



# Epsilon Sigma Phi

## Alpha Delta Chapter



# 2011-2012 Annual Report

Dr. Ray Mobley, President

Tuesday, August 28, 2012

Extension Professionals Association of Florida – Orlando

Produced by: UF/IFAS Okeechobee County Extension Service

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*Our Cover:* top row: Chapter of Merit Platinum Award Certificate, presented at 2011 National Conference in Syracuse NY; ESP plaque shows the conference logo; a beautiful fall day on the Erie Canal near Syracuse. Second row: Initiation ceremony at annual meeting; our Worthy Chief Dr. Ray Mobley; Mike McKinney receives Retiree Service Award from Life member chair Mary Chernesky.

## President's Report: ESP in 2012

It is my pleasure to extend greetings on behalf of Alpha Delta Chapter. I want to express my gratitude to our leadership team, the dedicated board that has worked tirelessly to maintain the highest standards of commitment and service to our chapter. Too often the efforts are not recognized, but needlessly to say, we could not enjoy the many successes and benefits without the efforts of our dedicated leadership and membership. I want to recognize our president-elect, Robert Halman, secretary, Dan Culbert, Treasurer, Lori Wiggins, Annalist, Tracy Tesdall, Chaplain, Will Sheffall, and immediate past president, Joan Bradshaw. Thank you for agreeing to continue to serve. Thank you also to the committee chairs, district directors and retirees that continue to serve in various capacities.

The chapter has continued to maintain national, international, and statewide presence. We were represented at the JCEP meeting in San Antonio and PILD in Alexandria, VA, of which our incoming president was an invited presenter. We had international travel to Haiti, and South Africa. We will also be represented at the national meeting in Mobile, AL. I would like to congratulate Mr. Alex Bolques for being recognized as a national awards winner for International Service. He will be recognized at the National meeting. I also want to congratulate and add my thanks to all who represented us in the many capacities of the Extension service.

We have endeavored to improve communication and efficiency of conducting the business of the chapter, both with our retirees and with our active chapter members. I need to thank Dan Culbert for his work on the website and coordinating the many meeting arrangements. I want to thank Linda Cook and Mary Chernesky for their contributions to the *Senior Times*, and for their liaison with our retiree community. We conducted our regular board meetings using Polycom and phone conferencing in an effort to conserve, yet effectively carry out the business of the chapter. Again, I want to express my appreciation for all those who gave their time to prepare and participate.

Appreciation for service has always been a major aspect of our organization. We continue to be well represented by those chosen to receive awards. I would like to thank Adrian Hunsberger for her unselfish contributions as Awards chair. As she steps down, I say again, how much I appreciate her service. Congratulations to all our awardees. As you are recognized for your outstanding service, I hope that it will be an inspiration to others.

It has indeed been my honor and privilege to serve as chapter president 2011-2012. It has been a journey that has been both professionally and personally rewarding. Having the opportunity to connect and learn from Extension personnel at the national, state, and local level has been such a great honor. I thank the team again for your support. Thanks to the Alpha Delta Chapter for the privilege and to each of you, ALL THE BEST.

Sincerely,

*Ray*

ESP Alpha Delta Chapter President

# Officers

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### Global Relations Committee

Dan Culbert, Chairperson - Okeechobee Co.

### Member Services (Awards) Committee

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## Alpha Delta Chapter - Epsilon Sigma Phi: 2011-2012 Annual Report

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### Webpage Management Committee

Dan Culbert, Manager - Okeechobee County

## Agenda

### Annual Membership Meeting

Buena Vista Hotel, Orlando, Florida

Tuesday, August 28, 2012

Call to Order	Dr. Ray Mobley, President
Thought for the Day	Will Sheftall, Chaplin
Roll Call	Dan Culbert, Secretary
Recognition of Guests and Retirees	Dr. Ray Mobley
Summary of 2010-2011	Dr. Ray Mobley
Initiation of New Members & Transfers	Tracy Tesdall, Analyst
Awards & Recognitions	Adrian Hunsberger
Hackler/Cook-Scholarship Recipient Report	Elaine Courtney
National Scholarship Award Presentation	Terry DeValle
Retiree Recognition Presentations	Mary Chernesky
Annual Meeting Notes – Tuesday, August 30, 2011	Robert Halman
Treasurer's Report & Annual Budget proposal	Lori Wiggins, Treasurer
EPAF Board Report	Joan Bradshaw, Ray Mobley, Robert Halman
Committee Reports	
Abstracts / Professional Development	Katherine Allen
Annual Report	Dan Culbert
Audit	Jane Corless
Constitution and Bylaws	Brent Broaddus
<i>Proposed By-Law &amp; Standing Rule changes</i>	
Global Relations	Dan Culbert
Member Services (Awards)	Adrian Hunsberger
Membership Recruitment & Retention	Tracy Tesdall
EPAF Memorial Service	Will Sheftall
Nominating	Joan Bradshaw
Public Issues	Robert Halman
Resource Management Committee	Marjorie Moore
<i>[ESP Foundation, Endowment, Development and High 5's!]</i>	
Retirees/Life Members	Mary Chernesky
Website	Dan Culbert

District Director Reports

NW District	Marcus Boston
NE District	Mike Davis
Central District	Mary Sue Kennington
South Central District	David Shibles
South District	Gene McAvoy
State	Amy Harder

Old Business

2011 ESP National Meeting	Dan Culbert & Mary Keith
2012 PILD	Robert Hallman
2012 JCEP	Tracy Tesdall & Ray Mobley

New Business

Invitation to Florida for ESP National officer visit

ESP Chapter Handbook Dan Culbert

Elections of Officers and Directors Ray Mobley

Transfer of Leadership

Committee Chairman Appointments Robert Halman

Committee member signups

Adjourn

Upcoming National ESP Professional Development Opportunities:

2012 NAE4-H A Conference – October 21 – 26 Orlando, FL

2012 ESP National Conference – October 6-9, 2012 Mobile, Alabama

2013 Public Issues Leadership Development (PILD) Conf.– April 15-18, 2012 Alexandria, VA

2013 JCEP Leadership Conference - February 7 - 9, 2012 San Antonio, TX

2013 National ESP Conference & Galaxy Conference –September 15-20,2013 Pittsburgh PA

2014 National ESP Conference – October ? Indianapolis, IN

## Meeting Notes

### Annual Membership Meeting

Buena Vista Hotel, Orlando, Florida Tuesday, August 30, 2011

The meeting was called to order by President Joan Bradshaw at 10:30 AM. Chaplin Tracy Tesdall provided a thought for the day.

A pad of paper was circulated for members and guests to sign in order that attendance could be recorded.

Our Worthy Chief (President Bradshaw) recognized special guests, Life members and other retirees that were in attendance.

A summary of 2010-2011 year was provided by President Bradshaw: "With a focus on the future, efforts were made to enhance our profile through increased outreach and improved communication at the state and national level. The Alpha Delta Chapter of ESP was represented nationally at JCEP in San Antonio, at the National ESP Conference in Jackson Hole, Wyoming, and the PILD) Conference in Alexandria, Virginia. Organizational communications was also an important goal for this year, as new and improved website was developed and maintained. Applications for awards, recognition and scholarships were solicited by new Member Services Chair Adrian Hunsberger, with many state winners being successful at the Regional and National level. With a "Focus on the Future", the 2011-2012 ESP chapter leadership team promises to provide dynamic organization management, capable of motivating ESP members to achieve lofty organizational goals. Please help me welcome the 2011/2012 Board of Directors: Dr. Ray Mobley, Lori Wiggins, Robert Hallman, Dan Culbert, Tracy Tesdall, and Will Sheftall along with the District Directors. I am grateful for the support I have received as President and would like to encourage my colleagues to continue being actively involved in this professional organization."

Analyst Dan Culbert invited the following 10 new members and one transfer membership to come forward for their initiation into the Alpha Delta Chapter:

Alejandro Bolques	FAMU Horticulture Agent	Gadsden County
Brad Burbaugh	UF Ag Natural Resources Agent	Duval County
Doug Caldwell	UF Commercial Horticulture Agent	Collier County
Mary Campbell	UF Urban Sustainability Agent & CED	Pinellas County
Stephanie Conner	County 4-H Youth Agent	Clay & Duval Counties
Teresa Friday	County Environmental Horticulture Agent	Santa Rosa County – 7 years
Karen E. Henry	UF 4-H Youth Agent	Osceola County & Granville County, NC
Buenita Lee	FAMU 4-H Youth Agent	FAMU Institute on Urban Policy
Norma Samuel	UF Urban Horticulture Agent	Marion , Broward and Sumter Counties
Ed Skvarch	UF Commercial Horticulture Agent	St. Lucie County

#### Transfer of Membership from Gamma Chapter (Oregon):

Keith Diem	UF Associate Dean & Program Leader, 4-H Youth Development	State 4-H Program leader, County Agent & Extension Director, State Extension Specialist, Regional Extension Director, and Professor: Oregon State University, Clemson, SC; and Rutgers, NJ
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## Alpha Delta Chapter - Epsilon Sigma Phi: 2011-2012 Annual Report

After taking the membership pledge, initiates were invited to sign the membership roll book while the remainder of the membership listened to a recent recording of the National ESP *Greeting Song*, was first performed in 1933 by the Alpha Sigma Chapter (Wisconsin) Chapter. [Sheet music](#) for the song was recently provided by former ESP Director Linda Cook, and a quintet of singers from [Indiana University's Jacobs School of Music](#) has produced a recording that is now available on our [Alpha Delta Chapter website](#)

Member Services Chair Adrian Hunsberger reported that participation in chapter Awards & Recognition programs was good, but still could be improved, as in some categories there were few or no applications received. She announced the following persons as Alpha Delta Chapter winners:

Meritorious Support Service: Linda Tesar, Pasco Co.

Team Recognition: Terry DelValle, Brad Burbaugh, Erin Harlow, Anita McKinney, Larry Figart,

Stephanie Toelle, Andrew Toelle; Duval Co.

Distinguished Service Award: Jane Corless, Clay Co.

International Service: Alejandro Bolques Gadsden Co.

Friend of Extension: Adam Putnam, Polk/State of Florida Commissioner of Agriculture

Cultural Diversity Team: Mary "Betsy" Crisp Pasco Co. & Diana L. Converse Hillsborough Co.

In addition, a report was made by the 2010 Hackler/Cook-Scholarship Recipient Judy Corbus, who used the funds to attend the 2010 NEAFCS Annual Session in Portland, ME, where she accepted the Southern Region and National Extension Housing Outreach Award for her homebuyer education program. Additional highlights of their professional improvement program were included in the ESP Exhibit in the EPAF Trade show.

Mary Keith, a member of the ESP National Awards Committee made a presentation of the ESP Angus Scholarship for Professional Improvement to Terry DelValle, Duval County.

Life Member Committee Chair Mary Chernesky presented 25-year service award certificates to: John Lilly, Jefferson Co., William L. Sheftall, Jr., Leon Co., Betty M. Miller, Leon Co., and Celia Hill, Lee Co. She also noted that the Chapter Retiree Service Award was to be presented to Michael McKinney, Hillsborough County later at the Conference.

Minutes of the August 31, 2010 Annual meeting were presented by last year's secretary, Dr. Ray Mobley. A motion was made and seconded to approve the minutes as presented. All were in favor.

Treasurer Lori Wiggins reported that income for 10/1/10 - 9/30/11 was \$8,536.53 and expenses for the same period were \$8,888.90; the difference of \$352.37 was covered by funds carried forward. A motion was made and seconded to approve the treasurer's report. All were in favor.

President Joan Bradshaw reminded the ESP members of their responsibilities through the rest of the week at EPAF.

### Committee Reports

Tim Wilson, Professional Development Chair reported that the Abstract Committee reviewed 20 abstracts that were submitted for our session at this year's EPAF meetings. Of these, 13 scored the minimum 40 point average resulting in a 65% acceptance rate. After completing two years as ESP Abstract Chair, Tim Wilson announced he will step down at the conclusion of the Annual Meeting at EPAF.

## Alpha Delta Chapter - Epsilon Sigma Phi: 2011-2012 Annual Report

Dan Culbert reported that the Annual Report was completed and available at this meeting. Large printed copies were made available to Retirees, while small printed copies were provided to Board members. Other members were urged to review the annual report from the posting on-line.

Jane Corless said that she would retrieve the Treasurer's books from Lori Wiggins after EPAF and conduct an annual audit of our Chapter's financial records. She reported that her audit of the books from last year did not produce any issues.

Treasurer Lori Wiggins presented a budget proposal for 10/1/11 - 9/30/12 for income and expenses of \$ 8,985.00. A motion was made and seconded to approve the budget for 2011-12. All were in favor.

Brent Broaddus, Chair of the Constitution and Bylaws committee reported there had been no action or item's brought before the committee this year.

Global Relations Chair Dan Culbert noted that during the past year, UF and FAMU Extension faculty conducted ten international Extension programs held in more than nine different countries, encompassing Extension work in 4-H Youth, Family & Consumer science, and agriculture. Dan noted that our faculties are involved with AIAEE, and that National ESP is providing a scholarship to one member of a 8-person UF Extension faculty Sustainability Tour of Costa Rica in 2012. The IFAS IPAT committee named Alex Bolques as the winner of the UF/IFAS Award for Excellence in Internationalizing Extension, and he will also receive the ESP chapter award in Internationalizing Extension. The particulars are outlined in the 2010-12 annual report.

Analyst Dan Culbert reported that Membership Recruitment & Retention efforts were somewhat successful in 2010-11, and the chapter will be presented with a *Platinum Award* in Annual membership Achievement from National ESP at the Syracuse ESP Conference. For the year, there were 102 paid Active Members, including 10 New Active members, and dues were received from two new life members. Total Life membership now stands at 123 members. It is noted that ten member's dues were received after the December 31 deadline, making them ineligible for member recognition and scholarships, so a reminder was made to get those dues in before the end of the year.

Chaplin Tracy Tesdall reported that she will use a little different format for the EPAF Memorial Service this year. We will be honoring 11 former Extension staff, including 4 ESP Life members at the Memorial service, and also recognizing three other IFAS staff persons that have passed on since our last EPAF meeting. Details can be seen in the annual report and the archived Memorial presentation, both of which are on-line.

Past President John Lilly presented the Nominating Committee report for officers of the Alpha Delta Chapter for 2011-12:

President: Dr. Ray Mobley

President –Elect: Robert Halman

Past President: Dr. Joan Bradshaw

Treasurer: Lori Wiggins

Secretary: Dan Culbert

Analyst: Tracy Tesdall

Chaplain: Will Sheftall

District Directors – 2 year terms

Northwest District: Marcus Boston

Northeast District: Terry DelValle

Central District: Mary Sue Kennington

South Central District: David Shibles

South District: Gene McAvoy

State: Dr. Amy Harder

Retirees: Mary Chernesky

Terry DelValle indicated that she would prefer to step down, as she has been the director for several terms, but would be willing to be re-elected and serve until a suitable replacement is found.

## Alpha Delta Chapter - Epsilon Sigma Phi: 2011-2012 Annual Report

President-elect Robert Halman Public Issues Chair reported that from April 2-6, 2011 he attended the Joint Council of Extension Professionals (JCEP) Public Issues Leadership Development (PILD) Conference in Arlington Va. Before the conference Dr. Millie Ferrier Chauncey held a conference call to discuss major Extension issues that she felt all Extension personnel should discuss with their legislative representatives during our time in Washington DC. Robert received an appointment with Senator Bill Nelson and had another meeting with US Representative Mario Diaz-Balart. He observed that our state's delegates had a good discussion on our potential meetings with area representatives, and reported that several states were utilizing their entire association representatives in single meetings with their state's legislators. They felt that this made for a more unified voice for their university system. It was decided during this discussion that Florida should adopt a similar tactic when visiting the capital next year.

Resource Management Committee Chair Marjorie Moore reported that the Alpha Delta Chapter has a goal of \$12,500 to support ESP's National endowment/development campaign. Our Alpha Delta chapter has raised a total of \$10,828 toward this effort. These contributions put us in *4th place nationally on the total* contributions and \$46.67 per current Annual and Life Members, which ranks 5th among all ESP chapters. She observed that several Alpha Delta Chapter members have benefited from ESP scholarships and leadership development opportunities. As budgets are tightened, it is more imperative than ever for everyone to contribute. She suggested that a 50/50 raffle be conducted during the annual meeting at EPAF to assist in raising money. We need approximately \$1,672 to reach our goal!

Life member Chair Mary Chernesky gave her report on Retirees/Life Members activities: Two issues of the Retiree Newsletter, renamed *Senior Times* were produced and sent to ALL Extension retirees this year. Special thanks go to Linda Cook – editor and Dr. Marjorie Moore and Bay County – for printing and mailing the newsletter. Past newsletter issues are posted on the website. She is still having difficulty getting addresses for retirees before they leave the system, and as result, communications are not getting through.

The ESP Chapter website has undergone a major revision last year. UF/IFAS IT specialist Ligia Ortega did the revision, and the Board passed a resolution of commendation for her fine work. Dan Culbert still maintains the site, but is willing to pass this responsibility on to another member that is ready to accept the challenge.

### District Director Reports

Marcus Boston presented information from the NW District, which is printed in the 2010-12 Annual report. He noted that he was not able to obtain any information from 8 counties in his district. Terry DeValle highlighted information from the NE District. Mary Sue Kennington provided highlights from the Central District, which had two counties that failed to report this year. David Shibles had all counties included in the South Central District, as did South District Director Gene McAvoy.

State District Director Amy Harder was only able to coax information from two RECs and one Department, and is looking for ideas on how to improve the involvement of State Extension specialists in ESP.

### Old Business

President-elect Ray Mobley announced that the Alpha Delta Chapter was well represented at the October 2010 ESP National Meeting in Jackson Hole, Wyoming.

Secretary Robert Hallman had indicated he was very interested in attending the 2011 PILD Conference, but the chapter representative(s) to the 2011 JCEP conference was left undecided until a later time.

## Alpha Delta Chapter - Epsilon Sigma Phi: 2011-2012 Annual Report

### New Business

President Joan Bradshaw called for the elections of Officers and Directors for 2011-12. A motion was made and seconded to accept the nominating committee report and to close nominations. All were in favor. Another motion was made and seconded to elect these officers for 2011-12. All were in favor.

Our new Past President and Worthy Chief Joan Bradshaw passed the gavel to the new president, Dr. Ray Mobley as a symbol of the transfer of leadership. She provided tokens of appreciation to all officers and committee chairs.

New President Ray Mobley said that there were a few committees that would require new leadership in the coming year, and urged all members to get involved with one or more committees in order that ESP be able to meet its goal of providing professional service to the members and the profession.

Upon a motion and second, the meeting was Adjourned by our new president Dr. Ray Mobley.

*Note: Our Chapter Secretary was not able to be present at the 2011 EPAF conference, and notes were taken by another member.*



# Alpha Delta Chapter Epsilon Sigma Phi

## TREASURER'S REPORT

August 17, 2012

### Status of Accounts:

Checking Account (as of 8/8/12) .....	\$8,054.07
Savings Account (as of 8/8/12).....	<u>\$2,153.69</u>
Total	\$10,207.76

### Certificates of Deposits

(Maturity Date 10/06/13- this account will automatically renew for 2 years).....	\$6,382.82
Rate: 0.95%apy	
(Maturity Date 12/06/12 - this account will automatically renew for 6 months)....	<u>\$2,993.38</u>
Rate: 0.10%apy	
Total	\$9,376.20

Submitted by:

Lori Wiggins, ESP Treasurer

Taylor County FCS Extension Agent III

Alpha Delta Chapter - Epsilon Sigma Phi: 2011-2012 Annual Report

Budget Proposal for Fiscal Year (10/1/12-9/30/13)

	Proposed 2012-13	Approved 2011-12	Actual 2011-12
<b>Income</b>			
Membership Dues			
Renewals @ \$60 (90)	5,460.00	5,460.00	5,400.0
New @ \$70 (10)	700.00	700.00	700.00
Life @ \$200 (2)	400.00	400.00	400.00
High Five	150.00	300.00	105.00
High Ten	150.00	450.00	70.00
Interest Income	1.00	5.00	0.95
FAEP Auction-2012	1,000.00	1,000.00	882.02
National Endowment Donation			550.00
JCEP Workshop Funds	<u>300.00</u>	<u>300.00</u>	<u>300.00</u>
Total Income	<b>\$ 8,161.00</b>	<b>\$ 8,615.00</b>	<b>\$8,707.97</b>
<b>Expenses</b>			
Recognition: Certificates / Pins (Initiation)	50.00	50.00	
Plaques	200.00	200.00	
Scholarships	800.00	800.00	
Friend of Extension Award	171.00	125.00	145.00
Public Policy Conference (PILD)-Public Issues Chair	700.00	1000.00	
ESP Annual Meeting (2010) - President	1,000.00	1200.00	
JCEP Meeting – President Elect - President	700.00	700.00	808.67
ESP National Dues @ \$40	4,490.00	4490.00	4450.00
Life Member Committee	25.00	25.00	
Office Expenses	25.00	25.00	
National Endowment Donation			<u>550.00</u>
<b>Total</b>	<b>\$8,161.00</b>	<b>\$8,615.00</b>	<b>\$5953.67</b>
<b>Income - Expenses</b>	<b>0</b>	<b>0</b>	<b>\$2,754.30</b>

*Submitted by:*

Lori Wiggins, ESP Treasurer - Taylor County FCS Extension Agent III

August 17, 2012

# Alpha Delta Chapter - Epsilon Sigma Phi: 2011-2012 Annual Report

## Abstract Committee

Submitted by: Katherine Allen

August 7, 2012

Abstract Committee Members: Bob Hochmuth (Suwannee), Tim Wilson (Bradford), Barbara Hughes (Seminole) and Dr. Mary Sowerby (Suwannee).

There were 29 abstract submissions for 2012. The following 16 abstracts were selected. Special thanks to Joy Hazell, EPAF abstract Chair for her guidance and direction.

- Agritourism Trails Increase Agriculture Awareness, Profitability and Community Goodwill: D. Dinkins, S. Lands\*, M. Warren\*, S. Treen\*
- A Web-based Educational Program in Land-use Planning and Sustainability: L. Racevskis, R. Madhosingh-Hector, E. Linkous, J. Gellermann
- Costa Rica Study Tour: A Professional Development Opportunity: E. Foerste\*, D. Culbert, T. DelValle, S. Dunning, S. Haddock, R. Jordi, T. Olczyk, K. Ruppert
- Costa Rica Study Tour: Sustainability in an International Context: S. Haddock\*, D. Culbert, T. DelValle, S. Dunning, E. Foerste, R. Jordi, T. Olczyk, K. Ruppert
- Medium-term Outcomes from the County Program Reviews: A. Harder
- The Farm To School Program – An Emerging Market Segment For Local Farmers: L. Harrison\*, L. Rodan, R. Terrin
- Public Issues Leadership Development (PILD): R.L. Jordi\*, C.B. Sanders, E.W. Jennings, B. Fluech, R.R. Law, E.C. Shephard, A.E. Toelle, R. Halman, C.S. Vavrina, M.A. Gosa
- Restart of Union County Soil and Water Conservation Board : B. Bactawar
- Saving County Dollars with Extension Volunteers: C. Hill
- Extension Gazette: Extending Program Reach through an Electronic Newsletter: E. Linkous
- Cooking with Herbs: A Delicious Recipe for Interdisciplinary Extension Programming: M. Moore\*, P.M. Davis\*, J.A. Psikogios, L.S. Jackson\*
- National Sea Grant Extension Academy: M. Spranger
- Google Survey Tool – Free, Easy and Impact/Outcome Oriented: L. Barber
- Utilizing the IFAS Extension Internship Program in Your County Office: M. Benge, C. Higgins
- Creating Opportunities for Extension Satellite Offices: M. Campbell
- Using Video to Expand the Extension Message: M. Davis\*, J. Jump, T. Delvalle, S. Conner, W. Wilber, B. Estevez

## Annual Report Committee

Dan Culbert, Chair

This Annual report is a record of all officers and committee work of the Alpha Delta chapter of ESP during the year. To reduce production costs, a limited number of printed copies will be made available at the annual meeting for those Life members that do not have Internet access. The entire report and those from previous years is available on-line at the [Chapter website](#) as an Adobe Acrobat (pdf) file.

## Audit Committee Report

Alpha Delta Chapter of Epsilon Sigma Phi  
July 31, 2012

Books were made available for FY 2010-11 by Treasurer, Lori Wiggins. All documents were examined and upon thorough review, there were no irregularities noted by the reviewers.

Audit will be made of all financial records for FY 2011-12 by October 1, 2012.

*Jane M. Corless*  
Chair, Audit Committee

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## Constitution and By-Laws Committee

Brent Broaddus, Chair

A review of the By-Laws and the standing rule shad revealed a couple inconsistencies between these two documents. The following are offered to the membership for address these issues, and are proposed for discussion at the annual meeting.

Note that the procedures for approving changes to the By-Laws and Standing rules are not specified in either document. It is felt that a simple majority of the members present at the annual meeting can approve these changes.

### Proposed By-Laws Amendments

#### ARTICLE III – Membership

##### **Section 4. Termination of membership:**

After one year of non-payment of dues, membership in ESP will be terminated. A person can be reinstated by payment of dues ~~–~~ *plus a \$10.00 reinstatement fee. Retirees are exempt from paying the reinstatement fee.*

*Rationale for change:* This will insure that the language and procedures in our By-laws is consistent with the Standing Rules, and discourage members from having a lapse in membership.

ARTICLE V – Officers, Directors, and Elections

**Section 6. Filling Vacancies:**

~~In the event of a vacancy, Board of Directors shall appoint a member to complete the term of office.~~

*If a vacancy occurs in the President's position, the President-Elect will automatically assume the Presidency for the unexpired term and then serve another full term as President. The President-Elect's position would remain vacant until the next annual meeting.*

*If a Past President vacancy occurs, the previous Past President may assume the position for the unexpired term.*

*All other officer and director vacancies will be filled by presidential appointment and ratified by the Board of Directors.*

*Rationale for change: This will insure that the language and procedures in our By-laws is consistent with the Standing Rules, and discourage members from having a lapse in specify procedures in case an officer vacancy occurs.*

Proposed changes in Standing Rules and Policies

**Membership**

Dues: annual dues are delinquent December 31 of each year.

Dues amounts: Renewing members \$60.00, new members \$70.00 (includes initiation fees), life membership (five times annual national dues) \$200.00. *A former member can be reinstated by payment of dues plus \$10.00 reinstatement fee. Retirees are exempt from paying the reinstatement fee.*

**Delegates**

~~President and President Elect will serve as delegate to all National and Regional meetings with the financial support of the chapter.~~

*President and President Elect or their designee will serve as delegate to all National and Regional meetings with the financial support of the chapter.*

*Rationale for changes: This will insure that the language and procedures in our By-laws is consistent with the Standing Rules, and provide a procedure for the selection of voting delegates to the National ESP meeting in the absence of the President and President-elect.*

Brent Broaddus, 4-H Youth Development Agent  
UF/IFAS Hillsborough County Extension  
Hillsborough County BOCC 5339  
County Road 579 Seffner, FL 33584-3334  
[broaddusb@hillsboroughcounty.org](mailto:broaddusb@hillsboroughcounty.org)



## Alpha Delta Chapter - Epsilon Sigma Phi: 2011-2012 Annual Report Global Relations Committee Report

Dan Culbert, Committee Chair - 8/20/2012



The Global Relations committee is charged with promoting the Extension profession and professionalism worldwide. The following are known International Extension programs conducted by UF and FAMU Extension faculty during the past year:

- In March, 8 Extension faculty made a professional development tour of Costa Rica in conjunction with EARTH University. The team was lead by Eleanor Foerste, and included Teresa Olczyk, Becky Jordi, Susan Haddock, Kathleen Ruppert, Sheila Dunning, Terry DelValle, and me. Terry received financial support to attend this program from National ESP through an Angus Scholarship. Others received support from FACAA, NACAA and from the Extension Dean's professional Improvement funds. Outreach efforts from this professional improvement program so far have included a poster at the 2012 Small Farms Conference in Kissimmee *Free Fuel for Remote Locations: Construction of a Biodigester*. There will be two presentations made at this year's EPAF conference that will discuss what was learned. This "EARTH team" will be offering an EPAF Auction basket of goodies from Costa Rica.
- The UF/IFAS International Programs Advisory Team (IPAT) acts as a bridge between all IFAS faculty and the University-wide International Programs (IP) office. I will be stepping down as the county extension representative to the IFAS IPAT committee after 4 years, and looking to make suggestions to our new Extension Dean on a suitable replacement
- IPAT sponsors the UF/IFAS Award for Excellence in Internationalizing Extension, presented to a county Extension faculty for their contributions to building an international dimension into the Extension mission. The IPAT committee honored Norma Samuel with 2011 Award for her outstanding Global work. This award also offers a cash reward!
- IPAT held a one-day on-campus workshop to inform IFAS faculty on ways to become more engaged in international work. The program detailed several UF programs being conducted in Haiti as well as other opportunities to become engaged in International Extension activities.
- Last year's Alpha Delta Chapter's ESP International Service Award winner, Alex Bolques, was sent forward for regional consideration. His Global track record was judged to be worthy of Southern Regional recognition, and he will be traveling to the Mobile conference with other Alpha Delta members. Note that this will be the third consecutive year that a member of our chapter has been so recognized by National ESP. Will Norma Samuel be invited to Galaxy IV next year as another regional award winner in the category?
- I also served as a Southern Region representative to the National ESP Global Relations committee for 2010-12, and have been reappointed for 2012-13. The committee will be offering three workshops at the Mobile conference, including the Poster on the MEAS program. The ESP Global Relations Committee will also be continuing to videotape short interviews of faculty who have conducted International Extension Programs. These videos are available on the [National ESP website](#) and on [You-Tube](#). The videos may be useful to faculty interested in the ways, means and outcomes of Going Global.
- Norma Samuel and I will be presenting a poster on the Modernizing Extension and Advisory Services (MEAS) grant program at EPAF and at the National ESP conference in Mobile. MEAS is developing materials to assist Extension programs in other countries, and UF is a partner in this consortium.

Go Gators and Go Global!

## Alpha Delta Chapter - Epsilon Sigma Phi: 2011-2012 Annual Report

### Member Services Committee

Nominations and applications were solicited for various awards, scholarships, and for 25-year member recognition. There was one Alpha Delta Chapter member who won a 2012 National/Southern Region ESP recognition – Alex Bolques for International Service.

There were many more award applicants this year but it is the committee's hope that more members submit for awards and scholarships in the future since several categories did not have applicants or only one person/team submitted an application.

The following are the 2012 ESP Florida Chapter Awardees:

Award/applicants	Winner	County/Institution
Team Recognition*	Small Farms committee: Bob Hochmuth Susan Kelly	North FL REC Sumter
Administrative Leadership*	Ray Mobley	FL A&M
Distinguished Service*	John Lilly Dan Culbert	Jefferson Okeechobee
International Service*	Norma Samuel	Marion
Early Career*	Amy Harder	Ag Ed & Comm. Dept.
Mid Career*	Tim Wilson	Bradford
Friend of Extension*	Ray Crawford	multi-county
Visionary Leadership*	Pete Vergot	DED UF
Continued Excellence*	Betsy Crisp	Pasco
25-year Certificate	Dennis Mudge	Orange
Chapter Retiree Service	Alto Straughn	Gainesville
Meritorious Support Service	Gladys Neely	Jefferson
Chapter Scholarship Application for Professional Improvement	Mary Sue Kennington Elaine Courtney	Orange Okaloosa

\* These awardees' application will be forwarded for Regional/National consideration in 2013.

Submitted by: Adrian Hunsberger, Chair

Committee members: Sonja Crawford, Terry DelValle, Gene McAvoy, Marjorie Moore, Lori Wiggins.

## Alpha Delta Chapter - Epsilon Sigma Phi: 2011-2012 Annual Report Membership Committee Report

Tracy Tesdall, Analyst / Membership Chair

The current membership as of August 21, 2011 for the Alpha Delta Chapter of Epsilon Sigma Phi (ESP) is 220 members, categorized as follows:

- 100 active members, including 10 new members that will be inducted at this year's Annual meeting.
- We have two new Life members this year.
- Our Life membership is now 120, discounting 5 life members that have passed away.

This number qualifies the Alpha Delta Chapter for 2 votes at National ESP meetings & elections. *Lists of members* are included in the *Appendix* of this Report, and are also available on the chapter website.

An application for a Chapter Membership award was submitted to ESP National.

## Nominating Committee Report

Joan Bradshaw, Past President and Committee Chair

Nominations for the 2012/2013 ESP Alpha Delta Chapter Board are as follows:

President: Robert Halman  
President –Elect: Dan Culbert  
Past President: Dr Ray Mobley  
Treasurer: Lori Wiggins  
Secretary: Tracy Tesdall  
Analyst: Will Sheftall  
Chaplain: Michael Davis

District Directors – 2 year terms  
Northwest District: Marcus Boston  
Northeast District: Carolyn Saft  
Central District: Mary Sue Kennington  
South Central District: David Shibles  
South District: Gene McAvoy  
State: Dr. Amy Harder  
Life Members/Retirees: Linda Cook

### Introduction of our new Chaplin nominee, Dr. Michael Davis:

Michael A. Davis was born and raised in Northeast Alabama. Michael obtained B.S. and Ph.D. degrees in Poultry Science from Auburn University in 1997 and 2004, respectively. He was an Extension Specialist and Assistant Professor in the Poultry Science Department of Texas A&M University from 2005 to 2010 before joining the Extension Faculty of the University of Florida in 2010. Michael is currently the County Extension Director and Agriculture Agent in Baker County with emphasis in Livestock, Poultry, Food Safety and Technology. He joined the Alpha Delta Chapter of Epsilon Sigma Phi in 2011.

## Memorial Committee Report

The Memorial committee is charged with honoring the memory of deceased Extension personnel who have passed on during the program year. Members are encouraged to submit notification to the Chaplain, who produces a presentation at the annual EPAF retirees program.

The Memorial presentation will be archived on the ESP website at the end of the EPAF conference. If you would like to include information or photos on persons not mentioned on this website, please contact the current ESP Chaplain or the ESP Webmaster.

### Necrology of Florida Extension Personnel, EPAF 2011 through August 8, 2012

*(Listed alphabetically; \* asterisk after name denotes ESP Life Member)*

Mr. Fred Boss – November 24, 2011  
Palm Beach County Extension Agent

Dr. Robert (Bob) Bullock – July 31, 2012  
Extension Entomology Specialist, Fort Pierce REC

Dr. Maurice F. Cole \* – November 13, 2011  
District Extension Director

Dr. Paul H. Everett – June 26, 2012  
Extension Vegetable Specialist and Director of the  
Agricultural REC in Immokalee

Dr. Susanne G. (Sue) Fisher\* – October 15, 2011  
Assistant Dean for 4-H and 4-H Program Leader  
*Note: Dr. Fisher was an ESP Life member  
of Minnesota's Pi Chapter]*

Gen. Ed Heffelfinger – December 26, 2011  
Associate Director for Planning and Business  
Affairs, IFAS Administration

Ms. Debbie M. Humphries – October 24, 2011  
Taylor County Extension Agent for Family and  
Consumer Sciences

Mr. Donald W. Lander \* – June 18, 2012  
Collier County Extension Director

Dr. Olive L. Morrill \* – November 6, 2011  
Assistant Dean and Chair of the Department of  
Home Economics

Ms. Lizette Murphey – November 28, 2012  
Associate Professor for Consumer Food Marketing

Ms. Fern S. Nix \* – September 19, 2011  
Santa Rosa County Home Economics Agent

Dr. Hugh Popenoe – September 21, 2011  
Director of IFAS International Programs

Dr. Stephen O. Ryan – February 18, 2012  
District Extension Director

Mr. Henry F. Swanson – January 10, 2012  
Orange County Extension Director

Dr. Doris A. Tichenor \* – November 17, 2011  
Director of Home Economic Programs and Chair of  
the Department of Home Economics

Mr. Allen Tyree – January 26, 2012  
Hamilton County Extension Director

Respectfully submitted,  
Will Sheftall, Chaplain

## Public Issues & Leadership Development Committee

Alpha Delta Chapter

Robert D. Halman, Chair

2012 PILD Conference

The Public Issues Leadership Conference in Arlington Virginia, allowed me and 13 others to network with legislators and provide them with not only University of Florida IFAS Extension based funding issues but also issues locally in Collier County. It was my goal to inform our local legislators of the value of Extension programming to their community and the implications this Tax Reform bill on this long standing community service.

This year I was fortunate to be selected to present at Tuesday breakout session my project presentation - *Poverty: Attaining Action Through Community Circles*.

This year we (the associations present) acted as a team and divided up it groups of 2-3 to travel over to the Hill for our visits with legislators. In our team discussions it was emphasized that we need to become more pre-conference organized: with our message, lining up appointments and materials to bring with us. We found that one major asset for University of Florida that we have not previously utilized is the Florida House which is located very close to House and Senate buildings. This could easily become a venue to house a reception for Florida House and Senate members.

Talking points provided by administration

**Program Funding** - Public funding for research for agriculture and natural resources continues to decline in the U.S. while other countries are now beginning to invest heavily in research. If this trend is not reversed we could find ourselves at a competitive dis-advantage in the global economy, will not be able to keep up with increasing threat of exotic pests and disease as well as invasive species.

**Farm Bill** - Since the pathways for public funding for agriculture and natural resources research has and is changing, the next Farm Bill will be even more critical to Florida. Unfortunately, in light of the nations' economic status we are concerned that this Farm Bill could potentially be the least resourceful in history. We need to focus our efforts and enlist the help of our congressional delegation on ensuring that Florida benefits from the next Farm Bill.

Below are listed the visits/ contacts I personally made on my visits to the Hill.

- Coby Dolan (Congresswoman Debbie Wasserman Schultz, 20th District), Legislative Director  
118 Cannon House Building Washington, DC

202-225-7931 fax 202-226-2052 [coby.dolan@mail.house.gov](mailto:coby.dolan@mail.house.gov)

Comments: Gator fan with Gator items throughout the office. Very receptive to our visit with several comments on educational issues and the Congresswoman's interest in youth issues.

- Charles A. Flint, II (Congressman Dennis A. Ross, 12th District), Legislative Counsel

404 Cannon House Office Building Washington DC 2005

202-225-1252 Fax-202-226-0585 [Charles.Flint@mail.house.gov](mailto:Charles.Flint@mail.house.gov)

Comments: A little irritated about the non-appointment visit but was receptive to our message. Did not allow more than a 2-minute conversation in the reception area.

- Miguel E. Mendoza (**Mario Diaz-Balart, 21st District**), Legislative Director

436 Cannon House Office Building Washington, DC 20515

202-225-4211 fax 202-225-8576 [Miguel.mendoza@mail.house.gov](mailto:Miguel.mendoza@mail.house.gov)

Comments: Very receptive to the visit and the issues brought before him. Sat with use to discuss ag, 4-H and financial issues. An interesting note was the Congressman's interest in childhood obesity (partly due to his wife's interest in childhood obesity) and healthy lifestyles. With this in mind we talked about the 4H, FCS and other programs within Extension to address these issues. Indicated that we need to keep them (the congressman) informed and updated on issues that the University is interested in. Left with a feeling that we needed to be more in touch.

- David Bagby (**Congresswoman Fredrica S. Wilson, 17th District**), Legislative Director

208 Cannon House Office Building Washington DC 20515

202-225-4506 fax 202-226-0777 [david.bagby@mail.house.gov](mailto:david.bagby@mail.house.gov)

Comments: receptive to our visit. He was particularly interested in STEM project and issues. Wanted more on STEM and what the University is doing that they might be involved in.

Respectively submitted,

*Robert D. Halman*

ESP Public Issues Chair, 2012

### Country Store – Florida Association of Counties

Thank you to Ray Mobley, Marjorie Moore, LuAnn Duncan, Amy Harder, Daniel Culbert, Terry DelValle, and Robert Halman for contributing to the ESP give-away basket to promote the mission and activities of ESP and the University of Florida IFAS Extension in every Florida county.

This basket was given away during the 2012 Florida Association of Counties Conference in Orlando. This is annual conference is for County Commissioners, County Managers, County Finance Officers, etc. I created a basket, *Simply Florida Entertaining*, containing the FEAFCS cookbook, an IFAS Extension apron, and an assortment of cottage industry Florida products. It had an ESP brochure and IFAS fact sheet attached. It was on display at the Country Store coordinated by Ed Jennings or FACAA. Thank you for helping make this basket a useful marketing tool on behalf of ESP!

*Mary Sue Kennington*

## 2012 ESP Endowment/Development Campaign

### Alpha Delta Chapter Report

Marjorie Moore, Chair

First, I want to congratulate the Alpha Delta Chapter of ESP for surpassing its goal of \$12,500 to support ESP's national endowment/development campaign! As of July 31, 2012, our chapter raised a total of \$12,649 toward this effort.

From September 1, 2011 – July 31, 2012, 26% (56) of our membership donated \$750.

Although the Alpha Delta Chapter has reached its state goal, this does not mean that we should stop giving to the campaign. The national endowment campaign committee goal is \$500,000.

Why support this effort? Scholarships are provided for graduate study and professional development internships in public policy and personnel management and administration recognition for Extension professionals. This effort also supports research to enhance local programming and publishing of educational materials to stimulate teaching distinction.

The following programs are funded by the Development Fund annually:

- 4-\$600 PILD Scholarships - \$2400
- 4-\$500 Administrator/Leader Scholarships - \$2,000
- 4-\$1,000 Mini-Grants for Professional Development - \$4,000
- 4-\$500 Richard R Angus Professional Development Scholarships - \$2,000

Your tax-deductible contribution to the Epsilon Sigma Phi Development Fund will support ESP's continued leadership in excellent professional development opportunities and recognition programs for current and retired Extension professionals.

Several Alpha Delta Chapter members have benefited from ESP scholarships and leadership development opportunities. As budgets are tightened, it is more imperative than ever for each of us to make a contribution.

Respectfully submitted,

Marjorie Moore, Ph.D., Chair

Alpha Delta Chapter ESP Endowment/Development Campaign

## ESP Life Member Committee & Retiree Annual Report 2012

Events: National ESP Meeting – “The Vision Continues” will be held October 7 – 10, 2012 in Mobile, Alabama. Retirees now comprise more than 50% of the national ESP membership.

### Communication:

*Senior Times Newsletter* – Two issues of the *Senior Times* Newsletter were published and sent to ALL Extension retirees (ESP members & other retirees) via USPS & E-mail. Special thanks go to Linda Cook, editor, Mary Sue Kennington, the Orange County Extension Office and the EPAF Board for their support & help in printing and mailing the newsletter. Past issues are posted on <http://epaf.ifas.ufl.edu/esp> .

Engaging Retirees – continue work with the Associate Director of Development, IFAS Development on obtaining retiree addresses and communicating with retirees for their personal, UF/IFAS/Extension’s benefit.

Contact with Retirees - continues to be a problem as the ESP Retiree Representative does not have access to information about upcoming retirements or retirees’ home E-mail & USPS addresses. Once employees have retired it is almost impossible to get this information. The newsletter editor maintains the retiree address data base and would appreciate this information from members & co-workers who know of an upcoming retirement.

Updates of Proposed Benefit Changes for Retirees – are e-mailed to retirees (whose addresses are available) as the editor becomes aware of proposed changes.

### Unfinished Business:

1. Obtain retiree USPS & E-mail addresses.
2. Obtain a commitment from a County Extension office to volunteer to print & mail the “Senior Times” Newsletter two or three times a year.
3. Involve more retirees with the Life Members Retiree Committee, newsletter and membership.
4. Encourage retirees to become ESP Life Members.

New Life Member Committee: After 4 years in this position I am stepping down & as of 9/1/12. Linda Cook will become the ESP Retiree Representative, Joy Jordan the “*Senior Times*” News-letter Editor and Ray Zerba the EPAF Retiree Representative.

Report submitted by –

Mary E. Chernesky,

ESP Life Member & Retiree Committee Chair



## District Directors Report - Northwest

Marcus D. Boston Jr. – District Director

August 24, 2012

### Bay – Dr. Marjorie Moore CED

New Hires: Julie McConnell, Horticulture Agent (begins August 31<sup>st</sup> 2012)

Departures/retirements: Ken Rudisill retired last October

Promotions: Promotion and permanent status: Dr. Paula Davis received promotion to Agent IV

Potential New Members: None

Personal Announcements: None

Budget Issues:

### Calhoun - Judy Ludlow CED

No Report

### Escambia – Pamela Allen CED

New Hires: Rick O'Connor Sea Grant Agent for Escambia County

Departures/retirements: none

Potential New Members: Libbie Johnson and Angela Hinkle

Budget Issues Facing County Office: None at this time.....stable.

### Franklin – Bill Mahan CED

No changes at this time

### Gadsden – Dr. Henry Grant CED

No changes at this time

### Gulf - Roy Carter CED

No changes at this time

### Holmes – Shep Eubanks CED

New Hires: Niki Crawson – 4H

### Jackson – Doug Mayo CED

New Hires: Josh Thompson, RSA IPM (begins January 11, 2013)

### Jefferson - John Lilly CED

No changes at this time

### Leon – Kendra Zamojski - CED

New Hires: Kendra Zamojski (CED), Amy Mullins (EFNEP)

Departures/retirements: David Marshall,(retired), Stefanie Duda (resigned)

Vacancies: Horticulture, 4-H, and RSA Ag

Potential New Members: Kendra Zamojski

Budget Issues Facing County Office: We made it through without losing any positions.

### Liberty - Monica Brinkley - CED

No changes at this time

### Okaloosa - Larry Williams - CED

New Hires: Larry Williams CED, Haley Worley – 4-H

### Santa Rosa– Mike Donahoe - CED

New Hires: Blake Thaxton - Horticulture

Theresa Friday – retired

Open Position – Environmental Horticulture

### Wakulla-CED – Les Harrison

New Hires: Les Harrison

### Walton- Mike Goodchild CED

New Hires: Ricki McWilliams – FCS Agent

### Washington – Andy Andreasen CED

New Hires: Departures/retirements:

Vacancies:

Potential New Members: Julie Dillard just received permanent status & Agent II

Personal Announcements:

Budget Issues Facing County Office: We will take a 5% budget cut this year. We lost a secretary.

## Northeast District Annual Report, August 8, 2012



Michael A. Davis, Ph.D., County Extension Director/Agriculture Agent

### County: Alachua – Cindy Sanders, CED

Promotion & permanent status: Cindy Sanders and Wendy Wilber (Agent III) and Brenda Williams (Agent IV).  
Potential new members: none  
Budget Issues Facing County Office: none

### County: Baker – Mike Davis, CED

New hires: Shaina Bennett, 4-H Agent  
Promotion & permanent status: Melanie Thomas is up for promotion to Agent II and permanent status.  
Potential new members: Alicia Lamborn & Melanie Thomas  
Personnel announcements: Melanie Thomas is on track to graduate in December 2012 and Shaina Bennett is on track to graduate in summer 2013.  
Budget Issues Facing County Office: Projected 10% cut in budget across all county departments.

### County: Bradford County – Tim Wilson CED

Promotion & permanent status: Jim DeValerio promoted to Agent II, with PS. Melanie Thomas up for promotion to Agent II and permanent status.  
Potential new members: Jim DeValerio, Melanie Thomas  
Personnel announcements: Tim Wilson and wife expecting 3<sup>rd</sup> child in November.  
Budget Issues Facing County Office: none

### County: Citrus – Joan Bradshaw, CED

New Hires: none  
Departures/retirements: Matt Lenhardt (August 31, 2012)  
Vacancies: Horticulture Agent  
Promotion & permanent status: 3-year packet submitted by Joan Bradshaw  
Potential new members: Monica Payne  
Personnel announcements: Horticulture Agent Matt Lenhardt is resigning and relocating to North Carolina.  
Budget Issues Facing County Office: Even funding for 2012/2013, but severe cuts are expected next budget cycle.

### County: Clay – Jane Corless, CED

New hires: Interviewing for Horticulture Agent currently  
Departures/retirements: none  
Vacancies: Horticulture Agent  
Promotion & permanent status: Jackie Schrader promoted to Agent III  
Potential new members: **All Clay County Agents are ESP members and had their dues in on time!**  
Personnel announcements: Ray Zerba has been volunteering hours to answer consumer questions and continues to write articles for the local papers.  
Budget Issues Facing County Office: Will know more in a few weeks.

### County: Columbia – Cindy Higgins, CED

New hires: none  
Departures/retirements: none  
Vacancies: 4-H Program Assistant  
Promotion & permanent status: Not yet  
Potential new members: Nichelle Demorest and Derek Barber  
Personnel announcements: Nichelle presented a poster at the NACAA and Derek won a National Award in Communication for promotion of a program. Cindy is DSA and 25 year with FAE4HA and will be serving as President this coming year. Jacque and Nichelle helped the Fort White Middle School FFA earn a \$5000 award (1<sup>st</sup> place in the state) in the Nutrients for Life program  
Budget Issues Facing County Office: looks like everything is fine. Supposedly our office is moving before the new fiscal year but don't have anything concrete at the moment.

### County: Dixie – Holly Houghton, CED

Promotion & permanent status: none  
Potential new members: Holly Houghton  
Budget Issues Facing County Office: Should hold our own.

**County: Duval – Mike Sweat, CED**

New hires: Stacie Sachs (4-H Youth Development)  
Departures/retirements: Rick Godke (June 30, 2012),  
Brad Burbaugh leaves for Ph.D. program at Virginia Tech  
in August.

Vacancies: FCS Agent, 4-H Youth Development Agent,  
Agriculture Agent

Promotion & permanent status: Brad Burbaugh (Agent II  
with PS)

Potential new members: Mike Sweat

Personnel announcements: Stephanie Toelle out on  
sabbatical Jan. – June.

Budget Issues Facing County Office: \$90 million deficit for  
county in 2013, Mayor pledges no tax increase.

**County: Gilchrist – Marvin Weaver, CED**

Promotion & permanent status: none

Potential new members: Chris DeCubellis

Budget Issues Facing County Office: none at this time

**County: Hamilton – Greg Hicks, CED**

Promotion & permanent status: Heather Futch in 2012

Potential new members: Heather M Futch, 4-H/FCS Agent

Personnel announcements: none at this time

Budget Issues Facing County Office: No cuts this year,  
lost 14% total over past 3 years

**County: Lafayette - Jana Hart, CED**

Promotion & permanent status: none

Potential new members: Jana Hart

Budget Issues Facing County Office: 4% increase for FRS  
added.

**County: Levy – Albert Fuller, CED**

New hires: One (no other information given)

Promotion & permanent status: none

Potential new members: Muriel Turner, Leslie Sturmer

Personnel announcements:

Budget Issues Facing County Office: none

**County: Madison – Diann Douglas, CED**

New hires: none

Departures/retirements: none

Vacancies: none

Promotion & permanent status: none

Potential new members: Dan Fenneman

Personnel announcements: none

Budget Issues Facing County Office: none

**County: Nassau – Rebecca Jordi, CED**

New hires: Margaret Johnson as courtesy 4-H agent

Promotion & permanent status: Steve Gaul promoted to  
Agent II with PS

Potential new members: Rebecca Jordi, Steve Gaul &  
Meg McAlpine

Budget Issues Facing County Office: none

**County: Suwannee – Katherine Allen, CED**

Departures/retirements: none

Vacancies: FAMU Agent, Regional Specialized Agent at  
Extension Center (formerly Linda Landrum).

Promotion & permanent status: Carolyn Saft & Cathy  
Rogers have both been promoted to Agent II and earned  
permanent status. Elena Toro received permanent status.

Potential new members: Cathy Rogers, Brian Estevez,  
Elena Toro

Personnel announcements: none at this time

Budget Issues Facing County Office: Just keeping our  
heads above water.

**County: Taylor - Clay Olson CED**

New hires: Abbey Tharpe (4-H coordinator), Lori Wiggins  
is now the FCS Agent

Vacancies: FCS Position

Personnel announcements: Debbie Humphries passed  
away.

Budget Issues Facing County Office: Level funding.

**County: Union – Basil Bactwar, CED**

Vacancies: none

Potential new members: none

Personnel announcements: none

Budget Issues Facing County Office: none

**Overall from DED – Dr. Eric Simone:**

Congratulations to the following for promotions & PS):

Elena Toro (Agent II, with PS)

Brenda Williams (Agent IV)

Brad Burbaugh (Agent II, with PS)

Wendy Wilber (Agent III)

Steve Gaul (Agent II, with PS)

Jim DeValerio (Agent II, with PS)

Carolyn Saft (Agent II, with PS)

Cathy Rogers (Agent II, with PS)

Jackie Schrader (Agent III)

Cindy Sanders (Agent III)

Bill Heltemes (Regional 4-H) retired effective September  
17, 2012

## Central District

Annual Report: September 2011 - August 2012  
Submitted by Mary Sue Kennington, Central District ESP Director



### Flagler and Putnam

CED name: Sharon Treen  
New hires: Allsion Beyer, Multi-County Agriculture Agent, Putnam and St. Johns  
Departures/retirements: none  
Vacancies: none  
Promotion/permanent status: Wendy Lynch (Putnam) and Mark Warren (Flagler) both received permanent status and promotion to Extension Agent II  
Potential new ESP members (3 yrs plus): none  
Personal announcements: Crystal McCazzio Putnam County 4-H agent and her husband Ryan are proud to welcome their baby girl, Madisyn, to their family  
Budget issues: level funding  
Emerging issues or trends: none

### Hernando County

CED name: Stacy Strickland, Ph.D.  
No changes to report

### Lake County

CED name: Juanita Popenoe  
New hires: Laura Valencia, 4-H Agent  
Departures/retirements: Charles Fedunak  
Vacancies: Residential Horticulture/MG Coordinator  
Promotion/permanent status: Megan Brew submitted this year, won't know until next  
Potential new ESP members (3 yrs plus): none  
Personal announcements: none  
Budget issues: 5% county side budget cut that would have cut support for Discovery Gardens. This was avoided by Master Gardener outcry  
Emerging issues or trends: none

### Marion County

CED name: David Holmes  
New hires: Jonael Bosques, Small Farms Extension Agent  
Departures/retirements: Rachel Fautsch, 4-H  
Vacancies: Extension Agent, 4-H  
Promotion/permanent status: none  
Potential new ESP members (3 yrs plus): Xiomara Diaz, 4-H; Lynda Spence, FCS  
Personal announcements: none  
Budget issues: none  
Emerging issues or trends: waiting for Economy to stabilize

### Orange County

CED name: Richard Tyson, Ph.D.  
New hires: Elver Pardo (4H), Keri Leymaster (Urban Horticulture)  
Departures/retirements: Support staff: Cindy Francis (receptionist), Fred Chamberlin (tree farm); FNP Program Assistant, Laura Valencia accepted position as Lake County 4-H Agent  
Vacancies: one FCS  
Promotion/permanent status: Ed Thralls promoted to Agent III  
Potential new ESP members (3 yrs plus): Tim Pehlke, Ed Thralls  
Personal announcements: since it is 2012 this will be the last time we have to do this according to the Mayan calendar - whoopie!  
Budget issues: level funding  
Emerging issues or trends: do more with fewer resources

### Osceola County

CED name: James Fletcher  
No report

### Seminole County

CED name: Barbara A. Hughes  
New hires: none  
Departures/retirements: none  
Vacancies: none  
Promotion/permanent status: we have one person who is going up for PPS  
Potential new ESP members (3 yrs plus): Shane Michael  
Personal announcements: none  
Budget issues: we are at a zero based budget.  
Emerging issues or trends: with only one staff assistant for the entire office we are responsible for more daily operations which takes away from our educational programming

### St. Johns County

CED name: Dr. Daniel J. Cantliffe  
New hires: Dr. Daniel J. Cantliffe, CED & Allison Beyer, Multi-County Extension Agent I, Agriculture  
Departures/retirements: none  
Vacancies: none  
Promotion/permanent status: none  
Potential new ESP members (3 yrs plus): Keith Fuller, Courtesy Horticulture Agent, Geralyn Sachs, 4-H Youth Development Agent and Joanne Cooper, Family Consumer Sciences Agent  
Personal announcements: none  
Budget issues: none  
Emerging issues or trends: none

### Sumter County

CED name: Susan Kelly  
No report

### Volusia

CED name: David Griffis  
New hires: none  
Departures/retirements: none  
Vacancies: none  
Promotion/permanent status: none  
Potential new ESP members (3 yrs plus): Karen Stauderman  
Personal announcements: Karen Stauderman completed her Masters in Entomology  
Budget issues: none at this time  
Emerging issues or trends: possible increase in property values

## South Central District

August 15, 2012



### Charlotte – Ralph Mitchell (CED)

Potential new members: Pam Phillippe, Elizabeth Staugler and Ralph Mitchell

### Collier – Bryan Fluech (CED)

New hires: Fred Johnson, FYN and Master Gardener Coordinator, As of April 1st 2012, Robert Halman stepped down as CED and was replaced as CED by Bryan Fluech, Sea Grant Agent. Robert will be listed as Agriculture and Small Farms Agent.

### Desoto Ken Johnson (CED)

New hires: Ken Johnson

### Hardee Carolyn Wyatt (CED)

Potential new members: Carolyn Wyatt

### Hillsborough - Stephen Gran (Interim CED)

New hires: Brandi Yancey, 4-H, Nicole Pinson, Urban Horticulture and Master Gardener program, Julie Hirst, Community Association Outreach Coordinator  
Departures/retirements: Debra Kinsella County Extension Director, Nicole Snelling 4-H Agent  
Vacancies: None  
Potential new members: Susan Haddock, Shawn Steed, Alicia Whidden

### Lee – Stephen Brown (CED)

Potential new members: Fitzroy Beckford, Joy Hazel, Cathy Suggs

### Manatee – Marina D’Abreau (CED)

New hires: None  
Departures/retirements: Jack Tichenor, Water Conservation Agent, retired September 30<sup>th</sup> 2011, Ervin Shannon, Small Farms Assistant (FAMU) retired June 30<sup>th</sup> 2012.  
Vacancies: None  
Promotion and Permanent Status: Marina D’Abreau, July 1<sup>st</sup> 2012  
Potential new members: Crystal Snodgrass, Commercial Vegetable Production Agent I.

Budget: No significant cuts 2011/2012.

Personal/announcements:

Crystal Snodgrass gave birth to Avery Faye Snodgrass January 2<sup>nd</sup>, 2012.

### Pasco – Bobbi J. Jarvis (CED)

Potential new members: B.J. Jarvis, Jean Hink

### Pinellas Mary Campbell CED)

New hires: Elizabeth Carnahan, Sea Grant, Marine Agent, Lara Miller, natural Resource Agent

Departures/retirements: none

Vacancies: none

Promotion and Permanent Status: none

Potential new members: Ramona Madhosingh-Hector, Urban Sustainability Agent

### Polk – Nicole Walker (CED)

New hires: Amanda Squitieri, 4-H

Departures/retirements: None

Vacancies: None

Promotion and Permanent Status: Mary Beth Henry, Pesticide Licensing and Small Farms Agent.

Potential new members: Mary Beth Henry, Pesticide Licensing and Small Farms, Nicole Walker, County Extension Director.

Budget: Holding our own.

### Sarasota – Van Linkous (CED)

New hires: None

Departures/retirements: Angelo Randaci, Commercial Horticulture

Vacancies: Commercial Horticulture

Promotion and Permanent Status: Annemarie Post, Robert Kluson, JP Gellerman

Potential new members: Robert Kluson Ag/Natural Resources and Annemarie Post

Personal/announcements: Evangeline Linkous gave birth to a baby girl in August 2011 and was awarded a Ph.D. from the University of Pennsylvania in May 2012.

Submitted by:

David Shibles, Urban Horticulturist - Polk County Extension Service

## South District Report

Gene McAvoy, South District Director

August 7, 2012



**Brevard** - Linda Seals, INTERIM CED  
New Hires: Stefanie Duda, 4-H  
Departures/retirements: Jim Fletcher, CED  
Osceola County; Gus Koerner, 4-H, resigned;  
Brittany Bethel, Community Development,  
resigned.  
Vacancies: Community Development, CED  
Potential New Members: Linda Seals, Sally  
Scalera, Joe Walter  
Personal Announcements:  
Budget Issues Facing County: None this year!

**Broward** – Brenda Marty-Jimenez, CED  
New: Rina LaRosa, 4-H Agent, November 2011.  
Erin Daniels, 4-H secretary, February 2012.  
Departures/retirements: County Parks &  
Recreation, Extension site manager Pat Young in  
Aug, 2012  
Vacancies: - None - four continuing program  
areas are -Commercial Horticulture, Urban  
Horticulture, 4-H Youth Development and Family  
and Consumer Sciences: Family Nutrition  
Program (FNP).  
Potential New Members: Mike Orfanedes, John  
Pipoly  
Personal Announcements: Rina LaRosa is  
expecting her second child in October 2012.  
Budget Issues Facing County: The county  
budget is in good shape this year. No for seen  
cutbacks are expected at this time.

**Glades** – Joe Schaefer, acting CED  
Potential New Members: Tycee Prevatt

**Hendry** – Gene McAvoy,  
CED  
Vacancies: Secretary  
Potential New Members:  
Lindsey Wiggins, Les  
Baucum  
Personal Announcements:  
Lindsey Wiggins completed  
her MS, Lindsey Wiggins,  
Les Baucum are up for promotion and permanent  
status  
Budget Issues Facing County: Tight budget,  
looking at a 5% cut

**Highlands** – Mike Jensen, CED  
New Hires: Lauren Hrncrick started in January  
2012 as the 4-H Youth Development Agent  
Departures/retirements: Dianne Jacobson, Kellie  
Duke 7/1/2011  
Vacancies: Urban Horticulture  
Potential New Members: Mike Jensen, Tim  
Hurner, Randy Gornto  
Personal Announcements: Randy Gornto is  
completing his master's degree.  
Budget Issues Facing County: Highlands  
County faces a \$2 million shortfall in the General  
Fund. All departments are anticipated to take an  
additional 10% budget reduction. This will may  
result in staff reduction as operating budget is  
very slim.

**Indian River County** - Christine Kelly Begazo,  
CED  
New Hires: Lindsay Adams -4H  
Vacancies: Environmental Horticulture  
Potential New Members: Christine Kelly-Begazo  
Budget Issues Facing County: 10% decrease 3rd  
year in a row along with non-hires of vacant  
positions (environmental hort), but did see  
\$11,000 increase for multicounty citrus agent.

**Martin** – Chris Kilbride, CED

New Hires: Yvette Goodiel, 11/11 - Sustainability & Commercial Horticulture

Vacancies: proposed Sustainable Commercial Hort agent

Potential New Members: Chris Kilbride, Fred Burkey

Budget Issues Facing County: Martin County's CES Budget recently passed with no increase or decrease for FY2013.

**Miami Dade** – Teresa Olczyk, CED

New Hires: Guillermo Salazar, FYN Agent, first day on a job - August 6, 2012

Departures/retirements: FYN Agent Mary McCready left in December (her family moved to Gainesville)

Potential New Members: This is a list of agents who may be eligible to be a member: Teresa Olczyk, Henry Mayer, Lisa Krinsky, Sandra Canales, and Monica Dawkins.

Budget Issues Facing County: This year we are in the Miami-Dade County Mayor's budget proposal. The Commission will vote in the last week of September on the final budget, hopefully there will be no changes and they will approve this budget. Extension was recently combined with several departments into one mega - department with over 1,000 employees. It is called the Department of Regulatory and Economic Resources.

**Monroe County** – Doug Gregory, CED

Potential New Members: Doug Gregory, Kim Gabel, Alicia B-B

Personal Announcements: Alicia Bradigan-Bentancourt receiving permanent status and was promoted to FCS Agent II

Budget Issues Facing County: Budget too small

**Okeechobee** – Pat Hogue, CED

Potential New Members: Courtney Davis

Personal Announcements: Office suffered through a summer without A/C.

**Palm Beach** – Audrey Norman, CED

New Hires: See below

Departures/retirements: David Sui, Vegetable/Tropical Fruit agent resigned in April. Stacey Stephens, Fiscal Specialist resigned in July.

Vacancies: Working on hiring a Vegetable/Tropical Fruit agent. Interviews for that position were held last week. We are interviewing for a 4-H program assistant this week. This position has been held frozen for the last two years, so we are especially pleased to be able to fill it.

Potential New Members: Audrey Norman, Art Kirsten, Cesar Asuaje, Ron Rice, Deborah Levulis, Laura Sanagorski, Maisielin "Maisie" Ross, Ada Medina-Solorzano.

Budget Issues Facing County: PBC is in far better shape than anticipated earlier in the year. Originally we were to take an additional 7% budget reduction, however between the original budget submission and now we have been able to fill the 4-H program assistant position and will not have to lay off the two positions we originally believed we would. Our total budget reduction will be 3% rather than 7%. No raises on the county side for the fifth year in a row.

**Saint Lucie** – Anita Neal, CED

Potential New Members: Tim Gaver, Sue Munyan

Personal Announcements: 2012 state innovation award for Sea Turtle Friendly Beaches (1st place). 3rd place national innovation award. Anita Neal promoted to Horticulture Agent IV

Budget Issues Facing County: Looking good with no cuts

**Seminole Tribe** – Agent Michael Bond

Potential New Members: Michael Bond

## State District Director's Report

August 20<sup>th</sup> 2012

Amy Harder – ESP State District Director

### New Hires in 2012:

- Zhengei Guan, Assistant Professor, GFREC
- Ramon Leon-Gonzalez, Assistant Professor, WFREC
- Jiri Hulcr, Assistant Professor, School of Forest Resources & Conservation
- Michelle Samuel-Foo, Research Associate, Food Science & Human Nutrition

### Open Positions:

- Assistant Professor - Vegetable and Melon Management (NFREC; 60% Extension/40% Research)
- Assistant Professor – Environmental Horticulturist (GFREC; 70% Research/30% Extension)
- Assistant Professor – Public Issues Analysis and Communication (AEC; 65% Research/35% Extension)
- Assistant Professor – Public Opinion Analysis (AEC; 65% Research/35% Extension)
- Professor and Chair – Department of Environmental Horticulture
- Assistant Professor – Weed Scientist (GFREC; 70% Research/30% Extension)
- Professor and Chair – Horticultural Sciences Department
- Assistant Professor – Social Marketing and Program Evaluation (MFREC/AEC; 65% Extension/35% Research) – this position is not yet released but should be soon

### Retirements in 2012:

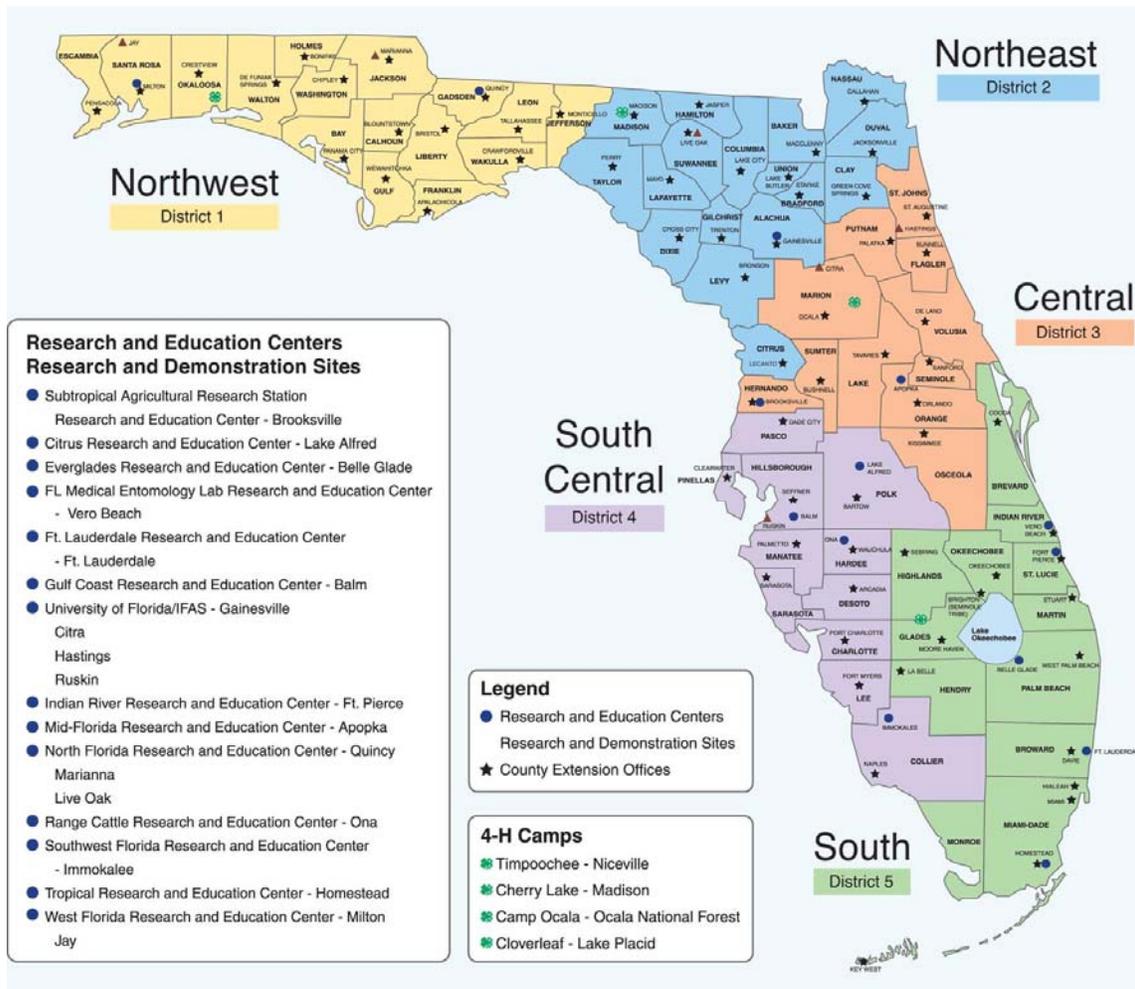
- Charles Semer, Assistant Instructor, Plant Pathology
- Edward Johnson, Associate Professor, Animal Sciences
- Thomas Spreen, Professor, Food & Resource Economics
- J. Frank, Professor, Entomology & Nematology
- George Blakesee, Jr., Professor & Associate Director, School of Forest Resources & Conservation
- Nayda Torres, Professor and Chair, Family, Youth, & Community Sciences
- Robert McGovern, Professor and Director, Plant Pathology
- Millie Ferrer-Chancy, Professor and Interim Dean, UF/IFAS Extension & FYCS
- Thomas Fasulo, Senior Associate Instructor, Entomology & Nematology

### State Budget Update:

The University of Florida was handed another budget cut this year. Although UF/IFAS Research and Extension were held harmless (level funding compared with last year), the UF College of Agricultural and Life Sciences was cut \$1.46 million (4.7%). Research and Extension Administration were asked to share this cut to the tune of 0.335 million. Extension is handling these budget cuts at the operational level such that no faculty positions were lost.

## Other Notable items:

- Contact was made with Joy Jordan to join as lifetime member.
- Plan to invite incoming Dean of Extension transfer membership to Alpha Delta Chapter, ESP
- Tim Momol invited state specialists to participate in the upcoming Central District meeting on April 26; positive effort to include state faculty in district functions. More opportunities like this would be welcome.
- Ongoing difficulties connecting with and recruiting state members. Most commonly provided reason is that state specialists already maintain multiple professional association memberships, so do not want to spend money on another. Need suggestions on how to overcome this barrier.
- Fifty-three county faculty have enrolled in the Extension Teaching & Learning Certificate program being offered by AEC. The program is free for IFAS faculty for 2012; registration costs for the future are unknown with the uncertainty of what the incoming Dean will want to fund.
- The Association for International Agricultural and Extension Education (AIAEE) had their annual meeting in Thailand in May. Several IFAS state and county faculty attended and gave presentations. The 2013 meeting will be in Fort Worth, TX, and the tentative location for 2014 is Miami. ESP members are encouraged to share their scholarship through AIAEE. Calls for proposals will go out in the fall.



## Executive Board Minutes

### Alpha Delta Chapter - Epsilon Sigma Phi Board Meeting October 4, 2011, 2 - 3 pm via Polycom

The meeting was called to Order by our Worthy Chief, Dr. Ray Mobley at 2 PM.

**Roll Call:** The following members were present: Ray Mobley, Marjorie Moore, Adrian Hunsberger, Dan Culbert, Brent Broaddus, Mary Chernesky, Joan Bradshaw, Tracy Tesdall, Terry DelValle, Marcus Boston, Amy Harder, Kathleen Allen and Mary Keith.

The Draft Agenda for today's meeting was approved. Ray said that he may have to leave early, and was going to ask President-elect Robert Halman to take over at that point.

**Board Minutes: August 23, 2011** Mary was not able to access the minutes of the last board meeting, and moved that approval of the 8/23/11 minutes be tabled until the next board meeting. Motion seconded and approved.

Minutes of the General Membership Meeting on August 30, 2011 were taken by Andy Toelle, but have not been submitted. Secretary Dan Culbert will follow-up.

**Treasurer's Report:** Lori Wiggins was not present, but had reported there was no change in the Treasury since the annual meeting. [Note: report is available in annual report online, page 14. <http://epaf.ifas.ufl.edu/esp/pdfs/2010.2011.Annual.pdf>]. The books are being audited and an updated report would be available at next board meeting.

#### Committee Reports

**EPAF Report:** Joan Bradshaw noted there was no update as the Conference planning committee has not met since the conference.

**Member Services /Awards:** Adrian Hunsberger noted that her report was included in the annual report [online, p. 20](#). She noted that our chapter can do better as there were several awards not provided for lack of applications, and she also noted that there was no competition for those categories awarded this past year. She asked what the Board can do to assist in this matter. The suggestions were to send personal notes or emails to potential applicants, encouraging them to apply. Tim Wilson had applied for the Mid-Career award, but Adrian said she never received notification that an application was submitted from the National ESP office. They have been notified and feel the situation has been resolved, and Tim indicated he will resubmit his application in the coming year. The late in the year change in Committee Chairmanship was also suggested as a contributing factor. It was also suggested that award applicants print and send a backup copy of their web-based applications directly to the Chair (Adrian Hunsberger) as a backup to the ESP website system. Marjorie Moore suggested that ESP Directors can also help recruit award applications at their respective District faculty meetings.

Deadline for award applications has not yet been set, but it will probably be in mid June for chapter awards. Regional awards applications need to be forwarded to National by March 1, 2012.

**Global Relations:** Dan Culbert reported that he will be making a presentation on UF/IFAS International Extension programs at the National ESP conference in Syracuse. There have been several Extension programs held in Costa Rica with EARTH University which will be summarized in this conference concurrent session. He will also be receiving the International Service Award for the Southern Region, the only such award to be presented this year. Eleanor Foerste is coordinating a spring study tour to Costa Rica; there is still room available if there are faculty interested in going. The UF/IFAS International Programs Advisory Team will be holding a Spring IPAT workshop on International programs; the date will be announced soon. If there are other International activities that Extension staff are involved in, faculty are urged to let Dan Culbert know about the particulars.

**Membership Recruitment & Retention:** Tracy Tesdall has just begun to receive membership renewals; to date there are only 29 renewals and new members. It's still early in the budget year, so many counties have not yet been approached by faculty who use local funds to pay for their memberships. It is imperative that District directors do whatever is appropriate to enlist renewals and solicit new members. Terry DeValle observed that there is a need to focus on new members; those that are newly eligible for membership need to be personally invited to join the fraternity. Mary Chernesky also reminded the board that there is also potential for newly retired faculty to become Life members. In all cases, membership invoices need to be sent to the Analyst [Tracy Tesdall].

**Retirees/Life Members:** Mary Chernesky reported there is nothing new to report since EPAF. Active members that have had a lapse in membership can join as Life members. She has requested that a new Life member be asked to be the Retiree committee chair. She heard that recent retiree Ray Zerba may be willing to take on this role. Betty Miller (Leon County) will be retiring soon so was asked by Will Sheftall, but she declined. Mary will send information on the role of the committee chair to Terry DeValle, who will ask Ray Zerba.

**EPAF Memorial Service:** Will Sheftall congratulated Tracy on the format used for the Memorial service at EPAF, and with the consent of the board, will use that format for next year at EPAF.

**Senior Times Newsletter:** Linda Cook is compiling the next newsletter.

**Public Issues:** Robert Halman was not on line to give a report.

**Nominating:** Joan Bradshaw has no report at this time.

**Annual Report:** Dan Culbert will be making a few changes to the Annual report that is on-line.

**Constitution and Bylaws:** Brent Broaddus will be asked to look at the membership lapse provision for Life members.

**Professional Improvement/Abstracts:** Katherine Allen will be sending out the call for abstracts early. She will also be looking at other ways to encourage Professional improvement opportunities for the fraternity.

**Website:** Dan Culbert mentioned that recent problems with the National ESP website have been fixed and the site should have full functionality. He said he is willing to give up the role of being the Chapter's webmaster if another member is interested. Marjorie Moore will ask Scott Jackson if he would be interested.

Resource Management (Foundation): Marjorie Moore reported that \$510 was raised at EPAF for ESP. Lori Wiggins will be asked to send these funds to ESP National as soon as she gets the books back. This means that we are only \$1162 shy of meeting the Alpha Delta goal of the \$12,000 pledge to the ESP National Endowment campaign. Mary Keith mentioned that these funds come back to the chapter in the form of reimbursements to persons attending the National ESP conference.

#### Old Business

EPAF Annual Conference - National ESP Conference will be held in Syracuse NY, October 9-13. Terry Delvalle moved and Marcus Boston seconded a motion that Mary Keith & Dan Culbert be designated as Alpha delta chapter delegates to the 2011 National Conference. Members were asked to review several proposed National By-Law changes posted on line at: [http://conferences.espnational.com/index.php?option=com\\_content&view=article&id=42&Itemid=26](http://conferences.espnational.com/index.php?option=com_content&view=article&id=42&Itemid=26). The board was in favor of supporting these changes in the ESP By-Laws.

#### New Business

PILD – no discussion

JCEP – it was noted that traditionally the President-elect attends this program.

*[At this point the Polycom connect failed for several minutes.]*

#### District Director Reports

NW District: Marcus Boston – no report

*NE District:* Terry DelValle mentioned her desire to step down as District director. She has approached Mike Davis, Baker County CED, who is willing to take on this role as soon as he is able to submit an application for new membership.

Central District: Mary Sue Kennington– no report

South Central District: David Shibles – no report

South District: Gene McAvoy – no report

State: Dr. Amy Harder expressed a need to articulate benefits of membership that would be of interest to state Extension specialists. This needs to be part of any successful efforts to improve membership among state specialists in ESP.

The Next board meeting will be scheduled for November or December. A motion to adjourn was made by Terry DelValle and seconded by Marjorie Moore. All were in favor.

Meeting adjourned at 3 PM.

Respectfully submitted,  
*Dan Culbert, Secretary*  
Alpha Delta Chapter / ESP

## Alpha Delta Chapter - Epsilon Sigma Phi Board Meeting

December 8, 2011, 11 am - 12 noon, via Polycom

The Winter ESP Board meeting was called to order by Dr. Ray Mobley at 11 am. He noted that Robert Halman's family was going through some health challenges, and asked for a moment of silent prayer in support of our President-elect.

**Roll Call** - The following members were present Ray Mobley, Lori Wiggins, Dan Culbert, Tracy Tesdall, Will Sheftall, Marcus Boston, Mary Sue Kennington, Mary Chernesky, Brent Broadus, Adrian Hunsberger, Marjorie Moore, Mary Keith, and Mike Davis

**Minutes of the August 23, 2011 Summer Board meeting** were taken by last year's secretary Robert Halman, and placed on-line. It was moved and seconded that they be approved; all were in favor.

**Minutes of the August 30, 2011 annual General Membership Meeting** were taken at the meeting by Andy Toelle, and left on a laptop. It is unclear which laptop they were left on, and at present, cannot be found. John Lily, Ray Mobley and Dan Culbert will attempt to reconstitute the 2011 annual meeting minutes in time for the 2012 annual meeting.

**Minutes of the October 4, 2011 Fall Board Meeting** had been distributed by email prior to the meeting. Mary Chernesky had suggested some corrections which were included by secretary Dan Culbert. Tracy Tesdall moved and Marjorie Moore seconded a motion to approve these minutes as corrected. All were in favor.

**Treasurer's Report** - Lori Wiggins provided an updated budget sheet for the meeting. Total *income* as of the meeting was \$5723.55: including 57 renewals (\$3420), 7 new members (\$490), 1 Life member (\$200); High 5 & 10 donations (\$175); EPAF action proceeds (\$888.02); National endowment donations (\$550) and interest income (\$0.53). *Expenses* paid totaled \$775.00: National endowment (\$550), reimbursement to Bay County of dues for retired member Ken Rudisill (\$60), registrations for ESP Award recipients (\$145).

Dan Culbert noted the budgeted funds to support the President's attendance at the 2010 National ESP Conference were not spent by the President. He suggested that the \$1200 could be split between the two delegates who did attend, Mary Keith and Dan Culbert. President Mobley asked if there were any objections, and did not receive any from the Board members present. It was moved by Marjorie Moore and seconded by Bren Broadus to approve the treasurer's report as submitted. All were in favor.

**EPAF Report** - President Ray Mobley announced that the next EPAF board meeting would be December 15 at McCarty Hall (UF), and asked if any other members could attend. He noted that ESP will be responsible for the opening ceremonies at EPAF next year (2012).

### Committee Reports

President Ray Mobley officially made the appointment of committee chairs for 2011-12.

Member Services Committee Chair Adrian Hunsberger announced that the Deadline for Chapter Awards: application has been set for *Friday June 22, 2012*. She also noted that the 2011 chapter award winner applications would be forwarded for Regional competition on March 1, 2012, and that the Angus scholarship applications are due May 1, 2012. Almost all of these applications are competed on-line at [ESPnational.org](http://ESPnational.org). She said it is critical for all Board members to let members know about our awards program to improve participation, and that she plans to send a couple of batch emails to all members.

Mary Keith, who serves on the National ESP Awards committee, said it is very important for all members applying on line to include Adrian's name and email on the application. As a backup, Mary suggests that applicants send a copy

of their completed (submitted) application to Adrian in order that the Chapter is aware of who has applied for an award. Dan suggested that Adam Putnam's Friend of Extension award application could benefit from some updating. Mary noted that 2011 chapter award winners can update their state applications on-line before the March 1 deadline prior to going on to Regional consideration. She said there is no limit on the number of supporting letters that can be submitted for the Friend of Extension Award. The national website has updated the website to accommodate the number of words that can be accepted in an application.

Global Relations Committee Chair Dan Culbert suggested that Extension staff interested in International work may wish to review the National ESP Connection Newsletter for articles about Global Relations opportunities and accomplishments. He noted that the UF/IFAS International Programs Advisory Team will hold its spring International Programs workshop on Wednesday March 21, 2012 @ Reitz Union.

Membership Recruitment & Retention Committee - Analyst Tracy Tesdall provided an updated membership list prior to the meeting. Active membership stands at 64 members plus two new active members and one new Life member. These numbers represent a 1/3 drop in membership, however, the deadline to accept new members in December 31. She noted that District Directors play a key role in retaining and recruiting new ESP members, and encouraged all Board members to make a push for memberships.

A new member from last year had inquired if she needed to send in additional membership fees even though she had just joined in mid 2011. Lori Wiggins noted that there is a definite disadvantage to new members who miss the December 31 deadline, as they will not be able to receive many of the benefits of memberships (awards, scholarships, etc.) Ray and Tracy both agreed to contact the member to let her know that she will need to submit a renewal application to keep her membership active.

Retirees/Life Member Committee Chair Mary Chernesky had submitted a report to the board before the meeting. She reported that there are plans by Linda Cook to produce three issues of the *Senior Moments* newsletter this year. She again asked if there were any suggestions for a new Life member committee chair; she had asked Ray Zerba, who said he was going to be occupied with other associations. Mary Beth Salisbury was also going to be asked; however, she will still be quite busy with her new responsibilities with Osceola County government.

Ray asked if ESP provides a letter of well wishes to newly retired Extension faculty. Mary Chernesky said that most of the time she is not able to obtain the addresses of the new retirees from IFAS personnel office. Our method of identifying retirees is to review the [Extension Comings and Goings newsletter](#) or by word of mouth, but neither of these methods is a reliable way to contact retirees after they have left service.

Ray suggested that the communication of impending retirements from our District Directors is a critical function of those Board members. He would still like to send a letter to retirees, and will be in touch with the UF Dean for Extension to see if the IFAS Personnel office can provide a greater level of communication with ESP.

An important task for the ESP Board was identified as how to maintain the involvement of retirees in the profession.

EPAF Memorial Service: Chaplin Will Sheftall announced that he has been made aware of 9 former Extension faculty who passed on since EPAF, and that they will be honored at the 2012 memorial service. Mary Chernesky noted there many of these persons were both long-time Extension employees and long-time retirees.

Public Issues Chair Robert Halman was not in attendance, but indicated that he was planning to attend the PILD workshop in Alexandria Virginia in April 2012.

Nominating committee Chair Joan Bradshaw did not have a report at this time.

Annual Report Committee Chair Dan Culbert said the 2011 Annual report is on-line. Additional back issues of previous year's reports have been located, and a few have now been posted. He indicated he would be happy to have another person take on the responsibilities of compiling the annual report if there was anyone interested.

## Alpha Delta Chapter - Epsilon Sigma Phi: 2011-2012 Annual Report

Constitution and Bylaws Chair Brent Broaddus said there may be a need to make some by-Law changes concerning District Director replacements and the reinstatement fee. (See New Business - below)

Professional Improvement/Abstracts: Katherine Allen did not have a report at this time.

Website Committee Chair Dan Culbert said that Scott Jackson (Bay County) may be interested in serving as the ESP webmaster. He will be contacting him to see if he is interested in taking on this role.

Resource Management (Foundation) Chair Marjorie Moore did not present a report.

### Old Business:

ESP Annual Conference - Mary Keith & Dan Culbert attended the conference in October. It was held in Syracuse NY, hosted by Cornell, University. The Alpha Delta Chapter was presented Platinum Chapter of Merit recognition (for overall ESP programs) and earned a Platinum Award for Achievement in Chapter Membership. Dan Culbert was named the only 2011 US Regional winner of the [International Service Award](#) at the Syracuse Conference, presented a concurrent session, and served as on the national Global Relations Committee. Mary Keith served as a member of the National Awards Committee. Next year's conference will be in Mobile Alabama, and because it is so close, presents a good opportunity for Alpha Delta members to participate in the professional development opportunities available at the Conference.

### New Business:

NE District Director vacancy - Brent Broadus noted that Terry DelValle has resigned he position as ESP District Director, and has recruited Mike Davis to serve as the new Director. He stated there is a difference between the By-laws and the Standing rules concerning the process as follows:

*By-Law Article V section:* "the Board of Directors (Officers plus District Directors) appoints replacements for officers, including District Directors." However, the *Standing Rules state* "All other officer vacancies will be filled by presidential appointment, ratified by the Board of Directors."

It is also unclear if the District Directors are considered officers or not. In case of a change in District Director, the By-Laws state that the new appointee will fill the remainder of the term, and then enter the normal rotation. Brent indicated he would be submitting a proposal to change the Rules or By-laws that would need ratification at the Septembers 2012 General meeting.

Ray offered to resolve the issue by appointing Mike Davis effective immediately as NE District director. Dan Culbert moved and Lori Wiggins seconded a motion to approve Ray's suggestion to appoint Mike Davis. Motion was carried unanimously.

Reinstatement Fee – a question has been raised as to keep this fee or not. Mary says that we should enforce the fee, although the constitution indicates that Life members would be exempt from the reinstatement fees. Active members must pay the fee in order for their membership rights to become reinstated. Lori said that there have been a few members who have paid the fee in the past. Would there be an effect on membership renewals? Would we lose members or create problems if the rules are not uniformly applied? Dan said that there is value in examining this issue, but specific language for a proposal would need to be on the table for the issue to be adequately discussed. Ray suggested we may need two proposals for the purpose of discussion.

National Officers sought: two national leadership opportunities available to Southern region: Southern Regional Vice President - term is two years; also serves as chair of National Resource Development & Management Committee. Nomination/application due 1/2/2012. The Second Vice President Position is a four year commitment starting with second vice president, moving to first vice president/president elect, national president and past

president (serving in each capacity for one year). The Nomination/applications are due 7/1/2012. Travel expenses are covered by National ESP; will be elected at the 2012 ESP Conference in Mobile.

### Upcoming Special Events

JCEP - February 7 - 9, 2012, San Antonio, Texas. Ray Mobley and Tracy Tesdall will be attending JCEP. The Chapter Annual Report for JCEP Conference is due Jan. 28<sup>TH</sup>. Dan agreed to compile the official Alpha Delta Chapter report and post it on the National ESP website in time to meet the deadline.

PILD April 16-18, 2012 Westin Alexandria, VA – Robert Halman has indicated an interest in attending.

ESP National Conference - October 7-10, 2012, Mobile, AL. Request for proposals (Concurrent session speakers or posters) is due 3/15/2012. Proposals can be posted on the National website.

NAE4-HA National Conference – October 21-25, Orlando FL

### District Director Reports

NW District Director Marcus Boston said he will be emailing his report to the Board.

NE District Director Mike Davis (*welcome aboard Mike!*) said that a realignment of the counties supervised by the District Extension Directors now puts Putnam County in the North East District. He is aware of 16 potential new members that will be contacted. Linda Landrum will be retiring January 1, 2012, and he has her home address. While most county budgets are expected to be flat, Dixie County is expecting a 15% reduction.

Central District Director Mary Sue Kennington reported that Brevard County will be “moving” to the South District, and that Brevard CED Jim Fletcher will be the acting CED for Osceola County. She reported that Keri Leymaster has been appointed as the new Orange County Residential Horticulture agent. Osceola County has received a grant to address the needs of homeless clientele, especially students. Dan Cantliffe has been appointed CED in St. John’s County.

South Central District Director David Shibles was not in attendance, but Brent Broaddus noted that Hillsborough would be starting a new 4-H agent in the new year, and that Nicole Walker was just appointed Polk County CED.

South District Director Gene McAvoy did not provide a report. Brent noted that new 4-H agents are expected in Broward, Palm Beach and Highlands counties.

State Director Amy Harder was not able to provide a report. There is still a need to focus on the value of ESP to state specialists as a means to improving membership among this group of faculty.

### Announcements, Questions or Concerns

Board members may wish to look at the new District boundaries to see how it will impact ESP Districts.

Mary Sue Kennington said that one impediment to new members was that some faculty could not afford the membership fees for more than one Professional association. Most often, the “subject matter association” is the priority membership. She also noted that in the past and in other states, ESP membership was seen as special. The emphasis on our organization as being an honorary fraternity is not emphasized as was previously. Mary Chernesky observed that we are not the same proud and privileged organization that we once were, and that it affects membership.

Dan observed that providing more professional improvement opportunities may improve the value of membership. He observed that we can invite National Board members to visit our meeting, and would be happy to do so.

Mike Davis said that at TAMU there is a need for specialist to collaborate with Extension staff when they do their research, and that specialists join to become familiar with the agents. Department heads encouraged ESP membership as essential.

A useful question may be to see if our state's percentage of potential membership is different from that of other Extension professional associations and in other states.

Ray asked us to consider what strategies we can articulate to improve specialist and agent involvement, and to examine our image to see if it is a reflection of what we want it to be.

Having no further business, Tracy Tesdall moved and Brent Broadus seconded a motion to adjourn. All were in favor; meeting adjourned at 12:34 pm.

Next Board Meeting: late March – early April. Look for a Doodle poll.

Respectfully Submitted,

Dan Culbert

Secretary, Alpha Delta Chapter - ESP

## Alpha Delta Chapter - Epsilon Sigma Phi - Board Meeting

April 2, 2012, 1 pm - 2 pm Via Polycom - Conference ID 7832050#

### Minutes

The meeting was called to order by President Ray Mobley at 1:03 PM. The draft agenda was reviewed and approved.

The following Board members were present: Ray Mobley, Robert Halman, Dan Culbert, Tracy Tesdall, Will Sheftall, Mike Davis, Mary Chernesky, Katherine Allen, and Dr. Marjorie Moore. Joy Jordan attended as a guest.

Minutes of the December 8, 2011 board meeting were approved, pending any minor corrections. Board members were requested to provide any such changes to Secretary Dan Culbert.

It was noted that no computer files or notes that were taken at the last General Membership Meeting can be located; Dan Culbert will attempt to reconstruct meeting notes from the annual report in lieu of official minutes.

Treasurer Lori Wiggins was not able to attend, but had sent word that the report has not changed since the December 8 board meeting. Actual Income as of that date was \$5723.55, and expenses were \$695.00.

EPAF Report – Ray Mobley reported that ESP is responsible for the EPAF Opening ceremony. Mary Chernesky inquired about the scheduling of the Retiree/Friends luncheon. Marjorie Moore asked if the meeting site will be changed – it was reported that this will be the last year for the contract with the Buena Vista Palace in Orlando, and the site may be changed in 2013. It is strongly suggested that a new contract be secured for 2013 ASAP, and not to wait to begin the negotiations. Ray said he will request that minutes of the EPAF Board meetings would be sent to the ESP Board members. It was unknown at that time if there would be financial support from the Extension Dean to support some of the costs of EPAF due to budget constraints.

It was also noted that the meeting of the Florida Association of County Commissioners was to be held in Orlando June 19-21. Board members agreed informally to support personal contributions to produce a ESP basket as a raffle item. Marjorie said she would ask Mary Sue Kennington if she would be willing to accept these donations and assemble a suitable basket, and insure that it was delivered to the commissioner's conference. Suggested contributions of \$10-20 could be made directly to Mary Sue.

### Committee Reports

Member Services Chair Adrian Hunsberger was not able to attend the meeting. Nominations for Awards need to be completed online with email follow-up notifications sent to Adrian by June 22. Nadia Torres was suggested as a nominee for the Friend of Extension, however, as an Extension employee she would not be eligible, she would be possibly a candidate for the Administrative Leadership awards, but since she has not paid dues she could not receive that recognition either. President Ray Mobley urged all members to apply for awards to insure that no recognition category is unfilled.

Global Relations - Ray Mobley indicated that he traveled to Haiti in February in support of FAMU programs. Dan Culbert reported the IFAS IPAT committee International Workshop was held on March 21, with keynote presentations on IFAS Haiti programs; they were followed up by workshops on other IFAS Global projects and opportunities in Haiti, Mozambique, Tanzania, and the Middle East, plus others on a Peace Corps training program and the global Extension program, MEAS. Marion County Extension Agent III Norma R. Samuel (and a new ESP member) was recognized as the winner of the 2011 IFAS Award for Excellence in Internationalizing Extension. Samuel and Culbert have submitted a poster proposal on the MEAS program to be presented at the Mobile ESP conference. Eight IFAS Extension faculty traveled to Costa Rica in early March on a professional improvement program to study sustainability; it was funded in part by a National ESP scholarship awarded to Terry DelValle.

Analyst Tracy Tesdall gave the Membership report: as of April 2, we had 99 active members, including 9 new members and one new Life member so far for this year.

Retirees/Life Member Chair Mary Chernesky nominated Linda Cook (current retiree newsletter editor) as the next ESP Retiree Life Member Representative & Joy Jordan as the next *Senior Times* Newsletter editor. It was moved by Will Sheftall and seconded by Mary Chernesky that Joy and Linda would assume these responsibilities for ESP effective 9/1/12. All were in favor. Mary welcomed Joy Jordan as a nominee for the new editor of the *Senior Times* Newsletter. She reported that the next issue of *Senior Times* will be sent in June with the invitation to attend EPAF to all know retirees. A county office will again be needed to assist in mailing the *Senior Times* newsletter. She was asked the approximate number of newsletter that needs to be mailed, and responded that the current retiree list is about 160 persons. Katherine Allen agreed that her county could afford to send one of the Senior Times mailings next year. Mary again noted frustration with getting retiree contact information from IFAS administration, and observed that retirees were getting retirement benefit information on federal retirement from NARFE. She also asked District Directors and board members to forward notifications of any known deaths to the Chaplin. She noted that Ray Zerba is the designated EPAF Board contact person for retirees effective 9/1/12. It was moved by Will Sheftall and seconded by Mary Chernesky that Joy and Linda would assume these responsibilities for ESP. All were in favor. Mary Chernesky was publicly thanked by the board for her 4 years of service to the Chapter, ESP and all Extension retirees.

Chaplin Will Sheftall sent an updated Memorial report prior to the board meeting, and is preparing the EPAF Memorial Service. New additions to the upcoming Extension memorial list are Henry Swanson and Steve Ryan and for IFAS, Ed Heffelfinger. Joy Jordan agreed to review the latest Life member and IFAS retiree mailing lists to see if she knows of any other changes.

President elect Robert Halman attended the Public Issues Leadership development conference in Washington DC. He reported that each Extension association was represented in the Florida delegation. A webinar is provided to teach each delegate how to be more effective when meeting with national legislators. Southwest Florida agents have not been able to set up visits with the Florida representatives. The Dean does provide some financial support for those attending. The program includes a state's night out, an Association nite plus a White House tour - Robert said he is looking forward to meeting Mrs. Obama. Robert is preparing a presentation on some of the work being done in Immokalee, entitled "Turning the Tide."

Past President Joan Bradshaw was not present to provide any update or discussion on nominations for next year's Board members.

Dan Culbert will again be preparing the ESP Annual Report for 2012.

Constitution and Bylaws Chair Brent Broaddus did not provide any report. The Board requests that he review minutes and notes to see if any needed changes to the organizational documents are needed, and provide draft language in time for notification at the Annual meeting.

Professional Improvement Chair Katherine Allen reported that Abstracts for EPAF presentations are due May 4, and need to be uploaded to the IFAS SharePoint site. ESP will have 13 slots reserved for its members, and our members are needed to submit topics related to Administrative skills and Leadership topics. They will be evaluated by a committee of 4 agents who selecting those that will be presented. Minimum evaluation scores for acceptance are 40/50. Presentations will be given on Wednesday August 29 in Orlando. Tracy asked if the RFP date is earlier this year; Katherine agreed, but did not know why this announcement was moved up.

Dan Culbert reported that he is still updating and maintaining the ESP Website. He is willing to provide this task to another willing person who would like to become more involved in ESP.

Resource Management Chair Marjorie Moore (Foundation) reminded members to provide whatever support they can to the Chapter and National ESP Funds.

Old Business:

Tracy Tesdall & Ray Mobley attended the JCEP Conference in February. Tracy reported that at the ESP meeting during the JCEP conference, chapter reports were given, focusing on membership & marketing successes. States were also asked to share what they were doing to celebrate the Morrill Act in 2012 and the Smith-Lever Act in 2014. Good ideas shared included creating an email tagline for faculty to use and a PowerPoint slide to end every presentation by faculty across the state. The Southern Region is looking for a 2<sup>nd</sup> VP and chapter articles for the *ESP Connection*. Overall, it was a good meeting and an excellent opportunity for networking

New Business:

The 2012 ESP Annual Conference will be held in nearby Mobile, Alabama in October. At this point, Mary Keith & Dan Culbert will be attending as they will be serving on National ESP committees and have submitted abstracts of Posters at that conference.

Future dates and locations are 2013 – Galaxy IV – Pittsburg, PA; 2014 – Indiana; and 2015 Idaho.

Volunteers are needed for the Farm Bureau dinner in Gainesville, to be held Tuesday, August 7, 2011. Especially needed is set up from 3 - 4PM. Please contact Ray Mobley if you can assist.

District Director Reports were received from NE District Director Mike Davis and State District Director Amy Harder.

Announcements, Questions or Concerns

Mary Chernesky discussed some of the concerns expressed by Mike McKinney to the National ESP Board. Mike observed that retirees add a considerable impact to ESP as they represent more than half of national membership. It is important that the organization returns this benefit to the Life members and that the organizations stay up to date with the needs of its members. While the push from National is to “come to the National meeting”, he felt it is not relevant to retired members. Mike has felt that when these concerns were brought to the National Board, these concerns were brushed off. Mary said it is time for an examination of why Life members would want to belong, and those reasons must relate to what is of interest to retirees. What is done in Florida for Extension retirees all relates to ongoing EPAF activities, and these are not structured to require ESP membership. It may be time to put a survey, possibly in our Senior Times Newsletter, asking retirees to outline what their concerns are and what kinds of services the chapter can offer. Mary feels that IFAS and Extension are losing good supporters by not talking with retirees. This topic needs more discussion and hopefully it can be put on the agenda for the next meeting.

Dan has suggested that a National ESP officer should be invited to EPAF and the Alpha Delta chapter meeting. He will work with Ray and determine what it will take and report back at a future board meeting.

Date of Next meeting was projected for early to mid June. A motion to adjourn was made by Mary Chernesky and seconded by Marjorie Moore. All were in favor. Meeting adjourned 2:20 PM.

Respectfully Submitted,

*Dan Culbert*, Secretary

Alpha Delta Chapter, Epsilon Sigma Phi

Note: Corrections were included from Mary Chernesky

## Alpha Delta Chapter - Epsilon Sigma Phi - Board Meeting

August 8, 2012, 2 pm - 4 pm Via Polycom - Conference ID 7832000 #

### Minutes (draft)

The meeting was called to order by President Ray Mobley at 2:02 PM. Members approved the agenda. Chaplin Will Sheftall provided a thought for the day: "There is no one so disadvantaged as those without the skills of poverty."

Secretary Dan Culbert called the roll; the following Board members were in attendance: Ray Mobley, Robert Halman, Lori Wiggins, Dan Culbert, Tracy Tesdall, William Sheftall, Joan Bradshaw, Mike Davis, David Shibles, Mary Chernesky, Brent Broaddus and Adrian Hunsberger.

Minutes from the April 2, 2012 board meeting were sent prior to the meeting by Secretary Dan Culbert. Mary Chernesky provided some corrections. It was moved by Robert Halman and seconded by Joan Bradshaw that the minutes be approved as corrected. All were in favor. Culbert noted that he has drafted some notes from a review of Annual report for the General Membership Meeting August 30, 2011. He urged members to review and provide him with any suggestions or corrections within the next week.

Treasurer Lori Wiggins had sent a report prior to the meeting. Actual income was reported as \$8413.97 and expenses listed were \$5953.67. Culbert asked if Halman had received any reimbursement from the chapter for his PILD expenses, he reported that his costs were covered by other funding. Culbert also noted that the report did not reflect payments made to himself and Mary Keith to help pay for National Conference expenses. Upcoming EPAF expenses had not yet been included for plaques, initiation pins, and guest registrations. These costs may not be reflected in the budget report to be presented at the Chapter annual meeting. Board members were asked to be alert for any changes needed for next year's Budget, and refer them to the Treasurer.

Ray Mobley, Robert Halman, Joan Bradshaw and Mary Chernesky contributed to the EPAF Committee Update. ESP is scheduled for the opening EPAF Assembly, but the agenda for this year's EPAF conference does not have such an event scheduled. Ray said he has assembled a group of ticket takers for the Thursday program. For the Tuesday Awards breakfast, winners are asked to assemble at the side of the stage prior to their presentations. Tracy Tesdall will be assembling an members information exhibit for the trade show, and will be putting together the new member Initiation program for our Tuesday morning ESP annual meeting. Will Sheftall is finalizing the Memorial Service to be held during the Tuesday luncheon. Members are urged to assemble items for the Wednesday night EPAF auction and submit information about their donations to Les Harrison or Matthew Orwat.

### Committee Reports

Member Services Chair Adrian Hunsberger had sent her report prior to the meeting. She said she was happy with the number of Award applications received this year, and noted that in some cases there was competition for the Awards. She needed the assistance of the board in knowing which awards are to be presented at which EPAF program. Alex Bolques is the Southern Regional International Service winner, and will be receiving that recognition at the ESP conference in Mobile, but mention of that award should also be made at the Awards Breakfast. Adrian will make the awards presentation to the Chapter's International Service Award winner. Ray Mobley will make the presentations of the DSA winners at the Tuesday nite DSA banquet. We are not sure when the Early Career Award, Mid Career or Continued Excellence Award presentations will be made. Adrian will provide copies of the award applications and the bios to Ray Mobley for him to use in preparing his remarks for those presentations. The nominator of the Meritorious Support Service Award winner, John Lily, will make that presentation. Mary Chernesky will present the Chapter Retiree Service award at the Tuesday Luncheon. The Friend of Extension nominator, Joan Bradshaw, will make that presentation also at Tuesday Luncheon. The Awards Chair was requested to review these suggestions with Becky Jordi who is coordinating the EPAF Programs. Funds for the meals for the Friend of Extension and any guest/ spouse will be covered by ESP. The Retiree Service Award winner's meal should not be a charged as it is covered in the retirees' registration. EPAF will bill ESP after the conference for these costs. Last year, Treasurer Lori Wiggins reported that we paid \$145 for these award winner meals last year, but we are not sure which

award winners were paid for. The board asked Lori to request from the EPAF treasurer an itemization of these meals to insure that we are not charged for meals not owed. Adrian has ordered the plaques and they should be sent to her next week. She also has received a written report from last year's Nadine Hackler Chapter Scholarship winner and will ask Elaine Courtney to make a brief presentation at the ESP business meeting. Terry DeValle received a Richard Angus National ESP scholarship Award last year. Dan will ask her to also make some brief remarks at our ESP Annual meeting.

Dan Culbert provided a brief Global Relations report. He noted that 8 Extension faculty made a professional development tour of Costa Rica in March, and that one agent received financial support from National ESP through the Angus Scholarship. He said he will be stepping down as the county extension representative to the IFAS IPAT committee after 4 years, and is looking to make suggestions to our new Dean on a suitable replacement. Culbert noted that the IPAT committee honored Norma Samuel with 2011 Award for Excellence in Internationalizing Extension, and that she will also be our Chapter's ESP International Service Award winner. She and Culbert will be presenting a poster on the Modernizing Extension and Advisory Services (MEAS) grant program at the ESP conference in Mobile. MEAS is developing materials to assist Extension programs in other countries, and UF is a partner in this consortium.

Analyst Tracy Tesdall gave a brief Membership report. Our membership for the year is 100 active members, including 10 new members that will be inducted at this year's Annual meeting. We have two new Life members this year, and our life membership is 120, discounting 5 life members that have passed away this year. Our current total chapter membership is 224. She will be sending out an email to all current members suggesting they can renew their memberships now for next year. Katherine Allen had also requested that we send renewal invoice to membership with Annual meeting notice!

Retirees/Life Member Chair Mary Chernesky sent a report prior to the board meeting. She noted that she is stepping down as Life member chair at EPAF, and that Linda Cook will be stepping up after the EPAF meeting. She continues to have difficulty getting the addresses of IFAS retirees from administration. A summer 2012 issue of *Senior Times* Newsletter has been sent out by Editor Linda Cook, and Joy Jordan has volunteered to be the editor of that important publication for next year.

Chaplin Will Sheftall had sent his report on those who will be recognized at this year's EPAF Memorial Service. He will use the template used by Tracy Tesdall last year. He suggested that the obituaries for the 12 honorees could be posted on the ESP webpage rather than included in the Annual report as it is quite lengthy. He is still trying to hunt down photographs for 6 persons. He asked if the Chapter offers condolences to the families of departed members. The board feels that sending flowers to departed Life members would be cost prohibitive, but it would be a supportive gesture for the Chaplin to send a note of condolences to the families of the departed. A copy of the EPAF memorial service program could also be sent on as well. ESP imprinted cards are available for this action.

Robert Halman had sent a Public Issues committee report on the PILD conference. He noted that Mary Ann Goza and DED Charlie Vavrina gave leadership to the IFAS Extension PILD team. There were lots of ideas developed for pre-conference organization. Budget funds to support this effort may be able to be found in Extension funds in the future. There is a need for funds to provide for legislative "gifts" or tokens that are presented to the Congressional staffers and officials that meet with the Florida PILD team. Becky Jordi will be giving a presentation on this subject at EPAF.

Mary Sue Kennington had also sent a report summarizing the participation in our ESP basket that the "Country Store" raffled off during the Florida Association of Counties conference.

Joan Bradshaw had not yet come up with a nomination for the incoming Chaplin for next year. She suggested that our pool of District Directors would be a good place to look, as they are familiar with the workings of the Chapter. She asked NE District Director Mike Davis if he would be interested in entering the ESP officer rotation. He indicated he would be, but did not want to create a vacancy in the District Director spot. He agreed to ask around the District to

locate a member willing to take over that seat, and Joan mentioned that if he could not find someone else, that she would be willing to serve as a the NE District Director, as Citrus County has been moved into that district.

Dan Culbert reported that he has received most of the necessary information from almost all persons for the Annual Report. The deadline for all others to send their reports is Friday August 17. He will compile the report and post it online by mid week before EPAF. He would only be printing up a limited number of copies for the board members and Life members attending the meeting that do not have internet service.

Constitution and Bylaws Chair Brent Broaddus sent a report prior to the meeting. He outlined two proposed changes in the By-Laws that would insure that the By-Laws and the Standing Rules conform to each other. One proposed By-Law change was to specify a member reinstatement fee and the other was to clarify the procedures to be used in case of an officer vacancy. A clarification in the Standing Rules to specify the voting delegates to the National ESP meeting was also being sent forward. Since there is no language in either of these documents as to how changes of this nature are to be made, he suggested that they be offered for approval by a simple majority of the members at the Annual meeting.

Professional Improvement Chair Katherine Allen had sent her report of the EPAF Abstracts. Her committee reviewed 29 abstract submissions and selected 16 for presentation. She called for special thanks to the committee members and to Joy Hazell, EPAF abstract Chair for her guidance and direction.

Dan Culbert will continue to make changes to the Alpha Delta Website, but has received word that Bay County Sea Grant Agent Scott Jackson is agreeable to become the new Website manager. They will meet at EPAF to discuss the transition, and Scott will need to be appointed as the new Website manager at the annual meeting. Dan will also prepare a certificate of appreciation from the chapter to Ligia Ortega, the IT specialist that was responsible for creating the new look for our website.

Resource Management (Foundation) Chair Marjorie Moore - sent her report, and it contained the wonderful news that the Alpha Delta Chapter has exceeded its \$12,500 pledge to the National ESP Endowment fund.

#### Old Business:

Tracy Tesdall & Ray Mobley had previously reported on their attendance at the JCEP Conference held in San Antonio. Their report will be included in the annual report.

Joan Bradshaw attended the Farm Bureau appreciation dinner in Gainesville on Tuesday, August 7, 2012. She reported that the program was well received by the 50 – 60 Farm Bureau members present. IFAS administrators in attendance included Interim Dean Tom Obreza and Associate Dean Joan Dusky. All agreed that Pat Hogue and the FACAA cooking crew again produced a wonderful meal. She noted that it is important to hold this event to thank the Farm Bureau for all they do to support Extension work throughout Florida.

#### New Business:

The following members are planning to attend the 2012 ESP Annual Conference in Mobile Alabama in October: Ray Mobley, Dan Culbert, Mary Keith, Alex Bolques, Norma Samuel, and Pete Vergot. Our New Extension Dean Dr. Nick Place will also be there. Dan Culbert noted that our chapter needs to designate our (2) voting delegates to the National ESP business meeting. Ray and Robert will meet to designate the chapter's voting delegates.

In order that the Chapter's work is done more efficiently, Dan Culbert encouraged the appointment and or reappointment of all committee chairs during the ESP Annual meeting. Our By-Laws state that the President makes such appointments and our incoming President Robert Halman expressed a willingness to do so. Robert said that since he will be President of ESP and Vice-Chair of the EPAF board next year, he will be stepping down as the Chapter Public Issues committee Chair. Adrian Hunsberger has also expressed a desire to step

down as Member Services chair. Both are key leaders, and we will need to find replacements before our annual meeting.

Dan Culbert had made some inquiries as to what it would take to invite a National ESP officer to visit us at EPAF. The policy of the National Board is to make such visits no more than once every five years, and the expectation is that the costs of room and board would be paid for by the Chapter. Such costs this year would be close to \$1000. It was determined that it would be too late for such a visit for this year, and that the funds to offer this invitation would need to be included in the ESP budget. An ESP Professional Mini-grant could also be applied for by the chapter, and if approved could be used to underwrite those costs of EPAF registration and hotel charges. There are a number of National officer changes anticipated in October, i.e. a new Second Vice President that will come from the Southern region, plus a new Southern Regional Vice President. Therefore it would be best to wait until these nearby officers are on board. The invitation could also include a request for the officer to conduct a Professional Improvement workshop at EPAF to make it a more useful visit. Mary Chernesky asked that such a visit ought to include a discussion on what are the Life member benefits for ESP members, and this would be useful in improving the number of retirees becoming ESP Life members.

The idea of creating an ESP Committee Handbook was also introduced. Dan Culbert observed that the FACA has such a document, and it assists members and committee chairs to know what their responsibilities are and when these tasks need to be accomplished. Adrian Hunsberger noted that she would be willing to help Dan create such a handbook if the membership feels it would be useful.

### District Director Reports

There was no report from the NW District

NE District Director Mike Davis had sent his report before the meeting. He noted that were 10 faculty in the district that were up for tenure or promotion this year, and did not know of any that were going to be unsuccessful. Bill Heltemes, the Regional Specialized 4-H Agent would be retiring as to September 17<sup>th</sup>. Overall, counties were reporting flat budgets or small decreases.

Central District Director Mary Sue Kennington provided a report prior to the meeting.

South Central District Director David Shibles had sent his report, and observed that things were pretty stable across the district. He noted there were lots of potential new ESP members that need to be asked in his area. After a long period of vacancy, DeSoto County finally has a CED, and he noted the replacement of the Hillsborough County CED Debra Kinsella with Interim CED Stephen Gran, who does not have an Extension background. The SFWMD had been providing a considerable amount of funding for FYN/FFL programming; these funds were expected to dry up and would have an effect on the number of Extension faculty in the district.

Gene McAvoy had sent on a South District report prior to the meeting.

State District Director Dr. Amy Harder did not send on a report as she has been out of the office, but had expressed continuing difficulties getting information from the various department sand RECs.

### Announcements, Questions or Concerns

Board members were asked if they needed any AV equipment for EPAF presentations. All are encouraged to bring their own laptops, and if they can spare it, bring LCD projectors or screens. Ed Skvarch is again Equipment Chair for EPAF and should be contacted well before the conference if difficulties are anticipated,

Since the notes taken by Andy Tolle have never been located and minutes for the last annual meeting were not taken, Dan Culbert has compiled as set of "notes" that have been distributed to the board members. If there are any

## Alpha Delta Chapter - Epsilon Sigma Phi: 2011-2012 Annual Report

additions or corrections, please send them on to him ASAP. The “Notes” will be printed in the Annual report in lieu of official minutes of last year’s annual meeting.

A motion to adjourn was made by Mike Davis and seconded by Dan Culbert. Motion was passed, and meeting was adjourned by President Ray Mobley at 3:45 PM.

Respectfully Submitted,

*Dan Culbert*

Alpha Delta Chapter Secretary - ESP

Date of Next meetings:

Annual meeting: Tuesday August 28, 10:30 am to 12 noon @ EPAF conference

Fall Board meeting: TBA - Last week October/ First week of November?

# Appendixes

Constitution, By-Laws, and Standing Rules

*Note – for proposed amendments, see pp. 17-18*

2011-12 Active Membership List

2011-12 Life Member List

2012-13 ESP Membership Invoice

2012-13 ESP New Member Application

2012-12 ESP New LIFE Member Application

ΕΣΦ ΑΔ

## ALPHA DELTA CHAPTER CONSTITUTION

### Article I - Name

The name of this organization shall be the Alpha Delta Chapter, Epsilon Sigma Phi, National Extension Fraternity.

### Article II - Purpose

#### *Section A*

The purpose of this association shall be exclusively charitable and educational within the meaning of section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

#### *Section B*

This purpose includes, but is not limited to:

1. maintaining the standards and ideals, preserving the traditions and upholding the morale, prestige and respect of the Cooperative Extension Service; and,
2. developing an effective working relationship and a spirit of fraternal fellowship among the present and past employees of the Cooperative Extension Service.

### Article III - Membership

#### *Section A*

Qualifications:

1. duly elected faculty, professional and administrative staff who have held full or part-time Extension appointments for a total of three or more years (the three-year requirement does not apply to ESP members in other states transferring to Florida); and,
2. have displayed a cooperative and helpful attitude toward fellow Extension employees, demonstrated competency in assigned fields of responsibility; and,
3. exhibited ability in educational techniques essential to the conduct of an effective Extension program.

#### *Section B*

Classification:

1. Active: Active members are those who are engaged in professional Extension work and who have met all qualifications of membership;
2. Life: Active Alpha Delta Chapter members may become life members upon their retirement from Extension work.

*Section C*

Election:

1. Membership shall be on the basis of a ninety percent (90%) favorable vote by the eligible voters who properly mark and cast their ballot.

*Section D*

Eligible Voters - All active members.

*Section E*

Voting:

1. Membership voting may be taken by mail, an alternative method or at any annual or called meeting or a combination in compliance with the requirements stated below; and,

2. The vote shall be reported not later than at the next annual meeting of the fraternity after the membership has been proposed.

3. Alternative provisions for the process of the membership to cast their votes shall be adopted at the discretion of the board of directors.

*Section F*

Membership Criteria

1. Acceptance of membership by the newly elected member shall be acknowledged in writing and accompanied by the initiation fee, prior to the date of initiation; and,

2. A person may withdraw from membership by notifying the Secretary in writing; and,

3. Any member who fails to pay annual dues shall be dropped from membership in the fraternity and shall be so notified in writing by the Secretary; and,

4. Any member may be expelled from the fraternity for failure to observe the obligation or for conduct unbecoming a member of the fraternity; and,

5. Charges may be referred in writing, signed by two members; and,

6. These charges shall be reviewed by the membership committee which will investigate the charges and report to the fraternity, making a recommendation and,

7. An accused member shall have right of personal hearing and to file evidence in regard to preferred charges; and,

8. Expulsion from the fraternity shall require that three-fourths of all eligible voters, as defined above, cast their ballots with a simple majority showing support of the motion to expel.

9. Reinstatement - Any member whose membership has lapsed may be reinstated by paying regular dues and a reinstatement fee of \$10.00. Retirees are exempt from paying the reinstatement fee.

#### Article IV - Officers

The officers of this organization shall consist of a President, President-Elect, Secretary, Treasurer, Annalist, Chaplain and Immediate Past President.

#### Article V - Meetings and a Quorum

##### *Section A*

An annual meeting shall be at the time of the annual Extension Professional Associations of Florida, Inc. meeting.

##### *Section B*

Special meetings shall be held upon call of the President or upon written request of twenty percent of the members.

##### *Section C*

A Quorum - 15% of the paid membership shall be present to constitute a quorum at any called or special meeting of the membership.

#### Article VI - Initiation Fees and Dues and Changes

##### *Section A*

Initiation fee - For this chapter it shall be set annually and will include state and national dues for one year.

##### *Section B*

State and National Dues - Shall be payable to the Secretary prior to the annual chapter meeting.

##### *Section C*

Changes - Made by the National Council in dues and/or fees will automatically apply to the local chapter.

#### Article VII - Emblem and Membership Card

##### *Section A*

The official emblem shall be that adapted by the National Council of Epsilon Sigma Phi.

##### *Section B*

Each member will be provided with a membership card signed by the local chapter secretary and the national organization secretary.

#### Article VIII - Amendments

This Constitution may be amended at any annual or special meeting by a two-thirds vote of the members present providing members were notified of suggested changes thirty days prior to the meeting.

##### *History:*

Changes approved 10/19/09



## ALPHA DELTA CHAPTER BYLAWS

### ARTICLE I – Name and Mission

#### *Section 1. Name:*

The name of this organization shall be Alpha Delta Chapter, Epsilon Sigma Phi, The National Honorary Extension Fraternity, herein referred to as ESP.

#### *Section 2. Mission:*

ESP is dedicated to fostering the standards of excellence in the Extension System and developing the Extension Profession and professional.

### ARTICLE II - Purpose

#### *Section 1. Purpose:*

The purpose of ESP is:

- a. to serve exclusively as a charitable and educational organization within the meaning of Section 501(c)(3) of the Internal Revenue code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).
- b. to recognize excellence in the Extension community.
- c. to provide opportunity for networking, fellowship and collaborative efforts.
- d. to foster leadership development through mentoring Extension professionals in the philosophy and professional practice of Extension education.
- e. to facilitate professional development.

### ARTICLE III – Membership

Epsilon Sigma Phi is an equal opportunity/affirmative action fraternity. Epsilon Sigma Phi is committed to the active involvement of all its members regardless of race, color, sex, age, religion, national origin, disability, or veteran status. Epsilon Sigma Phi values and seeks a diverse membership.

#### *Section 1. Qualifications:*

The membership of ESP shall consist of duly installed faculty, professional and administrative staff who have held full or part-time Extension appointments for a total of three or more years on June 1, and who shall have displayed a cooperative and helpful attitude toward fellow Extension employees, demonstrated competency in assigned fields of responsibility, and exhibited ability in educational techniques essential to the conduct of an effective Extension program.

#### *Section 2. Classes:*

There shall be three classes of membership: A) member, B) honorary, and C) life.

- a. MEMBER. An Extension professional (currently employed by or retired from an entity of the Cooperative Extension System) has exhibited excellence in programming and leadership. Members continue to provide leadership and excellence in Extension programming throughout their career and during retirement.
- b. HONORARY. May be named upon recommendation of the ESP officers and approval by two-thirds of members present and voting at the annual meeting of the Chapter. Honorary members will not pay membership dues to the Alpha Delta Chapter. A proposal of honorary membership must be accompanied by a detailed statement showing the "meritorious service" it is proposed to recognize.
- c. LIFE MEMBERSHIP. Members who are retired from the Cooperative Extension System, may obtain a paid-up life membership by paying an amount equal to five times the National dues at the time of the purchase of paid-up life membership or may be made as installment payments over a two year period. These members hold equal rights and privileges to those paying annual dues.

*Section 3. Transfer of Membership:*

Active members in good standing in another chapter of Epsilon Sigma Phi may transfer upon:

- a. making request to Alpha Delta Chapter.
- b. paying initiation fee and being initiated.
- c. paying annual dues.

*Section 4. Termination of membership:*

After one year of non-payment of dues, membership in ESP will be terminated. A person can be reinstated by payment of dues.

**ARTICLE IV - Business**

*Section 1. Fiscal Year:*

The fiscal year of Alpha Delta Chapter shall begin on the first day of October and end on September 30 of the following year.

*Section 2. Meetings:*

The annual meeting of the Alpha Delta Chapter shall be held in conjunction with the Extension Professional Associations of Florida, Inc. meeting. Special meetings may be called by the President or upon written request of twenty percent of the members.

*Section 3. Place of Business:*

The principal place of business of the Alpha Delta Chapter, Epsilon Sigma Phi, shall be the University of Florida, Gainesville, Florida.

**ARTICLE V – Officers, Directors, and Elections**

*Section 1. Officers:*

The officers of ESP are: President, President-Elect, Secretary, Treasurer, Annalist, Chaplain, and Immediate Past President.

*Section 2. Directors:*

The directors are: one from each Extension administrative district, one from state faculty, and one from life members/retirees.

*Section 3. Terms of Office:*

The Treasurer shall be appointed annually by the President with the ratification of the membership with the option of re-appointment. All other officers are elected annually. District Directors serve a two-year term with half elected each year, according to the standing rules.

*Section 4. Election:*

The nominating committee shall present a slate of officers at the annual business meeting. ESP members present will vote, with election by majority vote.

*Section 5. Assumption of Duties:*

The officers and directors will assume their duties upon adjournment of the annual meeting at which they are elected. In the event of no annual meeting, the officers and directors will assume their duties at the conclusion of the election by mail (postal or electronically) or some alternative process approved by the Board of Directors.

*Section 6. Filling Vacancies:*

In the event of a vacancy, Board of Directors shall appoint a member to complete the term of office.

ARTICLE VI – Functions of Officers and Directors

*Section 1. President:*

The President shall preside at all ESP meetings. The President shall appoint all chairs and committee members necessary to carry out the business of ESP.

*Section 2. President-Elect:*

The President-Elect shall assume the duties of the President in his/her absence. The President-Elect shall appoint a Co-chair of each standing committee, who will become the chair the following year.

*Section 3. Secretary:*

The Secretary shall keep accurate records of honorary members and all meetings of the Executive Board and annual business meeting.

*Section 4. Treasurer:*

The Treasurer shall keep the official record of all membership and an accurate record of all monies. He/she shall also serve as chair and liaison between the Finance Committee and the Board of Directors.

*Section 5. Annalist:*

The Annalist shall serve as Chair of the Membership Recruitment and Retention Committee. He/she shall be responsible for keeping updated biographical information on each member.

*Section 6. Chaplain:*

The Chaplain shall have official charge of all religious and memorial services.

*Section 7. Directors:*

Directors will represent the area in which they serve, attend Board meetings, and encourage membership and participation of members.

*Section 8. Immediate Past President:*

The Immediate Past President shall give counsel to the Board of Directors, chairs nominating committee.

**ARTICLE VII - Board Of Directors**

*Section 1. Members:*

The Board of Directors shall consist of fourteen (14) members.

- a. Officers (6) - President, President-Elect, Secretary, Treasurer, Annalist, Chaplain
- b. The immediate Past President
- c. The seven (7) directors (5 Extension Districts, 1 state faculty, 1 retiree)

*Section 2. Meetings:*

The Board of Directors shall meet as follows:

- a. In the fall, spring, and prior to the annual meeting.
- b. Additional meetings may be called at the discretion of the President.

*Section 3. Duties:*

The duties of the Board of Directors are to set policy, transact business of ESP, and keep the membership informed.

*Section 4. Conduct Business:*

The Board of Directors may conduct business by mail (postal or electronically) or some alternative process approved by the Board of Directors when necessary. A report of each action taken shall be verified and made a part of the minutes at the next Board of Directors meeting.

**ARTICLE VIII – Committees and their Function**

*Section 1. Standing Committees:*

The President will appoint members on the basis of interest and abilities to the following committees:

- |   |                          |
|---|--------------------------|
| a. Nominating - Chaired by Immediate Past President | e. Global Relations      |
| b. Membership Recruitment and Retention             | f. Memorial              |
| c. Public Issues                                    | g. Member Services       |
| d. Resource Development and Management              | h. Audit                 |
|   | i. Constitution & Bylaws |

j. Finance

m. Annual Report

k. Retirees

n. Webpage Management

l. Abstracts

*Section 2. Function:*

These standing committees shall have the following duties. Additional duties may be assigned by the president. Other special committees, as needed, shall be appointed by the President.

a. Nominating: to prepare the yearly slate of officers.

b. Membership Recruitment and Retention: to recruit, retain and involve all ESP members and promote an effective working relationship and spirit of fraternal fellowship.

c. Public Issues: to educate and inform ESP members about public issues and legislative matters affecting Extension programs and personnel needs.

d. Resource Development and Management: to generate new ideas for resource development and management in order to maintain professional development activities; to increase funds for professional development activities.

e. Global Relations: to promote the Extension profession and professionalism worldwide.

f. Memorial: to present at the annual meeting a remembrance program of those past extension professional that have past away since the last annual meeting.

g. Member Services: to administer and provide leadership to ESP's scholarships, loans, and awards programs.

h. Audit: to audit the books at the end of the fiscal year.

i. Constitution & Bylaws: to review bylaws annually submit proposed changes to the Board of Directors for review prior to submitting to the membership; to review chapter standing Rules and Policies annually submitting changes to Board of Directors for approval; to review handbook as needed.

j. Finance: to prepare and submit proposed budget to the Board of Directors.

k. Retirees: to recruit, retain and involve retirees and promote continued involvement in ESP.

l. Abstract: to notify and encourage members to submit abstracts by the established due date. Responsibilities also include presiding and the facilitation of abstract presentations to adhere to the designated time allotment and to secure equipment requested by presenters for abstract presentations.

m. Annual Report: to solicit information and reports from the officers and the committee chairmen to compile a comprehensive annual report for distribution to the entire membership.

n. Website Management: To keep the membership up to date with all association business through routine website updates

ARTICLE IX - Meetings

*Section 1. Annual Meeting:*

The annual meeting of this organization shall be held during the Extension Professional Associations of Florida, Inc. conference for the purpose of furthering the objectives of the ESP, electing and installing officers, receiving reports of officers

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and committees, and transacting any other business that may arise. If deemed necessary, or if the scheduled annual meeting cannot be held, the President may call a special meeting to transact business with the approval of the Board of Directors. The President shall see that a notice is sent to everyone eligible for membership telling the time and place of such a meeting.

### *Section 2. Special Meetings:*

The President, with the approval of the Board of Directors, may call a special session of ESP and conduct business by mail (postal or electronically) or some alternative process approved by the Board of Directors as necessary.

## ARTICLE X - Quorums

### *Section 1. Membership Quorum:*

A quorum at any annual meetings shall consist of 15% of the paid membership shall be present to constitute a quorum at any called or special meeting of the membership.

*Section 2. Board of Directors:* A quorum of the Board of Directors shall consist of 50% of the Board of Directors

## ARTICLE XI - Financing

*Section 1. Membership Year:* The membership year shall be from January 1st to December 31.

### *Section 2. Initiation Fees:*

The initiation fee for ESP shall be set by the National Council. This fee shall be collected by the Alpha Delta Chapter and forwarded to the Secretary/Treasurer of the National Council, Epsilon Sigma Phi, for each member initiated. If a candidate fails to be initiated, he or she may be initiated at a subsequent meeting.

*Section 3. Member Dues:* Dues for the coming year are payable according to the Chapter Standing Rules and Policies.

### *Section 4. Payment:*

Each member shall pay annual dues to the treasurer. ESP shall pay dues to the National Council of Epsilon Sigma Phi in accordance with the amount stated in the national constitution.

### *Section 5. Life Membership Dues:*

Members, retired from the Cooperative Extension Service, may obtain a paid-up life membership by paying an amount equal to five times the National dues. Life Members have the option to pay their dues in installments over a two year period.

## ARTICLE XII – Dissolution of Organization

On the dissolution of the Association, the entire net assets remaining after payment of any and all liabilities and obligations of the Association shall be transferred to such association or associations organized exclusively for charitable, educational or scientific purposes and shall at the time qualify as exempt association or associations.

## ARTICLE XIII - Liability

Epsilon Sigma Phi in no way shall be liable for the acts of individual members of the Board of

Directors, nor for officers who may act beyond their authority. Officers individually or collectively shall not be liable for Epsilon Sigma Phi, unless they have acted beyond their authority as officers.

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ARTICLE XIV – Non-Profit Corporation

Epsilon Sigma Phi shall conduct business like a non-profit corporation under Section 501(c)(3) of the Internal Revenue Code.

*History:* Changes approved 10/19/09; 9/12/06

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## STANDING RULES AND POLICIES

2006-2007

### Membership

Dues: annual dues are delinquent December 31 of each year.

Dues amounts: Renewing members \$60.00, new members \$70.00 (includes initiation fees), life membership (five times annual national dues) \$200.00.

Dues: Cannot be refunded, but may be transferred where applicable.

### Officer Nominations and Elections Process

Election of officers is held at the annual membership meeting.

### Officers

If a vacancy occurs in the President's position, the President-Elect will automatically assume the Presidency for the unexpired term and then serve another full term as President. The President-Elect's position would remain vacant until the next annual meeting.

If a Past President vacancy occurs, the previous Past President may assume the position for the unexpired term.

All other officer vacancies will be filled by presidential appointment, ratified by the Board of Directors.

### Board Meetings

Mid-Year Board meetings will be held at a convenient time with the President determining and arranging for the meeting place.

### Conference Calls

The President will schedule conference calls as needed to carry out immediate business of the Chapter. Includes the option for Board meetings when necessary.

### Bylaws

Bylaws and Standing Rules and Policies shall be reviewed annually.

### Awards

Award Nominees must be members in good standing with Dues paid by Dec 31 to the Treasurer.

### Scholarships

Applicants must be members in good standing with Dues paid by December 31 and contribute to the scholarship or High 5/10 Fund.

### Memorial Service at EAPAF

All effort will be made to honor deceased Faculty with Extension appointments at the EAPAF Conference following the death.

### Delegates

President and President Elect will serve as delegate to all National and Regional meetings with the financial support of the chapter.

Revised: 9/07

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## Alpha Delta ESP Active Members - 2011-12

100 Paid Active Membership: [Including 10 New Active members]

Allen, Katherine	Grant, Henry	Ruppert, Kathleen
Andreasen, Andy	Griffis, David	Saft, Carolyn
<b>Bactawar, Basil*</b>	Robert Halman*	Samuels, Norma
<b>Bearden, Jennifer</b>	Harder, Amy	<b>Schaefer, Joe</b>
Becker, Thomas	Harrison, Les	Schall, Bill
Bender, Georgene	Headlee, Karen	Schrader, Jackie
Bolques, Alejandro	Hicks, Greg	Sheftall, Will
Boston, Marcus	Hill, Celia	Skvarch, Ed
Bradshaw, Joan	Hochmuth, Bob	Sowerby, Mary
Broaddus, Brent	Hughes, Barbara	Spranger, Mike
Brown, Stephen	Hunsberger, Adrian	Swenson, Shelley
Bryant, Kathleen	Jackson, Scott	Tesdall, Tracy
Burbaugh, Brad	Keith, Mary	Toelle, Andy
Campbell, Mary	Jensen, Nan	Toelle, Stephanie
Clements, Debbie	Kelly, Susan	Treen, Sharon
Conner, Stephanie	Kennedy, Samantha	Vergot, Pete
Converse, Diana	Kennington, Mary Sue	Weaver, Marvin
Copeland, Heidi	Kinsella, Debra Jo	Wiggins, Lori
Corbus, Judy	Lamberts, Mary	Williams, Larry
Corless, Jane	Law, Rita	Wilson, Tim
Courtney, Elaine	Lee, Buenita	
Crane, Jonathan	Leslie, Lisa	
Crawford, Sonja	Lilly, John	
Crisp, Betsy	Marshall, David	
Culbert, Dan	McAvoy, Gene	<b>New Active members!</b>
<b>Davis, Mike</b>	McGuire, Maia	
Davis, Paula	Miliffe, Karen	
DeValle, Terry	Mobley, Ray	
Douglas, Diann	<b>Moffis, Brooke</b>	
Duncan, LuAnn	Moore, Marjorie	
<b>Dunning, Sheila</b>	Mudge, Dennis	
<b>England, Julie</b>	Munyan, Sue	
Foereste, Eleanor	Muralles, Lester	
Friday, Theresa	Neal, Anita	<b>(New) Life Members</b>
Fuller, Albert	Nistler, David	<b>N = 2</b>
<b>Futch, Heather</b>	Nistler, Debbie	
Gamble, Sharon	Olson, Clay	<b>Zerba, Raymond - LIFE</b>
Gibson, Jacquelyn	Oswalt, Chris	
<b>Gillett-Kaufman, Jennifer*</b>	<b>Payne, Monica</b>	<b>Joy Jordan* - LIFE</b>
Goode, Yolanda	Rosenthal, Stan	

\*Late membership – ineligible for Chapter Awards

**ΕΣΦ ΑΔ Life Members - 2011-12****n= 120**

ANDERSON, MAE	DAVIS, ROBERT M	MILLER, DAMON	SUMMERHILL, WILLIAM
ANDREW, RAYMOND	DURRANCE, KENNETH	MILTON, RUTH L	TAYLOR, BARBARA E
AYERS, ALICE B	ESTES, JAMES B	MOORE, MARY	TAYLOR, CLIFTON L
BALDWIN, BARRY	FARRELL, ELVA	MOORE, RALPH W	TAYLOR, DORIS M
BARMBY, BRUCE A	FLEMING, HELEN	MORRILL, OLIVE ☹	TERVOLA, ROBERT
BAXTER, R B	GALLO, TED	MUTH, VIRGINIA	THOMAS, SARAH
BEEM, JEAN	GARDNER, VIRGINIA	NEWBURY, GEORGE	TICHENOR, DORIS ☹
BENNETT, DALE	GEORGE, DONALD	NEWTON, ROGER	TILESTON, MARILYN
BENTON, EMMA S	GIFFORD, DOROTHY	NIX, FERN S ☹	TILTON, W AUSTIN
BLEDSE, SUE	GREENAWALT, THOMAS	NORMAN, MARILYN	VALENTINE, MARIE
BOLTON, ELIZABETH	HACKLER, NADINE	NORTHRUP, JAMES	VERNON, BETTY
BOND, SHIRLEY	HALL, ROBERTA	NORTON, MARTHA	WAKEFIELD, JUDITH
BRADDOCK, THOMAS	HALSEY, LAWRENCE	PARRAMORE, ANN	WEBB, HELEN PARR
BRADY, MAMIE DAUGHTRY	HALUSKY, MARILYN	PAULK, HARVEY T	WHIGHAM, NANCY
BROGDON, JAMES	HAMRICK, O R RUDY	PENNER, RUTH	WHITTY, ROBERT
BROWN, NETTIE RUTH	HARRIS, BERT J JR	PRICE, RAYBURN	WILKINS, DELORIS
BROWN, PAMELA	HEBERT, JAY JR	RITENBURGH, IM	WOESTE, JOHN
BURGESS, JANE	HEDGE, SUSAN L	ROBERTS, JOSEPH	YATES, DIANE E
BUSBY, JOE N	HERBERT, JOHN H	ROOKS-WEIR, EVELYN A	YEAGER, THOMAS
CALLOWAY, PAULINE	HOLMAN, JULIE	ROGERS, BRENDA	ZERBA, RAY
CAMP, SUSAN C	HULL, DEARMAND	ROZAR, LUTHER L	
CANTY, BESSIE J	INGLE, DONA	RUSSELL, JOHN C	
CHAMPAGNE, ROY	JETER, ANN	RUTLEDGE, JOHN	Notes:
CHAPMAN, CARLA	JONES, DELORES	SATCHER, JOY W	
CHERNESKY, MARY	JORDAN, JOY	SCOTT, E P	
CHRISTENBERRY, LAMAR	KALCH, LESTER W	SEECAMP, RUTH ANN	NEW LIFE MEMBERS
CLARK, SHIRLEY	KENNEDY, PHYLLIS	SHARPE, HERVEY	DECEASED LIFE
CLARK, VIRGINIA	KERSEY, ALICE P.	SHULER, KENNETH	MEMBERS ☹
CLAY, R T	KING, EMILY	SIEGLIN, STEVE	
COLE, MAURICE ☹	KLATT, ELAINE T	SMITH, CLARA A.	
COOK, LINDA DEARMIN	LANDER, DONALD ☹	STRAIN, J ROBERT	
COWEN, EDWARD J	MASTERYANNI, JANITH	STRAUGHN, ALTO	
COWEN, WILLIAM	MATTHEWS, RICHARD	STRICKER, JAMES	
CUMMINGS, JAMES	MC CLELLAN, LINDA	STROUD, ETHEL T	last update: 8/21/2012
DAVIS, HENRY P	MC KINNEY, MICHAEL	STUBBLEFIELD, DORA	

Alpha Delta Chapter - Epsilon Sigma Phi: 2011-2012 Annual Report

## ESP - ALPHA DELTA CHAPTER

### 2012-13 MEMBERSHIP INVOICE

Please complete all information that applies:

Renewing Member \$60.00 \_\_\_\_\_

[Annual dues are delinquent December 31 of each year.]

High Five \$5.00 \_\_\_\_\_  
 High Ten \$10.00 \_\_\_\_\_  
 High 10 Plus \$10.00 + \_\_\_\_\_  
 New Member (includes initiation fee) \$70.00 \_\_\_\_\_  
 Life Member \$200.00 \_\_\_\_\_

**Total enclosed:** \$ \_\_\_\_\_

Transfer National Membership from \_\_\_\_\_ (State)

Name: \_\_\_\_\_ Date submitted: \_\_\_\_\_

Name Change?(list old name) \_\_\_\_\_

Physical Address: \_\_\_\_\_ Check if new address:

Mailing Address – Street/PO: \_\_\_\_\_

City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip+4: \_\_\_\_\_

Telephone #: \_\_\_\_\_ FAX #: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ @ \_\_\_\_\_ . \_\_\_\_\_

Please check:

Institution: **FAMU** \_\_\_ **UF** \_\_\_

District: NW \_\_\_ NE \_\_\_ Central \_\_\_ South Central \_\_\_ South \_\_\_

For office use

Date Received: \_\_\_\_\_

Check #: \_\_\_\_\_

Signature: \_\_\_\_\_

Please make check payable to **Epsilon Sigma Phi** and submit to:

William L. Sheftall, *ESP Analyst*  
 UF/IFAS Leon County Extension Service  
 615 Paul Russell Rd.  
 Tallahassee, FL 32301-7060  
 Tel: (850) 606-5202 Fax: (850) 606-5201 Email: [sheftall@ufl.edu](mailto:sheftall@ufl.edu)

*Memberships not paid by December 31 are not eligible for Awards or Scholarships!*

# Notes!

**NEW MEMBERSHIP APPLICATION**

ESP Alpha Delta Chapter

**2012-13**

Complete and mail this application **with Invoice and new member fee** to current Membership Chairperson.

NAME:

\_\_\_\_\_  
*First Middle Last*

NAME YOU PREFER FOR PUBLICITY PURPOSES: \_\_\_\_\_

EMAIL: \_\_\_\_\_ @ \_\_\_\_\_. \_\_\_\_\_

ADDRESS:

\_\_\_\_\_  
*Street City State Zip+4*

\_\_\_\_\_  
*Applicant's Signature (Not required if sent by email) Date*

I. Extension Appointments- Applicant must have three years of Service with Extension. Service does not have to be consecutive years and can be from several states.

Location of Service Years Served

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

II. Statement: Please write a statement about your Extension accomplishments that can be read at the induction ceremony and for used for press releases. Limit your statement to the space provided.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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III. Most significant Extension Program Accomplishments (or support of Extension programs): List accomplishments and year(s). Limit statement to space provided.

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IV. University and/or Extension Leadership Experiences and/or Service: List experiences and year(s). Limit statement to space provided.

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V. Community Service: List activity and year(s). Limit statement to space provided.

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VI. Association/Organization Offices and Committees: List offices/committees and year(s). Limit statement to space provided.

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*ESP Alpha Delta Chapter - New Life Member Application*

*Complete and mail this application with Invoice and life member fee to current Membership Chairperson.*

\_\_\_\_\_  
First Name                      Middle                      Last

EMAIL ADDRESS: \_\_\_\_\_@\_\_\_\_\_.\_\_\_\_\_

Home Address:

\_\_\_\_\_  
Street                                      City                                      State                                      Zip

I. FAMILY DATA

Birthdate \_\_\_\_\_ Location \_\_\_\_\_

Name of Spouse \_\_\_\_\_ Date of Marriage \_\_\_\_\_

Name(s) of Children \_\_\_\_\_

II. EDUCATION

Schools and Colleges Attended Date Degrees

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

III. EMPLOYMENT/CAREER/HISTORY

Extension Position(s) Held (Title, Place, Dates)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date & Location of ESP Initiation \_\_\_\_\_

## Alpha Delta Chapter - Epsilon Sigma Phi: 2011-2012 Annual Report

The 2012-12 Annual Report was produced by your ESP Leadership Team and compiled by Dan Culbert.

Limited printed copies are courtesy of: UF/IFAS Okeechobee County Extension Service



Electronic copies are available in pdf format at our Chapter website: [http://epaf.ifas.ufl.edu/esp/annual\\_reports.shtml](http://epaf.ifas.ufl.edu/esp/annual_reports.shtml)



Please visit these websites  
for additional information about Epsilon Sigma Phi:

Florida's Alpha Delta Chapter <http://epaf.ifas.ufl.edu/esp>

ESP National: <http://espnational.com/>

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The FAMU Cooperative Extension Program provides research-based educational information and direct technical assistance to improve the quality of life for limited resource citizens in 18 counties in Florida. As a unit of the Florida Cooperative Extension Service, the program is responsible for coordinating activities and events of mutual benefit with the University of Florida/Institute of Food and Agriculture Sciences (IFAS). Dr. Ray Mobley, DVM, MPH, DACVPM - Director, Extension Programs, Florida A&M University (FAMU) College of Engineering Sciences, Technology & Agriculture (CESTA)