

Epsilon Sigma Phi

Alpha Delta Chapter



2009-2010 Annual Report

John Lilly, President

August 31, 2010 - Extension Professionals Association of Florida – Orlando

Produced by UF/IFAS Okeechobee County Extension Service



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It is indeed a pleasure to welcome everyone to the Extension Professionals Associations of Florida (EPAF) Meeting in beautiful Orlando, FL, August 31 - Sept. 2, 2010. The theme this year is "Still Leading in Dynamic Times". I'm certain you will have a dynamic time at this conference because this conference is packed with lots opportunities for professionals to network with new and old colleagues, learn about new programs, recognize the accomplishment of our colleagues, and have lots of fun.

During my term as president we made major changes to the by-laws and constitutions. The first change affected future retirees wanting to join ESP as a life member. Retirees now have the option of paying in installments over two years or paying the balance in full. The second change, in the past potential members had to wait five years to join ESP, now any installed faculty, professional, and administrative staff who has held full or part-time Extension appointments for a total of three or more years can join ESP.

The chapter web site has been redesigned and it's up and running. The new web address is: <http://epaf.ifas.ufl.edu/esp/> . Thanks to Dan Culbert for all of his hard work and patience in making this transition possible. The website contains up to date information locally and nationally.

The 2010-2011 leadership of Dr. Joan Bradshaw, Dr. Ray Mobley, Lori Wiggins, Robert Halman, Dan Culbert, and Tracy Tesdall will be fantastic.

I am grateful to have had the opportunity to serve as President and have learned a lot about ESP. I would like to encourage my fellow colleagues to become more involved on committees and to become an officer. Epsilon Sigma Phi (ESP) is dedicated to fostering standards of excellence in the Extension System and developing the Extension profession and professional.

Warmest and most sincere regards,

John Lilly
ESP, Alpha Delta Chapter President
2009-2010



Officers

National ESP Executive Director

Bob Ohlensehlen

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President

John Lilly

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President-Elect

Joan Bradshaw

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Treasurer

Lori Wiggins

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Secretary

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Analyst

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Chaplain

Dan Culbert

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Past President

Brenda Rogers

Manatee County
1303 17th St W
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Phone: (941) 722-4524 Ext 230
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E-mail: BGRogers@ifas.ufl.edu



District Directors

Your Key to Professional Excellence - in Florida

Northwest

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Northeast

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Life/Retired Members

Mary Chernesky

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E-mail : mechernesky@aol.com



Committee Chairs

Your Key to Professional Excellence - in Florida

Abstracts Committee

Tim Wilson, Chairperson
Bradford County
2266 N. Temple Ave.
Starke, FL 32091
Phone: (904) 966-6224
FAX: (904) 964-9283
E-mail: timwilson@ufl.edu

Annual Report Committee

Dan Culbert, Chairperson
Okeechobee County
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E-mail: indianco@ufl.edu

Audit Committee

Jane Corless, Chairperson
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Budget & Finance Committee

Lori Wiggins, Chairperson
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Constitution & Bylaws Committee

Brent Broaddus, Chairperson
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FAX: (813) 744-5776
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Global Relations Committee

Dan Culbert, Chairperson
Okeechobee County

Member Services (Awards) Committee

Rick Godke, Chairperson
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Membership Recruitment & Retention Committee

Robert Hallman, Chairperson
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FAX: (239) 561-2151
E-mail: rdhalman@ufl.edu

Memorial Committee

Dan Culbert, Chairperson
Okeechobee County



Public Issues Committee

Robert Hallman, Chairperson
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Phone: (239) 353-4244
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Nominating Committee

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Retirees Committee

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Senior Moments Committee

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Webpage Management Committee

Dan Culbert, Chairperson
Okeechobee County



General Membership Meeting - Agenda
Tuesday August 31, 2010, 10:30 AM
Buena Vista Hotel - Orlando FL

| | |
|--|--------------------------|
| Call to Order | John Lilly |
| Thought for the Day | Dan Culbert |
| Recognition of Guests and Retirees | John Lilly |
| Initiation of New Members & Transfers | Robert Halman |
| Awards & Recognitions | |
| Scholarship Recipient Report | Rick Godke |
| Retiree Recognition and Certificate Presentations | Rick Godke or Mary |
| Recognition of 2009-2010 officers and committee chairs | John Lilly |
| | |
| Minutes - Special Membership Mtg./change of By-laws & Constitution 10/10/10 | John Lilly |
| Minutes – September 1, 2009 | Dr. Ray Mobley |
| Correspondence | John Lilly |
| Treasurer's Report | Lori Wiggins |
| EPAF Report | John Lilly/Joan Bradshaw |
| | |
| Committee Reports | |
| Awards | Rick Godke |
| Global Relations | Dan Culbert |
| Membership Recruitment & Retention | Robert Halman |
| Retirees | Mary Chernesky |
| EPAF Memorial Service | Dan Culbert |
| Senior Moments | Linda Cook |
| Public Issues | Robert Halman |
| Nominating | Brenda Rogers |
| Annual Report | Dan Culbert |
| Constitution and Bylaws | Brent Broaddus |
| Abstracts | Tim Wilson |
| Website | Dan Culbert |
| ESP Foundation | Marjorie Moore |
| Finance and Audit | John Lilly/Jane Corless |
| | |
| Old Business | |
| The Chapter's Pop-up Banner | John Lilly |
| | |
| New Business | |
| 2012 NAE4-HA Conference | Judy Butterfield |
| | |
| 2010-11 Professional Development Opportunities | |
| ESP National Conference, Jackson WY., Oct. 12-15, 2010 | |
| JCEP Conference, February 8-10, 2011, San Antonio, TX | |
| PILD Conference, April 3 - 6, 2011, Westin Alexandria, VA | |
| | |
| 2010 -2011 Officers and Directors | |
| Transfer of Leadership and Committee Appointments | |
| | |
| Adjourn | |



**ESP Annual General Membership Meeting
Buena Vista Hotel, Orlando, Florida
2009 Extension Professional Associations of Florida
Sept. 1, 2009
Meeting Minutes**

Call to Order: The ESP General Meeting was called to order by President, Brenda Rogers, at 10:37 am, September 1, 2009

Thought of the Day: Chaplain Robert Halman recited the thought for the day.

Recognition of Guests and Retirees: Brenda introduced Retirees and UF administration present at the meeting.

Initiation of New Members and Transfers:

Ray Mobley introduced ESP members to be installed at the meeting:

- Cynthia B Sanders, County Extension Director, Extension Agent II, Alachua County
- Dave Palmer, Extension Agent III, Hillsborough County
- Debbie L Nistler, Extension Agent II, Bradford County, 4-H Youth Development
- Carolyn S Saft, Extension Agent I, Suwannee County, Horticulture
- Scott Jackson, County Extension Director & Extension Agent III, Wakulla County
- Angela C Jurick, Graduate Teaching Assistant , Plant Pathology
- Sandra Thompson

Ray Mobley introduced **transfer members:**

- Melanie L Thomas, Extension Agent I, Baker County, Family & Consumer Science
- Shelley E Swenson, Extension Agent II, Wakulla County, FCS/EFNEP

Introduction of new members and transfer members was followed by lighting of the candles.

Brenda announced that Linda Cook, ESP liaison, plans to retire. A greeting card was distributed to wish her well.

Awards and Recognition: Mary Keith announced the winners of two scholarships;
Brenda Rogers, County Extension Director, Extension Agent IV, Manatee County
Mary E Mayfield-Crisp (Betsy), Extension Agent IV, Pasco County

Mary suggested that a special recognition be made to recently retired Lockie Gary for his agricultural and humanitarian aid in Afghanistan. While Lockie is not a current ESP member, she suggested that the organization of ESP may want to support his actions and commitment to international work.

Retirements: Certificates will be mailed to the following faculty:

- Pat Miller
- Glinder Stevens
- Larry Halsey
- Ed Jowers

Other faculty were recognized for twenty-five years of service:

- David Marshall
- Brenda Rogers
- Ed Jowers
- Peter Vergot
- Jenna Hart
- Jo Shuford-Law

New Life member: Clara Ann Smith

Mary announced that Eleanor Foerste was the recipient of a 2009 scholarship in the amount of \$400.00. Eleanor used the funds to obtain a better understanding of GIS and its use for environmental benefits. She completed a class at University of West Florida.

Minutes – September 2008

John Lilly asked for approval of the 2008 minutes. Mary Chernesky approved the revised minutes. Paula Davis seconded the motion.

Correspondence: Brenda Rogers

Brenda reported that the chapter had received a thank you note from the family of John Brenneman. Flowers were sent to John's funeral service.

Treasurer's Report Lori Wiggins

Lori Wiggins reported the current account balance is \$5569.41 in savings and \$2,150.99 in a certificate of deposit. It was also reported \$129 was received from the auction proceeds.

Committee Reports

Membership Services and Awards: Mary Keith- reported earlier in the meeting

Global Relations: Pete Vergot- No report

Membership Recruitment and Retention: Dr. Ray Mobley

Ray reported 47 renewals, 2 transfers, 2 new life members and 4 new members. Ray reminded members that to be eligible for the 2010 ESP awards program dues must be paid by Dec 31, 2009.

Retiree/Life Members Report: Mary Chernesky

Mary thanked Mike McKinney for his work on the "Senior Moments" Newsletter for past three years. She is now looking for help to continue the newsletter. Any retiree interested in helping with the newsletter was asked to contact Mary.

EPAF Memorial Service: Robert Halman

Robert indicated he had prepared a PowerPoint presentation and would be delivering it during the retiree's luncheon.

Public Issues: Lisa Leslie No Report

Nomination Committee: Lisa Leslie

Lisa announced the officer rotation for 2010 as follows:

- Chapter President - John Lilly
- President Elect- Joan Bradshaw
- Past President – Brenda Rogers
- Secretary - Ray Mobley
- Analyst - Robert Hallman
- Treasurer - Lori Wiggins
- Chaplain - Dan Culbert

District Directors

- Marcus Boston- Northwest District
- Terry Del Valle- Northeast District
- Mary Sue Kennington- Central District
- Gene McAvoy- South District
- Marilyn Norman- State
- Mary Chernesky- Retirees

Motion was made by Rick Godke to approve the officers and seconded by Paula Davis;

Annual Report: Christa Kirby

Christa thanked everyone for submitting their reports and she has compiled all the information. Due to the cost of printing, only 50 copies were printed and the report is available electronically.

Constitution and Bylaws: Brent Broaddus

Brent indicated that there had been a few changes to the bylaws:

- **Article III, Membership, Section 1:** Qualifications: change from 10 years to 3 years or more years to be eligible to join ESP.
- **Article IV, Business:** Change from “conference” to Extension Professional Association of Florida. Inc meeting
- **Article X, Section 5. Life Members:** Life members have the option to pay their due in installments over a two year period.

Brent indicated that a 30 day notification of change must be made to members for approval of the changes. Marilyn Norman suggested proxy vote or electronic vote be made. Other measures could include a “polycom” or “Elluminate” meeting. Marilyn made a motion that an electronic approval process be permitted for acceptance of the bylaw changes. This motion was seconded by Mike McKinney.

Professional Development: Clay Olsen

Clay Olsen reported 20 abstracts had been submitted and twelve were selected for presentation. Thanks to the committee who assisted in the review process.

Website: Dan Culbert

Dan has been working on the website and intends to upload the minutes from the board meetings.

ESP Foundation, Endowment and Development: Marjorie Moore

Paula Davis reported for Marjorie Moore. The goal for the foundation is \$3,069.

Finance and Audit: Jane Corless

Jane will be working on finances at the completion of the current budget.

National Meeting – Brenda Rogers

The Fargo, North Dakota meeting would be reported on at a later date.



New Business - Elections of new officers

Officers were recognized as follow:

- Chapter President - John Lilly
- President Elect- Joan Bradshaw
- Past President – Brenda Rogers
- Secretary - Ray Mobley
- Analyst - Robert Hallman
- Treasurer - Lori Wiggins
- Chaplain - Dan Culbert

Brenda presented a gift to John and other members of the board for their contributions during the year. She recognized and thanked 2009 District directors: Marcus Boston, Terry DeValle, David Griffis, David Shibles, and Kathleen Ruppert.

John Lilly, incoming President, indicated he is looking forward to the upcoming year and plans to work toward enhancing marketing tools such as brochures and banners for ESP. Additionally he plans to seek methods of increasing contributions to the organizations.

Meeting adjourned: 11:45 am. Sept. 1, 2009.

Minutes submitted by *Joan Bradshaw*



Special Membership Meeting Minutes
Polycom and Conference Call - Monday, October 19, 2009

Call to Order – John Lilly: The membership special meeting of the Alpha Delta Chapter of Epsilon Sigma Phi was called order by President John Lilly at 4:15PM

Members present: John Lilly, Diana Smith, Mary Lamberts, Adrian Hunsberger, Lisa Leslie, Marjorie Moore, Gene McAvoy, Brenda Rogers, Dan Culbert, Marilyn Norman, and Joan Bradshaw

A discussion of the By-Laws & Constitution to determine governing rules for the meeting's action determined that under the current documents business could be conducted by those members present.

Brenda Rogers reported on the notification activities regarding the special called meeting. Paper notices were mailed to the 120 retiree/life member's on the mailing list on September 9 which included printed copies of both the Constitution and By Laws outlining the proposed changes and details on dialing into the meeting. Again on October 15, a reminder notice was mailed with the dial in number. Additionally Active members were notified electronically on September 4th with attached copies of the proposed changes and a reminder was sent electronically on October 15. Documents, polycom sites, and dial in information was also posted on the Chapter website.

Action item: A motion was made by Gene McAvoy, seconded by Joan Bradshaw to adopt the change as proposed in By Laws Article III Membership, Section 1 changing the requirement of Extension appointment from 5 to 3 years. **Motion Passed vote 7-3.**

Action Item: A motion was made by Marilyn Norman, seconded by Dan Culbert to adopt the remaining changes proposed in the By Laws as printed and distributed. **Motion passed 11-0**

Action Item: A motion was made by Marilyn Norman, seconded by Gene McAvoy to adopt the changes proposed in the Constitution as printed and distributed. **Motion passed 11-0**

Notice was made that the changes to the constitution primarily reflect practices already in place. Brenda Rogers was asked to send electronic notice to the members that changes were made and the documents have been posted to the website. John announced that there would be a reimbursement of the postage required for the mailed notifications.

Dan Culbert will post the new documents on the website. Marjorie Moore suggested that the Analyst send a letter as an attachment to members regarding dues payment and to potential new members as a recruitment tool. John will follow up on this suggestion.

Announcement:

ESP Alpha Delta Chapter Board Meeting will be Thursday, December 3, 2009 at 9:30 AM via polycom. EPAF Board meeting will be Thursday, December 1, 2009 at 1 PM in Animal Sciences or via polycom.

Action Item: A motion to adjourn was made by Gene McAvoy, seconded by Dan Culbert and **passed.** Meeting adjourned at 4:50 PM

Minutes taken by **Brenda Rogers**, Immediate Past President



TREASURER'S REPORT

August 10, 2010

Status of Accounts:

Checking Account (as of 8/10/10).....\$6,690.08

Savings Account (as of 8/10/10).....\$2,152.15

Certificates of Deposits

(Maturity Date 10/06/11- this account will automatically renew for 2 years).....\$6,304.54

Rate: 0.95% apy

(Maturity Date 12/06/10 - this account will automatically renew for 6 months)....\$2,987.40

Rate: 0.20% apy

Submitted by:

Lori Wiggins, ESP Treasurer

Taylor County 4-H Extension Agent III

Abstract Committee Report

Committee Members:

Tim Wilson, Chair
Clay Olson
Lori Wiggins

Henry Grant
Katherine Allen

The abstract committee is charged with the responsibility of reviewing all abstracts submitted to EPAF for Epsilon Sigma Phi. This year we had 25 abstracts submitted, up slightly from last year.

After review by all committee members, using a standard judging criteria used by all associations, 9 (36%) were accepted for publication and presentation at our upcoming Annual EPAF meeting.

Annual Report Committee

Dan Culbert, Chair

This Annual report is a record of all officers and committee work of the Alpha Delta chapter of ESP during the year 2009-2010. **To reduce production costs and environmental impacts, a limited number of printed copies will be made available at the annual meeting for those Life members that do not have Internet access.**



The entire report is available to members and others on-line at the [Chapter website](#) as an Adobe Acrobat (pdf) file. More suggestions from the UF Sustainability office on reducing environmental costs can be accessed at: <http://ufcn.urel.ufl.edu/ink/index.shtml>

Audit Committee

Auditor Jane Corless will audit the books at EPAF meeting, August 30-September 2, 2010 and will report her findings at the December 2010 ESP Board meeting.

2009-2010 Finance Report

Lori Wiggins

Budget for Fiscal Year (10/1/09-9/30/10)

| <u>Income</u> | <u>Estimated</u> | <u>Actual</u> | |
|---|--------------------|--------------------|--|
| Membership Dues | | | |
| 104 Renewals @ \$60 | \$ 6,000.00 | \$6,240.00 | |
| 13 New @ \$70 | \$ 280.00 | \$910.00 | |
| 1 Life @ \$200 | \$ 200.00 | \$ 200.00 | |
| High Five | \$ 300.00 | \$145.00 | |
| High Ten | \$ 500.00 | \$315.00 | |
| Interest Income | \$ 5.00 | \$5.77 | |
| FAEP Auction | \$ 1,000.00 | \$ 1,101.46 | |
| Reimbursement for Plaques from EPAF | \$ - | | |
| Marilyn Tileston Scholarship | \$ - | | |
| National Endowment Donation | \$ - | \$150.00 | donation by Celia Hill |
| Regional Workshop Funds | \$ 300.00 | | |
| <u>ESP National Office scholarship</u> | <u>\$ 200.00</u> | <u>\$ 200.00</u> | |
| Total Income | \$ 8,985.00 | \$ 9,267.23 | |
| <u>Expenses</u> | | | |
| Recognition: Certificates / Pins (Initiation) | \$ 50.00 | \$ 163.00 | |
| Plaques | \$ 200.00 | | |
| Scholarships | \$ 800.00 | \$ 400.00 | |
| Friend of Extension Award | \$ 200.00 | \$90.00 | EPAF Registration for award winners registration & expenses for John Lilly |
| Public Policy Conference (PILD)-Public Issues Chair | \$ 1,000.00 | \$1,671.53 | |
| ESP Annual Meeting (2010) - President | \$ 1,855.00 | \$400.00 | registration for John Lilly |
| JCEP Meeting -President Elect | \$ 400.00 | | |
| ESP National Dues | \$ 4,380.00 | \$4,945.00 | 104 @ \$ 40, 13 @ \$ 45, 1 @ \$200 |
| Life Member Committee | \$ 50.00 | | |
| <u>Office Expenses</u> | <u>\$ 50.00</u> | | |
| Total | \$ 8,985.00 | \$7,669.53 | |

Expense Detail

| DATE | CHECK # | AMOUNT | WRITTEN TO: | PURPOSE: | |
|------------|---------|------------|-------------------------------------|---|-----------------------|
| 8/18/2008 | 970 | \$252.96 | Mary Keith | Awards, plaques and certificates | (2007-08 Budget year) |
| | | | | Reimbursement for National Mtg | |
| 9/25/2008 | 971 | \$713.91 | Lisa Leslie | travel | (2007-08 Budget year) |
| 10/2/2008 | 972 | \$200.00 | ESP Delegate at National Mtg travel | | |
| 10/15/2008 | 973 | \$400.00 | Glinder Stephens | ESP Scholarship | |
| 1/7/2009 | 974 | \$250.00 | JCEP | JCEP Registration for John Lilly | |
| 1/22/2009 | 975 | \$3,860.00 | ESP National | 2009 Dues | |
| 2/17/2009 | 976 | \$326.26 | John Lilly | Reimbursement for JCEP Mtg travel | |
| 4/29/2009 | 977 | \$40.00 | ESP National | 2009 Dues | |
| 6/18/2009 | 978 | \$280.00 | ESP National | 2009 Dues | |
| 6/18/2009 | 979 | \$395.00 | ESP National | National meeting registration for Brenda Rogers - VOIDED | |
| 7/6/2009 | 980 | \$40.00 | ESP National | 2009 Dues | |
| 7/7/2009 | 981 | \$200.00 | ESP National | 2009 Dues | |
| 7/20/2009 | 982 | \$395.00 | Brenda Rogers | Reimbursement for National ESP Meeting | |
| 8/24/2009 | 983 | \$400.00 | Eleanor Foerste | Scholarship | |
| 9/9/2009 | 984 | \$77.24 | Brenda Rogers | Installation of Officers | |
| 9/10/2009 | 985 | \$379.73 | Mary Keith | Awards and Certificates | |
| 9/25/2009 | 986 | \$430.21 | Brenda Rogers | ESP National Meeting Expenses | |
| 9/28/2009 | 987 | \$400.00 | Betsy Crisp | Scholarship | |
| 11/23/2009 | 988 | \$90.00 | EPAF | Registration for 2009 EPAF Conference for ESP Award Winners | |
| 12/17/2009 | 989 | \$350.00 | JCEP | Registration for PILD for John Lilly | |
| 1/29/2010 | 990 | \$5,145.00 | National ESP | Dues for 2010 (104 renewals, 13 new, 1 life) | |
| VOID | 991 | | | | |
| 3/24/2010 | 992 | \$40.00 | National ESP | Dues for 2009 Pamela Allen | |
| 5/5/2010 | 993 | \$1,321.53 | John Lilly | PILD Expenses | |
| 8/3/2010 | 994 | \$400.00 | National ESP | National ESP Meeting Registration | |
| 8/4/2010 | 995 | \$55.00 | National ESP | Lapel Pins | |
| 8/9/2010 | 996 | \$400.00 | Brenda Rogers | Scholarship | |
| 8/16/2010 | 997 | \$108.00 | UF Bookstore | Banner Stand | |

Constitution & By-Laws Committee

Brent Broaddus did not provide a report. Please review the minutes of the 10/16 Special Meeting in this report and refer to the Constitution & By-Laws included in the Appendix.

Global Relations Committee Report 8/18/2010

The Global relations committee is charged with promoting the Extension profession and professionalism worldwide. The following are known International Extension programs conducted by Extension faculty during the past year:

Ecuador: ***Escuela de Jardineria/Mantenimiento y Cuidado de Jardines para Aficionados y Amas de Casa.*** [School of Gardening/ Maintenance and Care of Gardens for Amateurs and Housewives (homeowners).] Two county horticulture agents, **Alex Bolques** and **Linda Seals** traveled to Guayaquil, Ecuador from August 11 – 24, 2009 to conduct programs for the green industry (landscape maintenance supervisors and laborers, city parks and recreation, golf course and nursery personnel) and homeowners. Landscape trouble shootings activities were also conducted and the agents helped a group of low-income, senior citizens develop a community garden. At the end of the programs, at least 30% of the participants indicated a better understanding of water issues. The program was supervised by Dr. Pete Vergot and Dr. Walter Bowen in cooperation with **Universidad Espiritu Santo** (Holy Spirit University) in Ecuador.

Additional program information is available at this website:

http://international_extension.ifas.ufl.edu/Ecuador_Hort_2009/Ecuador_Hort_links.shtml

Costa Rica: **EARTH FCS/4-H program.** Six County Faculty (three 4H agents and three Family and Consumer Sciences agents) **Kendra Zamojski**, Walton Co.; **Heidi Copeland**, Leon Co. ; **Diann Douglas**, Madison Co.; **Sarah Hensley**, Sumter County; **Susan Munyan**, St. Lucie Co. ; **Nicole Walker**, Polk Co. and **Dr. Pete Vergot** District Extension Director spent twelve days in Costa Rica from March 17 – 25, 2010.

The group interacted with faculty and students of both EARTH University locations in the humid tropical Limon Province and the LaFlor center in the dry topics of Guanacaste Province. The group learned about university programs in sustainable agriculture and environmental education. These programs combine training with social and environmental responsibility. Agents participated in Earth University outreach projects in local communities and native villages, visiting local schools, Extension offices, and farms learning about the Costa Rican culture. **Results:** The County Faculty gained awareness about diversity and cultural sensitivity. (There are EARTH 416 students from 25 primarily Latin America countries, but Africa and Europe.) Awareness improves the ability of the agents to reach diverse audiences in their own communities. Local clientele and Extension programs benefit through agents involvement in international programs. **Conclusions:** The County Faculty participating in this experience provided youth development and family and consumer sciences educational experiences to EARTH University faculty, students and local Costa Rican communities. Future county faculty groups traveling to Costa Rica will have opportunities to teach with EARTH University and in local communities.

Bahamas - 4-H 101 Staff training. The International programs office provided travel grants to help **Norma Samuel, Andy Toelle, Suzanne Wilson, and GERALYN SACHS** present this week-long program in Nassau from May 30 - June 6, 2010. This team of 4-H agents, lead by Norma Samuel, was invited by a non-government not for profit organization and the Bahamian Government to teach staff how to start and sustain a 4-H program. A **pre-assessment** was conducted to determine the needs and strengths of the local groups that would be implementing the program. A training strategy was developed based on this assessment. **Four days of intensive in class workshops** on how to organize, sustain, and implement a 4-H program were conducted. The team then conducted on-site clinics for staff with youth at their youth centers to demonstrate and teach how 4-H could be implemented. Fifty-five persons, including Ministry of Education officials and local youth center staff were trained. **Preliminary evaluations** indicated an increase in knowledge in how to implement a 4-H program. The team is currently developing a sustainability plan for the program.

UF/IFAS also hosted a group from China in March 2010.

UF/IFAS IPAT Committee. This College-wide committee acts as a bridge between statewide IFAS faculty and the IP office and assists in the selection of awards made by the IP office. This year a new faculty award was instituted: the **UF/IFAS Award for Excellence in Internationalizing Extension** was presented to a county Extension faculty for their contributions to building an international dimension into the Extension mission. **Dr. Stephen Hubbard Futch** was named as the inaugural winner for this award. IPAT also sponsors a one-day on-campus workshop to encourage all IFAS Faculty to become more engaged in International work. The theme of this program held on March 4 was **PATHWAYS TO EFFECTIVE INTERNATIONAL ENGAGEMENT**. It was broadcast via Polycom, and will be held again in the spring of each year. ESP member Dan Culbert is the County Extension faculty representative to IPAT, and was elected secretary of the committee for 2010-11.

ESP Global Relations Committee: Dan Culbert has been named to the National ESP Global Relations committee for 2010-2011.

Report submitted 8/18/2010 by Dan Culbert, 2009 ESP Global Relations Chair

Member Services - Awards Committee Report

July 30, 2010



Committee Members:
Rick Godke, Chair

Thank you to all that participated in the 2010 Florida ESP Award Program. Here are the winners:

| Award | Winner | County |
|---|--------------------------------------|---------------|
| Distinguished Service – | Mary Beth R. Salisbury | Osceola |
| Mid Career – | Marcus D Boston Jr | Leon |
| Early Career – | Cynthia Sanders | Alachua |
| International Service – | Daniel Culbert | Okeechobee |
| Meritorious Support Service | Billie Lofland/ Nominator Mary Keith | Hillsborough |
| Scholarship Application for Professional Improvement | Judith L. Corbus | Washington |
| Team Recognition – | Joan Bradshaw – Agritunity | Citrus |
| Visionary Leadership – | Richard Godke | Duval |

In many cases the competition was very close. Some only had one application. I would encourage you to participate next year.

Thanks to all those ESP members that took the time to complete the award application and again congratulations.

Rick Godke, ESP Awards Chair
4-H and Youth, Clubs and Volunteers
Duval Extension
1010 N. McDuff Ave Jacksonville FL 32254
rgodke@coj.net
Phone 904-387-8850

To: ESP Board

From: Robert D. Halman, Membership Chair

Date: Monday, August 09, 2010

Subject: Membership Committee Report

The current membership as of August 9, 2010 for the Alpha Delta Chapter of Epsilon Sigma Phi (ESP) is as follows:

- 117 total paid members,
- 3 life members:
Pamela Brown Larry Halsey Clara Ann Smith
- 7 new members (1 transfer – Melanie Taylor).

Robert is checking with Lori Wiggins to confirm membership records for a few other members.

Membership money can be accepted as late as July; however, standing rules state memberships need to be paid by December 31 to be eligible for award applications.

For FY 2011 there are already 8 active member renewals and 1 life member.

ALPHA DELTA CHAPTER Epsilon Sigma Phi**2010 Membership List**

| | | |
|-----------------------|-------------------------|----------------------|
| ALLEN, KATHERIN | HARRISON, GEORGE | OSWALT, CHRIS |
| ALLEN, PAMELA | HEADLEE, KAREN S | PALMER, DAVE |
| ANDREASEN, ARLAND | HICKS, GREG | PERGOLA, JOSEPH |
| BECKER, THOMAS | HILL, CELIA B. | ROGALSKY, JEAN |
| BENDER, GEORGENE | HOCHMUTH, ROBERT | ROGERS, BRENDA |
| BOBROFF, LINDA | HUGHES, BARBARA | ROSENTHAL, STANTON |
| BOSTON, MARCUS | HUMPHRIES, DEBORAH | RUDISILL, KEN |
| BRADSHAW, JOAN | HUNSBERGER, ADRIAN | RUPPERT, KATHLEEN |
| BREMAN, JACQUE | JACKSON, LAWRENCE SCOTT | SAFT, CAROLYN |
| BROADDUS, BRENT | JENSEN, NAN | SALISBURY, MARY |
| BROWN, KAY | JORDAN, JOY C | SANDERS, CINDY |
| BROWN, STEPHEN | KEITH, MARY | SCHALL, BILL |
| BRYANT, KATHLEEN M | KELLY, SUSAN | SCHRADER, JACQUELINE |
| BUTTERFIELD, JU | KENNEDY, SAMANTHA | SHEFTALL, WILL |
| CARTER, LAWRENC | KENNINGTON, MARY SUE | SHIBLES, DAVID |
| CLEMENTS, DEBBIE | LAMBERTS, MARY | SHUFORD-LAW, JO |
| CONVERSE, DIANA | LANDRUM, LINDA | SPRANGER, MICHAEL |
| COPELAND, HEIDI | LAW-MC CUMBER, RITA | STRONG, ROBERT |
| CORBUS, JUDITH | LESLIE, LISA | SWENSON, SHELLEY C |
| CORLESS, JANE M | LILLY SR, JOHN | TAYLOR, MELANIE |
| COURTNEY, ELAINE | MADDOX, MARTHA B. | TESDELL, TRACY |
| CRANE, JONATHAN | MARSHALL, DAVID | THEBERGE, STEPHEN |
| CRAWFORD, SONJA | MC AVOY, EUGENE | TOELLE, ANDY |
| CRISP, MARY "BETSY" | MC GUIRE, MAIA | TOELLE, STEPHANIE |
| CULBERT, DANIEL F. | MC KINNEY, ANITA | TORRES, NAYDA I |
| DAVIS, PAULA MARIE | MCKENZIE-JAKES, ANGELA | TREEN, SHARON |
| DELVALLE, TERRY | MILLER, BETTY | TURNER, JOSEPHINE |
| DESSAINT, MARGARET | MILLER, O. PATRICK | VAVRINA CHARLES S. |
| DOUGLAS, DIANN | MOBLEY, RAY | VERGOT, PETE |
| .EDMONDSON, GERALD | MOORE, MARJORIE | WARREN, GLENDA |
| FOERSTE, ELEANOR | MORSE, JANE | WEAVER, MARVIN |
| FREPPON-DUNCAN, LUANN | MUDGE, DENNIS M. | WHITE, CELESTE |
| FULLER, ALBERT | MUNYAN, SUE | WICHMAN, TOM |
| GIBSON, JACQUELYN | MURALLES, LESTER | WIGGINS, LORI |
| GODKE, RICHARD | NEAL, ANITA | WILKENS, SHELDA |
| GOLDEN, JANET | NISTLER, DAVID | WILLIAMS, LARRY |
| GRANT, HENRY G | NISTLER, DEBBIE | WILLIAMS, MARY |
| GUTTER, MICHAEL | NORMAN, MARILYN | WILSON, SUZANNE |
| HALMAN, ROBERT | OLSON, CLAY | ZERBA, RAYMOND |

Memorial Committee Report as of 8/13/2010

Committee Members: Dan Culbert, Chair

The memorial committee is charged with honoring the memory of deceased Extension personnel who have passed on during the program year. Members have been encouraged to submit notification to the Chaplin, who produces a presentation at the annual EPAF Retirees program.

UF/IFAS & FAMU CESTA Extension employees known to have passed on since 2009 EPAF conference:

| Name | Employed at: | Served | Date of passing |
|-------------------------------|--|--------------|-------------------|
| Marion L. Coleman | Alachua FCS | 1974-? | July 4, 2010 |
| Bob Curtis | Lee/Manatee CED/4-H/ Hort/Ag | 1952 -1983 | November 26, 2009 |
| Johnnie Everette (Red) Davis | Santa Rosa, Manatee, Washington Agriculture Agent | 1948-1980 | March 27, 2010 |
| Judson T. Fulmer | Liberty, Suwanee & Nassau Agriculture Agent CED | 1966-1988 | December 19, 2009 |
| Jackson Alexander Haddox | Polk/Lake Ag CED | ? | January 12, 2010 |
| Edwina Jo Robertson | Escambia | 1960-1990 | March 18, 2010 |
| Bonnie Rowe | St. Johns Co. FNP | 2000-2010 | February 23, 2010 |
| Paula Paris (Stanley) Johnson | Citrus FCS | 1960s-1990s? | March 11, 2010 |
| Jim Yelvington | Calhoun Ag CED | 1973-81 | August 18, 2010 |

In addition, the following other IFAS faculty that had worked with many of our Extension family have passed on this year:

| Name | Employed at: | Served | Date of passing |
|---------------------|---|-------------|-----------------|
| Emil Wolf | Everglades REC | 1948-1990 | Sept 7, 2009 |
| Neal Thompson | Food Science /Research Dean/ IR-4 Program Director | 1965-2003 | March 8, 2010 |
| George N. Agrios | Plant Pathology | 1988-2002 | March 8, 2010 |
| John Thorbjarnarson | Wildlife Ecology & FL Museum of Natural History | ?1993-2010? | Feb 14, 2010 |
| Larry Harris | Wildlife Ecology | 1972-1996 | Aug. 15, 2010 |

The Memorial PowerPoint presentation will be archived on the [ESP website](#) at the end of the EPAF Conference. If you would like to include information or photos on persons not mentioned on this website, please contact the Current ESP Chaplin or the [ESP webmaster](#).

Nominating Committee Report

Brenda Rogers, Chair ; Marcus Boston, Terry Del Valle, Mary Sue Kennington, Gene McAvoy, Marilyn Norman

The following is the recommendation of the nominating committee for the 2010-2011 ESP officers:

President: Dr. Joan Bradshaw
President –Elect: Dr. Ray Mobley
Past President: John Lilly
Treasurer: Lori Wiggins
Secretary: Robert Halman
Analyst: Dan Culbert
Chaplain: Tracy Tesdall

District Directors

Northwest District: Marcus Boston
Northeast District: Terry DelValle
Central District: Mary Sue Kennington
South Central District: David Shibles
South District: Gene McAvoy
State: *[still seeking a director]*
Retirees: Mary Chernesky

Introduction for Tracy Tesdall:

Tracy Tesdall began her Extension career in North Carolina in 1997 as a rural 4-H Agent north of Raleigh/Durham. In 2000, she returned to her home state and became the 4-H Agent in Volusia County. She has been active in FAE4-HA as a committee and has served two terms as state secretary. She joined ESP in 2003. In 2006, she joined the Leon County Extension staff as their 2nd 4-H Agent and in June 2010 moved to South Florida to become the South District Regional 4-H Agent. Her primary program areas have always been club development and volunteer management and now include state level responsibilities in the citizenship and leadership curriculum areas as well as coordinating 4-H in the classroom.

Public Issues Committee

Chairman Robert Halman has no committee action to report.

2010 ESP Endowment/ Development Campaign

Alpha Delta Chapter Report - **Marjorie Moore, Ph.D., Chair**

The Alpha Delta Chapter of ESP has a goal of \$12,500 to support ESP's national endowment/development campaign. Our chapter has raised a total of \$9,006 toward this effort. The national endowment campaign committee goal is \$500,000.

Why support this effort? Scholarships are provided for graduate study and professional development internships in public policy and personnel management and administration recognition for Extension professionals. This effort also supports research to enhance local programming and publishing of educational materials to stimulate teaching distinction.

Your tax-deductible contribution to the Epsilon Sigma Phi Development Fund will support ESP's continued leadership in excellent professional development opportunities and recognition programs for current and retired Extension professionals.

Several Alpha Delta Chapter members have benefited from ESP scholarships and leadership development opportunities. As budgets are tighten, it is more imperative than ever for everyone to contribute.

Letters will be sent to all members prior to the 2010 EPAF conference. We need to raise \$3,494 to reach our goal!

ESP Life Member & Retirees Annual Report

Mary E. Chernesky, Life Member & Retirees Committee Chair

Events:

National ESP Meeting – “Climbing to New Heights” will be held October 12 – 15, 2010 in Jackson, Wyoming. A number of events and programs are planned for retirees who now makeup more than 50% of the ESP membership.

Communication:

Senior Moments Newsletter – Three issues of the Retiree Newsletter, *Senior Moments* were produced and sent to all Extension retirees this year via USPS & e-mail. Special thanks to Mike McKinney who originated, designed and edited the newsletter for the past 3 years; Linda Cook - current editor; Lori Wiggins - ESP ; and Taylor County - printing and mailing the newsletter. All past issues of *Senior Moments* are posted on <http://epaf.ifas.ufl.edu/esp>

Addresses of Retirees – It is very hard to acquire USPS and E-Mail addresses of retirees after they have left Extension's employment. According to the IFAS Human Resources office “*Seniors are protected by law from anyone who might abuse them. Therefore, the HR Office cannot give anyone (including ESP) retiree addresses as they might be misused.*” If the committee knows of an upcoming retirement employees are contacted while still on the job.

Leisure:

ESP Panama Cruise – January 2010. Thirty two ESP members, friends & family participated (seven from Florida & 25 from other states). Mike McKinney, Chair of the newly formed National ESP Life Member & Retiree Committee coordinated the first two cruises. The Committee is currently considering implementing a retiree Global Education Study Tour Program to explore the culture, food, agriculture, religion & educational systems, as well as visiting various famous sites in the host countries.

Unfinished Business:

1. Encourage retirees to become ESP Life Members, possibly beginning during their last year of employment.
2. Obtain retiree USPS and E-mail addresses to facilitate the distribution of information regarding what's happening with Extension, former co-workers, retiree benefits and other issues of importance to retirees.
3. Involve more retirees on the Life Members Retiree Committee, newsletter and membership.

Webpage Management Committee

Dan Culbert, Webmaster. The Alpha Delta Chapter website (see front cover) has been revised this year to meet the current webpage standards of UF/IFAS. The changes were made effective July 1, 2010. The old URL will redirect to a new URL, <http://epaf.ifas.ufl.edu/esp> for a period of one year, after which the old address will no longer work. Appreciation is expressed to **Ms. Ligia Ortega**, IFAS Communications Services, who performed most of the webpage re-design work for ESP. National ESP President S. Corridon has reviewed the site and is extremely pleased with the redesign effort.

Northwest District Directors Report – August 16th 2010

Marcus D. Boston Jr. – District Director

Bay – Dr. Marjorie Moore CED

New Hires:

Departures/retirements:

Vacancies:

Potential New Members: Steven Theberge

Personal Announcements:

Budget Issues Facing County: At this time, the county has not given departments a percentage reduction. They are looking, however, at spending patterns within the budget to make possible cuts. The county is purchasing Extension a new van since the old van is no longer working. We're hoping to receive it in time to drive to EPAF. Our auditorium and kitchen was renovated during this period in which \$20,000 was allocated for the project. The county building services department has been very slow with permits and other projects for the last nine months. To keep from laying employees, the facilities department utilized some of these employees to work on the Extension auditorium/kitchen renovations. This saved us about \$15,000. Plans are to use this money to purchase chairs and tables for the auditorium. Our next project is renovating the workroom and Master Gardener office.

Calhoun – Judy Ludlow CED

New Hires: .

Departures/retirements:

Vacancies:

Potential New Members:

Personal Announcements: All is well

Escambia – Pamela Allen CED

New Hires: Allison Meharg 4-H (50% Livestock, Natural Resources and Small Farms (50%)

Departures/retirements:

New assignment: Carrie Stevenson, Coastal Sustainability Agent

Potential New Members:

Budget Issues Facing County Office: Stable

Franklin – Bill Mahan CED

New Hires:

Departures/retirements:

Vacancies:

Potential New Members:

Personal Announcements: All is well in Franklin County

Gadsden – Dr. Henry Grant CED (no report)

Gulf – Roy Carter CED (no report)

Holmes – Shep Eubanks CED (no report)

Jackson – Doug Mayo CED

New Hires: Ben Knowles 4-H Agent, hired December 2009

Departures/retirements: Joan Elmore FCS Agent June 30, 2010

Vacancies: FCS Agent & Horticulture Agent

Potential New Members:

Personal Announcements:

Budget Issues Facing County Office: Budget remains flat which is good news after two years of reductions

Jefferson – John Lilly CED

New Hires:

Departures/retirements:

Vacancies:

Potential New Members:

Personal Announcements/Other:

Budget Issues Facing County Office: All is well in Jefferson County

Leon – Dr. Betty Miller CED

New Hires: 4-H Agent – Stephanie Duda

Departures/retirements: Tracy Tesdall is now the RSA 4-H in South District

Vacancies: 4-H Agent Position

Potential New Members: Les and Heidi have both joined and need to be initiated

Personal Announcements:

Budget Issues Facing County Office:

Liberty– Monica Brinkley CED (no report)

Okaloosa County– Gerald Edmondson CED

New Hires:

Departures/retirements:

Vacancies:

Potential New Members:

Personal Announcements: Jennifer Heady is expecting

Budget Issues Facing County Office: Severe budget cuts, furlough planned this budget year.

Santa Rosa County – Michael Donahoe CED (no report)

Wakulla County - Scott Jackson CED (no report)

Walton County - Bruce Ward CED (no report)

Washington County – Andy Andreasen CED (no report)

Northeast District Report

August 12, 2010

Terry DeValle, Urban Horticulture Duval County

County: Alachua – Cindy Sanders, CED

New hires: none
Departures/retirements: none
Vacancies: Regional Community Health Research & Extension Associate (assistant-in, CTSI) position open

County: Baker – Mike Davis, interim CED

New hires: Mike Davis, Ag agent & CED (starting 9/1)
Departures/retirements: Mike Sweat (interim), Jane Coreless (interim)
Promotion & permanent status: Renee Gore and Melanie Thomas submitted their 3 year packet.
Potential new members: none
Personal announcements: Renee Gore is working on her Master's Degree.
Budget Issues Facing County Office:

County: Bradford County – Tim Wilson CED

New hires: none
Departures/retirements: none
Vacancies: none
Promotion & permanent status: none
Potential new members: Jim DeValerio
Personal announcements: Jim DeValerio - Graduated with Masters; Tim Wilson - Birth of second child (Molly Kate Wilson)
Budget Issues Facing County Office:

County: Clay – Jane Coreless, CED

New hires: none
Departures/retirements: none
Vacancies: none
Promotion & permanent status: Jackie Schrader (received PS) and David Nistler (promoted to agent II and PS)
Potential new members: none
Personal announcements: Stephany Connors submitting 3 year pkt.
Budget Issues Facing County Office:

County: Columbia – Cindy Higgins, CED

New hires: Cindy Jump, FCS
Departures/retirements: none
Vacancies: none
Promotion & permanent status: none
Potential new members: none
Personal announcements: none
Budget Issues Facing County Office:

County: Dixie – Holly Houghton, CED

New hires/ Departures/retirements: none
Vacancies / Promotion & permanent status: none
Potential new members: none
Personal announcements: none

County: Duval – Mike Sweat, CED

New hires: none
Departures/retirements: Duska Dorshel retired 1/31.
Vacancies: EFNEP position, FNP, FCS, 4-H, Regional Community Health Research and Extension Associate (assistant-in) position open
Promotion & permanent status: Larry Figart applying for promotion & permanent status, Andy Toelle for promotion from III to IV, Rick Godke for permanent status, Brad Burbaugh submitted his 3 year packet.
Potential new members: Mike Sweat, Larry Figart, Brad Burbaugh
Personal announcements: Brad Burbaugh is working on his Master's Degree.
Budget Issues Facing County Office: some cuts to county extension for upcoming budget year

County: Gilchrist – Marvin Weaver, CED

New hires: none
Departures/retirements: none
Vacancies: none
Promotion & permanent status: Chris DeCubellis promoted to Agent III. Mary Sowerby submitted her 3 year packet.
Potential new members: Chris DeCubellis
Personal announcements: Marvin Weaver received Agent of the Year in Gilchrist Co.
Budget Issues Facing County Office:

County: Hamilton – Greg Hick, CED

New hires: none
Departures/retirements: Allen B Tyree, Agriculture Agent (25 years of service)
Vacancies: Agriculture/Natural Resources position is in the screening process
Promotion & permanent status: Heather Futch submitted 3 year pkt.
Potential new members: Heather M Futch, 4-H/FCS
Personal announcements: none
Budget Issues Facing County Office: Our budget was cut 14% in 2009. No news about this year yet.

County: Lafayette – Jana Hart, CED

New hires: none
Departures/retirements: none
Vacancies: none
Promotion & permanent status: none
Potential new members: none
Personal announcements: none
Budget Issues Facing County Office:

County: Levy – Albert Fuller, CED

New hires: Emma Willcox, Wildlife multi-county agent
Departures/retirements: none
Vacancies: none
Promotion & permanent status: none
Potential new members: none
Personal announcements: Anthony Drew on 1-year leave of absence; Anthony Barbaglia, time-limited, part-time ag agent
Budget Issues Facing County Office:

County: Madison – Diann Douglas, CED

New hires: Becky Bennett (4-H); Beth Brinson, Food and Nutrition
Departures/retirements: Heather Johnson (4-H)
Vacancies: none
Promotion & permanent status: none
Potential new members: none
Personal announcements: none
Budget Issues Facing County Office:

County: Nassau

New hires: Meg McAlpine interim CED
Departures/retirements: Mary Williams (4-H /CED)
Vacancies: 4-H agent and CED.
Promotion & permanent status: none
Potential new members: Rebecca Jordi & Meg McAlpine
Personal announcements: Amanda Thien is expecting her baby Skylar in September. Steve Gaul completed his Master's degree in May. Rebecca Jordi is a new grandmother.
Budget Issues Facing County Office:

County: Suwannee – Katherine Allen, CED

New hires: none
Departures/retirements: none
Vacancies: none
Promotion & permanent status: Elena Toro (candidate for PS and agent II)
Potential new members: Dr. Mary Sowerby, Carolyn Saft, Cathy Rogers, Elena Toro
Personal announcements: Cathy Rogers (FCS) and Carolyn Saft (Hort./FYN) are over half way through their Master's program. Katherine Allen finally sold her house in Citrus and bought new house in Suwannee.
Budget Issues Facing County Office:

County: Taylor - Clay Olson CED

CED: Clay Olson
New hires: Fred Vose, Marine & Natural Resources II
Departures/retirements: none
Vacancies: none
Promotion & permanent status: none
Potential new members: none
Personal announcements: Lori Wiggins promoted to agent III
Budget Issues Facing County Office: serious

County: Union – Basil Bactwar, CED

New hires: Basil Bactwar (Ag agent and CED)
Departures/retirements: Jacque Breman (CED/ Ag)
Vacancies: none
Promotion & permanent status: none
Potential new members: none
Personal announcements: none
Budget Issues Facing County Office:

Central District

Annual Report - September 2009 – August 2010

Submitted by Mary Sue Kennington, Orange County

Brevard County

CED name: James H. Fletcher

Citrus County

CED name: Joan Bradshaw, Ph.D.

Flagler County

CED name: Sharon Treen

Hernando County

CED name: Stacy Strickland, Ph.D.

New hires: Scott Taylor

Departures:/retirements: Donna Peacock

Vacancies: none

Promotion and permanent status: None

Potential new ESP members (3 yrs plus): none

Personal announcements: none

Lake County

CED name: Juanita Popenoe

New hires: 2 FNP, 1 4H, livestock agent

Departures:/retirements: Martha Thomas left us to pursue her PhD at Texas A&M; Deborah Boulware and Carla Mitchell retired June 2009.

Vacancies: FCS position vacated by Deborah Boulware's retirement eliminated.

Promotion and permanent status: 1 (Julie England is up this year)

Potential new ESP members (3 yrs plus): Juanita Popenoe, Julie England

Budget issues facing county office in 2010/2011: 12 days furloughs/year, two part time gardeners laid off July 2010, hopefully nothing more.

Personal announcements: None

Marion County

CED name: David Holmes

New hires: John Linhoss, Community Sustainability Agent

Departures:/retirements: none

Vacancies: Farm Outreach Coordinator, Interviews 3/17

Promotion and permanent status:

Potential new ESP members (3 yrs plus): Nancy Gal, David Holmes, Norma Samuel, Mark Shuffitt, Nola Wilson

Personal announcements: none

Putnam County

CED name: Edsel Redden

Orange County

CED name: Richard Tyson, Ph.D.

New hires: Annie Petersen, FCS Agent FNP;

LuAnn Duncan, FCS Agent Food

Safety/Nutrition; and FNP Program Assistants:

Kaitlyn Plemmons, Kim Shouldice, and Sue Sweetland

Departures/Retirees: Marilyn Fresk (County support staff)

Vacancies: 1 FCS (Human Development)

Promotion and permanent status: none

Potential new ESP members (3 yrs plus): 3

Personal announcements: None

Budget issues facing county office in 2010/2011:

7% budget reduction which resulted in loss of two positions (vacant positions due to retirement)

.

Osceola County

CED name: Mary Beth Salisbury

Seminole County

CED name: Barbara A. Hughes
New hires: Commercial Multi-County Hort/Ag Agent – Matthew Lollar; CYFAR Grant - FNP ½ time Agent – Melodie Griffin; FNP Program Assistants – Laruen Griffen and Kathleen Powell
Departures:/retirements: Dr. Richard Tyson – moved to Orange County CED position.; 4-H Agent – Shelda Wilkens retired.
Vacancies: 4-H Agent (position will be replaced)
Promotion and permanent status: none
Potential new ESP members (3 yrs plus): Shane Michael
Budget issues facing county office in 2010/2011: Unknown - budget sessions late in summer.
Personal announcements: None

St. Johns County

CED name: Jacque Breman
New hires: Jacque Breman, CED & Multi-County Agriculture Agent; Steven Lands, Courtesy Agriculture Agent
Departures:/retirements: Bonnie Rowe, Family Nutrition Program Assistant (passed away)
Vacancies: None
Promotion and permanent status: None
Potential new ESP members (3 yrs plus): Geralyn Sachs, 4-H Youth & Volunteer Development Agent

Sumter County

CED name: Susan Kelly
New hires: Lloyd Singleton, FFL
Departures:/retirements: none
Vacancies: 4-H Program Assistant
Promotion and permanent status: Sarah Hensley
Potential new ESP members (3 yrs plus): Jim Davis, Brooke Burn, Sarah Hensley
Budget issues facing county office in 2010/2011: Reduced county support staff by 2 positions; now have 7 faculty, 2 program assistants, 4 grant funded FNP positions.
Personal announcements: None

Volusia

CED name: David Griffis
New hires: none
Departures:/retirements: Dana Venrick and Shirley Ellison retired June 30, 2010
Vacancies: Commercial Horticulturist
Promotion and permanent status: none
Potential new ESP members (3 yrs plus): none
Budget issues facing county office in 2010/2011: lost one support staff position
Personal announcements: Jill Taufer, Kathy Bryant and Karen Stauderman won the southeast regions NACAA and NAEFCS awards for their Casual Gardening Series; Jill Taufer won an individual communications award for TV programming.

South Central District 2010 Annual Report

Submitted by: David Shibles, Urban Horticulturist - Polk County Extension Service August 16th, 2010

Charlotte – Ralph Mitchell (CED)

New hires: None

Departures/retirements: None

Vacancies: none

Promotion and permanent Status: None

Potential new members: None

Personal/announcements: None

Collier – Robert Halman (CED)

New hires: Suzanne Fundingsland (FNP)

Departures/retirements: Anne Galdames 4-H

Vacancies: 4-H

Promotion and Permanent Status: None

Potential new members: Doug Caldwell

Personal/announcements: None

Desoto CED – vacant (Steve Futch acting CED)

New hires: None

Departures/retirements: Jim Self (CED) and Cherie Hollingsworth (4-H – program assistant) retired.

Vacancies: None

Promotion and Permanent Status: None

Potential new members: None

Personal/announcements: None

Hardee CED - vacant (Carolyn Wyatt – acting CED)

New hires: None

Departures/retirements: None

Vacancies: CED – position will not be filled any time soon.

Promotion and Permanent Status: None

Potential new members: None

Personal/announcements: None

Hillsborough CED vacant (interviews completed)

New hires: Susan Haddock – Landscape Maintenance Professional Services

Departures/retirements: Joe Pergola (CED), Holly Jordan, 4-H, Mary Beth Henry, Professional Landscape Services.

Vacancies: 4-H Agent

Promotion and Permanent Status: None

Potential new members: Alicia Whidden

Personal/announcements: None

Lee – Celia Hill (CED)

New hires: None

Departures/retirements: None

Vacancies: None

Promotion and Permanent Status: None

Potential new members: Roy Beckford

Personal/announcements: None

Manatee – Brenda Rogers (CED)

New hires: none

Departures/retirements: Peggy Dessaint, Commercial Horticulture retired July 16th, 2010.

Brenda Rogers, CED and FCS Agent will leave Extension after 28 years of service to become the Community Services Department Director for Manatee County Government, August 27th, 2010.

Vacancies: CED

Promotion and Permanent Status: Samantha Kennedy, Permanent Status and Promotion to Agent III, Jack Tichenor, Promotion to Agent III.

Potential new members: Jack Tichenor

Personal/announcements: Courtesy Commercial Horticulture Agent was cut from the County budget. Landscape Horticulture duties will be combined with the Production Horticulture Agent Position.

Pasco – Bobbi J. Jarvis (CED)

New hires: None
Departures/retirements: Support staff member eliminated from County budget.
Vacancies: None
Promotion and Permanent Status: Jean Hink, Promotion to Agent IV.
Potential new members: None
Personal/announcements: None

Pinellas - Mary Campbell (CED)

New hires: Heather Hammers – Sea Grant Marine/Coastal Sustainability Agent, Theresa Badurek, Urban Horticulture Agent and Master Gardener Coordinator, Ramona Madhosingh-Hector, Regional Specialized Agent, Urban Environmental Sustainability.
Departures/retirements: Janet Golden, to National 4-H Council.
Vacancies: None
Promotion and Permanent Status: None
Potential new members: None
Personal/announcements: None
Promotions: None

Polk – Nicole Walker (CED)

New hires: Mary Beth Henry (transferred to Polk from Hillsborough in October 2009). She will work in the areas of Small Farm Management and Pesticide Testing. Nicole Walker was hired as CED in December 2009 replacing John Brenneman who passed away in June 2009. Nicole will continue to work in 4H.
Departures/retirements: None
Vacancies: Natural Resources Agent, to be filled in the fall of 2010.
Promotion and Permanent Status: None
Potential new members: Nicole Walker
Personal/announcements: Anne Yasalonis, who is the FYN Coordinator for Polk, is expecting twins – a boy and a girl.

Sarasota – Van Linkous (CED)

New hires: Van Linkous, CED, Angelo Randaci, Commercial Horticulture Agent.
Departures/retirements: Carolyn Gregov (CED) – retired July 1, 2010.
Vacancies: None
Promotion and Permanent Status: None
Potential new members: None
Personal/announcements: None

South District - Directors Report

Gene McAvoy, Director

Broward County (Joe Schaefer, acting CED/DED)

New hires: None
Departures/retirements: None
Vacancies: None
Promotion and permanent Status:
Potential new ESP members (3 yrs plus):
Personal/announcements:
Budget issues facing county office in 2010/2011:

Glades County (Joe Schaefer, CED/DED)

New hires: Tycee Prevatt, 4-H Agent
Departures/retirements: Courtney Davis to Okeechobee
Vacancies: None
Promotion and permanent Status:
Potential new ESP members (3 yrs plus):
Personal/announcements:
Budget issues facing county office in 2010/2011:

Hendry County (Gene McAvoy, CED)

New hires: None
Departures/retirements: Carol Pendry: Secretary/Receptionist
Vacancies: Secretary/Receptionist
Promotion and permanent Status:
Potential new ESP members (3 yrs plus):
Personal/announcements:
Budget issues facing county office in 2010/2011:
Hiring freeze, 6.5 % budget reduction

Highlands County (Randy Gornto, Acting CED)

New hires: None
Departures/retirements: None
Vacancies: CED position advertised
Promotion and permanent Status:
Potential new ESP members (3 yrs plus):
Personal/announcements:
Budget issues facing county office in 2010/2011:

Indian River County (Christine Kelly-Begazo, CED)

New hires: None
Departures/retirements: Joan Benson, Administrative secretary, 9/30/2010
Vacancies: None
Promotion and permanent Status: Christine Kelly-Begazo - Permanent Status, Promotion to Agent III
Potential new ESP members (3 yrs plus): Christine Kelly-Begazo
Personal/announcements:
Budget issues facing county office in 2010/2011:
County Administrative secretary position eliminated

Martin County (Chris Kilbride, CED)

New hires: None
Departures/retirements: None
Vacancies: None
Promotion and permanent Status: none
Potential new ESP members (3 yrs plus): none
Personal/announcements: FEAFCS State Technology Award for Family Nutrition Program FileMaker Database (Chris Kilbride)
Budget issues facing county office in 2010/2011: reduction of only \$17,000.

Miami-Dade County (Teresa Olczyk, CED)

New hires: Laura Sanagorski – Environmental Hort
Teresa Olczyk appointed CED 6/25/10

Departures/retirements: Don Pybas retired 2/2//10;
Alex Diaz 4-H- left 6/25/10

Vacancies: 4-H Agent; Commercial Ag./Ornamentals
Promotion and permanent Status: Adrian Hunsberger
– Promotion to Agent IV

Potential new ESP members (3 yrs plus): Teresa
Olczyk, Henry Mayer, Kathie Roberts, Jackie Gibson,
Monica Dawkins, Sandra Canales

Personal/announcements:

Budget issues facing county office in 2010/2011: two
county support positions (biologist and supervising
secretary) proposed to be eliminated

Monroe County (Doug Gregory, CED)

New hires: None

Departures/retirements: None

Vacancies: None

Promotion and permanent Status: **None**

Potential new ESP members (3 yrs plus):

Personal/announcements: **None**

Budget issues facing county office in 2010/2011:

Continued low level of funding with minimal staffing.

Okeechobee County (Pat Hogue - CED)

New hires: Courtney Davis

Departures/retirements: Secretary Monica Markham
took new job

Vacancies: None

Promotion and permanent Status:

Potential new ESP members (3 yrs plus):

Personal/announcements: Debbie Clements is
grandmother for second time; Pat Miller enjoys
retirement.

Budget issues facing county office in 2010/2011:

Lost our only county secretary

Palm Beach County (Audrey Norman, CED)

New hires: 1 Environmental Hort. agent (Sept.
10th); 1 grant funded translator to assist Cesar Asuaje
in Farmworker Labor Contractor training; 3 new FNP
Program Assistants, 1 grant funded Coordinator for a
Grandparents Raising Grandchildren grant
(September 1st)

Departures/retirements: Willetta Lexima has retired
and moved to Haiti to assist with relief efforts and the
great needs for education in Haiti; 2 4-H program
assistants have left.

Vacancies: two 4-H program assistants

Promotion and permanent Status: Martha Webster,
4-H Agent has received promotion and permanent
status

Potential new ESP members (3 yrs plus): Maisie
Ross, Martha Webster

Personal/announcements: Solar project to begin very
soon to generate electricity for the WPB Extension
Office

Budget issues facing county office in 2010/2011: So
far, we have taken no budget reductions for FY 2011,
although we are currently not allowed to fill
vacancies. We are working on grants to extend
resources and positions. It's been hard work and a lot
of teamwork, but we have been moderately
successful.

Seminole Tribe (Michael Bond - CED)

New hires: None

Departures/retirements: None

Vacancies: None

Promotion and permanent Status:

Potential new ESP members (3 yrs plus):

Personal/announcements:

Budget issues facing county office in 2010/2011:

ESP – State Liaison Report – Marilyn Norman

State specialists were encouraged to become active members of ESP. The following individuals have responded. In addition, they were offered the opportunity to share a highlight for the year.

Bobroff, Linda Benjamin
Butterfield, Judith R
Gutter, Michael S

Jordan, Joy Cantrell
Norman, Marilyn N.
Spranger, Michael S

Torres, Nayda Ivette
Warren, Glenda L
Wichman, Tom

Highlights:

A highlight for 2009 for **Joy Jordan**, State 4-H Curriculum Specialist, was the launching of several new or revised state 4-H Projects during the first Youth Development Institute. This program was a training conference hosted by Florida 4-H for Extension faculty, 4-H volunteers, Master gardeners, and county 4-H Foundations along with other youth professional collaborators and partners including Ag in the Classroom, and the Air Force and Navy afterschool programs across the state. One of the new National 4-H Projects, highlighted in a special conference track, was Project Butterfly Wings, in collaboration with the Florida Museum of Natural History. This project was the second nationally launch SET-Science, Engineering and Technology-- project to be introduced by National 4-H Council. Joy retires from Florida Extension, Fall, 2010.

Marilyn Norman, State 4-H Program Leader, celebrated the Florida 4-H 2009 centennial year with events and programs at the University of Florida and throughout Florida. This youth organization, first founded in Florida's Alachua, Bradford and Marion counties in 1909, now has over 244,500 members and 15,000 adult and youth volunteers throughout the state. Its newly formed Florida 4-H Youth Development Advisory Council has begun working to address long range needs of the Florida 4-H Program it's membership is made up of corporate, non-governmental, governmental, and youth development related youth and adult professionals. Marilyn retires from Florida Extension in the fall of 2010.



ESP Board Meeting – *Draft Minutes, 12/3/2009*

A meeting of Alpha Delta Chapter, Epsilon Sigma Phi, met on December 3, 2009 via conference call.

Meeting was called to order by President John Lilly at 9:45 AM. Roll call followed. The following were in attendance: Lori Wiggins, Brenda Rogers, Tim Wilson, Gene McAvoy, Mary Keith, Mary Chernesky, Clay Olson, Daniel Culbert, Marcus Boston, Terry DelValle, David Griffis, David Shibles, Pat Miller, Marilyn Norman, and Robert Hallman.

Minutes of membership meeting at EPAF were sent to John. John will send minutes of membership meeting to members of the board.

Treasurer's Report: Lori reported that as of year to date there is \$8,465.76 in checking, \$2,151.26 in savings, \$6,235.03 first CD, and \$2,983.60, second CD. Lori reported that \$1,101.46 was received from EPAF auction.

John indicated that the audit committee may be soliciting support from treasurers to serve on the audit committee.

The only disbursement for the year is to Friends of Extension in the amount of \$90.00. Call Lori Wiggins. It was moved by Brenda to approved budget, seconded by Gene. Motion carried. It was moved by Brenda to approved treasurer's report, seconded by Dan Colbert. Motion carried.

John reported that the EPAF meeting was great. The committee stated that results from surveys were satisfactory. John reported date for EPAF 2010 is Aug 30-Sept 2, Orlando.

John reported that May 2010 Extension symposium was cancelled, but would still be held at EPAF. He felt that the time of the symposium should be moved from Thursday to Monday or Tuesday. John also reported that the EPAF board is requesting the associations contribute more funds toward sponsorships. The board may access associations in direct proportion of level of donation.

John called for **committee reports** which responded as follows:

Awards: Clay reported that all abstracts will be placed on share point. For technical assistance contact Andrew for resolution of problems. Tim will continue to chair the committee. John thanked Clay for his report.

Sponsorship: No Report

Awards: Mary reported that the deadline to revise awards for admission to national is Feb. No response to date. Mary will revisit by Feb.

Global Relations. Pete resigned as chair. John requested recommendation for replacement, via email. Question was asked what was involved. Duties include reporting on international extension programs. Any paid active member is eligible. Serves as communication and public relation person on international Extension. Ken Rudisill was recommended. John will call.



Retiree: Mary Chernesky reported that the new editor for the retirees is Linda Cook. The committee is still working on updating email addresses for the retirees. They are also encouraging retirees to become Life members. By laws changed to permit activation fee of \$10.00 and Life membership fee of \$200.00. Also encouraging retirees to become involve in other areas of the association. John recommended that retirees be recognized with small gift. It was stated retirees still play a pivotal role and need to be recognized.

EPAF Memorial Service: There were two names that were identified. Joe Orsinego could not be determined had an extension appointment. John Bethea had a 6 month extension appointment. Dan asked if we should revisit the standing rule to recognize extension appointees. Consensus was to stay with the bylaws. Dan requested to be notified of any memorial person.

Public Issues: No Report
Annual Report: No Report

Nominating: Brenda reported that we will be electing chaplain. Uncertain if we will have to elect state or district directors. New directors will be from Central or North. Please let Brenda know if you have recommendations.

Constitution and Bylaws: John reported that new changes were posted on line. Major change was revising the membership require from five to three years. John thanked Brenda for her efforts.

New Business: John indicated his desire to have pop-up banners displayed at district offices to increase visibility and market ESP. He is looking for a way to purchase. Having a poster in each office was also discussed. It was also discussed to have brochures and posters created by graphics to be placed in district offices.

John announced FI Association Counties meeting to be June 29-July 2, 2010 in Tampa. We will need a person to represent ESP. Dr. Norman will be speaker and can possible represent. Retirees may also be able to represent. Another possibility is Judy Butterfield. John will contact and make decision.

District Reports. See attachment with the following:

NW: New members Harrison will be inducted at the next EPAF meeting. Roy Carter mother passed. Roy is making arrangements.

NE. Dusty is retiring.

Central, South Central – no report

State : Nadia to convalesce for several weeks.

PCEP will be held Feb. 2-4 2004.

PILD: John reported no one attended last year and suggested he attend this year. No objections.

ESP National: John will attend.

Announcement; Brenda announced that Linda thanked the delegation for the gift and recognition at the national meeting. Next meeting will be March 30 at 9:30. Meeting adjourned at 10:48 AM.

Ray Mobley - Secretary, ESP



**ESP Board Meeting Via Polycom
Meeting Minutes - March 30, 2010**

Call to Order

The ESP General Meeting was called to order by President, John Lilly, at 9:40 am, March 30, 2010

Minutes

September 2009: The minutes from this meeting will need to be approved at the membership meeting at EPAF this fall.

John Lilly asked for approval of the December 3, 2009 minutes. Dan Culbert moved to accept minutes with corrections and was seconded by Lori Wiggins.

Treasurer's Report

Lori Wiggins reported the current account balance is \$7,639.00 in checking and \$2,151.70. The balances in the CD's are \$6,279.49 and \$2,984.52. Rick Godke made a motion to accept the treasurer's report and seconded by Dan Culbert, motion passed. Budget report was moved by Gene McAvoy and seconded by Rick Godke, motion carried.

EPAF Board Meeting Report

Turning point technology will be used at EPAF this year during the sessions.

The state will provide a \$200 stipend to all attendees at EPAF this year but must stay all week to get stipend. ESP board meeting will be held on Tuesday at 10:30am during EPAF. In-service will also be offered again at EPAF on Monday and Thursday.

Committee Reports

Membership Services and Awards: Rick Godke reported that the ESP awards change that all state applicants will go straight on to National. Awards are now becoming more electronic.

Mary Keith – added that there are more limitations and requirements for award applicants.

Report submitted by Rick Godke:

ESP Awards Committee March 2010 Report, Rick Godke, Chair, Mary Keith, past chair, Karen Headlee: Eleven awards and 2 scholarships were given at EPAF. Three new retirees were honored along with 7 members with 25 years of service and 1 new life member.

Nine of the 10 awards eligible for submission to National ESP for Regional and National judging were submitted. One person chose to not advance their application.

This coming year all award applications/nominations for state awards must be submitted electronically, directly into the National ESP website. They will then be forwarded to the State Awards committee chair for judging in-state. Members will be advised to look at the application forms in advance, since there are some differences from what we have been using. A list of the 2009 State Award winners was also given.

Global Relations: Dan Culbert reported that a group just returned from Costa Rica along with DED, Pete Vergot.

Membership Recruitment and Retention: John Lilly

John reported that there are 104 renewals, 13 new members, and 1 new life members.

Retiree/Life Members Report: Mary Chernesky

Mike McKinney is the new retiree liaison to the National ESP. "Senior Moments" Newsletter - Linda Cook will be new edition; spring edition will be coming out in April. ESP Life Membership – at EPAF talk about this to encourage more life members for retirees. Retirees addresses and emails need updating – possibly get District Directors to get home addresses and contact info for retirees.



EPAF Memorial Service: Dan Culbert

Seven staff will be recognized this year at EPAF during the memorial service. Please send Dan any action shots of these agents while they were working in Extension for the PowerPoint presentation. A discussion took place about memorializing others that were part of IFAS but without Extension appointments. John and others liked the idea.

Public Issues: Robert Halman No Report

Nomination Committee: Brenda Rogers No Report

Annual Report No Report

Constitution and By-Laws Brent Broaddus, Brent reported there were no updates at this time unless someone had something they would like to bring before the group to be looked at.

Abstracts Tim Wilson – Call for abstracts late May or Early June.

Website Dan Culbert– send any changes to Dan.

ESP Foundation – Marjorie Moore is working on generating new ways to raise money, reported by John.

JCEP – John reported that there were no ESP attendees this year but John did receive a packet of information in the mail.

ESP Pop-up Banner - John is currently working on an ESP banner for our Florida Chapter.

Florida Association of Counties Meeting will be June 29- July 1, 2010 in Tampa, Florida. Mary Chernesky is working on getting some retirees to help with this event.

New Faculty Barbeque - Judy Butterfield represented ESP and distributed brochures during this event.

ESP National Meeting – Jackson, Wyoming John will be attending this meeting. October 12-15, 2010. Dan Culbert also may be attending.

Next board meeting will be in late August prior to EPAF via polycom on Tuesday, August 24, 2010 at 9:30am.

District Directors Reports

Marcus Boston- Northwest District

- Bay – Dr. Marjorie Moore CED, Personal Announcements: Auditorium and kitchen is being renovated at office. Master Gardener and work room is next.
- Calhoun – Judy Ludlow CED, New Hires: FAMU is hiring an Ag/4-H Agent to work 50-50 in Liberty and Calhoun Counties... Potential New Members: Judy Ludlow will have 3 years on April 27...
- Jefferson – John Lilly CED Vacancies: FCS positions are currently being advertised
- Leon – Dr. Betty Miller CED, Potential New Members:100% membership for 2010
- Okaloosa County– Gerald Edmondson CED, Potential New Members: Sheila Dunning and Personal Announcements: Jennifer Heady got married

Terry Del Valle- Northeast District

- Baker -Renee Gore is working on her Master's Degree
- Bradford - Potential new members: Jim DeValerio 3 plus years. Personal announcements: Jim completes his Master's Degree in May 2010. Melanie Thomas is expecting to start her Master's degree in August. Tim Wilson and his wife will be expecting baby #2 in July.
- Duval - Departures/retirements: Duska Dorschel retired January 31st. Vacancies: FNP, EFNEP & FCS positions. Promotion & permanent status: Anita McKinney applied for promotion to agent IV. Potential new members: Mike Sweat, Larry Figart, Stephanie Toelle, Andy Toelle. Personal announcements: Brad Burbaugh is plugging away on his Master's Degree.
- Gilchrist- Promotion & permanent status: Chris Decubellis (4-H agent) is applying for permanent status and promotion to agent III
- Nassau - Departures/retirements: Mary Williams will retire effective April 30, 2010. Personal announcements: Rebecca Jordi is thankful for all the prayers and support during her illness, and is happy to report that she will conclude treatments soon and the doctor's reports are remarkable! Amanda Thien has returned to work following her maternity leave, and baby Skylar enjoys a work day at the office every now and then. Steve Gaul will serve as interim county extension director while the position is being filled. Meg has added a part time FNP program assistant to her staff.
- Taylor - New hires: Fred Vose, Marine Agent. Promotion & permanent status: Lori Wiggins (4-H) is applying for promotion to agent III.
- Union - Departures/retirements: Jacque Breman transferred to Hastings (Multi-County Veg. Agent for Flagler, Putnam and St. Johns Counties) on Jan. 21.

Mary Sue Kennington- Central District (no report)

David Shibles - South Central District (no report)

Gene McAvoy- South District

- Courtney Davis transferred from Glades County 4-H position to Okeechobee Dairy/Water Quality position.
- The Glades County agent position is still vacant but we are now scheduling interviews for the position.
- Don Pybas is retiring effective March 31, Teresa Olczyk will be acting CED.
- Highlands County's interim CED is now Randy Gornto. He took over from Tim Hurner who also served as interim CED.

Marilyn Norman- State

- Sent email invitation to IFAS Extension Specialists, Department Chairs, Center Directors, District Extension Directors, Extension Program Leaders, Extension Administration, and several others to join Epsilon Sigma Phi – February, 2010. Included updated brochure.
- Requested updates from current membership list. This is what was received by noon on Monday, March 29th, 2010
 - a. Linda Bobroff (University of Florida, Department of FYCS), Nancy Gal (Marion County Extension), Nan Jensen (Pinellas County Extension), Paul Doering (University of Florida College of Pharmacy), and Trina Thompson (Florida Department of Health) traveled to Antigua in January 2010, to present a three-day training focused on the University of Florida IFAS Extension curriculum, **Take Charge of Your Diabetes**. Thirty health professionals including dietitians, nurses, diabetes educators, pharmacists, and physicians attended the training and made a commitment to implement the TCYD program, which is designed to help persons with type 2 diabetes improve their blood glucose control and reduce their long-term health risks. The Antigua Ministry of Health sponsored the team's visit and is coordinating program implementation on the island.

Dan Culbert moved that the meeting be adjourned and it was seconded by Gene McAvoy. Meeting adjourned: 10:44 am. March 30, 2010.

Minutes submitted by *Lori Wiggins*



Board Meeting
August 24, 2010, 9:30 AM - Via Polycom
Agenda

Call to Order
Roll Call

John Lilly
Dr. Ray Mobley

Minutes – March 30, 2010
Treasurer's Report
EPAF Report

Dr. Ray Mobley
John Lilly
John Lilly/Dr. Joan Bradshaw

Committee Reports

Awards
Global Relations
Membership Recruitment & Retention
Retirees
EPAF Memorial Service
Senior Moments
Public Issues
Nominating
Annual Report
Constitution and Bylaws
Abstracts
Website
ESP Foundation

Rick Godke
Dan Culbert
Robert Halman
Mary Chernesky
Dan Culbert
Linda Cook
Robert Halman
Brenda Rogers
Dan Culbert
Brent Broaddus
Tim Wilson
Dan Culbert
Marjorie Moore

Old Business

National Meeting

John Lilly

New Business

2010-11 Year
Senior Moments Newsletter

Dr. Joan Bradshaw
John Lilly

District Directors

NW District
NE District
Central District
South Central District
South District
State

Marcus Boston
Terry DeValle
Mary Sue Kennington
David Shibles
Gene McAvoy
Marilyn Norman/John Lilly

Announcements, Questions or Concerns

Adjourn



ΕΣΦ ΑΔ
ALPHA DELTA CHAPTER CONSTITUTION

Article I - Name

The name of this organization shall be the Alpha Delta Chapter, Epsilon Sigma Phi, National Extension Fraternity.

Article II - Purpose

Section A

The purpose of this association shall be exclusively charitable and educational within the meaning of section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

Section B

This purpose includes, but is not limited to:

1. maintaining the standards and ideals, preserving the traditions and upholding the morale, prestige and respect of the Cooperative Extension Service; and,
2. developing an effective working relationship and a spirit of fraternal fellowship among the present and past employees of the Cooperative Extension Service.

Article III - Membership

Section A

Qualifications:

1. duly elected faculty, professional and administrative staff who have held full or part-time Extension appointments for a total of three or more years (the three-year requirement does not apply to ESP members in other states transferring to Florida); and,
2. have displayed a cooperative and helpful attitude toward fellow Extension employees, demonstrated competency in assigned fields of responsibility; and,
3. exhibited ability in educational techniques essential to the conduct of an effective Extension program.

Section B

Classification:

1. Active: Active members are those who are engaged in professional Extension work and who have met all qualifications of membership;
2. Life: Active Alpha Delta Chapter members may become life members upon their retirement from Extension work.

Section C

Election:

1. Membership shall be on the basis of a ninety percent (90%) favorable vote by the eligible voters who properly mark and cast their ballot.

Section D

Eligible Voters - All active members.



Section E

Voting:

1. Membership voting may be taken by mail, an alternative method or at any annual or called meeting or a combination in compliance with the requirements stated below; and,
2. The vote shall be reported not later than at the next annual meeting of the fraternity after the membership has been proposed.
3. Alternative provisions for the process of the membership to cast their votes shall be adopted at the discretion of the board of directors.

Section F

Membership Criteria

1. Acceptance of membership by the newly elected member shall be acknowledged in writing and accompanied by the initiation fee, prior to the date of initiation; and,
2. A person may withdraw from membership by notifying the Secretary in writing; and,
3. Any member who fails to pay annual dues shall be dropped from membership in the fraternity and shall be so notified in writing by the Secretary; and,
4. Any member may be expelled from the fraternity for failure to observe the obligation or for conduct unbecoming a member of the fraternity; and,
5. Charges may be referred in writing, signed by two members; and,
6. These charges shall be reviewed by the membership committee which will investigate the charges and report to the fraternity, making a recommendation and,
7. An accused member shall have right of personal hearing and to file evidence in regard to preferred charges; and,
8. Expulsion from the fraternity shall require that three-fourths of all eligible voters, as defined above, cast their ballots with a simple majority showing support of the motion to expel.
9. Reinstatement - Any member whose membership has lapsed may be reinstated by paying regular dues and a reinstatement fee of \$10.00. Retirees are exempt from paying the reinstatement fee.

Article IV - Officers

The officers of this organization shall consist of a President, President-Elect, Secretary, Treasurer, Annalist, Chaplain and Immediate Past President.

Article V - Meetings and a Quorum

Section A

An annual meeting shall be at the time of the annual Extension Professional Associations of Florida, Inc. meeting.

Section B

Special meetings shall be held upon call of the President or upon written request of twenty percent of the members.

Section C

A Quorum - 15% of the paid membership shall be present to constitute a quorum at any called or special meeting of the membership.



Article VI - Initiation Fees and Dues and Changes

Section A

Initiation fee - For this chapter it shall be set annually and will include state and national dues for one year.

Section B

State and National Dues - Shall be payable to the Secretary prior to the annual chapter meeting.

Section C

Changes - Made by the National Council in dues and/or fees will automatically apply to the local chapter.

Article VII - Emblem and Membership Card

Section A

The official emblem shall be that adapted by the National Council of Epsilon Sigma Phi.

Section B

Each member will be provided with a membership card signed by the local chapter secretary and the national organization secretary.

Article VIII - Amendments

This Constitution may be amended at any annual or special meeting by a two-thirds vote of the members present providing members were notified of suggested changes thirty days prior to the meeting.

History:

Changes approved 10/19/09



ΕΣΦ ΑΔ ALPHA DELTA CHAPTER BYLAWS

ARTICLE I – Name and Mission

Section 1. Name:

The name of this organization shall be Alpha Delta Chapter, Epsilon Sigma Phi, The National Honorary Extension Fraternity, herein referred to as ESP.

Section 2. Mission:

ESP is dedicated to fostering the standards of excellence in the Extension System and developing the Extension Profession and professional.

ARTICLE II - Purpose

Section 1. Purpose:

The purpose of ESP is:

- a. to serve exclusively as a charitable and educational organization within the meaning of Section 501(c)(3) of the Internal Revenue code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).
- b. to recognize excellence in the Extension community.
- c. to provide opportunity for networking, fellowship and collaborative efforts.
- d. to foster leadership development through mentoring Extension professionals in the philosophy and professional practice of Extension education.
- e. to facilitate professional development.

ARTICLE III – Membership

Epsilon Sigma Phi is an equal opportunity/affirmative action fraternity. Epsilon Sigma Phi is committed to the active involvement of all its members regardless of race, color, sex, age, religion, national origin, disability, or veteran status. Epsilon Sigma Phi values and seeks a diverse membership.

Section 1. Qualifications:

The membership of ESP shall consist of duly installed faculty, professional and administrative staff who have held full or part-time Extension appointments for a total of three or more years on June 1, and who shall have displayed a cooperative and helpful attitude toward fellow Extension employees, demonstrated competency in assigned fields of responsibility, and exhibited ability in educational techniques essential to the conduct of an effective Extension program.

Section 2. Classes:

There shall be three classes of membership: A) member, B) honorary, and C) life.

- a. MEMBER. An Extension professional (currently employed by or retired from an entity of the Cooperative Extension System) has exhibited excellence in programming and leadership. Members continue to provide leadership and excellence in Extension programming throughout their career and during retirement.



- b. HONORARY. May be named upon recommendation of the ESP officers and approval by two-thirds of members present and voting at the annual meeting of the Chapter. Honorary members will not pay membership dues to the Alpha Delta Chapter. A proposal of honorary membership must be accompanied by a detailed statement showing the "meritorious service" it is proposed to recognize.
- c. LIFE MEMBERSHIP. Members who are retired from the Cooperative Extension System, may obtain a paid-up life membership by paying an amount equal to five times the National dues at the time of the purchase of paid-up life membership or may be made as installment payments over a two year period. These members hold equal rights and privileges to those paying annual dues.

Section 3. Transfer of Membership:

Active members in good standing in another chapter of Epsilon Sigma Phi may transfer upon:

- a. making request to Alpha Delta Chapter.
- b. paying initiation fee and being initiated.
- c. paying annual dues.

Section 4. Termination of membership:

After one year of non-payment of dues, membership in ESP will be terminated. A person can be reinstated by payment of dues.

ARTICLE IV - Business

Section 1. Fiscal Year:

The fiscal year of Alpha Delta Chapter shall begin on the first day of October and end on September 30 of the following year.

Section 2. Meetings:

The annual meeting of the Alpha Delta Chapter shall be held in conjunction with the Extension Professional Associations of Florida, Inc. meeting. Special meetings may be called by the President or upon written request of twenty percent of the members.

Section 3. Place of Business:

The principal place of business of the Alpha Delta Chapter, Epsilon Sigma Phi, shall be the University of Florida, Gainesville, Florida.

ARTICLE V – Officers, Directors, and Elections

Section 1. Officers:

The officers of ESP are: President, President-Elect, Secretary, Treasurer, Annalist, Chaplain, and Immediate Past President.

Section 2. Directors:

The directors are: one from each Extension administrative district, one from state faculty, and one from life members/retirees.



Section 3. Terms of Office:

The Treasurer shall be appointed annually by the President with the ratification of the membership with the option of re-appointment. All other officers are elected annually. District Directors serve a two-year term with half elected each year, according to the standing rules.

Section 4. Election:

The nominating committee shall present a slate of officers at the annual business meeting. ESP members present will vote, with election by majority vote.

Section 5. Assumption of Duties:

The officers and directors will assume their duties upon adjournment of the annual meeting at which they are elected. In the event of no annual meeting, the officers and directors will assume their duties at the conclusion of the election by mail (postal or electronically) or some alternative process approved by the Board of Directors.

Section 6. Filling Vacancies:

In the event of a vacancy, Board of Directors shall appoint a member to complete the term of office.

ARTICLE VI – Functions of Officers and Directors

Section 1. President:

The President shall preside at all ESP meetings. The President shall appoint all chairs and committee members necessary to carry out the business of ESP.

Section 2. President-Elect:

The President-Elect shall assume the duties of the President in his/her absence. The President-Elect shall appoint a Co-chair of each standing committee, who will become the chair the following year.

Section 3. Secretary:

The Secretary shall keep accurate records of honorary members and all meetings of the Executive Board and annual business meeting.

Section 4. Treasurer:

The Treasurer shall keep the official record of all membership and an accurate record of all monies. He/she shall also serve as chair and liaison between the Finance Committee and the Board of Directors.

Section 5. Annalist:

The Annalist shall serve as Chair of the Membership Recruitment and Retention Committee. He/she shall be responsible for keeping updated biographical information on each member.

Section 6. Chaplain:

The Chaplain shall have official charge of all religious and memorial services.



Section 7. Directors:

Directors will represent the area in which they serve, attend Board meetings, and encourage membership and participation of members.

Section 8. Immediate Past President:

The Immediate Past President shall give counsel to the Board of Directors, chairs nominating committee.

ARTICLE VII - Board Of Directors

Section 1. Members:

The Board of Directors shall consist of fourteen (14) members.

- a. Officers (6) - President, President-Elect, Secretary, Treasurer, Annalist, Chaplain
- b. The immediate Past President
- c. The seven (7) directors (5 Extension Districts, 1 state faculty, 1 retiree)

Section 2. Meetings:

The Board of Directors shall meet as follows:

- a. In the fall, spring, and prior to the annual meeting.
- b. Additional meetings may be called at the discretion of the President.

Section 3. Duties:

The duties of the Board of Directors are to set policy, transact business of ESP, and keep the membership informed.

Section 4. Conduct Business:

The Board of Directors may conduct business by mail (postal or electronically) or some alternative process approved by the Board of Directors when necessary. A report of each action taken shall be verified and made a part of the minutes at the next Board of Directors meeting.

ARTICLE VIII – Committees and their Function

Section 1. Standing Committees:

The President will appoint members on the basis of interest and abilities to the following committees:

- a. Nominating - Chaired by Immediate Past President
- b. Membership Recruitment and Retention
- c. Public Issues
- d. Resource Development and Management
- e. Global Relations
- f. Memorial
- g. Member Services
- h. Audit
- i. Constitution & Bylaws
- j. Finance
- k. Retirees
- l. Abstracts
- m. Annual Report
- n. Webpage Management



Section 2. Function:

These standing committees shall have the following duties. Additional duties may be assigned by the president. Other special committees, as needed, shall be appointed by the President.

- a. Nominating: to prepare the yearly slate of officers.
- b. Membership Recruitment and Retention: to recruit, retain and involve all ESP members and promote an effective working relationship and spirit of fraternal fellowship.
- c. Public Issues: to educate and inform ESP members about public issues and legislative matters affecting Extension programs and personnel needs.
- d. Resource Development and Management: to generate new ideas for resource development and management in order to maintain professional development activities; to increase funds for professional development activities.
- e. Global Relations: to promote the Extension profession and professionalism worldwide.
- f. Memorial: to present at the annual meeting a remembrance program of those past extension professional that have past away since the last annual meeting.
- g. Member Services: to administer and provide leadership to ESP's scholarships, loans, and awards programs.
- h. Audit: to audit the books at the end of the fiscal year.
- i. Constitution & Bylaws: to review bylaws annually submit proposed changes to the Board of Directors for review prior to submitting to the membership; to review chapter standing Rules and Policies annually submitting changes to Board of Directors for approval; to review handbook as needed.
- j. Finance: to prepare and submit proposed budget to the Board of Directors.
- k. Retirees: to recruit, retain and involve retirees and promote continued involvement in ESP.
- l. Abstract: to notify and encourage members to submit abstracts by the established due date. Responsibilities also include presiding and the facilitation of abstract presentations to adhere to the designated time allotment and to secure equipment requested by presenters for abstract presentations.
- m. Annual Report: to solicit information and reports from the officers and the committee chairmen to compile a comprehensive annual report for distribution to the entire membership.
- n. Website Management: To keep the membership up to date with all association business through routine website updates

ARTICLE IX - Meetings

Section 1. Annual Meeting:

The annual meeting of this organization shall be held during the Extension Professional Associations of Florida, Inc. conference for the purpose of furthering the objectives of the ESP, electing and installing officers, receiving reports of officers and committees, and transacting any other business that may arise. If deemed necessary, or if the scheduled annual meeting cannot be held, the President may call a special meeting to transact business with the approval of the Board of Directors. The President shall see that a notice is sent to everyone eligible for membership telling the time and place of such a meeting.



Section 2. Special Meetings:

The President, with the approval of the Board of Directors, may call a special session of ESP and conduct business by mail (postal or electronically) or some alternative process approved by the Board of Directors as necessary.

ARTICLE X - Quorums

Section 1. Membership Quorum:

A quorum at any annual meetings shall consist of 15% of the paid membership shall be present to constitute a quorum at any called or special meeting of the membership.

Section 2. Board of Directors: A quorum of the Board of Directors shall consist of 50% of the Board of Directors

ARTICLE XI - Financing

Section 1. Membership Year: The membership year shall be from January 1st to December 31.

Section 2. Initiation Fees:

The initiation fee for ESP shall be set by the National Council. This fee shall be collected by the Alpha Delta Chapter and forwarded to the Secretary/Treasurer of the National Council, Epsilon Sigma Phi, for each member initiated. If a candidate fails to be initiated, he or she may be initiated at a subsequent meeting.

Section 3. Member Dues: Dues for the coming year are payable according to the Chapter Standing Rules and Policies.

Section 4. Payment:

Each member shall pay annual dues to the treasurer. ESP shall pay dues to the National Council of Epsilon Sigma Phi in accordance with the amount stated in the national constitution.

Section 5. Life Membership Dues:

Members, retired from the Cooperative Extension Service, may obtain a paid-up life membership by paying an amount equal to five times the National dues. Life Members have the option to pay their dues in installments over a two year period.

ARTICLE XII – Dissolution of Organization

On the dissolution of the Association, the entire net assets remaining after payment of any and all liabilities and obligations of the Association shall be transferred to such association or associations organized exclusively for charitable, educational or scientific purposes and shall at the time qualify as exempt association or associations.

ARTICLE XIII - Liability

Epsilon Sigma Phi in no way shall be liable for the acts of individual members of the Board of Directors, nor for officers who may act beyond their authority. Officers individually or collectively shall not be liable for Epsilon Sigma Phi, unless they have acted beyond their authority as officers.



ARTICLE XIV – Non-Profit Corporation

Epsilon Sigma Phi shall conduct business like a non-profit corporation under Section 501(c)(3) of the Internal Revenue Code.

History: Changes approved 10/19/09; 9/12/06

STANDING RULES AND POLICIES

2006-2007

Memberships

Dues: annual dues are delinquent December 31 of each year.

Dues amounts: Renewing members **\$60.00**, new members **\$70.00** (includes initiation fees), life membership (five times annual national dues) **\$200.00**.

Dues: Cannot be refunded, but may be transferred where applicable.

Officer Nominations and Elections Process

Election of officers is held at the annual membership meeting.

Officers

If a vacancy occurs in the President's position, the President-Elect will automatically assume the Presidency for the unexpired term and then serve another full term as President. The President-Elect's position would remain vacant until the next annual meeting.

If a Past President vacancy occurs, the previous Past President may assume the position for the unexpired term.

All other officer vacancies will be filled by presidential appointment, ratified by the Board of Directors.

Board Meetings

Mid-Year Board meetings will be held at a convenient time with the President determining and arranging for the meeting place.

Conference Calls

The President will schedule conference calls as needed to carry out immediate business of the Chapter. Includes the option for Board meetings when necessary.

Bylaws

Bylaws and Standing Rules and Policies shall be reviewed annually.

Awards

Award Nominees must be members in good standing with Dues paid by Dec 31 to the Treasurer.

Scholarships

Applicants must be members in good standing with Dues paid by December 31 and contribute to the scholarship or High 5/10 Fund.

Memorial Service at EAPAF

All effort will be made to honor deceased Faculty with Extension appointments at the EAPAF Conference following the death.

Delegates

President and President Elect will serve as delegate to all National and Regional meetings with the financial support of the chapter.

Revised: 9/07



NEW MEMBERSHIP APPLICATION

Alpha Delta Chapter

2010-11

Complete and mail this application with new member fee to current Membership Chairperson.

NAME:

First Middle Last

NAME YOU PREFER FOR PUBLICITY PURPOSES: _____

EMAIL: _____ @ _____ . _____

ADDRESS:

Street City State Zip+4

Applicant's Signature (Not required if sent by email)

Date

I. Extension Appointments- Applicant must have three years of Service with Extension. Service does not have to be consecutive years and can be from several states.

Location of Service

Years Served

II. Statement: Please write a statement about your Extension accomplishments that can be read at the induction ceremony and for used for press releases. Limit your statement to the space provided.



III. Most significant Extension Program Accomplishments (or support of Extension programs): List accomplishments and year(s). Limit statement to space provided.

IV. University and/or Extension Leadership Experiences and/or Service: List experiences and year(s). Limit statement to space provided.

V. Community Service: List activity and year(s). Limit statement to space provided.

VI. Association/Organization Offices and Committees: List offices/committees and year(s). Limit statement to space provided.

~ End of Application ~

Revised: 8/10



ESP - ALPHA DELTA CHAPTER 2011 MEMBERSHIP INVOICE

Please complete all information that applies:

- Renewing Member \$60.00 _____
- [Annual dues are delinquent December 31 of each year.]
- High Five \$5.00 _____
- High Ten \$10.00 _____
- High 10 Plus \$10.00 + _____
- New Member (includes initiation fee) \$70.00 _____
- Life Member \$200.00 _____

Total \$ _____

Transfer National Membership from _____ (State)

Name: _____ Date submitted: _____

Name Change? (list old name) _____

Physical Address: _____ Check if new address:

Mailing Address – Street/PO: _____

City: _____ ST: _____ Zip+4: _____

Telephone #: _____ FAX #: _____

E-Mail Address: _____ @ _____ . _____

District: NW____ NE____ Central____ South Central____ South____ State____
FAMU____ UF____

Please make check payable to **Epsilon Sigma Phi**
and submit to:

Daniel F. Culbert - ESP Membership Chair
Okeechobee County UF/IFAS Extension
458 Hwy 98 North
Okeechobee, Florida 34972-2303
863-763-6469

indianco@ufl.edu

