

Epsilon Sigma Phi
Alpha Delta Chapter



Annual Report
2007 - 2008

Florida Association of
Extension Professionals

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Mission: To Foster Standards of Excellence in the Extension System and to Develop the Extension Profession and

Dear Epsilon Sigma Phi Members,

Welcome to the 2008 Extension Professionals Association of Florida Conference. I hope this conference provides you with the opportunity to network with your peers. The strength of UF/IFAS Extension and indeed Extension throughout the nation is based on the vast network of dedicated, experienced faculty. In the state of Florida, we have an organization that is equipped to serve the diverse needs of citizens from Escambia County to Monroe County. Epsilon Sigma Phi (ESP) is the professional association that helps to pave the way for faculty of Extension to share resources across program areas to meet those diverse needs.

It has been my privilege to serve as Alpha Delta Chapter president. I have gained a great deal from the opportunity to work with board and committee members who so graciously shared their skills and knowledge. There are so many active members who work quietly behind the scenes to keep our organization strong. I was lucky to receive support from two strong leaders, Marjorie Moore and Brenda Rogers.

I want to thank all the retirees who continue to help us through these challenging times. Mike McKinney, Life Member Director, provided numerous opportunities for Life Members to stay active. Our chapter also benefited from Life Member's generous donations to the High 10 Scholarship Fund.

A few of the highlights from this year:

- Our board and committee members represented Alpha Delta Chapter through attendance at national and regional meetings. I want to say a special thanks to Celia Hill for representing us at the Joint Council of Extension Professionals meeting.
- Our chapter will award two scholarships and ten different awards at this EPAF conference. We will also host an abstract presentation track.
- Marjorie Moore is helping to organize the Galaxy Conference and Robert Hallman continues to serve on the National Resource and Development Management Committee.

Thank you all for the many ways you strengthen our organization and allowing me to share a part in those efforts.

Lisa Leslie
President, Alpha Delta Chapter, Epsilon Sigma Phi



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**ALPHA DELTA CHAPTER
EPSILON SIGMA PHI
2007-2008 Committees**

Executive Committee

Marjorie Moore, Past -President
Lisa Leslie, President
Brenda Rogers, President -Elect
Lori Wiggins, Treasurer
John Lilly, Secretary
Joan Bradshaw, Analyst
Ray Mobley, Chaplain

Roger Elliot, NW DD
Anita McKinney, NE DD
David Griffis, Central DD
David Shibles, Central DD
Ken Gioleli, South DD
Kathleen Ruppert, State DD
Mike McKinney, Life/Retiree
DD

Annual Report

Paula Davis

Audit

Jane Corless, Chair

Budget and Finance

Lori Wiggins, Chair

Constitution and By-Laws

Brent Broadus, Chair
Brenda Rogers

Global Relations

Pete Vergot, Chair
Eleanor Foerste

Membership Recruitment and Retention

Joan Bradshaw

Member Services

Mary Keith, Chair
Rick Godke
Karen Headlee

Memorial

Ray Mobley

Nominating

Marjorie Moore, Chair

Abstracts

Clay Olson, Chair
Elaine Courtney
Marilyn Norman
Mary Lamberts

Public Issues

Robert Halman, Chair

**Resource Development and
Management**

Celia Hill, Chair

Retirees

Mike McKinney, Chair
Bob Whitety

Web Maintenance

Tom Hintz/Dan Culber



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**Alpha Delta Chapter
Annual Membership Meeting
Renaissance Resort @World Golf Village – St. Augustine, Florida
9/27/2007**

The Annual Membership meeting of the Alpha Delta Chapter of Epsilon Sigma Phi was called to order by President Marjorie Moore at 10:37 am. President Moore welcomed members and directed attention to the agenda found in the annual report. She asked for additions to the agenda. Items added included scholarship winners and new agent orientation.

Thought for today: Dr. Joan Bradshaw shared a reading called “Principles and Practices.”

Recognition of guests and Retirees: President Moore recognized Dr. Nayda Torres, Professor and Chair of the Department of Family, Youth and Community Sciences, and Ms. Nadine Hackler, past Epsilon Sigma Phi National President.

New Member Initiation: John Lily performed the initiation ceremony for three new members. The following were initiated: Brent Broaddus, Dr. Charles Vavrina, and Nola Wilson.

Recognition for 25 Years of Service: Marybeth Salisbury will receive a certificate at awards banquet.

Minutes: The minutes from the September 12, 2006 membership meeting were presented by Celia Hill for Brenda Rogers. Motion made by Marybeth Salisbury and seconded by Jane Allen to suspend the reading of the minutes and to approve the minutes as printed. Motion approved.

Treasurer's Report: Lori Wiggins presented the report. Balances include: \$6744.08 in checking, \$2140.57 in savings, and \$5787.30 in certificates of deposit. Jane Allen asked for information on the rates interest was being paid. Treasurer Wiggins replied that information will be provided. Report was filed for audit.

EPAF Report: Lisa Leslie reviewed the agenda. Dr. Moore reminded membership to complete the evaluation and asked for volunteers to assist with ESP hosted conference events.

National ESP Conference: 2006 Annapolis, Maryland report was given by Celia Hill. 2007 Charleston, National ESP Conference was in South Carolina and a report was given by Lisa

Leslie. The 2007 membership recruitment and endowment certificates were presented. Alpha Delta Chapter received a \$25 certificate for purchases from the National Office for receiving the ESP Achievement in Chapter Membership Recognition.

District Reports

District reports are included in the Alpha Delta Chapter Annual Report.

Northwest District: Dr. Ray Mobley reported on departures. Congratulations were offered to John Lilly for promotion to Agent IV and to Dr. Betty Miller and Larry "Scott" Jackson for promotion to CED.

Northeast District: Anita McKinney reported on agent news and new hires.

Central District: Bill Hill reported for David Griffis providing a summary of new hires, transfers and retirements.

South Central District: Chris Oswald reported.

South: Dr. Joan Bradshaw reported for Ken Gioeli.

State: Dr. Nayda Torres presented an update from the state. Hired 22 faculty members with Extension appointments, the lowest Extension percentage was 30%.

Life Members/Retirees: Report from Mike McKinney - Board approved a deferred payment plan for life membership dues. An eligible member will pay \$100 the first year and will be considered a Florida Life member and then pay the second \$100 in the second year to become a Full Life member. Mike suggested a gift of ESP Life membership is an appropriate retirement gift that should be considered for future retiree gifting. The first annual ESP Cruise will find three Florida members in attendance. Two newsletters were sent to Life members and the committee is seeking help in meeting goals.

Committee Reports

Constitution and Bylaws: Bill Hill reported for Glinder Stephens, ESP Bylaws Committee Chair, referred to annual report. National approved a \$10.00 dues increase and our dues for 2007/08 reflect that change.

Public Policy and EPAF: Robert Halman reported on PILD 2007. Extension faculty usually meets with legislative aids. PILD provides great opportunity to educate legislative representatives and senators. Robert will attend PILD 2008 in lieu of both President and President Elect attending.

Membership Recruitment and Retention: John Lily reported that there are 54 renewing members, 3 new members, 1 life member and no transfers. He asked members to consider a donation today to help the ESP scholarship fund and asked members to pick up their receipts after the meeting.

Memorial: Dr. Joan Bradshaw reported that in addition to those colleagues listed in the annual report Merry Taylor, Suwannee County CED will be remembered at the Memorial Service.

Finance/audit: Lori Wiggins reported that the year end is 9/30/07. Clay Olson will chair the audit.

Scholarship: Two of our members, Lisa Dodd and Robert Halman, received National ESP scholarships to attend PILD. Both recipients presented poster sessions as a report on their projects. Both also presented posters and presentations at the national level.

Member Services: Mary Keith reported awards to be given include Mid Career, Early Career, DSA, Team, Multi Cultural, and Friend of Extension. We had six categories with no applicants. There were five applicants for scholarships with some being disqualified due to no contribution to High 5 or 10 per organization eligibility requirements. Georgene Bender and Barbara Hughes are the 2007 recipients.

Endowment/Development Campaign: Celia Hill, Endowment Campaign Chair, reported on the campaign's progress. We still need to collect \$6658 toward our \$12,000 goal.

Members who would like to be eligible for scholarships are required to donate to the High Five Scholarship fund.

Annual Report: Annual reports were prepared by Dr. Paula Davis. Seventy-five copies were available for members at the annual meeting. There were no costs to the association.

Professional Development/Abstracts: Clay Olson reported 18 submitted, 13 chosen for presentation, details in annual report.

Nominating committee: Bill Hill presented the candidates for the 2007-2008 board positions

Past President – Dr. Marjorie Moore

President – Lisa Leslie

President-Elect – Brenda Rogers

Secretary – John Lily

Analyst – Dr. Joan Bradshaw

Chaplain – Dr. Ray Mobley

Northwest District Director – Roger Elliott

Northeast District Director – Anita McKinney

Central District Director – David Griffis

South Central District Director – David Shible

South District Director – Ken Gioeli

State – Dr. Kathleen Ruppert

Life/Retiree Director – Mike McKinney

Bill Hill made a motion to approve the slate of officers. Mary Keith seconded the motion. The motion passed.

New Business

Galaxy III Conference: Dr. Moore reported that the conference is scheduled for September 2008 in Indianapolis. She thanked all members who had signed-up to be volunteers. ESP will sponsor a pre conference session on September 15, 2008.

ESP is now using new technology, “blogging” to reach young members

JCEP is February 5-7, 2008 in Orlando. All members were encouraged to register and attend the meeting.

NAE4-HA Conference 2012: Marcus Boston presented. FAE4-HA is asking all to sign up for committees and to continually support the effort.

Create21: Project of NASULGC USDA and landgrants website create21.org contains information to make educational process more efficient and better use of funds for Extension.

Marjorie thanked outgoing officers with a token of appreciation. Lisa Leslie presented Marjorie with a plaque on behalf of ESP and thanked her for her service.

Marjorie Moore turned the gavel to incoming President Lisa Leslie

Lisa Leslie adjourned the meeting at 11:55 am.

Meeting minutes respectfully submitted with the assistance of Celia Hill,
Brenda Rogers
2006/2007 ESP Secretary, Alpha Delta Chapter



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**Alpha Delta Chapter
Epsilon Sigma Phi Board Meeting
Renaissance Resort @World Golf Village – St. Augustine
September 24, 2007**

The meeting was called to order at 3:35 PM by President Marjorie Moore.

Roll Call. Members present: Marjorie Moore, Lisa Leslie, John Lilly, Joan Bradshaw, Anita McKinney, Michael McKinney, Joe Pergola, Celia Hill, Bill Hill, and Robert Halman.

Thought For the Day. Chaplain Joan Bradshaw.

Agenda. Additions to the agenda were ESP national auction and new agent orientation update.

Minutes. Minutes of 9/17/07 Board of Directors meeting were distributed. Motion to accept as presented was made by Lisa Leslie, 2nd by Bill Hill. Motion approved.

Treasurer's Report. No report given other than the report in the Annual Report, which was not the most recent copy. Lori will present at the Membership meeting.

EPAF Report. Report given by Lisa Leslie & Marjorie Moore. Changes to the conference schedule were reported. Discussion on Cheek and Arrington bucks. It was suggested to spend Cheek's bucks first due to budget constraints. Auction is Tuesday night. Questions were asked about the change in the schedule for Wednesday night. Auction was moved because Wednesday night speaker has 3 hour presentation. Lisa requested that all participants complete the conference evaluation. Instructions for ticket takers were given. Conference registration counts include about 300 for

conference registration; 300 registered to attend the Retirees luncheon; and, 319 registered for the banquet on Wednesday.

District Directors Reports

President Marjorie asked that district director's make their reports at the membership meeting.

Northeast District – Anita McKinney, Director, completes her term, but will serve another 2 years.

Central District – David Griffis, Director, gave verbal report

South Central District – Laura Powell has filled in the remainder of the term, David Shibles, Polk County will serve the next term.

State – Diana Edlow left in the spring, Kathleen Ruppert will serve next year.

Committee Reports

Retirees - Mike McKinney, Director, recommended 2 year installment plan for life members. Lisa Leslie reported that National will not support this plan. Life member dues are now \$200. ESP will hold their first payment, which would make them Chapter life members. When they complete their payment ESP will send total payment to national for life membership.

A motion was made by Mike McKinney that Alpha Delta Chapter develop a two year payment plan for life membership. 2nd by Bill Hill. Motion was approved. Mike will present concept to membership. Mike also suggested that a Life Membership for ESP would be a great gift for retirees. John Lilly reported on ESP life members, he will contact those who are eligible for the two year plan.

Constitution & By-Laws, Glinder Stephens, Chair, will report changes in dues structure at membership meeting.

Public Policy and EPAF Issues – Robert Halman, Chair, no report for board, but will report at membership meeting.

Membership Recruitment and Retention – John Lilly, Chair, reported that one new member will not be available for the installation ceremony. It was decided that in these cases the candidate would be considered a member, but will have an opportunity to be installed at a future date. Current

membership report, 54 members, 3 new members, 1 new life member, 7 new initiates, and \$340 raised in High 10. John will contact new hires on campus regarding membership. Contribution envelopes will be distributed at the membership meeting.

Memorial – Joan Bradshaw, Chair, a memorial book and PowerPoint are ready for distribution and presenting at the Retirees luncheon. She needs help placing books on tables at the luncheon.

Audit – Laura Powell and Clay Olson will conduct the annual audit.

Budget and Finance – Lori Wiggins, Chair, no report

Member Services – Report is in the annual report booklet.

Endowment/Development Campaigns – Celia Hill, Chair, reported on the ESP endowment fund. To date we have raised \$5342 toward our Florida goal of \$12,000.

Annual Report – Marjorie paid for the binding. Paula Davis chair, compiled the reports.

Professional Development – Clay Olson, Chair, no report.

Nominating – Bill Hill, Chair, Kathleen Ruppert will fill vacant state position. Dr. Ray Mobley (FAMU) will serve as Chaplain.

Unfinished Business

2008 Galaxy Conference, Marjorie reported on the great plans for the conference. Farrah Gray, an entrepreneur, author, young African American and Dr. Will Miller, a pop culture analyst will be the keynote speakers. There are 3 hotels connected to the conference center. Monday evening welcome will be held at the Indiana Art Museum, Tuesday is the Ruby Luncheon and states night out, "Taste of Indiana" and auction on Wednesday evening. Michael McKinney will coordinate Florida's state night activities. Marjorie needs assistance with the Ruby Luncheon, live auction, and Seminars. Galaxy conference dates are September 15-19, 2008 in Indianapolis. Hotel reservation opens on March 15, registration deadline is April 15. Participants must have a housing code before registering.

EPAF 2008, dates will be August 25-28.

New Agent Orientation, Bill Hill reported that there were 44 new agents, of which over half being 4-H. Retention is a big concern in 4-H, which Bill expressed his concerns to the Dean.

Baskets for 2007 National conference, Marjorie thanked all who contributed.

ESP has an e-mentoring curriculum on line. Marjorie suggested that we speak with administration regarding what we can do to retain employees.

The ESP officer rotation is 6 years, which prohibits some from taking office. The policy/procedure should be looked at.

Membership issues:

- 1) Getting into organization after 5 year career.
- 2) ESP is a professional development organization and needs to be marketed that way. Membership needs to be shown opportunities they have through ESP that are not provided by other organizations.

These two topics will be addressed at December board meeting.

New Business

Scholarship Winner Guidelines: The person who received the 2006 Nadine Hackler/Linda Cook scholarship has left Extension. She did provide a report. The current procedure states that winners receive their checks at the Membership meeting. We need to establish guidelines that require the individual to complete their report. A motion was made by Michael McKinney establishing a policy for scholarship. Recipients will be reimbursed after completion of their professional development and the report. Winners will be announced at the fall membership meeting. Awards will be made upon completion of project and presentation of receipts for expenses incurred. 2nd by Lisa Leslie. Motion Approved.

NEA4-HA – 2012, in support of Florida's bid, Marjorie wrote a letter expressing support by the Alpha Delta Chapter.

Marjorie has a report from Linda Cook on the 2007-08 budget. There is a need to raise dollars while cutting expenses. Topic needs to be addressed at the December Board meeting.

JCEP Leadership has combined the four regions Northeast and Southern Regions and Midwest and West Regions are combining. The Northeast and southern Region meeting will be in Orlando, February 5-7, 2008.

PILD is April 28-30, 2008. The President Elect and Public Policy Chairman will attend. Both PILD and JCEP are open to all members. There are scholarships available.

Marjorie led discussion on the agenda for the membership meeting.

Committee Chairs named are: Mary Keith, Member Services; Celia Hill Resource Development; Marjorie Moore, Nominating; and Joan Bradshaw, Membership Retention. Marjorie stressed that it is very important to identify a co-chair to be in training for the future.

Global Relations, Marjorie will ask Pete Vergot to chair this committee.

Meeting adjourned at 5 p.m.



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**The Alpha Delta Chapter
Epsilon Sigma Phi
Winter Board Meeting
Florida Farm Bureau Building
December 6, 2007**

The meeting was called to order by Madam President Lisa Leslie at 9:40 am.

Roll Call-Members Present: Mike McKinney, Kathleen C. Ruppert, John Lilly, Mary Keith, Brent Broadus, Joan Bradshaw, Davis Shible, Marjorie Moore, Lisa Leslie, Linda D. Cook, and Lori Wiggins.

Thought of the Day: Lisa Leslie

Minutes: Minutes of 9/24/07, Board of Directors meeting were distributed.

Treasurer's Report by Lori Wiggins: Lori reported that the bank balance as of 12/4/07 was \$8,686.83, saving balances as of 9/1/07, was \$2,140.57. Certificate of Deposits maturity dates 6/6/09 will be \$5787.30, maturity date 6/6/08. This account will automatically renew for 6 months for \$2,902.36. Motion was made to approve the treasurer's report.

Report from EAPF Board by Lisa Leslie & Marjorie Moore: Lisa reported the five year contract with Buena Vista Palace in Orlando has been renegotiated. The number of rooms required to be booked each day has been reduced. The 2007 conference was not profitable. Les Harrison will be working on trying to secure sponsorships for the 2008 conference. Dates for the 2008 conference are Aug 11-14. Associations have not received any proceeds from the 2007 auction. Lisa will check with Joe Walter about the proceeds. Since the conference was not profitable, auction proceeds are expected to be small.

Marjorie Moore reported that Dr. Arrington was very positive in the Extension portion of UNIFAS. The faculty committee will improve the entire UNIFAS reporting system before being released. He also indicated the faculty is doing a great job in programming, and a lot of great things are going on around the state. A lot of counties are stressed due to the property tax reform, and administration is very much concerned about this issue.

Marjorie also reported that Dr. Arrington indicated that the May symposium will take place using carry over forward funds. The Governor was invited to open the session. The symposium will continue to have posters and concurrent sessions on various topics.

District Directors Reports

Northwest: No report

Northeast: Alachua County: Bill Brown retired as CED and Cynthia Sanders is the new CED. Alachua County has an Ag/Natural Resource position vacancy. In Bradford County Tim Wilson is the new CED and there is a vacant 4-H Agent position available. In Clay County, Jackie Schrader moved from courtesy 4-H to 4-H/FFCS Extension Agent I and they have a vacant 4-H Courtesy position open. In Columbia County, Don Goode, CED, retired and there is a vacant CED/Horticulture position vacancy. Also, Duval County has a commercial Horticulture position vacancy. In Madison County, Kevin Campbell, Ag and Natural Resource Agent, resigned September 20, 2007, and Madison County have two vacancies, 4-H & Ag/Natural Resources positions open.

Central: David Griffis – Citrus County reported that Katherine Allen is now the CED in Suwannee County, and Dr. Joan Bradshaw is the new CED in Citrus County. In Orange County Doug Meyer resigned as 4-H Agent. In Osceola County Jennifer Welshans received permanent status.

South Central: Collier County, Anni Galdames is the new 4-H Agent, and Kelly Robinson is the new FCS Agent. In Polk County, Bridget Carlisle is the new Live Stock Agent. In Sarasota County, Patrice Porchey is the new Urban Horticulture Agent and Annemarie Post is the new Environmental Horticulture Agent.

South: No Report

State: SEE ATTACHMENT - LAST PAGE

Committee Reports:

Bylaws: Brent Broaddus reported that the Alpha Delta Chapter need to obtain the 501 (3) (c) status.

Membership Recruitment and Retention: John reported that as of 12/3/07 there were 65 renewals, three new members, and six life members for a total of 74.

Finance/Audit: Lori Wiggins had the books audited by Clay Olson. Clay reviewed the deposit records and bank statements from 10/1/06 through 9/30/07. He suggested a CPA and management letter to help manage the account for an annual fee of \$1000.00. He also suggested that check signers not be the auditors the books.

Global Relations: Pete Vergot has agreed to serve as chair for this committee.

Nominating Committee?

Abstract?

Annual Report?

Unfinished Business:

- **Scholarship Winner Guidelines:** In 2007, one of the scholarship recipients was unable to complete the activity, therefore their money was returned. The board agreed that the future guidelines would call for the scholarship participants to complete the activity before they receive an award, and be reimbursed. It was agreed that two scholarships would continue to be awarded each year.
- **Budget:** Lisa reported that the funds in our ESP account are low. We will also need to look for sponsorships and additional sources of revenue, or we will need to cut back on expenses.
- **ESP Officer Rotation:** The fact that it can be difficult to recruit officers because of the long term commitment was discussed briefly. The advantage of the rotational system is the board members are experienced.

New Business:

- **Future Meetings:** It was agreed that alternative methods of meeting, such as Polycom and phone conferences would be used whenever practical.
- **JCEP:** Lisa reported that she will not be able to attend the JCEP Meeting. She will see if other board members would like to attend in her place.

Upcoming Professional Development Opportunities:

- 2008 JCEP Regional Leadership - South and Northeast - February 5 - 7, 2008 – Orlando, FL.
- Public Issues and Leadership Development Conference - April 28 - 30, 2008 Galaxy III. September 15-19, 2008 - Indianapolis, IN.
- 2009 ESP National Conference - September 13-16, 2009 Fargo, North Dakota.

Meeting was adjourned at 12:10 pm.

Promotions		Date				TEACH	RSCH	EXT
William	H	01-Jul-07	Kern, Jr	Ft Lauderdale REC	Associate Professor	70	0	30
Patrick	C	01-Jul-07	Wilson	Indian River REC	Associate Professor	5	55	40
Catharine	M	01-Jul-07	Mannion	Tropical REC	Associate Professor	5	55	40
Kuang	R	01-Jul-07	Chung	Citrus REC	Associate Professor	5	65	30
Sanjay		01-Jul-07	Shukla	Southwest Florida REC	Associate Professor	5	40	55
Eileen	A	01-Jul-07	Buss	Entomology & Nematology	Associate Professor	5	25	70
Albert		01-Jul-07	DeVries	Animal Sciences	Associate Professor	10	50	40
William	M	01-Jul-07	Giuliano	Wildlife Ecology and Conservation	Associate Professor	60	0	40
New hires		UF hire date				TEACH	RSCH	EXT
Gurpal		15-Jun-07	Singh	Gulf Coast REC - Balm	Assistant Professor	0	70	30
Geoffrey	C	21-Jun-07	Denny	Gulf Coast REC - Balm	Assistant Professor	0	30	70
Amanda	J	01-Jul-07	Gevens	Plant Pathology	Assistant Professor	0	35	65
Jeremy	D	27-Jul-07	Edwards	Gulf Coast REC - Balm	Assistant Professor	0	80	20
Dale	W	30-Jul-07	Pracht	FYCS	Assistant Professor	30	0	70
Michael	S	01-Aug-07	Gutter	FYCS	Assistant Professor	30	0	70
Charles	C	01-Aug-07	Carr	Animal Sciences	Assistant Professor	30	0	70
Cheri	A	01-Sep-07	Brodeur	Ag Education & Communication	Assistant Extension Scientist	0	10	90
Christopher	J	03-Sep-07	Martinez	Ag & Bio Engineering	Assistant Professor	0	60	40
Terminations		Date				TEACH	RSCH	EXT
James	C	30-Jun-07	Cato	Retired		25	0	75
Ikechukwu	V	30-Jul-07	Ezenwa	Resigned		0	40	60
James	J	31-Jul-07	Ferguson	Retired		0	30	70
Nick	T	17-Aug-07	Place	Resigned		40	0	60
Brian	T	23-Aug-07	Scully	Resigned		0	70	30
Timothy	D	30-Sep-07	Hewitt	Retired		5	20	75
Gary	R	17-Oct-07	Hansen	Resigned		0	35	65
Jeffrey	N	29-Oct-07	Carter	Resigned		5	65	30
Richard	K	31-Oct-07	Sprenkel	Retired		0	20	80



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The Alpha Delta Chapter

Spring Board Meeting Via Polycom April 11, 2008

The meeting was called to order by Madam President Lisa Leslie at 9:30 a.m.

Roll Call-Members Present: Lisa Leslie, Mike McKinney, Brenda Rogers, Robert Halman, David Griffis, Kathleen C. Ruppert, Dr. Pete Vergot, John Lilly, Mary Keith, Joan Bradshaw, Marjorie Moore, and Lori Wiggins.

Minutes: The minutes of 12/6/07, Board of Directors meeting were distributed. John misplaced the minutes from the previous meeting. **Corrections in the minutes:** Marjorie indicated there was no report for the abstract and nominating committee. Lisa stated there was an error on page two under finance/audit; two insert the word "for", which was a typo.

Marjorie feels that the audit committee should be a separate committee, and no one on the audit committee should sign checks. She also said, it is unrealistic for the chapter to pay \$1000.00 for a CPA to audit the books.

Marjorie made the motion to approve the minutes as submitted with the following corrections made, and Mary Keith seconded the motion.

Treasurer's Report - Lori Wiggins: Lori reported that the bank checking balance as of 4/11/08 was \$4,972.78, with no outstanding checks, and has received two checks in the mail for renewal. Lori paid for 99 members to attend nationals. The saving balances as of 12/31/07 were \$2,144.58. Lori said according to the budget report we are not in the RED, and there have not been any major expenses. Brenda asked if we are anticipating are major income this year? Lori is expecting 10 renewals, which will generate money. Lori indicated that we are expecting a \$900.00 check from the auction. Certificate of Deposit maturity date 6/6/09, we will have \$5787.30. Maturity date of 6/6/08, account will automatically renew for 6 months, and will be \$2,902.36. A motion was made to approve the treasurer's report.

Mike indicated that if a male and female are going to Galaxy that will require separate accommodations. He stated there are always folks looking for roommates, and we should check with PILD officials to see if there are people looking for roommates. If we can find our members

roommates it will to cut down on expenses. Lisa indicated that we have money budgeted for the National ESP Conference, but this year we want be having the ESP Conference, therefore could we use the money for Galaxy? Marjorie replied "yes". According to Lisa figures, she feels we want be able to send two people. Marjorie indicated that we will need two delegates. Mike said that he will be attending, and will be providing transportation to transport individuals from the airport in Indianapolis. Mike will also serve as the second delegate from Florida. Marjorie suggested that the board compensate Mike for transporting delegates, and indicated that ESP will reimburse \$200.00 for attending the conference.

EPAF Report - Lisa Leslie/Brenda Rogers:

Farm Bureau Appreciation Dinner- Aug. 6: Lisa indicated that she will be attending the Farm Bureau Dinner at Touch Down Terrance. David Griffins also volunteered to attend the dinner. Lisa indicated that Dr. Cheek will cover the cost at Touch Down Terrance.

Association of Counties Meeting - June 24-26, in Miami

EPAF Conference- Aug. 11-14:

Lisa indicated at EFAP lost money, and the budget is tight this year. Registration is \$275.00. Mike Sweat is working with Dean on per diem for EPAF. Clay Olson will chair the abstract committee along with Marylyn Norman, Mary Lambert and Elaine Courtney. The board agreed that the 08 auction proceeds will not exceed over \$1000.00 per association. Pat Hogue requested auction items be received by July 1. Lisa requested items for the basket. Marjorie and Brenda agreed to bring those items. Our association has not received the monies from the 07 auction, which is \$900.00. The auction has been moved back to Wednesday.

Les Harrison is in charge of sponsorship. The EPAF Board needs sponsorship. Brenda indicated our goal is \$6,000.00 in sponsorship. Brenda also indicated that Florida State Fair and the Florida Association of Fairs will be making a contribution. Brenda will be asking her local Farm Bureau and fair for 100.00 sponsorships. Brenda indicated that we will need to let Les Harrison know if we have received donations so people want go after the same sponsors again. Marjorie requested a list of contacts for sponsors. Brenda requested that if we have a sponsors contact Les Harrison, he will compile a list of sponsors. Marjorie wanted to know where the Association of Counties meeting will be held. Lisa responded, Miami Florida. Marjorie wanted to know if we are going to have gift baskets, there were two last year. Marjorie indicated that Glenda Stephens from Orange put the baskets together, and we should have a contact person in the Miami area to put the baskets together. Lisa will work on finding a contact person in that area. Brenda suggested contacting Aubrey Norman in the Palm Beach area; possibly send her money for the basket(s) items. Marjorie wanted to know what the EPAF Board feelings are on attendance and travel. Joan indicated that things are not looking good on her end. Joan indicated that we are going to

have to show benefit to the county government. David indicated unless its dealing with CEU's, certified out of county travel has been eliminated. Brenda suggested that we make one of the abstract sessions a CEU. Lisa suggested that we talk to Mike Sweat to have some CEU's as abstracts at EPAF.

Dr. Vergot indicated that Extension Administration will not know how much they will be able to commit to until after the budget is finished. Lisa indicated that we are required to fill 335 rooms for the whole week at \$129.00 per night. We are still locked in the 5 year contract with the hotel.

Committee Reports

Awards – Mary Keith: Awards were sent to National on time and have not heard from them. The new career awardees were disqualified because their dues were not up to date. Notification for awards will be going out at the end of this month (April). A big thanks to Barbara Hughes for getting a support letter from Dr. Arrington offices for our friends of Extension.

Global Relations – Dr. Vergot: Dr. Vergot indicated that Marjorie Moore twisted his arm to chair the global relations. Pete has 6 members who have agreed to serve on the committee. Marjorie suggested that Dr. Vergot develop a report of some of the things he is doing in International Programs. Dr Vergot indicated that they had a successful in-service recently. Fifteen registered, 12 that went through all four rotations. Dr. Vergot indicated that they have a small group of four faculty members going to Brazil with their County Commissioner counterparts on a special project Dr. Arrington funded in June. Faculty went to Costa Rica to do some training in horticulture from Jan-March. They hope to have a 4-H and FCS later this year. Dr. Ferrier attended the session in Costa Rica, and was excited because the budget looks good.

Membership Recruitment & Retention – Jon Bradshaw: The current membership for the Alpha Delta Chapter of ESP is as follows: 103 active paid members, 22 non-paid county faculties, 13 non-paid state faculty, 7 non-paid retired faculty, and 8 members with no current records, moved or deceased. Lisa commended Joan on a job well done. Joan suggested making personal contacts, feels it will help increase membership.

Retirees – Mike McKinney: Mike indicated that two letters had been sent to the retirees. Three Florida members participated on the National ESP Cruise. Mike indicated that we will have minimum groups in Indianapolis, and suggested that we duck tail with another state, and participate with them. Mike indicated as a policy we only send newsletters to life members as a membership benefit. Mike feels that we need to communicate with all retirees. Mike wanted to know how does ESP take the lead in coordinating communication with all retirees whether they are life members or not? Mike indicated that this will be his last year serving as life member chair, and recommended Mary Kerensky^{ch} be contacted by the nominating committee. She has done a good job researching newspaper articles, and staying on top of the budget issues. Mike

suggested Brenda ask Mary to serve as chair. Mike suggested that the board give Mary a plaque for being an outstanding retiree. Brenda suggested giving her the "Friend of Extension Award". Mike suggested giving the plaques to the retiree group instead of giving it an individual. Mary Keith indicated that she has received one nomination for the Friend of Extension. Marjorie suggested that we check with other association to make sure we don't give the award to the same person.

EPAF Memorial Service – Ray Mobley: Lisa gave the report for Dr. Mobley. Lisa indicated that Ray sent a list of those who have passed. The individuals that have passed are:

Mildred Taylor Marsh, Orlando, Dr. Marshall Hall Breeze, Gainesville, and Dr. Ken Tefertiller, Gainesville. Brenda indicated that we need to add Dr. Carol Gelrenson, December 8, Manatee County. Mike wanted to know why administration isn't keeping up with deceased Extension faculty. Mike said they should have that information and relay it to ESP.

Public Issues – Robert Hallman: Robert indicated that they are headed to Arrington Va. for the PILD Conference April 4, 2008. Robert met with the Dean and Cindy Littlejohn, and asked them show legislature some the things Extension is doing at the local level. Robert indicated if budget questions come up tell them we are doing the job we normally do and let the Florida Legislature to their job. Mike suggests to Robert to get a business card and send them a thank you card, it will go a long way.

Nominating – Marjorie Moore: No Report
District Director

David Griffins	Central
Marcus Boston	NW
Anita McKinney	NE
Davis Sable	SC
Ken Gioeli	S (resigned)

Marjorie will find someone to fill Ken's position.

Annual Report – Marjorie Moore stated Paula Davis did the report last year. Paula has agreed to do the annual report. Lisa will get with Marjorie to determine who does the annual report.

Constitution & By Laws – Brent Broaddus: Lisa indicated in our bylaws on page one there is a sentence that talks about how we are a 501-C. Brent Broaddus is looking into the 501-C issue, under article 2 section A in the bylaws.

New Business

National Awards: Lisa indicated that she got the CD with the nomination for the national awards. Lisa reported last year that they ranked Florida, and other recipients. Marjorie suggested that

Lisa send the award packets to all board members and get their input, but there is only one vote per state. Lisa will send out award packet and CDs. The deadline is May 15th.

National Committee Membership – Lisa indicated that ESP National is looking for national committee members. Lisa will be sending the information out to board members.

PILD – April 27-20, DC: Lisa thanked Robert and Brenda for representing The Alpha Delta Chapter.

National Galaxy Meeting – Sept, 15-19, IN: Marjorie said that those who are planning to attend Galaxy must reserve their hotel room first, and then register for the conference. Registration for the conference opens Tuesday April, 15 2008. Marjorie indicated that ¾ of the Marriott is booked.

District Directors Report

NE District – Anita McKinney: Lisa gave the report for Anita.

County: Alachua

New hires: Barton Wilder, Ag/Natural Resources

County: Baker

New hires:

Departures/retirements: Barbara Smith, Horticulture, resigned

Vacancies: Horticulture position has been advertised

County: Duval

New hires: Erin Eckhardt, Commercial Horticulture and Rick Godke, 4-H Agent and Mike Sweat, Interim CED

County: Nassau

Rebecca Jordi received UF/IFAS Superior Accomplishment Award presented by Vice-President Jimmy Cheek

County: Suwannee

New hires: Jacy Wooley, 4-H and Elena Toro, Ag/Natural Resources

Central District – David Griffis

County: Marion

New hires: Lynda Spence, FCS

County: Orange

New hires: Tim Pehlke, 4-H

Departures/retirements: Camille Reynolds, Horticulture

County: Volusia

New hires: Karen Stauderman, Urban Horticulture

South Central – David Shibles

No Report

State – Kathleen Ruppert

19 new hires and most of them are in Extension.

The next meeting has been set for July 11, 2008, via polycom starting promptly 9:30 am-11:00am.

Meeting was adjourned at 10:43 am

Respectfully Submitted by:

John G. Lilly, ESP, Alpha Delta Chapter, Secretary



EPSILON SIGMA PHI

The Extension Professionals' Organization

Mission: To Foster Standards of Excellence in the Extension System and to Develop the Extension Profession and

Epsilon Sigma Phi District Directors Report – Northwest

Marcus D. Boston Jr. – District Director

Bay

New Hires:

Departures/retirements:

Vacancies:

Potential New Members:

Personal Announcements:

Calhoun County

New Hires: Ms. Whitney Cherry, 4-H / Ag Agent

Departures/retirements:

Vacancies:

Potential New Members:

Personal Announcements:

Escambia County

New Hires:

Departures/retirements: Roger Elliot

Vacancies:

Potential New Members:

Personal Announcements

Franklin

New Hires:

Departures/retirements:

Vacancies:

Potential New Members:

Personal Announcements:

Gadsden County

New Hires:

Departures/retirements:

Vacancies:

Potential New Members:

Personal Announcements:

Gulf

New Hires:
Departures/retirements:
Vacancies:
Potential New Members:
Personal Announcements:

Holmes County

New Hires:
Departures/retirements:
Vacancies:
Potential New Members:
Personal Announcements:

Jackson County

New Hires:
Departures/retirements:
Vacancies:
Potential New Members:
Personal Announcements:

Jefferson County

New Hires:
Departures/retirements:
Vacancies:
Potential New Members: Heidi Copeland & Jed Dilliard
Personal Announcements/Other: County is facing severe budget cuts new year. Heidi Copeland is up for 3 year assessment. Larry Halsey may retire in May 2009.

Leon County

New Hires:
Departures/retirements:
Vacancies:
Potential New Members:
Personal Announcements:

Liberty

New Hires:
Departures/retirements:
Vacancies:
Potential New Members:
Personal Announcements:

Okaloosa County

New Hires: Brooke Saari Marine Science Okaloosa /Walton Counties
Departures/retirements:
Vacancies:
Potential New Members:
Personal Announcements:

Santa Rosa

New Hires:
Departures/retirements:
Vacancies: FCS Position (vacant since May 31 of 2007)
Potential New Members:
Personal Announcements:

Washington County

New Hires:
Departures/retirements:
Vacancies:
Potential New Members: Julie Pigot Dillard – 1yr in Florida, 3 yrs in Georgia Extension, Collin Adcock – 1 yr in IFAS Extension
Personal Announcements:



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Central District Report
David Griffis, Director/Volusia
July 2008

Brevard

New hires: None
Departures/retirements: None
Vacancies: None
Promotion & permanent status: None
Potential new members: None
Personal announcements: None

Citrus

New hires: None
Departures/retirements: None
Vacancies: None
Promotion & permanent status: None
Potential new members: None
Personal announcements: None

Flagler

New hires: None
Departures/retirements: None
Vacancies: None
Promotion & Permanent status: None
Potential new members: None
Personal announcements: None

Hernando

New hires: None
Departures/retirements: None
Vacancies: None
Promotion & permanent status: None
Potential new members: None
Personal announcements: None

Lake

New hires: None
Departures/retirements: None
Vacancies: 4-H
Promotion & permanent status: None
Potential new members: None
Personal announcements: None

Marion

New hires: None
Departures/retirements: None
Vacancies: None
Promotion & permanent status: None
Potential new members: None
Personal announcements: None

Orange

New hires: Tim Pehlke, Rebecca Harris 4-H,
Jennifer Ramos FYN, Liz Felter Memorial and
Demonstration Garden
Departures/retirements: None
Vacancies: None
Promotion & permanent status: None
Potential new members: None
Personal announcements: None

Osceola

New hires: None
Departures/retirements: Dr. Tina Bond
Vacancies: None
Promotion & permanent status: None

Potential new members: None
Personal announcements: None

St. Johns

New hires: None
Departures/retirements: None
Vacancies: None
Promotion & permanent status: None
Potential new members: None
Personal announcements: None

Seminole

New hires: Departures/retirements: Two support
staff laid off
Vacancies: None
Promotion & permanent status: None
Potential new members: None
Personal announcements: None

Sumter

New hires: None
Departures/retirements: Vacancies: None
Promotion & permanent status: None
Potential new members: None
Personal announcements: None

Volusia

New hires: None
Departures/retirements: None
Vacancies: None
Promotion & permanent status: None
Potential new members: None
Personal announcements: None



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Broward

New hire:

Departure/retirement: Adrienne Britto, Ricardo Martinez, Henry Tarquine

Vacancies: 4-H

Potential new members: Brenda Marty-Jimenez

Personal/announcements: Joe Schaefer, Acting CED

Glades:

New hire: Courtney Davis

Departure/retirement: Shelley Humphries

Vacancies: none

Potential new members: none

Personal/announcements: Joe Schaefer, Acting CED

Highlands:

New hire: John Alleyne, Tim Hurner

Departure/retirement: Lindsey Wiggins

Vacancies: Livestock

Potential new members: Tim Hurner, Diane Jacobson-Dilger, John Alleyne

Personal/announcements: none

Hendry:

New hire: Lindsey Wiggins

Departure/retirement: Glenn Schaibly

Vacancies:

Potential new members: Sonja Crawford, Mongi Zekri,

Personal/announcements: none

Indian River:

New hire: Holley Mixson

Departure/retirement: Janet Barger, Holly Mixson

Vacancies: hiring freeze

Potential new members: Christine Kelley-Begazo

Personal/announcements:

Martin:

New hire: none
Departure/retirement: John Alleyne
Vacancies: Horticulture, CED
Potential New members: Fred Burkey, Lucinda Harris, Chrisine Kilbride
Personal/announcement: Chris Kilbride interim CED

Miami-Dade:

New hire: Jason Osborne
Departure/retirement: Carlos Baferdi, Ahmad Rafie
Vacancies:
Potential New members: Sandra Canales-Vazquez, Monica Dawkins,
Jacquelyn Gibson, Adrian Hunsberger, Henrique Mayer, Teresa Olczyk, Donald
Pybas, Kathie Roberts
Personal/announcement:

Monroe:

New hire;
Departure/retirement:
Vacancies:
Potential new members: Doug Gregory
Personal/announcements:

Palm Beach:

New hire: David Sui
Departure/retirement: Kiley Harper-Larsen, Christine Rainbolt, Gene Joyner,
Alyssa Dodd
Vacancies: Horticulture, Ag Safety
Potential new member: Martha Webster, Germaine Pointer, Cesar Asuaje, Art
Kirstein, Audrey Norman, Maisielin Ross
Personal/announcement:

Seminole Tribe:

New hire;
Departure/retirement:
Vacancies:
Potential new member:
Personal/announcement:

St. Lucie:

New hire: Karla Lenfesty, Tim Gaver
Departure/retirement: 2 support staff
Vacancies: 3 support staff positions frozen
Potential new member: none
Personal/announcements: none



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ESP Abstract Chair Report

ESP had 18 available slots for abstract submission, and 12 were submitted and accepted for presentation, which left 6 vacant slots.

Following is a list of abstracts submitted for presentation by organization

FAB4HA – 37

FACAA - 29

FEAFCS – 18

FANREP – 14

ESP – 12

Total - 110

Andrew Dillar, EPAF abstract chair, and the FACAA committee are going to provide an additional 6 abstracts for presentation in the ESP slot. All 12 abstracts submitted in ESP will be presented.

Respectfully submitted

Clay Olson, ESP Abstract Chair



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**International Programs ESP board report
Internationalizing Extension Activities 2007-2008
July 11, 2008**

UF IFAS Extension has been successful this past year and continues to involve new agents.

- Internationalizing Florida Extension and Cross-Cultural Skills Professional Development 2007-2008 – 14 Agents completed the four session training held in Florida

First Name	Last Name		First Name	Last Name
Eleanor	Foerste		Ken	Rudisill
Donald	Pybas		Joan	Bradshaw
Richard	Tyson		Nicole	Walker
Elizabeth	Gorimani		Suzanne	Wilson
Teresa	Olczyk		Steve	Gaul
Mary	Keith		Norma	Samuel
Andrew	Toelle			

- Brazil Biofuels Study Tour June 2008 – five agents and five county commissioners

Agent / Commissioner	County
Stanton Rosenthal / Clifford Thael	Leon
Katherine Allen / Randy Hatch	Suwannee
David Holmes / Stan McClain	Marion
Audrey Norman / John Koons	Palm Beach
John Atkins / Robert Cole	Santa Rosa
Scott Taylor	Hastings REC
Walter Bowen	International Programs
Pete Vergot III	NW District Director

- Linking the People's Republic of China to the International Distance Diagnostic and Identification System Network -
Proposed travel dates are: **October 12-October 26, 2008**
U.S. Team of: Theresa Friday, Lawrence Halsey, Jiannong Xin, Lyle Buss and Pete Vergot
- Gadsden Hosting Short Term Scholar for September – December from EARTH **Valodia Kruskaya Flores** - of Nicaragua attending EARTH University in Costa Rica will be spending her internship with the Gadsden County Faculty and others across the state.
- Submitted Internationalizing Florida Extension and Cross-Cultural Skills Professional Development 2007-2008

Respectfully submitted,



Pete Vergot III, Ph.D.
ESP International Programs, Chair

Associate Professor
Northwest Extension District Director



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ESP Life Member & Retirees Annual Report

Communications: Retirees and ESP Life Members played a vital role this past year with their support for the IFAS/Extension budget. Hundreds of letters were written to UF President Bernard Machen, the UF Board of Trustees, and the Florida Legislature. In addition, retirees assisted in their home counties with the budget fight. Numerous email updates were sent to those Life members with email addresses on file pertaining to the budget issue. The committee wishes to credit Life Member Mary Chernesky for researching statewide newspaper articles regarding UF, IFAS, and Extension.

Senior Moments: The number of Newsletters (*Senior Moments*) was increased to three issues plus one special edition issue this past year. All past issues can be seen at: <http://esp.ifas.ufl.edu/seniormoments.htm> . The newsletter format has been a very successful way of communicating with Life Members and Retirees and has gained interest nationwide.

Leisure: Florida Life Members, Joy Satcher, Pauline Calloway and Mike McKinney took part in the first ESP Family & Friends cruise to the Western Caribbean in January. Eighteen ESP members, family and friends from throughout the nation set sail on the worlds largest cruise ship, *Freedom of the Seas*. The National ESP Board has authorized another cruise scheduled for the winter of 2010.

Galaxy 2008 (Indianapolis, IN): The ESP Retirees Committee will be coordinating "States Night Out" at this year's Galaxy Conference in Indianapolis.

Unfinished Business: A major policy decision by the new ESP Board will need to look at who receives the Newsletter and other ESP retirement benefits. Currently only Life Members receive Senior Moments as one of the benefits of Life Membership. The major question at hand is how ESP can reach out to other Extension retirees to keep them in the loop.

Report Submitted by:

Michael McKinney

Chair and Newsletter Editor

ESP Life Member & Retirees Committee



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Member Services

Chair: Dr. Mary Keith

2008 ESP Award Winners

Distinguished Service	Betsy Crisp (Pasco County)
Continued Excellence	Marjorie Moore (Bay County)
Friend of Extension	Robert Douglas (Leon County)
Administrative Leadership	
Meritorious Support Service	Sherry Steiert (Pasco County)
Mid-Career Service	Jane Corless (Clay County)
International Service	Pete Vergot (Northwest District Director)
Retiree Service	Mary Chernesky (Hillsborough County)
25 Year	Pat Miller , Okeechobee County Sharon Treen , Flagler County Elaine A Courtney , Okaloosa County Robert Hochmuth , Northwest W REC Jacque Breman , Union County
Retirement Certificate	Mary Chernesky (Hillsborough County)
Team Award	Pamela Allen et al (Escambia County)
Visionary Leadership	
Early Career Award	
Scholarships	Eleanor Foerste (Osceola County) Glinder Stephens (Orange County)



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Public Issues Leadership Development Scholarship

Report 2008

Robert D. Halman

This year most of University of Florida IFAS Extension Faculty and staff have been uniquely connected to the public issues arena. This was s due to the state issue of the tax reform. For the past year many of our Extension supporters and advisory committees have come forward to provide county, state and national leaders with information on the services and value our Extension programs are to them. To this end our local and state budgets have allowed us to remain in good stead.

Public Issues Leadership Development Conference – April 28-30, 2008 Arlington, VA

The Public Issues Leadership Conference in Arlington Virginia April 29-30, 2008, allowed me to network with legislators and provide them with not only university based funding issues but also issues locally in Collier. It was my goal to inform our local legislators of the value of Extension programming to their community.

I had the opportunity to visit at noon on Wednesday with Congressman Mario Diaz – Balart, Thomas Bean his Chief of Staff and Miguel Medoza legislative assistant. The visit was very cordial as I represented the University's appreciation for the support from the congressman. We spoke about events and activities that are more local to Collier and the district he covers. An interesting note was the Congressman's interest in childhood obesity (partly due to his wife's interest in childhood obesity) and healthy lifestyles. With this in mind we talked about the 4-H, FCS and other programs within Extension to address these issues. All in all a very good visit. On the House side, most of the aides we spoke with were very familiar with IFAS Extension and seemed very supportive of IFAS. They are listed below:

In attendance from other organizations were: Michael S Sweat, Brenda Williams, Andrew Diller Diann Douglass, Doug Mayo, Heidie Barthel Copeland, Brenda Rogers

Andrew Diller met with Congressman Jeff Miller's Legislative Assistant in charge of agriculture on Wednesday. Talk was similar to that with Senator Nelson's assistant. Congressman Miller has been very supportive of Extension and agriculture in the past and his assistant expressed his desire to continue supporting IFAS and our efforts.

-Adam Putnam and Matt Joyner met with Mike Sweat and Doug Mayo.

Robert D. Halman, CED/ Ag Agent
rdhalman@ufl.edu



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**ESP
Epsilon Sigma Phi**

**TREASURER'S REPORT
August 1, 2008**

Status of Accounts:

Checking Account (as of 8/1/08).....\$4,396.06

Savings Account (as of 6/30/08).....\$2,145.91

Certificates of Deposits

(Maturity Date 06/06/09 - this account will automatically renew for 2 years).....\$5,787.30
Rate: 3.25%apy

(Maturity Date 12/06/08 - this account will automatically renew for 6 months)\$2,938.44
Rate: 1.11%apy

Submitted by: Lori Wiggins, ESP Treasurer
Taylor County 4-H Extension Agent II



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**ESP
Budget Report
10/1/07 through 9/30/08**

Category Description	8/1/08	
	Actual	Estimated
INCOME		
Dues		
111 Renewals (\$60)	6,660.00	7,440.00
7 New (\$70)	490.00	1,190.00
1 Transfer (\$40)	40.00	0
Life Membership (7 new)	1,400.00	1,400.00
High Five	275.00	290.00
High Ten	995.00	40.00
FAEP Auction-2007	958.55	1,200.00
Interest Income	4.07	6.59
Regional Workshops	0	300.00
ESP National Office- scholarship	400.00	400.00
Reimbursement for extra plaques	<u>44.50</u>	<u>44.50</u>
TOTAL INCOME	\$11,212.12	\$12,311.09
EXPENSES		
Annual Report	0	150.00
Checks	22.00	0 (this was not budgeted; deposit slips)
Awards:		
Certificates	184.00	50.00
Plaques	288.45	350.00 (from 2007 EPAIF)
Postage	0	150.00
Scholarships	400.00	800.00 (one scholarship was not able to be used)
Gifts - Miscellaneous	0	50.00
Initiation	0	150.00
Life Member/Retirees Committee	161.60	200.00 (newsletter mailing)
Meetings:		
JCEP	220.00	1,800.00 (registration Celia)
ESP National Conference	2,280.32	2,500.00 (expenses for Marjorie & Lisa)
PILD Conference	<u>2,161.18</u>	<u>2,500.00</u> (expenses for Robert & Brenda)
SUBTOTAL	\$5,717.55	\$8,700.00

NATIONAL DUES/EXPENSES

Active/Current Members (111 @ \$40)	\$4,440.00	4,960.00
Initiates (7@ \$45)	315.00	765.00
Transfer (1 @\$40)	40.00	0
Life (7 @ \$200)	1,400.00	1,400.00
Endowment Campaign	<u>0</u>	<u>0</u>
TOTAL National Dues	\$6,195.00	\$7,125.00
TOTAL EXPENSES	\$11,912.55	\$15,825.00
INCOME - EXPENSES =	-\$700.43	



EPSILON SIGMA PHI

The Extension Professionals' Organization

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Epsilon Sigma Phi Alpha Delta Chapter

Board Meeting

Buena Vista Hotel, Orlando, FL

Monday, August 11, 2008

3:30 p.m. - 5:30 p.m.

Agenda

- | | |
|---|------------------------------|
| 1. Call to Order | Lisa Leslie |
| 2. Minutes of Previous Board Meeting | John Lilly |
| 3. Treasurer's Report and Budget | Lori Wiggins |
| 4. Finance/Audit Committee Appointed | Lisa Leslie |
| 5. Report from EPAF Board | Brenda Rogers
Lisa Leslie |
| 6. New Business | |
| • Budget | |
| • Contributions from State Faculty & Other Non-members. | |
| • District Director Report Forms/Role of District Directors | |
| 7. Committee Reports | |
| Awards | Mary Keith |
| Annual Report | Paula Davis |
| EPAF Memorial Service | Joan Bradshaw/Ray Mobley |
| Membership Recruitment & Retention | Joan Bradshaw |
| Nominating Committee | Marjorie Moore |
| Retirees | Mike McKinney |
| Public Issues | Robert Hallman |
| Global Relations | Pete Vergot |
| Web Maintenance | Dan Culbert |
| Resource Development | Celia Hill |
| Audit | Jane Corless |

8. Galaxy Conference

Marjorie Moore

9. District Directors

State

Kathleen Ruppert

NW District

Marcus Boston

NE District

Anita McKinney

Central District

David Griffis

South Central District

David Shibles

South District

Pat Miller

10. Upcoming Professional Development Opportunities

- 2009 JCEP Conference, Feb 10 – 12, Orlando
- 2009 PIL Conference, April 27- 29, Arlington, VA
- 2009 ESP National Conference, Sept. 13 – 16, Fargo North Dakota

ADJOURN



EPSILON SIGMA PHI

The Extension Professionals' Organization

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**Alpha Delta Chapter Epsilon Sigma Phi
Annual Membership Meeting
Buena Vista Hotel, Orlando, FL
Tuesday, August 12, 2008
10:30 a.m. - 12:00 p.m.**

AGENDA

I. Call to Order	Lisa Leslie
II. Thought for the Day	Joan Bradshaw
III. Recognition of Guests and Retirees	Lisa Leslie
IV. Greetings from National Office	Linda Cook
V. Initiation of New Members and Transfers	Joan Bradshaw
VI. Minutes of Previous Annual Meeting	Brenda Rogers/John Lilly
VII. Treasurer's Report	Lori Wiggins
VIII. 2007 Scholarship Recipient Report	Georgene Bender
IX. 2008 Nadine Hackler/Linda Cook Scholarship Awards	Mary Keith
X. Retiree Recognition and Certificate Presentation	Mary Keith
XI. EPAF Board Report	Brenda Rogers/Lisa Leslie
XII. Committee Reports	
Member Services	Mary Keith
Life Members/Retirees	Mike McKinney
Public Policy	Robert Halman
Global Relations	Pete Vergot
Membership Recruitment and Retention	Joan Bradshaw

Memorial
Finance/Audit
Endowment/Development Campaign
Annual Report
Professional Development
Nominating Committee

Joan Bradshaw/Ray Mobley
Jane Corless
Celia Hill
Paula Davis
Clay Olson
Marjorie Moore

XIII. Galaxy III Conference

Marjorie Moore

XIV. Upcoming Professional Development Opportunities

- 2009 JCEP Conference, Feb 10 – 12, Orlando
- 2009 PIL Conference, April 27- 29, Arlington, VA
- 2009 ESP National Conference, Sept. 13 – 16, Fargo North Dakota

XV. New Business

- Election of Officers and Directors

XVI. Transfer of Leadership and Committee Appointments

XVII. Adjourn



EPSILON SIGMA PHI

The Extension Professionals' Organization

Mission: To Foster Standards of Excellence in the Extension System and to Develop the Extension Profession and

Epsilon Sigma Phi

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ALPHA DELTA CHAPTER BYLAWS

ARTICLE I

NAME AND MISSION

Section 1. Name: The name of this organization shall be Alpha Delta Chapter, Epsilon Sigma Phi, The National Honorary Extension Fraternity, herein referred to as ESP.

Section 2. Mission: ESP is dedicated to fostering the standards of excellence in the Extension System and developing the Extension Profession and professional.

ARTICLE II

PURPOSE

Section 1. Purpose: The purpose of ESP is:

- a. to serve exclusively as a charitable and educational organization within the meaning of Section 501(c)(3) of the Internal Revenue code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).
- b. to recognize excellence in the Extension community.
- c. to provide opportunity for networking, fellowship and collaborative efforts.
- d. to foster leadership development through mentoring Extension professionals in the philosophy and professional practice of Extension education.
- e. to facilitate professional development.

ARTICLE III

MEMBERSHIP

Epsilon Sigma Phi is an equal opportunity/affirmative action fraternity. Epsilon Sigma Phi is committed to the active involvement of all its members regardless of race, color, sex, age, religion, national origin, disability, or veteran status. Epsilon Sigma Phi values and seeks a diverse membership.

Section 1. Qualifications: The membership of ESP shall consist of duly installed faculty, professional and administrative staff who have held full or part-time Extension appointments for a total of five or more years on June 1, and who shall have displayed a cooperative and helpful attitude toward fellow Extension employees, demonstrated competency in assigned fields of responsibility, and exhibited ability in educational techniques essential to the conduct of an effective Extension program.

Section 2. Classes: There shall be three classes of membership: A) member, B) honorary, and C) life.

- a. **MEMBER.** An Extension professional (currently employed by or retired from an entity of the Cooperative Extension System) who has exhibited excellence in programming and leadership. Members continue to provide leadership and excellence in Extension programming throughout their career and during retirement.
- b. **HONORARY.** May be named upon recommendation of the ESP officers and approval by two-thirds of members present and voting at the annual meeting of the Chapter. Honorary members will not pay membership dues to the Alpha Delta Chapter. A proposal of honorary membership must be accompanied by a detailed statement showing the "meritorious service" it is proposed to recognize.
- c. **LIFE MEMBERSHIP.** Members who are retired from the Cooperative Extension System, may obtain a paid-up life membership by paying an amount equal to five times the National dues at the time of the purchase of paid-up life membership. These members hold equal rights and privileges to those paying annual dues.

Section 3. Transfer of Membership: Active members in good standing in another chapter of Epsilon Sigma Phi may transfer upon:

- * making request to Alpha Delta Chapter.
- * paying initiation fee and being initiated.
- * paying annual dues.

Section 4. Termination of membership: After one year of non-payment of dues, membership in ESP will be terminated. A person can be reinstated by payment of dues.

ARTICLE IV BUSINESS

Section 1. Fiscal Year: The fiscal year of Alpha Delta Chapter shall begin on the first day of October and end on September 30 of the following year.

Section 2. Meetings: The annual meeting of the Alpha Delta Chapter shall be held in conjunction with the Extension Professional Associations of Florida, Inc. meeting. Special meetings may be called by the President or upon written request of twenty percent of the members.

Section 3. Place of Business: The principal place of business of the Alpha Delta Chapter, Epsilon Sigma Phi, shall be the University of Florida, Gainesville, Florida.

ARTICLE V OFFICERS, DIRECTORS, AND ELECTIONS

Section 1. Officers: The officers of ESP are: President, President-Elect, Secretary, Treasurer, Annalist, and Chaplain.

Section 2. Directors: The directors are: one from each Extension administrative district, one from state faculty, and one from life members/retirees.

Section 3. Terms of Office: The Treasurer shall be appointed annually by the President with the ratification of the membership with the option of re-appointment. All other officers are elected annually. District Directors serve a two-year term with half elected each year, according to the standing rules.

Section 4. Election: The nominating committee shall present a slate of officers at the annual business meeting. ESP members present will vote, with election by majority vote.

Section 5. Assumption of Duties: The officers and directors will assume their duties upon adjournment of the annual meeting at which they are elected. In the event of no annual meeting, the officers and directors will assume their duties at the conclusion of the election by mail (postal or electronically).

Section 6. Filling Vacancies: In the event of a vacancy, Board of Directors shall appoint a member to complete the term of office.

ARTICLE VI FUNCTIONS OF OFFICERS AND DIRECTORS

Section 1. President: The President shall preside at all ESP meetings. The President shall appoint all chairs and committee members necessary to carry out the business of ESP.

Section 2. President-Elect: The President-Elect shall assume the duties of the President in his/her absence. The President-Elect shall appoint a Co-chair of each standing committee, who will become the chair the following year.

Section 3. Secretary: The Secretary shall keep accurate records of honorary members and all meetings of the Executive Board and annual business meeting.

Section 4. Treasurer: The Treasurer shall keep the official record of all membership and an accurate record of all monies. He/she shall also serve as chair and liaison between the Finance Committee and the Board of Directors.

Section 5. Annalist: The Annalist shall serve as Chair of the Membership Recruitment and Retention Committee. He/she shall be responsible for keeping updated biographical information on each member.

Section 6. Chaplain: The Chaplain shall have official charge of all religious and memorial services.

Section 7. Directors: Directors will represent the area in which they serve, attend Board meetings, and encourage membership and participation of members.

Section 8. Immediate Past President: The Immediate Past President shall give counsel to the Board of Directors, chairs nominating committee.

ARTICLE VII BOARD OF DIRECTORS

Section 1. Members: The Board of Directors shall consist of fourteen (14) members.

- a. Officers (6) - President, President-Elect, Secretary, Treasurer, Annalist, Chaplain
- b. The immediate Past President
- c. The seven (7) directors (5 Extension Districts, 1 state faculty, 1 retiree)

Section 2. Meetings: The Board of Directors shall meet as follows:

- a. In the fall, spring, and prior to the annual meeting.
- b. Additional meetings may be called at the discretion of the President.

Section 3. Duties: The duties of the Board of Directors are to set policy, transact business of ESP, and keep the membership informed.

Section 4. Conduct Business: The Board of Directors may conduct business by mail (postal or electronically) when necessary. A report of each action taken shall be verified and made a part of the minutes at the next Board of Directors meeting.

ARTICLE VIII COMMITTEES AND THEIR FUNCTION

Section 1. Standing Committees: The President will appoint members on the basis of interest and abilities to the following committees:

- a. Nominating - Chaired by Immediate Past President
- b. Membership Recruitment and Retention

- c. Public Issues
- d. Resource Development and Management
- e. Global Relations
- f. Professional Development
- g. Member Services
- h. Audit
- i. Bylaws and Handbook, and Standing Rules and Policy.
- j. Finance
- k. Retirees
- l. Abstracts
- m. Annual Report

Section 2. Function: These standing committees shall have the following duties. Additional duties may be assigned by the president. Other special committees, as needed, shall be appointed by the President.

- a. Nominating: to prepare the yearly slate of officers.
- b. Membership Recruitment and Retention: to recruit, retain and involve all ESP members and promote an effective working relationship and spirit of fraternal fellowship.
- c. Public Issues: to educate and inform ESP members about public issues and legislative matters affecting Extension programs and personnel needs.
- d. Resource Development and Management: to generate new ideas for resource development and management in order to maintain professional development activities. To increase funds for professional development activities.
- e. Global Relations: to promote the Extension profession and professionalism worldwide.
- f. Professional Development: to promote professional excellence among Extension personnel.
- g. Member Services: to administer and provide leadership to ESP's scholarships, loans, and awards programs.
- h. Audit: to audit the books at the end of the fiscal year.
- i. Bylaws and Handbook: to review bylaws annually submit proposed changes to the Board of Directors for review prior to submitting to the membership; to review chapter standing Rules and Policies annually submitting changes to Board of Directors for approval; to review handbook as needed.
- j. Finance: to prepare and submit proposed budget to the Board of Directors.
- k. Retirees: to recruit, retain and involve retirees and promote continued involvement in ESP.
- l. Abstract: to notify and encourage members to submit abstracts by the established due date. Responsibilities also include presiding and the facilitation of abstract presentations to adhere to the designated time allotment and to secure equipment requested by presenters for abstract presentations.
- m. Annual Report: to solicit information and reports from the officers and the committee chairmen to compile a comprehensive annual report for distribution to the entire membership.

ARTICLE IX MEETINGS

Section 1. Annual Meeting: The annual meeting of this organization shall be held during the Florida Association of Extension Professionals conference for the purpose of furthering the objectives of the ESP, electing and installing officers, receiving reports of officers and committees, and transacting any other business that may arise. If deemed necessary, or if the scheduled annual meeting cannot be held, the President may call a special meeting to transact business with the approval of the Board of Directors. The President shall see that a notice is sent to everyone eligible for membership telling the time and place of such a meeting.

Section 2. Special Meetings: The President, with the approval of the Board of Directors, may call a special session of ESP and conduct business by mail (postal or electronically) as necessary.

ARTICLE X QUORUMS

Section 1. Membership Quorum: A quorum at any annual meetings shall consist of a majority of the members in attendance.

Section 2. Board of Directors: A quorum of the Board of Directors shall consist of a majority of the Board in attendance.

ARTICLE XI FINANCING

Section 1. Membership Year: The membership year shall be from January 1st to December 31.

Section 2. Initiation Fees: The initiation fee for ESP shall be set by the National Council. This fee shall be collected by the Alpha Delta Chapter and forwarded to the Secretary-Treasurer of the National Council, Epsilon Sigma Phi, for each member initiated. If a candidate fails to be initiated, he or she may be initiated at a subsequent meeting.

Section 3. Member Dues: Dues for the coming year are payable according to the Chapter Standing Rules and Policies.

Section 4. Payment: Each member shall pay annual dues to the treasurer. ESP shall pay dues to the National Council of Epsilon Sigma Phi in accordance with the amount stated in the national constitution.

Section 5. Life Membership Dues: Members, retired from the Cooperative Extension Service, may obtain a paid-up life membership by paying an amount equal to five times the National dues.

ARTICLE XII
DISSOLUTION OF ASSOCIATION

On the dissolution of the Association, the entire net assets remaining after payment of any and all liabilities and obligations of the Association shall be transferred to such association or associations organized exclusively for charitable, educational or scientific purposes and shall at the time qualify as exempt association or associations.

ARTICLE XIII
LIABILITY

Epsilon Sigma Phi in no way shall be liable for the acts of individual members of the Board of Directors, nor for officers who may act beyond their authority. Officers individually or collectively shall not be liable for Epsilon Sigma Phi, unless they have acted beyond their authority as officers.

ARTICLE XIV
NON-PROFIT CORPORATION

Epsilon Sigma Phi shall be a non-profit corporation under Section 501(c)(3) of the Internal Revenue Code.



EPSILON SIGMA PHI

The Extension Professionals' Organization

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ALPHA DELTA CHAPTER CONSTITUTION

Article I - Name

The name of this organization shall be the Alpha Delta Chapter, Epsilon Sigma Phi, National Extension Fraternity.

Article II - Purpose

Section A

The purpose of this association shall be exclusively charitable and educational within the meaning of section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

Section B

This purpose includes, but is not limited to:

1. maintaining the standards and ideals, preserving the traditions and upholding the morale, prestige and respect of the Cooperative Extension Service; and,
2. developing an effective working relationship and a spirit of fraternal fellowship among the present and past employees of the Cooperative Extension Service.

Article III - Membership

Section A

Qualifications:

1. duly elected faculty, professional and administrative staff who have held full or part-time Extension appointments for a total of ten or more years (the ten-year requirement does not apply to ESP members in other states transferring to Purdue); and,
2. have displayed a cooperative and helpful attitude toward fellow Extension employees, demonstrated competency in assigned fields of responsibility; and,
3. exhibited ability in educational techniques essential to the conduct of an effective Extension program.

Section B

Classification:

1. Active: Active members are those who are engaged in professional Extension work and who have met all qualifications of membership;
2. Life: Active Alpha Lambda Chapter members may become life members upon their retirement from Extension work.

Section C

Election:

1. Membership shall be on the basis of a ninety percent (90%) favorable vote by the eligible voters who properly mark and cast their ballot.

Section D

Eligible Voters - All active members.

Section E

Voting on Membership:

1. May be taken by mail or at any annual or called meeting or a combination in compliance with the requirements stated below; and,
2. The vote shall be reported not later than at the next annual meeting of the fraternity after the membership has been proposed.

Section F

Membership Criteria

1. Acceptance of membership by the newly elected member shall be acknowledged in writing and accompanied by the initiation fee, prior to the date of initiation; and,
2. A person may withdraw from membership by notifying the Secretary in writing; and,
3. Any member who fails to pay annual dues shall be dropped from membership in the fraternity and shall be so notified in writing by the Secretary; and,
4. Any member may be expelled from the fraternity for failure to observe the obligation or for conduct unbecoming a member of the fraternity; and,
5. Charges may be preferred in writing, signed by two members; and,
6. These charges shall be reviewed by the membership committee which will investigate the charges and report to the fraternity, making a recommendation and,
7. An accused member shall have right of personal hearing and to file evidence in regard to preferred charges; and,
8. Expulsion from the fraternity shall require that three-fourths of all eligible voters, as defined above, cast their ballots with a simple majority showing support of the motion to expel.
9. Reinstatement - Any member whose membership has lapsed may be reinstated by paying regular dues and a reinstatement fee of \$10.00. Retirees are exempt from paying the reinstatement fee.

Article IV - Officers

The officers of this organization shall consist of a President, Vice President, Secretary, Treasurer and Annalist.

Article V - Meetings and a Quorum

Section A

An annual meeting shall be at the time of the annual Extension Conference.

Section B

Special meetings shall be held upon call of the President or upon written request of twenty percent of the members.

Section C

A Quorum - 15% of the paid membership shall be present to constitute a quorum at any called or special meeting of the membership.

Article VI - Initiation Fees and Dues and Changes

Section A

Initiation fee - For this chapter it shall be set annually and will include state and national dues for one year.

Section B

State and National Dues - Shall be payable to the Secretary prior to the annual chapter meeting.

Section C

Changes - Made by the National Council in dues and/or fees will automatically apply to the local chapter.

Article VII - Emblem and Membership Card

Section A

The official emblem shall be that adapted by the National Council of Epsilon Sigma Phi.

Section B

Each member will be provided with a membership card signed by the local chapter secretary and the national organization secretary.

Article VIII - Amendments

This Constitution may be amended at any annual or special meeting by a two-thirds vote of the members present providing members were mailed suggested changes thirty days prior to the meeting.



EPSILON SIGMA PHI

The Cooperative Extension Professionals' Organization

Mission: To Foster Standards of Excellence in the Extension System and to Develop the Extension Profession and Professional

2008 MEMBERSHIP APPLICATION

Alpha Delta Chapter

NAME: _____
First Middle Last

NAME YOU PREFER FOR PUBLICITY PURPOSES: _____

EMAIL: _____

ADDRESS: _____
Street City State Zip

Applicant's Signature (Not required if sent by email) Date

- I. Extension Appointments- Applicant must have 5 years of Service with Extension. Service does not have to be consecutive years and can be from several states.

Location of Service _____ Years Served

II. Statement: Please write a statement about your Extension accomplishments that can be read at the induction ceremony and for used for press releases. Limit your statement to the space provided.

III. Most significant Extension Program Accomplishments (or support of Extension programs): List accomplishments and year(s). Limit statement to space provided.

1. _____

2. _____

3. _____

IV. University and/or Extension Leadership Experiences and/or Service: List experiences and years(s). Limit statement to space provided.

1. _____

2. _____

3. _____

V. Community Service: List activity and year(s). Limit statement to space provided.

1. _____

2. _____

3. _____

VI. Association/Organization Offices and Committees: List offices/committees and year(s). Limit statement to space provided.

1. _____

2. _____

3. _____

~ End of Application ~



**ALPHA DELTA CHAPTER
INVOICE
2008**

<input type="checkbox"/>	Renewing Member	\$60.00	_____
<input type="checkbox"/>	High Five	\$5.00	_____
<input type="checkbox"/>	New Member (includes initiation fee)	\$70.00	_____
<input type="checkbox"/>	Life Member	\$200.00	_____
Total			\$ _____

Transfer National Membership from _____ (State)

Name: _____

Name Change? Previously: _____

Address: Check if new address:

Mailing Address: _____

City: _____ ST: _____ Zip: _____

Telephone #: _____ FAX #: _____

E-Mail Address: _____

District:

NW _____

NE _____

Central _____

South Central _____

South _____

State _____

Please make check payable to *Epsilon Sigma Phi* and submit by December 31, 2007 to:

**John Lilly
Jefferson County Extension
275 N. Mulberry Street
Monticello, FL 32344**



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