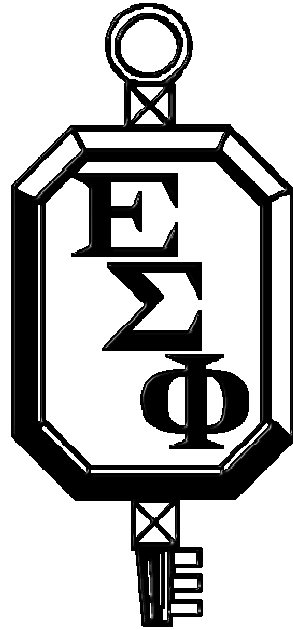




Epsilon Sigma Phi



Alpha Delta Chapter

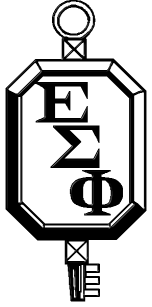
Annual Report

2008—2009

Extension Professionals Association of Florida

CONTENTS

President's Address 2009	3
Officers and Committee Chairs	4
2009 Annual Meeting	5
Agenda	
2008 Annual Meeting Minutes	
Treasurers Report	
Committee Reports	15
Abstracts	
Audit	
ESP Foundation	
Member Services (Awards)	
Memorial	
Nominating	
Retirees / Life Members	
District Reports	21
Northwest	
Central	
South Central	
South	
State	
Board Meeting Minutes	31
August 11, 2008	
January 16, 2009	
April 28, 2009	
August 20, 2009	
Proposed By-Law Changes	45
ESP Membership Invoice (2009)	57



I Believe that education, of which Extension is an essential part, is basic in stimulating individual initiative, self-determination, and leadership; that these are the keys to democracy and that people when given facts they understand, will act not only in their self-interest, but also in the interest of society.

President's Address

Dear Epsilon Sigma Phi Members,

Welcome to the 2009 Extension Professionals Association of Florida Conference and the Alpha Delta Chapter of Epsilon Sigma Phi's Annual Meeting. The EPAF Board of Directors and Conference Committee Chairs have worked hard to deliver an exciting agenda for all who participate. I am certain that the diverse agenda will hold meaningful professional development opportunities for everyone.

It has been a privilege for me to serve as the President of the Alpha Delta Chapter. I appreciate the willingness of my colleagues to serve in our professional fraternity as officers, committee chairs, and committee members. I would also like to thank the faculty and staff of the Manatee County Extension Service who have diligently served with me as I worked through the rotation of offices to achieve the highly coveted office of Past President!

Once again, on behalf of Extension Professionals in Florida I say thank you to our retirees who have supported our profession through another challenging year. I congratulate John Lilly the next Chapter President and his assembled team, he has prepared for the office and will do a great job leading our organization, but will need your support and service. Now is the time to get re-involved!

Brenda Rogers, President
Alpha Delta Chapter
Epsilon Sigma Phi

EPSILON SIGMA PHI
Alpha Delta Chapter
OFFICERS AND COMMITTEE CHAIRS
2008-2009

OFFICERS

President	Brenda Rogers
President-Elect	John Lilly
Secretary	Joan Bradshaw
Treasurer	Lori Wiggins
Analyst	Ray Mobley
Chaplain	Robert Hallman
Immediate Past President	Lisa Leslie

DIRECTORS

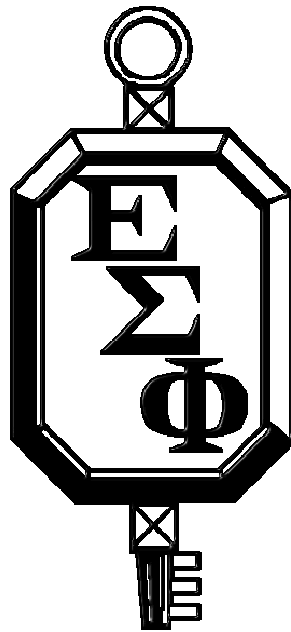
Northwest	Marcus Boston
Northeast	Terry DelValle
Central	David Griffis
South Central	David Shibles
South	Pat Miller
State	Kathleen Ruppert

COMMITTEE CHAIRS

Abstracts	Clay Olson
Annual Report	Christa Carlson Kirby
Audit	Jane Corless
Budget and Finance	Lori Wiggins
Constitution and Bylaws	Brent Broaddus
Global Relations	Pete Vergot
ESP Foundation	Dr. Marjorie Moore
Member Services (Awards)	Mary Keith
Membership Recruitment & Retention	Ray Mobley
Memorial	Robert Hallman
Nominating	Lisa Leslie
Public Issues	Lisa Leslie
Resource Development & Management	Dr. Marjorie Moore
Retirees	Mary Chernesky
Web Development	Dan Culbert



2009 Annual Meeting



Extension Professionals Association of Florida

**Alpha Delta Chapter Epsilon Sigma Phi
Annual Membership Meeting
Buena Vista Hotel, Orlando, Florida
Tuesday, September 1, 2009
10:30 AM-12:00 Noon
Agenda**

Call to Order	Brenda Rogers
Thought for the Day	Robert Holman
Recognition of Guests and Retirees	Brenda Rogers
Initiation of New Members & Transfers	Ray Mobley
Awards & Recognitions	Mary Keith
Scholarship Recipient Report	Eleanor Foerste
Hackler/Cook Scholarship Award	
Retiree Recognition and Certificate Presentations	
Minutes – September, 2008	John Lilly/Joan Bradshaw
Correspondence	Brenda Rogers
Treasurer's Report	Lori Wiggins
EPAF Report	Brenda Rogers/John Lilly
Committee Reports	
Member Services/Awards	Mary Keith
Global Relations	Pete Vergot
Membership Recruitment & Retention	Ray Mobley
Retirees/Life Members	Mary Chernesky
EPAF Memorial Service	Robert Halman
Public Issues	Lisa Leslie
Nominating	Lisa Leslie
Annual Report	Christa Kirby
Constitution and Bylaws	Brent Broaddus
Professional Development/Abstracts	Clay Olson
Website	Dan Culbert
ESP Foundation, Endowment, Development	Marjorie Moore
Finance and Audit	Jane Corless
National Meeting	Brenda Rogers
2010 Professional Development Opportunities	
February 2-4, 2010 JCEP , Nashville, Tennessee	
April 26, 28, 2010 PILD, Arlington, Virginia	
August 22-26, 2010 EPAF, Lake Buena Vista, Florida	
October 10-15, 2010 ESP Annual Meeting, Jackson Hole, Wyoming	
New Business	
Elections of Officers and Directors	
Transfer of Leadership and Committee Appointments	
Adjourn	



EPSILON SIGMA PHI

The Extension Professionals' Organization

Mission: To Foster Standards of Excellence in the Extension System and to Develop the Extension Profession and Professional

**Epsilon Sigma Phi Alpha Delta Chapter
The Membership Meeting Minutes
Buena Vista Hotel, Orlando, FL
Tuesday, August 12, 2008**

NOTE: Minor changes made in red

Call to Order - Lisa Leslie: The membership meeting of the Alpha Delta Chapter of Epsilon Sigma Phi was called order by Madam President Lisa Leslie at 10:15am.

Thought for the Day - Joan Bradshaw: Brenda Rogers did the thought of the day.

Recognition of Guests and Retirees - Lisa Leslie: Lisa recognized all administrators. All retirees stood up and introduced themselves. Lisa thanked the retirees and Mike McKinney for their services.

Greetings from National Office - Linda Cook: Linda Cook brought greeting from the National ESP Office. She also updated us on Galaxy.

Initiation of New Members and Transfers Joan Bradshaw: The following new members were initiated at EPAF were: Brent Broaddus, Richard Godke, Nola Wilson, Carla Chapman, Adrian Hunsberger, Michael Gutter (transfer) David Nistler, D. Jane Morse, and Maia Mc Guire.

Minutes of Previous Annual Meeting - Brenda Rogers/John Lilly: Minutes of 7/11/08, meeting were distributed to membership. Elaine Courtney made the motion to accept the minutes and Albert Fuller seconded.

Treasurer's Report - Lori Wiggins: We had 109 renewals @ \$60, 7 new members @ \$70, 1 transfer @ \$40 and 7 new life members. We did very well getting contribution from the high five and ten campaign. Letters were sent to retirees and they responded very well with contributions. The checking balance as of 8/7/08 was \$3,544.63. The saving balances as of 6/30/0 were \$2,145.9. Certificate of Deposit maturity date is 6/6/09, we will have \$5787.30. Maturity date of 12/6/08, account will automatically renew for 6 months, and will be \$2,938.44. Liz Feltzer moved to accept the report and Mary Keith seconded. A motion was made to approve the treasurer's report.

2007 Scholarship Recipient Report - Georgene Bender: Georgene used the \$400 scholarship to pay for registration for the 2007 NAE4-HA Conference in Atlanta, Georgia. It was her first NAE4-HA conference since 1986. Previously, she had annually attended her association conference while in Michigan and Ohio Extension. She had an opportunity to see former co-workers and renew my involvement by serving on the National Professional Improvement Committee. She was a poster session presenter with her topic "*The Brain: It's All About Connections*". She also had a seminar that was selected to present along with Jennifer Heady, 4-H Agent in Okaloosa County entitled "*4-H 101 - a WebCT Course*".

While at the conference, she also received the *Distinguish Service Award* at the final banquet. She indicated that the best part of the conference was visiting with former colleagues and networking with new ones. She also stated that by attending National Conference was a positive experience and a sense of "all being on the same page" with our approach to youth development. She thanked ESP for the opportunity to participate.

2008 Nadine Hackler/Linda Cook Scholarship Awards - Mary Keith: There were two Recipients that received the scholarships Eleanor Foerste and Glenda Stephens

Retiree Recognition and Certificate Presentation-Mary Keith: Mary **Chernesky (misspelled)** was awarded a certificate of retirement by Mary Keith.

EPAF Board Report - Brenda Rogers/Lisa Leslie:

- Lisa reported that the Association of Counties meeting will be in Marco Island the week of June 23. The Farm Bureau appreciation dinner will be in Okeechobee County next year.
- DSA rehearsal will be at 5:00pm
- ESP will chair the EPAF Board next year
- Brenda asked volunteers to serve on EPAF Board
- Auction items are down, if you would like to make a contribution please see Joe Walter

2008 Florida Association of Counties – Mary Sue Kennington: Mary Sue thanked the following ESP members for donating cash or product to create the educational baskets that were displayed and donated to participants of the 2008 Florida Association of Counties Conference. Those that contributed were: Mary Keith, Lisa Leslie, Marjorie Moore, Kathleen Ruppert, and Mary Beth Salisbury. The themes of the baskets created from the donations were: water conservation basket, indoor air quality, and emergency preparedness basket. The total value of the baskets was around \$190.00. Mary Sue thanked Liz Felter for transporting the baskets to Miami and sitting up the booth. She also thanked Orange County FCS agents for stuffing and wrapping the baskets.

Liz and Mary Sue did a great job educating the county commissioners on extension. The 2009 Florida Association of Counties Conference will be June 23-26, 2009, **in Marco Island (left out Marco Island).**

Committee Reports

Member Services - Mary Keith: None of our nominees won at regional or national this year. At deadline time the committee had only 3 applications this year. With the extended deadline they had 8 awards to present, five 25 year certificates and 1 retiree certificate. Five of the categories had multiple applications so the committee members judged them to select the winner. There were 4 applications for the 2 scholarships, 2 were selected.

2008 ESP Award Winners

Distinguished Service	Betsy Crisp, Pasco
Continued Excellence	Marjorie Moore (Stephens, Orange)
Friend of Extension	Robert Douglas (Miller, Leon)
Administrative Leadership	
Meritorious Support Service	Sherry Steiert (Crisp, Pasco)
Mid-Career Service	Jane Corless , (Clay)
International Service	Pete Vergot , (NW District DED)
Retiree Service	Mary Chernesky (McKinney, ret, Crisp, Pasco)
25 Year	Pat Miller , Okeechobee

	Sharon Treen, Flagler
	Elaine A Courtney, Okaloosa
	Robert Hochmuth, NW REC
	Jacque Breman, Union
Retirement Certificate	Mary Chernesky (Hillsborough)
Team Award	Pamela Allen et al (Escambia)
Visionary Leadership	
Early Career Award	
Scholarships	Eleanor Foerste (Osceola)
	Glinder Stephens (Orange)

Life Members/Retirees - Mike McKinney: Communications: Retirees and ESP Life Members played a vital role this past year with their support for the IFAS/Extension budget. Hundreds of letters were written to UF President Bernard Machen, the UF Board of Trustees, and the Florida Legislature. In addition, retirees assisted in their home counties with the budget fight. Numerous email updates were sent to those Life members with email addresses on file pertaining to the budget issue. The committee wishes to credit Life Member Mary Chernesky for researching statewide newspaper articles regarding UF, IFAS, and Extension.

Senior Moments: The number of Newsletters (*Senior Moments*) was increased to three issues plus one special edition issue this past year. All past issues can be seen at: <http://esp.ifas.ufl.edu/seniormoments.htm> . The newsletter format has been a very successful way of communicating with Life Members and Retirees and has gained interest nationwide.

Leisure: Florida Life Members, Joy Satcher, Pauline Calloway and Mike McKinney took part in the first ESP Family & Friends cruise to the Western Caribbean in January. Eighteen ESP members, family and friends from throughout the nation set sail on the worlds largest cruise ship, *Freedom of the Seas*. The National ESP Board has authorized another cruise scheduled for the winter of 2010.

Galaxy 2008 (Indianapolis, IN): The ESP Retirees Committee will be coordinating “States Night Out” at this year’s Galaxy Conference in Indianapolis.

Unfinished Business: A major policy decision by the new ESP Board will need to look at who receives the Newsletter and other ESP retirement benefits. Currently only Life Members receive Senior Moments as one of the benefits of Life Membership. The major question at hand is how ESP can reach out to other Extension retirees to keep them in the loop?

Public Policy - Robert Halman: This year most of University of Florida IFAS Extension Faculty and staff have been uniquely connected to the public issues arena. This was due to the state issue of the tax reform. For the past year many of our Extension supporters and advisory committees have come forward to provide county, state and national leaders with information on the services and value our Extension programs are to them. To this end our local and state budgets have allowed us to remain in good stead.

The Public Issues Leadership Conference in Arlington Virginia April 29-30, 2008, allowed Robert to network with legislators and provide them with not only university based funding issues but also issues locally in Collier. It was his goal to inform our local legislators of the value of Extension programming to their community.

Robert had the opportunity to visit at noon on Wednesday with Congressman Mario Diaz – Balart, Thomas Bean his Chief of Staff and Miguel Medoza legislative assistant. The visit was very cordial as he represented the University’s appreciation for the support from the congressman. They spoke about events and activities that are more local to Collier and the district he covers. An interesting note was the Congressman’s interest in childhood obesity (partly due to his wife’s interest in childhood obesity) and healthy lifestyles. With this in mind they talked about the 4H, FCS and other programs within Extension to address these issues. All in all a very good visit

On the House side, most of the aides we spoke with were very familiar with IFAS Extension and seemed very supportive of IFAS. They are listed below:

In attendance from other organizations were: Michael S Sweat, Brenda Williams, Andrew Diller (*added "R" to Diller*), Diann Douglass, Doug Mayo, Heidi Barthel Copeland, Brenda Rogers

Andrew Diller met with Congressman Jeff Miller's Legislative Assistant in charge of agriculture on Wednesday. Talk was similar to that with Senator Nelson's assistant. Congressman Miller has been very supportive of Extension and agriculture in the past and his assistant expressed his desire to continue supporting IFAS and our efforts.

-Adam Putnam and Matt Joyner met with Mike Sweat and Doug Mayo.

Global Relations - Pete Vergot: UF IFAS Extension has been successful this past year and continues to involve new agents.

- Internationalizing Florida Extension and Cross-Cultural Skills Professional Development 2007-2008 – 14 Agents completed the four session training held in Florida:

First Name	Last Name	----	-----	First Name	Last Name
Eleanor	Foerste			Ken	Rudisill
Donald	Pybas			Joan	Bradshaw
Richard	Tyson			Nicole	Walker
Elizabeth	Gorimani			Suzanne	Wilson
Teresa	Olczyk			Steve	Gaul
Mary	Keith			Norma	Samuel
Andrew	Toelle				

- Brazil Biofuels Study Tour June 2008 – five agents and five county commissioners

Agent / Commissioner	County
Stanton Rosenthal / Clifford Thael	Leon
Katherine Allen / Randy Hatch	Suwannee
David Holmes / Stan McClain	Marion
Audrey Norman / John Koons	Palm Beach
John Atkins / Robert Cole	Santa Rosa
Scott Taylor	Hastings REC
Walter Bowen	International Programs
Pete Vergot III	NW District Director

- Linking the People's Republic of China to the International Distance Diagnostic and Identification System Network -

Proposed travel dates are: **October 12-October 26, 2008**

U.S. Team of: Theresa Friday, Lawrence Halsey, Jiannong Xin, Lyle Buss and Pete Vergot

- Gadsden Hosting Short Term Scholar for September – December from EARTH
Valodia Kruskaya Flores - of Nicaragua attending EARTH University in Costa Rica will be spending her internship with the Gadsden County Faculty and others across the state.
- Submitted Internationalizing Florida Extension and Cross-Cultural Skills Professional Development 2007-2008

Membership Recruitment and Retention - Joan Bradshaw: Joan encouraged members to renew the 2008-2009 membership. Joan also distributed high five and ten envelopes. Membership for the Alpha Delta Chapter is as follows 109 active paid members, 10 non paid county faculty, 8 non paid state faculty, 9 life members and 11 members retired, resigned or deceased.

Memorial - Joan Bradshaw/Ray Mobley: The following extension colleagues that were memorialize at EPAF were: Dr. Marshal H. Breeze John Bulger Dr. Carroll Morton Geraldson Mildred Taylor Marsh Quentin Medlin Dr. Herman J. Reitz Dr. Kenneth Tefertiller

Finance/Audit - Jane Corless: will be doing audit at EPAF

Endowment/Development Campaign - Celia Hill: Celia indicated the she need 5 checks for \$1000.00. She is work on the endowment campaign.

Annual Report - Paula Davis: Paula(added "A" Paula) has compiled the annual report for the Alpha Delta Chapter.

Professional Development - Clay Olson: Abstracts – Clay Olson: ESP had 18 available slots for abstract submission, and 12 were submitted for presentation, which left 6 vacant slots. Following is a list of abstracts submitted for presentation by organization: FAE4HA – 37, FACAA – 29, FEAFCS – 18, FANREP – 14, ESP – 12, Total – 110.

Nominating Committee - Marjorie Moore: Marjorie introduced the new slate of officers for the 2008-2009 year. Alpha Delta Chapter 2008-2009 are as follows: **Past President** - Lisa Leslie, **President** - Brenda Rogers, **President Elect** -John Lilly, **Secretary**- Joan Bradshaw, **Analyst** - Dr. Ray Mobley, **Chaplain** - Robert Halman

Nominating Committee Members: Marcus Boston, Anita McKinney, and David Griffis

District Directors

NW - Marcus Boston, NE - Terry DelValle, Central - David Griffis, SC - David Shibles, South - Pat Miller, State - Kathleen Ruppert

Galaxy III Conference – Marjorie Moore: Those individuals who are going to Indianapolis are asked to use the Indi-Go shuttle. The cost is \$7.00 one way from the airport to the hotel. Marjorie asks members for auction items. Linda commended Marjorie for taking on the leadership recruiting volunteers for Galaxy.

Upcoming Professional Development Opportunities

- 2009 JCEP Conference, Feb 10 – 12, Orlando
- 2009 PIL Conference, April 27- 29, Arlington, VA
- 2009 ESP National Conference- Sept. 13 – 16, Fargo North Dakota

Transfer of Leadership and Committee Appointment

Lisa passed the gavel to Brenda (incoming president). Lisa thanked the board and members for their support. Lisa gave departing gifts to board members.

Brenda indicated that ESP has an up and going web-site. Members can now download applications(*added "S" applications*)from the site. Also her goals are to increase membership and awards recipient for the upcoming year.

Brenda gave Lisa a gift card in the amount of \$50.00 and told her to “take a hike on us”.

Linda Cook indicated that she is retiring and is looking for someone to take her place. If some is interested please go to the ESP website for more information. ESP will have a new logo images and fresh look.

Brenda adjourned the membership meeting @ 11:22am.

Respectfully Submitted By:

John Lilly,
Secretary



EPSILON SIGMA PHI

The Extension Professionals' Organization

Mission: To Foster Standards of Excellence in the Extension System and to Develop the Extension Profession and Professional

TREASURER'S REPORT August 25, 2009

Status of Accounts:

Checking Account (as of 7/31/09).....\$5,569.41

Savings Account (as of 6/30/09).....\$2,150.99

Certificates of Deposits

(Maturity Date 06/06/11 - this account will automatically renew for 2 years).....\$6,235.03

Rate: 3.25%apy

(Maturity Date 12/06/09 - this account will automatically renew for 6 months)...\$2,971.48

Rate: 1.11%apy

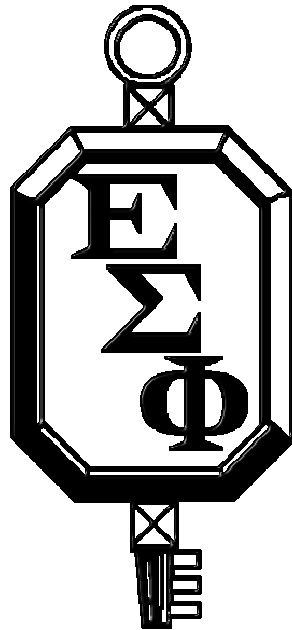
Submitted by: Lori Wiggins, ESP Treasurer
Taylor County 4-H Extension Agent II

**Epsilon Sigma Phi
Budget for Fiscal Year (10/1/08-9/30/09)**

<u>Income</u>	<u>Estimated</u>	<u>Actual</u>	
Membership Dues			
91 Renewals @ \$60	\$ 6,000.00	\$5,460.00	
1 reinstatement @ \$60	\$ -	\$60.00	
3 New @ \$70	\$ 280.00	\$210.00	
		\$	
3 Life @ \$200	\$ 200.00	600.00	
High Five	\$ 300.00	\$165.00	
High Ten	\$ 500.00	\$652.00	
Interest Income	\$ 5.00	\$3.93	
		\$	(final after expenses were deduted)
FAEP Auction	\$ 1,000.00	129.20	
Reimbursement for Plaques from EPAF	\$ -	\$44.50	
Marilyn Tileston Scholarship	\$ -	\$400.00	
National Endowment Donation	\$ -	\$10.00	
Regional Workshop Funds	\$ 300.00	\$ -	
		\$	(from ESP National Office for attending National Meeting)
<u>ESP National Office scholarship</u>	<u>\$ 400.00</u>	<u>400.00</u>	
Total Income	\$ 8,985.00	\$8,134.63	
 <u>Expenses</u>			
Recognition: Certificates / Pins (Initiation)	\$ 50.00	\$ -	
Plaques	\$ 200.00	\$0.00	
		\$	(Glinder Stephens & Eleanor Foerste)
Scholarships	\$ 800.00	800.00	
			(\$299.00 from 2008 but was deducted from the auction earnings)
Friend of Extension Award	\$ 200.00	\$ -	
Public Policy Conference (PILD)-Public Issues Chair	\$ 1,000.00	\$0.00	
			(registration for Brenda Rogers)
ESP Annual Meeting (2009) - President & President Elect	\$ 1,855.00	\$395.00	
JCEP Meeting -President Elect	\$ 400.00	\$576.26	(John Lilly)
ESP National Dues (91 Renewals, 1 reinstatement, 3 New, 3 Life)	\$ 4,380.00	\$4,415.00	
Life Member Committee	\$ 50.00	\$ -	
<u>Office Expenses</u>	<u>\$ 50.00</u>	\$ -	
Total	\$ 8,985.00	\$6,186.26	
Income - Expenses		\$1,948.37	



Committee Reports



Extension Professionals Association of Florida

**EPAF Annual Report
ESP Abstract Committee
Clay Olson, Chair**

Committee members Dr. Marilyn Norman, Dr Henry Grant, Tim Wilson, Lori Wiggins, Clay Olson

Committee received twenty Abstracts for review – abstracts were reviewed and scored according to EPAF criteria and twelve were selected for presentation; presenters have been notified. Committee members will work the Conference during abstract presentations assisting presenters and time keeping.

Respectfully submitted,

Clay Olson
Chair, ESP Abstract Committee

**EPAF Annual Report
Audit Committee Report
Jane Corless, Chair**

The Audit Committee will meet during EPAF and will conduct a financial audit of the books of ESP for the year 2008-2009. Results of the audit will be sent to the President and Treasurer of ESP along with any recommendations.

**EPAF Annual Report
ESP Endowment/Development Campaign
Alpha Delta Chapter Report
Marjorie Moore, Chair**

The Alpha Delta chapter of ESP has raised \$8,856 as of July 24, 2009. A few years ago, FL set a goal of \$12,500 to raise.

The national endowment campaign committee set a goal of \$500,000. They are about \$125,000 short of meeting their goal.

Letters and donation cards have been sent to all members with most of the contributions coming from retirees and ESP board members.

Many of you are aware that we lost our colleague John Brenneman who was a dedicated Extension worker and ESP member. Our chapter collected contributions for the ESP Foundation in John's memory for a total amount of \$175.

We have had several of our members who have benefited from ESP scholarships and leadership development opportunities. It is imperative for everyone to contribute. Let's go for the gold and raise the \$3,469 needed to reach our goal!

Respectfully submitted,



Marjorie Moore, Ph.D., Chair
Alpha Delta Chapter ESP Endowment/Development Campaign

**EPAF Annual Report
Member Services
Mary Keith, Chair**

Report from Member Services Committee

Chair: Mary Keith, Members: Rick Godke, Karen Headlee

Nominations and applications were solicited for the various awards and scholarships, names were collected for 25 year members. The committee members rated applications for those awards which had multiple applicants and selected winners. There were two applicants for the two scholarships, so both were evaluated, judged worthy and awarded.

The list of winners follows. Awards will be presented at the EPAF meeting.

2009 Awards Winners

Award/Applicants	County
Early Career Dr. Mobley	FAMU
Mid Career Anita McKinney	Duval
Distinguished Service Judy Butterfield	Regional, Central Dist.
Team Ken Rudisill	Bay
Cultural Diversity Betsy Crisp	Pasco
Continued Excellence Pam Allen	Escambia
Meritorious Service Karen Faverty	Pasco
Administrative Leadership Dr. Betty Miller	Leon
International Ken Rudisill	Bay Co
Norma Samuel	Marion
Stephen Brown	Lee
Gene McAvoy	Hendry
Dr. Bill Kern	Ft. Lauderdale-REC.
Visionary Leadership Dr. Ray Mobley	FAMU
Friend of Extension Seminole Co. Community Information Dept.	Seminole
Scholarship Brenda Rogers	Manatee
Betsy Crisp	Pasco
Retirees Larry Halsey	Jefferson
Glinder Stephens	Orange
Ed Jowers	Jackson
25 year certificates Brenda Rogers	Manatee
Mary Lamberts	Miami-Dade
Ed Jowers	Jackson
Pete Vergot	NW District
Jana Hart	Lafayette
Jo Shuford-Law	Leon
David Marshall	Leon

Note of Appreciation:
Clara Ann Smith, new life member

**EPAF Annual Report
Memorial Report
Robert Hallman, Chair**

In Memory of our deceased colleagues*:

<i>Sydney P. Marshall</i>	<i>June 2008</i>
<i>George R. Freeman</i>	<i>December 2008</i>
<i>Dr. Joseph Orsenigo</i>	<i>December 2008</i>
<i>James N. 'Jim' Watson</i>	<i>December 2008</i>
<i>Frank G. Martin</i>	<i>March 2009</i>
<i>Larry J. Conner</i>	<i>March 2009</i>
<i>George Rogers'</i>	<i>July 2009</i>
<i>John Brenneman</i>	<i>July 2009</i>

*Gone are the days we used to share,
But in our hearts you are always there,
The gates of memory will never close,
We miss you more than anyone knows,
With tender love and deep regret,
We who love you will never forget
Unknown*

**EPAF Annual Report
Nominating Committee Report
Lisa Leslie, Chair**

Committee members: Marcus Boston, Terry DelValle, David Griffis, David Shibles, Pat Miller.

The following is the recommendation of the nominating committee for the 2009 – 2010 slate of officers:

President: John Lilly
President –Elect: Dr. Joan Bradshaw
Past President: Brenda Rogers
Treasurer: Lori Wiggins
Secretary: Dr. Ray Mobley
Analyst: Robert Halman
Chaplain: Dan Culbert

District Directors
Northwest District: Marcus Boston
Northeast District: Terry DelValle
Central District: Mary Sue Kennington
South Central District: David Shibles
South District: Gene McAvoy
State: Dr. Marilyn Norman
Retirees: Mary Chernesky

Annual Report
ESP Life Member & Retirees
Mary Chernesky, Chair

Events:

IFAS Retiree Luncheon – Over 50 retirees attended an informal gathering and update about the Research, Teaching and Extension branches of IFAS at the Citra Research & Demonstration Site, on June 1, 2009. The event was hosted by IFAS Administration.

National ESP Meeting – Will be held September 13 – 16, 2009 in Fargo, ND. A number of events and programs are planned for retirees.

Communication:

Senior Moments Newsletter – Three issues of the Retiree Newsletter, *Senior Moments* were produced and sent to all Extension retirees this year. Special thanks to Mike McKinney for originating, designing and editing the newsletter for the past 3 years, Lori Wiggins, ESP Treasurer and Taylor County who reproduced and mailed the newsletter. All past issues of *Senior Moments* are posted on <http://esp.ifas.ufl.edu/seniormoments.htm>

Addresses of Retirees – It is very hard to acquire USPS and E-Mail addresses of retirees after they have left Extension's employment. According to the IFAS Human Resources office "*Seniors are protected by law from anyone who might abuse them. Therefore, the HR Office cannot give anyone (including ESP) retiree addresses as they might be misused.*" If the committee is made aware that a retirement is upcoming, they have tried contacting employees before they retire for this information.

Leisure:

ESP Panama Cruise – January 12, 2010. Seven people from Florida have made reservations to participate along with other ESP members from across the country. Mike McKinney, past ESP Retiree Representative is coordinating this cruise.

Unfinished Business:

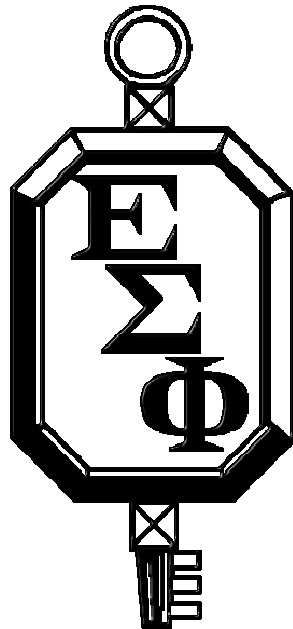
1. Encourage retirees to become ESP Life Members, possibly beginning during their last year of employment.
2. Find a way to obtain retiree USPS and E-mail addresses to facilitate the distribution of information regarding what's happening with Extension, former co-workers, retiree benefits and other issues of importance to retirees.
3. Involve more retirees working with the Life Members Retiree Committee, newsletter and membership.

Report Submitted by:

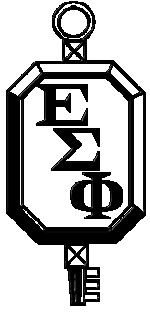
Mary E. Chernesky, ESP Life Member & Retirees Committee Chair



District Reports



Extension Professionals Association of Florida



EPSILON SIGMA Phi

Epsilon Sigma Phi District Directors Report Northwest

Marcus D. Boston Jr. – District Director

Bay – Dr. Marjorie Moore CED

New Hires: None

Departures/retirements: Brian Cameron,
Sea Grant Marine (not an ESP member)

Vacancies: Sea Grant Marine

Potential New Members: None, all Bay
County Agents are members

Personal Announcements: Bay County
moved to a new location on March 27th.

They have about 5,000 sq. ft. of space
(twice the space of their previous location),
more parking space and an area for a
demonstration garden.

Budget Issues Facing County Office: All
divisions were requested to cut 10% from
their budgets. There will be no pay raises
for 2009-2010

Calhoun – Judy Ludlow CED

New Hires: March 17, 2009, New Office
Assistant

Departures/retirements: None

Vacancies: None

Potential New Members: None

Personal Announcements: None

Budget Issues Facing County Office: In
process, no required cuts or layoffs,
continuation, no raises

Escambia – Pamela Allen CED(no report)

New Hires:

Departures/retirements:

Vacancies:

Potential New Members:

Personal Announcements

Budget Issues Facing County Office:

Franklin – Bill Mahan CED(no report)

New Hires:

Departures/retirements:

Vacancies:

Potential New Members:

Personal Announcements:

Budget Issues Facing County Office:

Gadsden – Dr. Henry Grant CED

New Hires: none

Departures/retirements:none

Vacancies: none

Potential New Members:none

Personal Announcements: none

Budget Issues Facing County Office:

Budget is in Limbo at this time

Gulf – Roy Carter CED(no report)

New Hires:

Departures/retirements:

Vacancies:

Potential New Members:

Personal Announcements:

Budget Issues Facing County Office:

Holmes – Shep Eubanks CED(no report)

New Hires:

Departures/retirements:

Vacancies:

Potential New Members:

Personal Announcements:

Budget Issues Facing County Office:

Jackson – Doug Mayo CED(interim)(no report)
New Hires:
Departures/retirements:
Vacancies:
Potential New Members:
Personal Announcements:
Budget Issues Facing County Office:

Jefferson – John Lilly-Interim CED
New Hires:
Departures/retirements:
Vacancies: CED and FCS positions are currently being advertised
Potential New Members:
Personal Announcements/Other:
Budget Issues Facing County Office:

Leon – Dr. Betty Miller CED
New Hires: none
Departures/retirements: none
Vacancies: None
Potential New Members: Les(eligible in 2010)
Personal Announcements: None
Budget Issues Facing County Office:
Currently, no reductions.

Liberty– Monica Brinkley CED
New Hires:None
Departures/retirements: None
Vacancies: none
Potential New Members: none
Personal Announcements: none
Budget Issues Facing County Office:

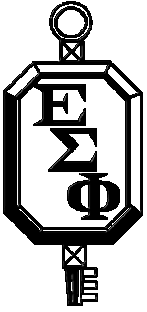
Okaloosa County– Gerald Edmondson
CED
New Hires: none
Departures/retirements: none
Vacancies: none
Potential New Members:
Personal Announcements: none
Budget Issues Facing County Office:

Santa Rosa – Michael Donahoe CED
New Hires:
Departures/retirements:
Vacancies: FCS Agent
Potential New Members:3
Personal Announcements:
Budget Issues Facing County Office:
Proposed county FY10 budget reduction of 9.3% from FY09. This is mainly due to elimination of a secretarial position where the person retired.

Wakulla-Scott Jackson CED
New Hires:
Departures/retirements:
Vacancies:
Potential New Members: Scott Jackson (Applied) and Shelly Swenson (Transferred) joined ESP in 2009
Personal Announcements:
Budget Issues Facing County Office: No decrease / No increase as of this date final workshop 8/20/2009. Mileage rate increased to equal revenue of previous year. Commissioner support for Extension very positive.

Walton-Bruce Ward CED(no report)
New Hires:
Departures/retirements:
Vacancies:
Potential New Members:
Personal Announcements:
Budget Issues Facing County Office:

Washington County – Andy Andreasan
CED(no report)
New Hires:
Departures/retirements:
Vacancies:
Potential New Members:
Personal Announcements:
Budget Issues Facing County Office:



EPSILON SIGMA Phi

Epsilon Sigma Phi District Directors Report

Central District

David Griffis, Director/Volusia

Brevard

New hires: None
Departures/retirements: None
Vacancies: None
Promotion & permanent status: None
Potential new members: None
Personal announcements: None

Citrus

New hires: None
Departures/retirements: None
Vacancies: Courtesy Horticulture
Promotion & permanent status: None
Potential new members: None
Personal announcements: None

Flagler

New hires: None
Departures/retirements: None
Vacancies: None
Promotion & Permanent status: None
Potential new members: None
Personal announcements: None

Hernando

New hires: None
Departures/retirements: Donna Peacock
Vacancies: None
Promotion & permanent status: Stacy Strickland, CED
Potential new members: None
Personal announcements: None

Marion

New hires: None
Departures/retirements: None
Vacancies: None
Promotion & permanent status: None
Potential new members: None
Personal announcements: None

Lake

New hires: None
Departures/retirements: Deborah Boulware, CED
Vacancies: None
Promotion & permanent status: Dr. Juanita Popenoe to Agent III, Interim CED
Potential new members: None
Personal announcements: Julie England received FEAFCS Professional Development Grant

Orange

New hires: Dr. Richard Tyson, CED
Departures/retirements: None
Vacancies: None
Promotion & permanent status: None
Potential new members: None
Personal announcements: None

Osceola

New hires: None
Departures/retirements: None
Vacancies: None
Promotion & permanent status: None
Potential new members: None
Personal announcements: None

Putnam

New hires: None
Departures/retirements: None
Vacancies: None
Promotion & permanent status: None
Potential new members: None
Personal announcements: None

St. Johns

New hires: None
Departures/retirements: None
Vacancies: None
Promotion & permanent status: None
Potential new members: None
Personal announcements: None

Seminole

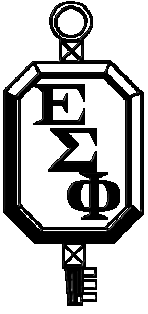
New hires: Departures/retirements: Dr.
Richard Tyson
Vacancies: Multi-County Vegetable Agent
Promotion & permanent status: None
Potential new members: None
Personal announcements: Rita Law Family
Medical Leave

Sumter

New hires: None
Departures/retirements: None
Vacancies: None
Promotion & permanent status: None
Potential new members: None
Personal announcements: None

Volusia

New hires: None
Departures/retirements: None
Vacancies: None
Promotion & permanent status: None
Potential new members: None
Personal announcements: None



EPSILON SIGMA PHI

Epsilon Sigma Phi District Directors Report

South Central District

David Shibles, Director

Charlotte – Ralph Mitchell (CED)

New hires: None
Departures/retirements: None
Vacancies: None
Promotion and permanent Status: Betty Staugler
Potential new members:
Personal/announcements:

Collier – Robert Halman (CED)

New hires: Ruth Hubing – 4-H
Departures/retirements: None
Vacancies: Food and Consumer Science
Promotion and Permanent Status: None
Potential new members: Doug Caldwell
Personal/announcements: None

Desoto (CED - Vacant)

New hires: None
Departures/retirements: Jim Self (CED) retired after 30 years.
Vacancies: CED
Promotion and Permanent Status: None
Potential new members: None
Personal/announcements: None

Hardee Vacant (CED)

New hires: None
Departures/retirements: Lockie Gary (CED) - retired
Vacancies: None
Promotion and Permanent Status: None
Potential new members: None
Personal/announcements: None

Hillsborough -Joe Pergola (CED) No Report

New hires:
Departures/retirements:
Vacancies:
Promotion and Permanent Status:
Potential new members:
Personal/announcements:

Lee – Celia Hill (CED)

New hires: Liz Owens – Program Assistant – Family Nutrition
Departures/retirements: 0
Vacancies: 2 FNP Program Assistants
Promotion and Permanent Status: 0
Potential new members: 0
Personal/announcements: 0

Manatee – Brenda Rogers (CED)

New hires: None
Departures/retirements: None
Vacancies: None
Promotion and Permanent Status: None
Potential new members: Samantha Kennedy
Personal/announcements: Christa Kirby delivered a baby girl in February – Kaycee Lee.

Pasco – Bobbi J. Jarvis (CED)

New hires: None
Departures/retirements: None
Vacancies: Program Assistant – 4-H
Promotion and Permanent Status: Jean Hink
Potential new members: None
Personal/announcements:

Pinellas – Mary Campbell (CED)

New hires: None

Departures/retirements: Pam Brown – Urban Horticulturist

Vacancies: Specialized Agent for Urban Environmental Sustainability and Urban Horticulture Agent

Promotion and Permanent Status: Jane Morse and Jean Rogalsky

Potential new members: None

Personal/announcements: Pinellas County

Extension is on track to receive a \$475,000 grant for the construction of a Green Building.

Polk – CED Vacant

New hires: None

Departures/retirements: John Brenneman (CED) - deceased

Vacancies: CED and Pesticide Programs

Promotion and Permanent Status: None

Potential new members: None

Personal/announcements: None

Sarasota – Carolyn Gregov (CED)

New hires: None

Departures/retirements: Don Rainy – Commercial Horticulture Agent – will assume State GI-BMP Director

Vacancies: Commercial Horticulture

Promotion and Permanent Status: None – two - 3 year packets submitted.

Potential new members: Carolyn Gregov and Marsha Morris

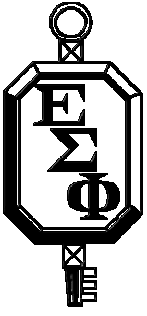
Personal/announcements: None

Submitted by:

David Shibles, Urban Horticulturist

Polk County Extension Service

August 24th, 2009



EPSILON SIGMA Phi

2009 ESP District Directors Report

South

Oliver Patrick Miller – District Director

Broward County

New hire: Angelina Toomey
Departure: Joe Metellus (4-H),
Jermaine Pointer (4-H)
Vacancies: None Promo/Permanent
Status: any
Potential members: Mike Orfanedes
Personal Announcements: county won
NACO innovative programming Award
for Mobile Extension office w/ MG's

Glades County

New hire: none
Departure: none
Vacancies: none
Promo/Permanent Status: N/A
Potential members: none
Personal Announcements: Courtney
Davis is expecting a new "little man" in
her life, October 2009

Hendry County

New hire: none
Departure: none
Vacancies: none
Promo/Permanent Status: Sonja
Crawford promoted to Agent III
Potential members: Mongie Zekri
Personal Announcements: none

Highlands County

New hire: Randy Gornto (Livestock)
Departure: none
Vacancies: none Promo/Permanent
Status: none
Potential members: Tim Hurner, John
Alleyne, Dianne Dilger
Personal Announcements: none

Indian River County

New hire: none
Departure: none
Vacancies: none
Promo/Permanent Status: Christine
Kelly-Begazo (promotion /Permanent
status pending)
Potential members: Christine Kelly-
Begazo
Personal Announcements: none

Martin County

New hire: none
Departure: none
Vacancies: none
Promo/Permanent Status: N/A
Potential members: Fred Burkey,
Chris Kilbride, Lucinda Harris
Personal Announcements: none

Miami-Dade County

New hire: Mary McCready (FYN
Courtesy Agent)
Departure: Jason Osborne, Tropical
Fruit Agent
Vacancies: Fruit Agent, Vegetable
Agent, Water Science/Aquaculture
Agent Promo/Permanent Status: Henry
Mayer (Agent II); Adrian Hunsberger
(package pending)
Potential members: Katie Roberts,
Jacquelyn Gibson, Monica Dawkins,
Sandra Canales, Don Pybas
Personal Announcements: none

Monroe County

New hire: none
Departure: none
Vacancies: none
Promo/Permanent Status: none
Potential members: Doug Gregory,
Kim Gabel
Personal Announcements: none

Okeechobee County

New hire: none
Departure: O. Patrick Miller
(retirement)
Vacancies: Dairy/Water Quality agent
Promo/Permanent Status: none
Potential members: Pat Hogue
Personal Announcements: Debbie
Clements is a grandmother; Pat Miller
is a grandfather (again)

Palm Beach County

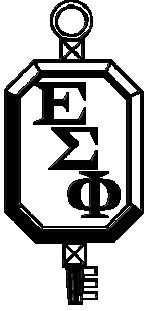
New hire: Deborah Levulis (courtesy
MG agent)
Departure: Keith Patton, FYN; Nicole
Boodoo (FCS) Vacancies: FYN,
Farm Safety
Promo/Permanent Status: Martha
Webster (package pending)
Potential members: Cesar Asuaje,
Audrey Norman, Art Kirstein, Maisielin
Ross, Ron Rice, Martha Webster
Personal Announcements: none

St. Lucie County

New hire: Timothy Gaver (Citrus)
Departure: none
Vacancies: none
Promo/Permanent Status: Ed Skvarch
Permanent Status, Promotion to Agent
II
Potential members: Ed Skvarch, Jeff
(JP) Gellerman, Roger (Leroy)
Creswell
Personal Announcements: JP got
married; Ed Skvarch earned his MS
degree

Seminole Tribe

New hire: none
Departure: none
Vacancies: none
Promo/Permanent Status: none
Potential members: Michael Bond
Personal Announcements: none



EPSILON SIGMA Phi

2009 ESP District Directors Report

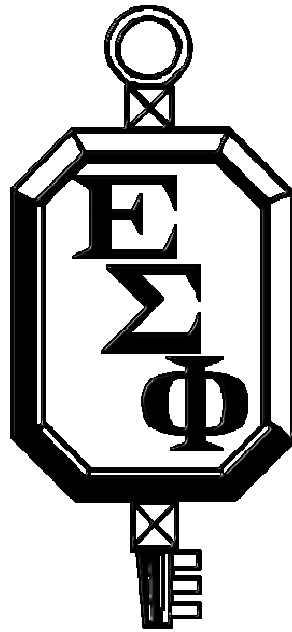
State

Kathleen Ruppert – District Director

HIRES:							
FName	MI	LName	Status	UFHireDt	Teach	Resea	Exten
Monica	P	Ozores-Hampton	Active	17-Apr-09	0	40	60
Reyna	D	Speckmann	Active	11-May-09	0	0	100
TERMS:							
FName	MI	LName	Status	TermDt	Teach	Resea	Exten
Duli		Zhao	Resigned	07-Nov-08	0	90	10
Thomas	R	Hintz	Retired	30-Nov-08	20	50	30
David		Mulkey	Retired	31-Dec-08	0	30	70
Richard	A	Williams	Resigned	05-Feb-09	60	0	40
Jerry	B	Sartain	Retired	28-Feb-09	30	60	10
Russell	T	Nagata	Resigned	23-Mar-09	5	60	35
Jeffrey	G	Norcini	Resigned	31-Mar-09	5	65	30
William	M	Stall	Retired	30-Apr-09	5	15	80
Roy	R	Carriker	Retired	30-Apr-09	50	0	50
Kenneth	L	Pernezny	Retired	31-May-09	10	40	50
Jan	K	Shearer	Retired	31-May-09	0	10	90
Christine	M	Brennan	Resigned	11-Jun-09	0	0	100
Mark	A	Brennan	Resigned	22-Jun-09	60	0	40
Henry	M	Cothran	Retired	30-Jun-09	0	0	100



Board Meeting Minutes



Extension Professionals Association of Florida



EPSILON SIGMA PHI

The Extension Professionals' Organization

Mission: To Foster Standards of Excellence in the Extension System and to Develop the Extension Profession and Professional

**Epsilon Sigma Phi Alpha Delta Chapter
Board Meeting Minutes
Buena Vista Hotel, Orlando, Fl
Monday, August 11, 2008**

Attendance: Mary Keith, Lisa Leslie, Brenda Rogers, Robert Halman, Linda Cook, Kathleen Ruppert, Lori Wiggins, Mike McKinney, Joan Bradshaw, Pat Miller, Pete Vergot, Dan Culbert, and John Lilly

The board meeting was called to order by Madam President Lisa Leslie, at 3:41pm.

Minutes of Previous Board Meeting - John Lilly

Minutes of 7/11/08, Board of Directors meeting were distributed. Brenda made the motion to accept the minutes, and Lori seconded.

Treasurer's Report and Budget - Lori Wiggins

We had 109 renewals at \$60, seven new members at \$70, one transfer at \$40, and seven new life members. We did very well getting contributions from the high five and ten campaign. Letters were sent to retirees, and they responded very well with contributions. Lori asked everyone to check the membership list for corrections. Mike moved to accept the report and Pat seconded.

Linda Cook - National Executive Director

Linda thanked everyone for their help. She reported that a new logo will be coming out soon and she will be sending out the new template for it.

Finance/Audit Committee Appointed - Lisa Leslie

Jane Allen will give a report at the membership meeting.

Report from EPAF Board - Brenda Rogers Lisa Leslie

Lisa requested to not ask for anything, the budget is tight. The EPAF budget is balanced to the penny. Brenda reported that if you don't buy anything at the auction, that you may donate money. There are 32 items up for auction and ESP would get at least \$1000.00, from the auction. She also reported there are 261 people registered for EPAF. She also reported that we need four volunteers to stand at the door to take tickets for the Friends of Extension Luncheon. Brenda agreed to get the four people to take tickets.

Lisa indicated that the Association of Counties meeting will be at Marco Island the week of June 23. The Farm Bureau appreciation dinner will be in Okeechobee County next year. Lisa also indicated that on Thursday morning if you do not turn in your meal ticket, you will be charged for that meal ticket.

New Business

Budget – Lori reported that ESP paid \$500.00 for the Friends of Extension Recipients. Next year we will pay \$200.00. Lori indicated instead of sending two officers to PILD, we will be sending one to help cut cost; the president elect will attend JCEP.

Mary reported that she purchased plaques for ESP Awards for a cost of \$238.00, plus shipping and handling. Mike indicated that the Life Members Committee would like to keep newsletter, but someone will have to do send them out. Lori indicated that her office will handle the newsletter and will post it on the ESP website.

Contributions from State Faculty & Other Non-members – Kathleen Ruppert

Kathleen reported that many people on campus think ESP is only for county faculty. ESP needs to do a better job promoting the organization for the specialist. They need to know what the benefits are when joining ESP. Mike indicated that the Dean will have to promote ESP. Mike also indicated that out 133 specialists less than 10% are members. Mary reported that she will look into sending the award information out in the “IFAS All” email distribution list next year. Brenda stated that we will discuss this issue at our December board meeting.

District Director Report Forms/Role of District Directors

Lisa indicated that we need to get the District Directors more involved. We need to know their roles, and work more with the membership & recruitment committee. Mike indicated that the District Directors need to be put on the agenda at District Meetings.

Committee Reports

Awards: Mary Keith reported that ESP gave only one scholarship. She also put together a scholarship form that will be used next year. Members will have to complete this form before receiving a scholarship. Joan suggested that all scholarship dollars be spent by the next fiscal budget year.

Annual Report: Paula Davis, no report.

EPAF Memorial Service: Joan indicated that she will recognize seven former colleagues. She made 350 memorial booklets.

Membership Recruitment & Retention: Joan thanked Lori Wiggin for helping her compile the membership list. Joan sent out information for high five and ten. She also indicated that we had 127 renewals and she is ready to conduct the initiation ceremony. John Lilly will work with Ray Mobley on membership recruitment next year.

Nominating Committee: No Report

Public Issues: Robert indicated that they went to Arrington Va. for the PILD Conference April 4, 2008. The conference was very successful.

Global Relations: Dr. Vergot indicated that he has sent out training proposals. He also indicated that he doesn't have much in his budget due to budget cuts.

Web Maintenance: Dan has made some changes to the web site. Dan asks for suggestions and ideals.

Resource Development: No Report

Audit: No report

District Directors Reports: No report

Upcoming Professional Development Opportunities:

- 2009 JCEP Conference, Feb 10 – 12, Orlando
- 2009 PILD Conference, April 27- 29, Arlington, VA
- 2009 ESP National Conference, Sept. 13 – 16, Fargo North Dakota

Meeting was adjourned at 4:50 pm.

Respectfully Submitted by:

John Lilly, ESP, Alpha Delta Chapter Secretary

Minutes Approved: April 28, 2009



EPSILON SIGMA PHI

The Extension Professionals' Organization

Mission: To Foster Standards of Excellence in the Extension System and to Develop the Extension Profession and Professional

**Alpha Delta Chapter
Epsilon Sigma Phi Board Meeting
Polycom
January 16, 2009
9:30 am – 11:30 am
Minutes**

Members Present: Brenda Rogers, John Lilly, Lisa Leslie, Robert Halman, Terry DelValle, David Griffis, David Shibles Kathleen Ruppert, Christa Kirby, Jane Corless, Mary Chernesky, Marjorie Moore, Dan Culbert

The meeting was called to order at 9:30 am, eastern time by President, Brenda Rogers.

Treasurer's Report: Submitted by Lori Wiggins

Balances as of 1/15/09

Checking: \$8,467.52

Savings: \$2,148.59

Certificates of Deposit both mature 6/6/09

2 Years - \$5,787.30

6 Months - \$2,954.65

Action Item: A motion to file the Treasurer's Report as given was made by Marjorie Moore, second by Lisa Leslie and approved.

Minutes – 8/11/08 deferred.

EPAF Report

The conference will be held August 31 – September 3, 2009

The Dean's office will reimburse \$200.00 per faculty member to assist with expenses. It will be a stipend rather than per diem. Juanita Popenoe is the sponsorship Chair. Members are asked to refer contact information of potential donors as soon as possible. The EPAF Board of Directors is looking at ways to reduce conference expenses. Members are asked to be flexible as changes are made. Abstracts will be scheduled by topic rather than association this year.

ESP proceeds from 2008 auction were \$129.20, which was the balance after expenses associated with Friend of ESP award. Kathleen Ruppert suggested that specialists be contacted as donors/sponsors.

Awards – Brenda Rogers reported for Mary Keith that awards information would be distributed to members in a few weeks.

Global Relations – Pete Vergot was not able to attend the meeting due to scheduling conflicts.

Membership Recruitment and Retention – Ray Mobley reported that we have 78 active and 12 Life members for a total of 90.

Retirees – Mary Chernesky reported on the Retirees Cruise 1/10/10 and activities at the National Meeting for Retirees. Mike McKinney had recently distributed a Florida ESP newsletter which is also posted on the Chapter Website. Mary requested that, if possible, to hold the retirees meeting with the Dean at EPAF in a quieter location for better communication.

EPAF Memorial Service – Robert Halman requested information on recently deceased Extension faculty to be honored. He will contact the Human Resources Department for names. It was suggested that the information be posted on the Chapter website following the presentation.

Public Issues – No report

Nominating – No report

Annual Report – No report

Constitution and Bylaws – No report

Website – Dan Culbert requested items be sent to him for posting

Old Business:

Budget Revisited: Budget was discussed with concern expressed over lower than expected membership renewals and EPAF auction proceeds.

Action Item: Motion made by David Shibles, second by Dan Culbert to send John Lilly to JCEP with \$650 budget and for Chapter to not attend P.I.L.D this year due to shortfall. **Approved.**

New Business: JCEP, PILD were addressed under Old Business.

National meeting representation will be made based on budget. President will attend.

District Director Reports:

NW District – Submitted by Marcus Boston

NE District – Submitted by Terry Del Valle

Center District – Submitted by David Griffis

South Central District – Submitted by David Shibles

South District – No report

State Report – Submitted by Kathleen Ruppert

Highlights were reviewed by Directors

Action item: Motion to adjourn at 10:20 am by Marjorie Moore, second by Terry Del Valle. **Approved.**

Minutes prepared by Brenda Rogers

Approved: April 28, 2009



EPSILON SIGMA PHI

The Extension Professionals' Organization

Mission: To Foster Standards of Excellence in the Extension System and to Develop the Extension Profession and Professional

**Alpha Delta Chapter
Epsilon Sigma Phi Board Meeting
Polycom
April 29, 2009
1:30 – 2:45
Minutes**

Members Present: Brenda Rogers, John Lilly, Kathleen Ruppert, David Griffis, Dan Culbert, Marcus Boston, Lisa Leslie, Jane Corless, Terry DelValle, Mary Chernesky

The meeting was called to order at 1:40 PM eastern time by President, Brenda Rogers.

Minutes:

Action Item:

The motion to accept the minutes of August 11, 2008 as corrected was made by David Griffis, second by Mary Chernesky was **approved**.

The motion to accept the minutes of January 16, 2009 as corrected was made by Dan Culbert, second by Jane Corless was **approved**.

Treasurers Report

Brenda Rogers read the report submitted by Treasurer Lori Wiggins.

Balance as of 4/27/09 Checking Account \$5562.72

Balance as of 3/31/09 Savings Account \$2149.92

Two Year Certificate of Deposit – matures 6/6/09 \$5787.30

Six Month Certificate of Deposit – matures 6/6/09 \$2954.65

Action Item:

A motion to allow the Chapter Officers to shop rates for Certificates of Deposits and decide appropriate investment was made by Jane Corless, second by Terry DelValle, was **approved**.

EPAF Report

Lisa Leslie reported on the pending schedule changes for the 2009 conference. Symposium sessions will begin at 2 PM on Monday and will also be held Thursday Morning. The conference will end with Administrative Session as a luncheon. Additional proposed changes include a combined luncheon for Retirees and Friends of Extension. Members are asked to be flexible with the changes which are being

made to reduce costs. Presidents and Presidents Elect will vote on the agenda as soon as it is ready for review.

Committee Reports

Awards – Mary Keith submitted a report stating that award information had been distributed to members and that reminders had been made.

National Award applications submitted from the Chapter include 4 nominations. Two applications were incomplete and one was a duplicate award making the candidate ineligible.

Global Relations – no report

Membership Recruitment & Retention – Ray Mobley submitted a report indicating we had 92 active member and 126 life members.

Retirees – Mary Chernesky reported of a pending meeting for retirees to be held at Citra and her challenges to get contact information for retirees.

EPAF Memorial Service report submitted by Robert Halman

Sidney Marshall 07/08, George Freeman 12/08, Frank Martin 03/09, Larry Conner 03/09, Jim Watson former CED in Duval County was mentioned by Terry DelValle who will seek the information needed and provide it to Robert.

Public Issues Lisa Leslie reported that Public Issues Leadership Development Conference P.I.L.D. is this week April 27-29, 2009. The Florida delegation includes: Samantha Kennedy, Doug Mayo, Teresa Olczyk, Sheila Dunning, Pat Hogue, and Diann Douglas. The Dean's office provided \$2000 to support travel expense for the conference.

Nominating Committee Report given by Lisa Leslie as Chairman. Lisa shared that the District Directors serve as the committee members. Positions that need to be filled include Chaplain which is a rotating position who will serve as Chaplain, Analyst, Secretary, President Elect, President, and Past President. The person elected will serve on the 2014 EPAF board as the ESP representative but will not be on the EPAF rotating officer cycle. District Directors need to be elected from the Northwest, South Central and South Districts for a two year term. Dan Culbert has been nominated for the South District Director position.

Annual Report in the absence of Christa Kirby, Brenda Rogers brought forward for discussion the idea of posting the annual report on the Chapter website rather than printing or creating disc files to save costs. Sharepoint was also suggested for consideration. There was some discussion regarding how Life Member retirees, who do not have Sharepoint & some don't even have or use computers, would access the annual report. No decision or recommendation was made.

Constitution and Bylaws Brent Broaddus reported that no items had been brought forward.

Abstracts Lisa Leslie reported that details would be provided very soon.

Website Dan Culbert suggested that past and future Memorial Programs be added to the website. Consensus was to provide Dan with as much information as possible.

Audit Committee Jane Corless announced the audit would be completed at EPAF 2009.

Old Business

Joint Council of Extension Professionals (JCEP) annual meeting was reported on by President Elect John Lilly. John reported that the meeting included workshops and business meeting. The message delivered by John included comments regarding the new logos and the need for Chapter websites to be updated. Members need to apply for scholarships and awards. National is creating a marketing piece “10 Reasons to join ESP” John also mentioned that many states are now allowing faculty with 3 years tenure to join Chapters. After discussion the Constitution & Bylaws committee will review bylaws and bring a recommendation for changes allowing a change in membership requirements for discussion at the annual membership meeting.

National Meeting – will be held in Fargo, North Dakota September, 2009. Brenda Rogers is planning to attend.

Future Board of Directors Meeting – Due to the addition of Professional Development to the EPAF Conference, changes need to be made to the traditional schedule.

Preconference association board meetings will have to be held in the morning on Monday rather than the afternoon. After discussion the Board decided to hold the preconference board meeting via polycom on Thursday, August 20, 2009 at 1:30 or 3:30 PM the week prior to EPAF and not have an onsite board meeting. Brenda will poll the Board members for preferred time.

District Director Reports

NW District – Marcus Boston reported the pending retirement of Larry Halsey, CED in Jefferson County and the appointment of John Lilly as Interim Director.

NE District Terry DelValle reported there is not much activity in the district in relation to personnel. There are a couple of grant positions being advertised.

Central District – David Griffis reported “quiet” in the district awaiting budget outcomes in the state legislature and in county governments.

South Central – David Shibles no report

South – Pat Miller provided a report to be shared in his absence. New hire Mary McCready FYN Courtesy Agent. Departure, Jason Osborne Tropical Fruit Agent. 3 vacancies in district and provided names of potential members.

State – Kathleen Ruppert reported little change on the State positions. Kathleen encouraged developing a “Friends of ESP” type program where supporters can contribute financially to the organization without membership. Brenda will ask ESP Foundation Chair Marjorie Moore to have her committee investigate and bring a recommendation for consideration at the August meeting. Kathleen also suggested that a SHARE designated account be used so that contributions have tax benefits.

Items from the floor-

- 1) Review of process for changing requirements of membership eligibility.

2) Concerns about lower than expected income for ESP Alpha Delta this year and stressed need to stay within budget on all expenditures.

3) Florida Association of Counties – June 23-26 in Marco Island

Motion to Adjourn made by Kathleen Ruppert, seconded by Terry DelValle, **motion passed.**

Dates to Remember

June 23 -26, 2009 – Florida Association of Counties – Marco Island

August 20, 2009 at 2PM EST - ESP Board of Directors Polycom

August 31- September 3, 2009 - EPAF, Orlando

September 13-16, 2009 - National ESP Meeting, Fargo, North Dakota

Prepared by Brenda Rogers for Joan Bradshaw, Secretary

Minutes Approved: August 20, 2009



EPSILON SIGMA PHI

The Extension Professionals' Organization

Mission: To Foster Standards of Excellence in the Extension System and to Develop the Extension Profession and Professional

**Alpha Delta Chapter
Epsilon Sigma Phi Board DRAFT Meeting Minutes
Polycom Video Conference
August 20, 2009
2:00 PM**

Call to Order: Brenda Rogers

The board meeting of the Alpha Delta Chapter of Epsilon Sigma Phi was called order by President Brenda Rogers at 2:00 pm.

Roll Call: Joan Bradshaw

Board Members Present: Brenda Rogers, John Lilly, Joan Bradshaw, Lisa Leslie, Mary Keith, Ray Mobley, Mary Chernesky, Robert Halman, Lisa Leslie, Brent Broaddus, David Griffis, Christa Kirby, Jane Corless, Terry DeValle, and Kathleen Ruppert.

Minutes of the April 29, 2009 Meeting: Brenda Rogers

Brenda asked for approval of the minutes for the April 29th Board meeting. Mary Chernesky made the motion to accept the minutes of the polycom video conference meeting. This motion was seconded by John Lilly.

Correspondence: Brenda

A letter was received from Terry Benemann regarding John's passing

Treasury Report: Brenda Rogers reported that a report will be submitted by Treasurer Lori Wiggins

EPAF Report

Awards banquet take tickets-Lisa Leslie/Brenda

Lisa reported that there will be some changes in the EPAF meeting this year. This year pre and post inservice training will be offered at EPAF in an effort to reduce cost. The Friends of Extension and Retiree Luncheon will be combined this year to reduce costs. Lisa asked for additional auction items. Auction items are still being taken and are now being posted on the EPAF website.

Lisa reminded the Board that ESP is hosting the awards banquet and asked for assistance in taking tickets at the beginning of the Awards Banquet. She also discussed seating at the awards banquet. For installation of the 2010 officers, she requested that officers sit toward the front of the hall. Due to time constraints, everyone will stand up at one time. Past presidents will come forward to be recognized.

Committee Reports

ESP Awards: - Mary Keith reported there 11 awards winners will be recognized this year. Four retiree and seven current members will be recognized during the EPAF Conference. Mary requested feedback from the board regarding recognizing Lockie Gary, former Hardee County Extension Director, for his international contributions. Mary made a motion that Lockie be recognized with certificate. Mary Chernesky made to approve this motion and it was seconded by John Lilly.

Letters awarding two scholarships will be presented at ESP Membership meeting at EPAF. Mary asked the board for permission to have Eleanor Foreste give a brief report on the results of the scholarship she had received last year. This action was approved

Global Relations- Pete Vergot- Absent

Membership Recruitment & Retention- Ray Mobley

Ray reported 42 paid renewals, one life membership and two new members for a total membership of forty-five. Two additional new members are currently unpaid. Larry Halsey is a new life member.

Retirees: Mary Chernesky

Mary reported that an IFAS retire lunch was held in June and more than 50 retirees attended the function. The "Senior Moment" newsletter has been sent out three times this year. Mary hopes to encourage other new retirees to continue to participate in Extension activities.

EPAF Memorial Service: Robert Halman

Robert reported there are seven IFAS faculty members that will be recognized at the retiree's luncheon at EPAF. Robert is working on the presentation for this event and will recognize: Sidney Marshall 07/08, George Freeman 12/08, Frank Martin 03/09, Larry Conner 03/09, Jim Watson, and John Brenneman.

Public Issues: Lisa Leslie Nothing to report

Nominating: Lisa Leslie

Lisa reported officers for Alpha Delta Chapter, Epsilon Sigma Phi for 2010 will be:

- President John Lilly
- Pres Elect Joan Bradshaw
- Secretary- Ray Mobley
- Treasure Robert Halman
- Chaplain Dan Culbert
- Past President Brenda Rogers

District Directors will be as follows:

- North/west District Marcus Boston
- NE District Terry DelValle
- Central District Mary Sue Kennington
- South District Gene McAvoy
- South Central District David Shibles
- State Marilyn Norman

Annual Report: Christa Kirby

Christa reported that the annual report was nearing completion and would be posted on the web this year. If reports had not been submitted, Christa asked to have them forwarded as soon as possible.

Constitution and Bylaws: Brent Broaddus

Brent has updated the bylaw to reflect a change in the 10 years of Extension service requirement to three years. This change in eligible members should help boost membership.. He also indicated a change was made for new life members to extend dues payment over a two year period. Voting will take place at the memberships meeting.

Abstracts: Clay Olson- Absent

It was reported that 20 abstract and 12 selected presented by subject matter than by organizations.

Website: Dan Culbert-Absent

Brenda reported that Dan is working on an ongoing basis to maintain the ESP website.

ESP Foundation: Marjorie Moore absent

Brenda reported that Marjorie Moore has carried out a letter writing campaign to encourage contributions to the ESP Foundation. The goal is to secure \$12,500 and currently the foundation has \$9,031. Members have contributed \$175 to support a scholarship in the name of John Brenneman.

Old Business

National Meeting: Brenda Rogers indicated that Betsy Crisp, Pasco County Extension will serve as a voting delegate at the national meeting. She will be receiving a well deserved Distinguished Service Award from ESP.

New Business

EPAF ESP Annual Membership meeting- Brenda indicated the meeting is scheduled from 10:30 am until noon on Tuesday, September 1, 2009 and asked that each committee be prepared for a brief report. Eleanor Foerste will give a brief report on her accomplishment as a result of her ESP scholarship. John reported that as upcoming president for 2009-2010, he will focus on increasing membership. With the reduction in tenure (from 10 years in Extension service to 3 years) there will additional faculty eligible to join. He also indicated he will promote the “hidden” incentive and award programs to potential members

District Director’s Reports

NW District: Marcus Boston

Brenda reported Brian Cameron, Sea Grant Agent, is no longer with Bay County Extension and Jefferson County currently has two positions open and advertised

NE District: Terry Del Valle

Terry reported that Tammer Britton retired from Duval County Extension and Anita Mckinney has applied for promotion to Agent IV.

Central District – David Griffis

David reported that there were a number of CED retirements in the District. Donna Peacock retired from her position in Hernando County has been replaced by Stacy Strickland. Deborah Boulware of Lake County retired and Juanita Popenoe is serving as interim Director. Richard Tyson has accepted the CED position in Orange County and his former position will be advertised in Osceola County

South Central – David Shibles no report

South – No report- Pat Miller has retired and Dan Culbert will replace Pat.

State – Kathleen Ruppert reported that there have been 14 resignations/retirements and only two new hires.

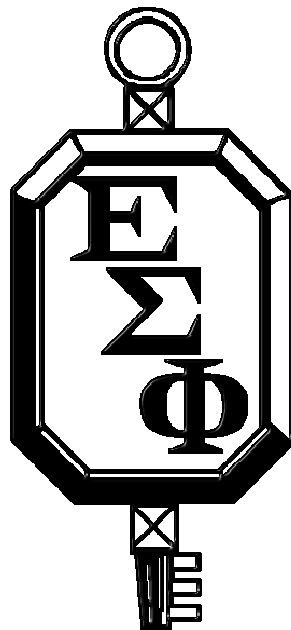
Dates to Remember

August 31- September 3, 2009 - EPAF, Orlando
September 13-16, 2009 - National ESP Meeting, Fargo, North Dakota

Meeting adjourned 3:50 pm



Proposed Constitution and By-Law Changes



Extension Professionals Association of Florida



EPSILON SIGMA PHI

The Extension Professionals' Organization

Mission: To Foster Standards of Excellence in the Extension System and to Develop the Extension Profession and

Epsilon Sigma Phi

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ALPHA DELTA CHAPTER CONSITITUTION

Article I - Name

The name of this organization shall be the Alpha Delta Chapter, Epsilon Sigma Phi, National Extension Fraternity.

Article II - Purpose

Section A

The purpose of this association shall be exclusively charitable and educational within the meaning of section 501 (c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

Section .B

This purpose includes, but is not limited to:

- 1.maintaining the standards and ideals, preserving the traditions and upholding the morale, prestige and respect of the Cooperative Extension Service; and,
- 2.developing an effective working relationship and a spirit of fraternal fellowship among the present and past employees of the Cooperative Extension Service.

Article III – Membership

Section A

Qualifications:

1. duly elected faculty, professional and administrative staff who have held full or part-time Extension appointments for a total of ~~ten~~ three or more years (the ~~ten~~ three-year requirement does not apply to ESP members in other states transferring to Purdue Florida); and,
2. have displayed a cooperative and helpful attitude toward fellow Extension employees, demonstrated competency in assigned fields of responsibility; and,
3. exhibited ability in educational techniques essential to the conduct of an effective Extension program.

Section B

Classification:

1. Active: Active members are those who are engaged in professional Extension work and who have met all qualifications of membership;
2. Life: Active Alpha Lambda Delta Chapter members may become life members upon their retirement from Extension work.

Section C

Election:

1. Membership shall be on the basis of a ninety percent (90%) favorable vote by the eligible voters who properly mark and cast their ballot.

Section D

Eligible Voters - All active members.

Section E

Voting on Membership:

1. May be taken by mail or at any annual or called meeting or a combination in compliance with the requirements stated below; and,
2. The vote shall be reported not later than at the next annual meeting of the fraternity after the membership has been proposed.

Section F

Membership Criteria

1. Acceptance of membership by the newly elected member shall be acknowledged in writing and accompanied by the initiation fee, prior to the date of initiation; and,
2. A person may withdraw from membership by notifying the Secretary in writing; and,
3. Any member who fails to pay annual dues shall be dropped from membership in the fraternity and shall be so notified in writing by the Secretary; and,
4. Any member may be expelled from the fraternity for failure to observe the obligation or for conduct unbecoming a member of the fraternity; and,
5. Charges may be preferred in writing, signed by two members; and,
6. These charges shall be reviewed by the membership committee which will investigate the charges and report to the fraternity, making a recommendation and,
7. An accused member shall have right of personal hearing and to file evidence in regard to preferred charges; and,
8. Expulsion from the fraternity shall require that three-fourths of all eligible voters, as defined above, cast their ballots with a simple majority showing support of the motion to expel.
9. Reinstatement - Any member whose membership has lapsed may be reinstated by paying regular dues and a reinstatement fee of \$10.00. Retirees are exempt from paying the reinstatement fee.

Article IV - Officers

The officers of this organization shall consist of a President, Vice President, Secretary, Treasurer and Annalist.

Article V - Meetings and a Quorum

Section A

An annual meeting shall be at the time of the annual ~~Extension Conference~~ Extension Professional Associations of Florida, Inc. meeting.

Section B

Special meetings shall be held upon call of the President or upon written request of twenty percent of the members.

Section C

A Quorum - 15% of the paid membership shall be present to constitute a quorum at any called or special meeting of the membership.

Article VI - Initiation Fees and Dues and Changes

Section A

Initiation fee - For this chapter it shall be set annually and will include state and national dues for one year.

Section B

State and National Dues - Shall be payable to the Secretary prior to the annual chapter meeting.

Section C

Changes - Made by the National Council in dues and/or fees will automatically apply to the local chapter.

Article VII - Emblem and Membership Card

Section A

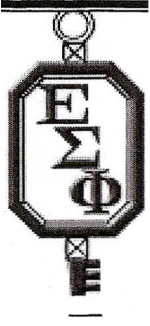
The official emblem shall be that adapted by the National Council of Epsilon Sigma Phi.

Section B

Each member will be provided with a membership card signed by the local chapter secretary and the national organization secretary.

Article VIII - Amendments

This Constitution may be amended at any annual or special meeting by a two-thirds vote of the members present providing members were mailed suggested changes thirty days prior to the meeting.



EPSILON SIGMA PHI

The Extension Professionals' Organization

Mission: To Foster Standards of Excellence in the Extension System and to Develop the Extension Profession and

Epsilon Sigma Phi

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ALPHA DELTA CHAPTER BYLAWS

ARTICLE I

NAME AND MISSION

Section 1. Name: The name of this organization shall be Alpha Delta Chapter, Epsilon Sigma Phi, The National Honorary Extension Fraternity, herein referred to as ESP.

Section 2. Mission: ESP is dedicated to fostering the standards of excellence in the Extension System and developing the Extension Profession and professional.

ARTICLE II PURPOSE

Section 1. Purpose: The purpose of ESP is:

a. to serve exclusively as a charitable and educational organization within the meaning of Section 501(c)(3) of the Internal Revenue code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

b. to recognize excellence in the Extension community.

c. to provide opportunity for networking, fellowship and collaborative efforts.

d. to foster leadership development through mentoring Extension professionals in the philosophy and professional practice of Extension education.

e. to facilitate professional development.

ARTICLE III MEMBERSHIP

Epsilon Sigma Phi is an equal opportunity/affirmative action fraternity. Epsilon Sigma Phi is committed to the active involvement of all its members regardless of race, color, sex, age, religion, national origin, disability, or veteran status. Epsilon Sigma Phi values and seeks a diverse membership.

Section 1. Qualifications: The membership of ESP shall consist of duly installed faculty, professional and administrative staff who have held full or part-time Extension appointments for a total of five or more years on June 1, and who shall have displayed a cooperative and helpful attitude toward fellow Extension employees, demonstrated competency in assigned fields of responsibility, and exhibited ability in educational techniques essential to the conduct of an effective Extension program.

Section 2. Classes: There shall be three classes of membership: A) member, B) honorary, and C) life.

a. MEMBER. An Extension professional (currently employed by or retired from an entity of the Cooperative Extension System) who has exhibited excellence in programming and leadership. Members continue to provide leadership and excellence in Extension programming throughout their career and during retirement.

b. HONORARY. May be named upon recommendation of the ESP officers and approval by two-thirds of members present and voting at the annual meeting of the Chapter. Honorary members will not pay membership dues to the Alpha Delta Chapter. A proposal of honorary membership must be accompanied by a detailed statement showing the "meritorious service" it is proposed to recognize.

c. LIFE MEMBERSHIP. Members who are retired from the Cooperative Extension System, may obtain a paid-up life membership by paying an amount equal to five times the National dues at the time of the purchase of paid-up life membership or may be made as installment payments over a two year period. These members hold equal rights and privileges to those paying annual dues.

Section 3. Transfer of Membership: Active members in good standing in another chapter of Epsilon Sigma Phi may transfer upon:

- *making request to Alpha Delta Chapter.
- *paying initiation fee and being initiated.
- *paying annual dues.

Section 4. Termination of membership: After one year of non-payment of dues, membership in ESP will be terminated. A person can be reinstated by payment of dues.

ARTICLE IV BUSINESS

Section 1. Fiscal Year: The fiscal year of Alpha Delta Chapter shall begin on the first day of October and end on September 30 of the following year.

Section 2. Meetings: The annual meeting of the Alpha Delta Chapter shall be held in conjunction with the Extension Professional Associations of Florida, Inc. meeting.

Special meetings may be called by the President or upon written request of twenty percent of the members.

Section 3. Place of Business: The principal place of business of the Alpha Delta Chapter, Epsilon Sigma Phi, shall be the University of Florida, Gainesville, Florida.

ARTICLE V OFFICERS, DIRECTORS, AND ELECTIONS

Section 1. Officers: The officers of ESP are: President, President-Elect, Secretary, Treasurer, Annalist, and Chaplain.

Section 2. Directors: The directors are: one from each Extension administrative district, one from state faculty, and one from life members/retirees.

Section 3. Terms of Office: The Treasurer shall be appointed annually by the President with the ratification of the membership with the option of re-appointment. All other officers are elected annually. District Directors serve a two-year term with half elected each year, according to the standing rules.

Section 4. Election: The nominating committee shall present a slate of officers at the annual business meeting. ESP members present will vote, with election by majority vote.

Section 5. Assumption of Duties: The officers and directors will assume their duties upon adjournment of the annual meeting at which they are elected. In the event of no annual meeting, the officers and directors will assume their duties at the conclusion of the election by mail (postal or electronically).

Section 6. Filling Vacancies: In the event of a vacancy, Board of Directors shall appoint a member to complete the term of office.

ARTICLE VI FUNCTIONS OF OFFICERS AND DIRECTORS

Section 1. President: The President shall preside at all ESP meetings. The President shall appoint all chairs and committee members necessary to carry out the business of ESP.

Section 2. President-Elect: The President-Elect shall assume the duties of the President in his/her absence. The President-Elect shall appoint a Co-chair of each standing committee, who will become the chair the following year.

Section 3. Secretary: The Secretary shall keep accurate records of honorary members and all meetings of the Executive Board and annual business meeting.

Section 4. Treasurer: The Treasurer shall keep the official record of all membership and an accurate record of all monies. He/she shall also serve as chair and liaison between the Finance Committee and the Board of Directors.

Section 5. Annalist: The Annalist shall serve as Chair of the Membership Recruitment and Retention Committee. He/she shall be responsible for keeping updated biographical information on each member.

Section 6. Chaplain: The Chaplain shall have official charge of all religious and memorial services.

Section 7. Directors: Directors will represent the area in which they serve, attend Board meetings, and encourage membership and participation of members.

Section 8. Immediate Past President: The Immediate Past President shall give counsel to the Board of Directors, chairs nominating committee.

ARTICLE VII BOARD OF DIRECTORS

Section 1. Members: The Board of Directors shall consist of fourteen (14) members.

- a. Officers (6) - President, President-Elect, Secretary, Treasurer, Annalist, Chaplain
- b. The immediate Past President
- c. The seven (7) directors (5 Extension Districts, 1 state faculty, 1 retiree)

Section 2. Meetings: The Board of Directors shall meet as follows:

- a. In the fall, spring, and prior to the annual meeting.
- b. Additional meetings may be called at the discretion of the President.

Section 3. Duties: The duties of the Board of Directors are to set policy, transact business of ESP, and keep the membership informed.

Section 4. Conduct Business: The Board of Directors may conduct business by mail (postal or electronically) when necessary. A report of each action taken shall be verified and made a part of the minutes at the next Board of Directors meeting.

ARTICLE VIII COMMITTEES AND THEIR FUNCTION

Section 1. Standing Committees: The President will appoint members on the basis of interest and abilities to the following committees:

- a. Nominating - Chaired by Immediate Past President
- b. Membership Recruitment and Retention
- c. Public Issues
- d. Resource Development and Management

- e. Global Relations
- f. Professional Development
- g. Member Services
- h. Audit
- i. Bylaws and Handbook, and Standing Rules and Policy.
- j. Finance
- k. Retirees
- l. Abstracts
- m. Annual Report

Section 2. Function: These standing committees shall have the following duties. Additional duties may be assigned by the president. Other special committees, as needed, shall be appointed by the President.

- a. Nominating: to prepare the yearly slate of officers.
- b. Membership Recruitment and Retention: to recruit, retain and involve all ESP members and promote an effective working relationship and spirit of fraternal fellowship.
- c. Public Issues: to educate and inform ESP members about public issues and legislative matters affecting Extension programs and personnel needs.
- d. Resource Development and Management: to generate new ideas for resource development and management in order to maintain professional development activities. To increase funds for professional development activities.
- e. Global Relations: to promote the Extension profession and professionalism worldwide.
- f. Professional Development: to promote professional excellence among Extension personnel.
- g. Member Services: to administer and provide leadership to ESP's scholarships, loans, and awards programs.
- h. Audit: to audit the books at the end of the fiscal year.
- l. Bylaws and Handbook: to review bylaws annually submit proposed changes to the Board of Directors for review prior to submitting to the membership; to review chapter standing Rules and Policies annually submitting changes to Board of Directors for approval; to review handbook as needed.
- J. Finance: to prepare and submit proposed budget to the Board of Directors.
- k. Retirees: to recruit, retain and involve retirees and promote continued involvement in ESP.
- l. Abstract: to notify and encourage members to submit abstracts by the established due date. Responsibilities also include presiding and the facilitation of abstract presentations to adhere to the designated time allotment and to secure equipment requested by presenters for abstract presentations.
- m. Annual Report: to solicit information and reports from the officers and the committee chairmen to compile a comprehensive annual report for distribution to the entire membership.

ARTICLE IX MEETINGS

Section 1. Annual Meeting: The annual meeting of this organization shall be held during the ~~Florida Association of Extension Professionals~~ Extension Professional Associations of Florida, Inc. conference for the purpose of furthering the objectives of the ESP, electing and installing officers, receiving reports of officers and committees, and transacting any other business that may arise. If deemed necessary, or if the scheduled annual meeting cannot be held, the President may call a special meeting to transact business with the approval of the Board of Directors. The President shall see that a notice is sent to everyone eligible for membership telling the time and place of such a meeting.

Section 2. Special Meetings: The President, with the approval of the Board of Directors, may call a special session of ESP and conduct business by mail (postal or electronically) as necessary.

ARTICLE X QUORUMS

Section 1. Membership Quorum: A quorum at any annual meetings shall consist of a majority of the members in attendance.

Section 2. Board of Directors: A quorum of the Board of Directors shall consist of a majority of the Board in attendance.

ARTICLE XI FINANCING

Section 1. Membership Year: The membership year shall be from January 1st to December 31.

Section 2. Initiation Fees: The initiation fee for ESP shall be set by the National Council. This fee shall be collected by the Alpha Delta Chapter and forwarded to the Secretary-/Treasurer of the National Council, Epsilon Sigma Phi, for each member initiated. If a candidate fails to be initiated, he or she may be initiated at a subsequent meeting.

Section 3. Member Dues: Dues for the coming year are payable according to the Chapter Standing Rules and Policies.

Section 4. Payment: Each member shall pay annual dues to the treasurer. ESP shall pay dues to the National Council of Epsilon Sigma Phi in accordance with the amount stated in the national constitution.

Section 5. Life Membership Dues: Members, retired from the Cooperative Extension Service, may obtain a paid-up life membership by paying an amount equal to five times the National dues. Life Members have the option to pay their dues in installments over a two year period.

ARTICLE XII
DISSOLUTION OF ASSOCIATION

On the dissolution of the Association, the entire net assets remaining after payment of any and all liabilities and obligations of the Association shall be transferred to such association or associations organized exclusively for charitable, educational or scientific purposes and shall at the time qualify as exempt association or associations.

ARTICLE XIII LIABILITY

Epsilon Sigma Phi in no way shall be liable for the acts of individual members of the Board of Directors, nor for officers who may act beyond their authority. Officers individually or collectively shall not be liable for Epsilon Sigma Phi, unless they have acted beyond their authority as officers.

ARTICLE XIV
NON-PROFIT ORPORATION

Epsilon Sigma Phi shall be a non-profit corporation under Section 501(c)(3) of the Internal Revenue Code.



Thanks to Christa Carlson Kirby
for compiling this year's report!

