballots were compiled, counted and the results given to Alice to send back to the National office.

Meeting **adjourned** at 11:45 A.M. Alice thanked everyone for coming and participating. Have a safe trip home!

Submitted by Michael Demaree, Secretary.

**EPSILON SIGMA PHI
FINANCIAL STATEMENT
September 18, 1993-June 1, 1994**

Checking Account #13100005109	\$ 6616.88
C.D. #204-5036532	3729.73
TOTAL FUNDS AVAILABLE	\$10346.61

Balance carried forward 9/93

INCOME	\$5955.20
---------------	------------------

Dues	\$5247.76
Initiation fees	25.00
Life Membership	100.00
Reinstatement	15.00
High 5	165.00
Interest	78.46

TOTAL INCOME	\$5631.22
---------------------	------------------

EXPENSES

National Dues	\$2495.00
Initiation fees	25.00
Reinstatement	15.00
Scholarship	800.00
Scholars Auction	81.62
ESP Nat'l Meeting	331.85
S. Region Meeting	748.12
Newsletter	9.31
Memorial Book	47.64
SC overpaid dues	141.00

TOTAL EXPENSES	\$4969.54
-----------------------	------------------

CURRENT CHECKING ACCOUNT BALANCE	\$6616.88
---	------------------

EPSILON SIGMA PHI

Proposed Budget

1993-1994

Projected Income

Annual Dues		\$5250.00
(150 members @ \$35.00)		
Other Income	\$320.00	
Initiates (8 @ \$40.00)	100.00	
Life Members (1 @ \$100.00)	108.00	
Interest	500.00	
Annual Meeting Auction		1028.00
Total Income		\$6278.00

Projected Expenses

Annual National Dues		3,000.00
(150 members @ \$20.00)		
Initiates		200.00
(8 @ \$25.00)		
Life Members		100.00
(1 @ \$100.00)		
FAEP Annual Meeting		
Annual Report	\$50.00	
Memorial Committee	50.00	
Certificates	100.00	
Frames	150.00	
Retirees Mementos	50.00	
Friends of Extension	150.00	
Guest Meals	20.00	
		570.00
Scholarships		800.00
(2 @ \$400.00)		
Postage and Labels		29.00
Travel (Plus \$1,000.00 from administration)		
National Council	\$500.00	
Southern Regional	500.00	
National Policy	579.00	
		1579.00
TOTAL PROJECTED EXPENSES		\$6278.00

Audit

Responsibilities:

- ◆ Audit books of the Treasurer at end of fiscal year (September 30).
- ◆ Audit books before transfer of responsibilities to new Treasurer.
- ◆ Audit books at any time as requested by Board of Directors.

Accomplishments:

Arrangements have been made with Marilyn Halusky, Treasurer, and Incoming Treasurer Linda Cook to meet Monday, September 12, 1994, at the beginning of the Agents' Association Meeting to audit the books.

Committee Members:

Denise L. Coleman, Chair
Sharon Arnold
Bill Brown
Charles Zinner, Jr.
Nancy Jean Gal

Awards and Recognition

Responsibilities:

- ◆ Distribute awards information to membership.
- ◆ Receive awards nominations and make recommendations for awards.
- ◆ Send congratulatory letters to awards recipients.
- ◆ Plan awards presentation for annual meeting.
- ◆ Complete forms necessary for regional and national awards.

Accomplishments:

According to the Committee Chair, this information is provided in the proceedings.

Committee Members:

Lawrence Christenberry, Chair
Joy Cantrell
Marie Hammer
Lowell Johnston
Donald Josslyn
Michael McKinney
Jo Shuford-Law
Betty Vernon
Becky Young

Budget and Finance

Responsibilities:

- ◆ To prepare budget for the year.
- ◆ To oversee the fiscal aspects of ESP's Alpha Delta Chapter.
- ◆ To maintain and present accurate, clear financial records.
- ◆ To make recommendations regarding expenditures and investments.

Accomplishments:

- ◆ Prepared a budget for 1993-94.
- ◆ Operating expenses of the chapter were met and National dues paid.
- ◆ Reviewed current fiscal situation and maintained accurate records.
- ◆ Prepared an annual report as of June 1.
- ◆ Prepared update as of September 1994 for annual meeting and submitted records for audit.

Committee Members:

Marilyn Halusky, Chair
Linda Cook, Chair-Elect
Duska Dorschel
Henry Grant
Robert Hochmuth
Susan Hedge

Constitution and By-Laws

Responsibilities:

- ◆ Study state and national bylaws to assure state follows national guidelines and makes recommendations and also to suggest revisions to keep up with changing trends.
- ◆ Suggest revisions in the duties of the officers and committees to make consistent with the constitution.
- ◆ Provide written, suggested changes to the membership at least thirty days before the election.

Accomplishments:

The present by-laws reflect the aims and goals of our local chapter. They are consistent with the national goals and other states. After a thorough and exhaustive study, the committee voted to leave the current by-laws in place without revision.

Committee Members:

Bill Phillips, Chair
James Stevens
Mary Williams
Tom Devereaux
Kay Brown
Marvin Weaver
Tim Crocker
Dot Allenbrandt
Mary Beth Salisbury

Foundation

The National Epsilon Sigma Phi Foundation promotes excellence among the membership of our Honorary Fraternity of Cooperative Extension Professionals. We in Florida's Alpha Delta Chapter wholeheartedly subscribe to this purpose.

With view to this, we fully supported the National "I'm a 10" campaign of 1990. Once that was over, the Florida Chapter decided to ask members to participate in a "High 5" campaign to support Nadine Hackler as Florida's first National President of Epsilon Sigma Phi. This \$5.00 donation per member also added more money to our scholarship fund.

Each year since, members have been asked to include an additional \$5.00 with their dues.

Responsibilities:

Seek support for Professional Development programs for ESP members.

Accomplishments:

The primary activity for the 1993-94 year was to encourage ESP members to continue contributing to the "High 5" campaign. This individual donation of \$5.00 is added to the chapter's scholarship fund. Total contributions this year were \$185.

Recommendations:

The committee recommends that the "High 5" campaign be continued in the 1994-95 year.

Committee Members:

Phyllis Kennedy, Chair
Elaine Courtney
Jim Dilbeck
Linda Bobroff
Jesse Godbold

Membership/Initiation

Responsibilities:

- ◆ Review constitution concerning eligibility for membership.
- ◆ Check with IFAS Personnel for a list of personnel eligible.
- ◆ Submit potential new and transfer members names to Board of Directors for approval.
- ◆ Send membership invitation to potential members.
- ◆ Send life membership invitation to retirees.
- ◆ Collect dues and send to Treasurer.
- ◆ Request and have on hand copies of the constitution, creed, and ESP flier for each new member.
- ◆ Prepare for and arrange new member initiation.
- ◆ Work with Treasurer and ESP District Directors to follow-up on membership non-renewals.

Accomplishments:

- ◆ Contacted IFAS Personnel for list of eligible personnel including County Adjunct Agents.
- ◆ Presented names of members to be initiated at the 1994 Annual Meeting and provided for the initiation ceremony.
- ◆ Contacted retirees for life membership.
- ◆ Involved ESP District Directors in dues collection for non-renewal members.
- ◆ Initiated eligible persons to become members including ones eligible the past two years who had not responded.

Committee Members:

Linda Cook, Chair
Lamar Christenbery, Chair-Elect
Ray Andrews
Deborah Humphries
Judy Butterfield
Marjorie Moore
Meredith Taylor
Sharon Treen
Mike Holsinger
Robert B. Whitty
Elizabeth Bolton

Memorial

Responsibilities:

The Memorial Committee shall:

- ◆ Determine the names of deceased members of the Florida Extension Service.
- ◆ Prepare a tribute to deceased members and present at the Annual Meeting of Extension Professionals.
- ◆ Extend courtesies to families of deceased members and expressions to all known members hospitalized due to illness or accident.

Accomplishments:

The Committee has established, through the IFAS personnel office, that there were no deceased Extension workers during the past year. Therefore, at the September Annual Meeting of Extension Professionals, there will be no memorial service.

Committee Members:

Jana F. Hart, Chair
David Dinkins
Merry Taylor
Gary Brinnon
Jim Stephans
Tom Devero

Nominating Committee

Responsibilities:

The Nominating Committee shall select a slate of officers and directors and present them by mail to the membership at least thirty-days prior to the election by mail.

Goal:

To seek qualified, interested members to serve in leadership positions in the chapter.

Accomplishments:

The following slate of officers for the 1994-1995 year were forwarded for publication through the newsletter prior to the annual meeting.

President:	Alice Kersey
President Elect:	Mike Demaree
Secretary:	Marilyn Halusky
Treasurer:	Linda Cook
Analyst:	Lamar Christenberry
Chaplain:	Albert Fuller
Immediate Past President:	Lawrence Heitmeyer

Directors:	Terms to Expire in 1995:
	District II Meredith Taylor
	District IV Mike Holsinger
	State Staff Elizabeth Bolton
	Terms to Expire in 1996:
	District I Henry Grant
	District III Linda Landrum
	District V Ken Shuler

Life Member:	Alto Straughn
---------------------	---------------

Committee Members:

Joe Halusky, Chair
Jean Meadows, Chair Elect
Tamer Britton
Bob Whitty
Damon Miller
Elaine Shook

Program of Work

Responsibilities:

- ◆ Annually review the purposes, goals and objectives of the Fraternity.
- ◆ Make observations and recommendations to the membership and Board.
- ◆ Direct special recognition when appropriate.

Goals:

Alpha Delta Chapter will continue working toward active participation by all eligible members both currently employed and retired.

Committee chairs will be active. Committees working on issues through external contacts of the chapter (i.e. fringe benefits, legislative) will keep the membership informed of urgent matters that impact employment or circumstances.

Recommendations:

Continue active participation in the Florida Association of Extension Professionals and its annual meeting. Support involvement of retirees. Support the scheduling of the ESP Memorial Service at a time and place when all present and former Extension workers will have an opportunity to attend.

Continue to support the 1997 Galaxy Conference scheduled for the fall of 1997.

Continue to support attendance, and to provide some financial support, for two ESP officers to attend the National, Regional, and the Public Policy Workshop.

Accomplishments:

President Heitmeyer and President Elect Kersey participated in Florida's Council of Presidents to plan and carry out a three-day state meeting for current Extension faculty and retirees.

A recommendation was made to the ESP Board that all officers and committee chairs be given an ESP officers notebook. Committee chairs would then pass their notebooks along to the next committee chair, while officers would retain their notebooks from year-to-year.

The first "open" ESP Memorial Service was successful and another is planned for 1994.

ESP members participated in a joint association Auction at the 1993 Annual Meeting in order to raise funds for ESP activities.

President Lawrence Heitmeyer and President Elect Alice Kersey attended the National meeting in San Antonio, (December) they also attended the regional meeting in Virginia, (February). Lawrence attended the Public Policy meeting in Washington, DC, (May).

Committee Members:

Alice P. Kersey, Chair
Michael Demaree, Chair-elect
Bill Summerhill
Judith Wakefield
Sheila Andreason
Jay Hebert

Public/Member Relations Committee

Responsibilities:

- ◆ Seek a means to increase the general public's knowledge and understanding of Extension and its influence.
- ◆ Make high school and college students aware of the employment opportunities with Extension.
- ◆ Work to promote a spirit of fraternal fellowship, knowledge and appreciation of Extension and ESP among the chapter's membership.
- ◆ Work with the planning Committee of the Annual Conference to incorporate social activities between the retirees and the active membership. This would be in addition to the Annual Retiree Luncheon.
- ◆ Design a special program for those Extension Faculty who are not eligible for membership in Epsilon Sigma Phi yet. This program would be at the Annual Meeting at the same time as the ESP Annual Meeting. This meeting should be designed to allow Administration and new employees to meet in a relaxed, informal setting that will help to make them feel that they are an important part of the organization.

Goals:

- ◆ Provide publicity for Friends of Extension Award.
- ◆ Notify county officials regarding award winners.
- ◆ Recommend nominees to ESP National Speakers Bureau.
- ◆ Submit news to "On Line."

Plans:

- ◆ Provide news releases for each ESP award winner.
- ◆ Provide rough draft letters and news releases on county winners to County Directors and Program Deans to encourage them to notify local, county, district, and state leaders of accomplishment.
- ◆ Submit all award winners names to "On Line."

Committee Members:

Austin Tilton, Chair
Marjorie Moore, Chair Elect
Doris Taylor
Bob Tervola
Larry Arrington

Newsletter/Annual Report

Responsibilities:

Coordinate putting together and printing of annual report to distribute at annual meeting.

Accomplishments:

Produced, edited, and distributed Annual Report.

Recommendations:

No recommendations to report at this time.

Committee Members:

Elizabeth Bolton, Chairman
Gerald Kidder
JoAnn Pierce
Peter Warnock
Bob Renner
Kathleen Rupert

Professional Improvement and Scholarship Committee

Responsibilities:

Promote professional improvement within the ranks of Florida Cooperative Extension and Epsilon Sigma Phi.

Goals:

Distribute scholarship applications to all Florida Extension Faculty, review and select winning applicants for two scholarships each year, inform the ESP Presidents of the winners and announce the winners at the annual Association of Extension Professionals meeting. Distribute information to the ESP membership regarding national and state professional improvements scholarships.

Assist Florida's Extension Agents' Associations with a call for papers, and the organization of the ESP professional paper presentation section at the Annual Florida Association of Extension Professionals meeting. this.)

Study ways to promote and foster professional improvement at the annual meeting. This includes establishing networks with other professional associations.

Encourage professional growth and development by involving members in study tours, encouraging faculty to join professional associations and by describing to the Journal of Extension.

Accomplishments:

Four abstracts submitted and approved for presentation at annual meeting.

Five scholarship applications were submitted and two two-hundred scholarships awarded.

Committee Members:

Sydney Park-Brown, Chair
Lawrence Carter
Elva Farrell
Greg Hicks
Kevin Hill
Barbara Hughes-Gregg

Retirees

Responsibilities:

- ◆ Plan and coordinate activities for retired members during the state meeting.
- ◆ Secure sponsor(s) for the luncheon.
- ◆ Select a gift for retirees.
- ◆ Prepare and distribute information to retirees.
- ◆ Update retiree's files.
- ◆ Serve as a liaison between retired and active members.
- ◆ Assist ESP in furthering the goals of ESP and the Cooperative Extension Service.

Accomplishments:

This was a light year for retirees--we just "kinda" took it easy like retirees are supposed to do.

The committee still encourages each of you to keep in touch with your congressman regarding retiree benefits. Read your Extension Connection each quarter and stay abreast of legislative action and proposals.

Our committee salutes John Woeste for the "Extension Connection" and hope it continues to keep us in touch.

We wish to recognize the Florida Fruit and Vegetable Association and Reggie Brown personally for their continued support of our annual meeting and also their support of Florida Cooperative Extension Service Activities.

Committee Members:

B.J. Allen
Bruce Barmbee
Nettie Ruth Brown
Ruth Milton
Howard Smith