

Epsilon Sigma Phi

Alpha Delta Chapter

2013-2014 Annual Report

Dan Culbert, President

Tuesday, August 26, 2014

Extension Professionals Association of Florida – Panama City Beach

Produced by: UF/IFAS Duval County Extension Service



Table of Contents

3	2012 President's Address – Robert Halman
5-8	Officers and Committee Chairs (List)
9-10	2014 Annual Meeting Agenda – Draft
10-11	Treasurer's Report - Lori Wiggins
12-17	2013 Annual Membership Meeting Notes - Tuesday, August 27, 2013
18	Budget proposal

Committee Reports:

19	Abstracts (Professional Development) – Stephanie Toelle
19	Annual Report – Andy Toelle
19	Audit – Jane Corless
20-24	Constitution & By-Laws – Brent Broaddus
24-26	Global Relations – Basil Bactawar
27	Member Services (Awards & Scholarships) – Yolanda Goode
28	Membership – Mike Davis
28	Nominating – Robert Halman
28-29	Memorial – Alejandro (Alex) Bolques
29	Webpage Management – Jennifer Gillett-Kaufman
30	Public Issues – Linda Seals, PILD Delegate
30	JCEP
31	Resource Management & Development – open
31	Retirees / Life Members – Linda Cook

District Reports

32-33	Northwest – Jennifer Bearden
34-36	Northeast – Carolyn Saft
37-38	Central – LuAnn Duncan
39-40	South Central - David Shibles
41-43	South – Christine Kelly-Begazo
44	State – Amy Harder

Board Meetings

46-52	July 21, 2014
53-60	May 28, 2014
61-66	March 3, 2014
67-71	November 25, 2013

Appendixes

73-76	Constitution
77-83	By-Laws
84	Standing Rules
85-87	Membership Lists
88	ESP Membership Invoice – send to Alex Bolques
90-91	New Member Application – send to William Sheftall
92	Life Member Application

Presidents Report - 2013-2014: Hats off for a Banner Year!



Dear ESP Friends,

Last August my friend and colleague Worthy Chief* Robert Halman passed me the gavel, entrusting me with the leadership for our professional fraternity. At that time, I suggested three goals for the Alpha Delta Chapter: increase membership, celebrate our Extension Centennial through state and local events, and begin to draft a Chapter Handbook. I am pleased to report significant progress towards these goals.



Last year our Chapter earned a Silver Award in Chapter membership from ESP. We can expect greater recognition this fall: Hats off to Analyst Mike Davis and our District Directors for increasing our active membership to 122, including 20 new members! We can still do more: invite the state Extension specialists you work with to join ESP. Whenever one of our colleagues retires, why not offer them a present of Life membership. Chaplin Alex Bolques informs me our Life member roster has been reduced this year by 7 Life Members. But I am proud that our total membership of 231 ranks us high among other chapters in the National fraternity.

ESP members have played significant roles in representing the profession at numerous events during this centennial year. Our ESP partnerships with EPAF have included such events as welcoming new colleagues at new agent orientations, joining with 4-H youth at the State Fair where Florida's Cabinet signed a Centennial proclamation. Thanks to Director Christine Kelly Begazo, ESP donated a basket of cheer to county commissioners at the FAC Country store and many of our members were busy talking with undergraduates at the campus Centennial celebration in April.

This week our Fraternity will celebrate the many accomplishments of members and supporters through an active awards program. Member Services Chair Yolanda Goode has trained a very sustainable committee, and then relied on Karen Miliffe to coordinate the chapter awards program during the year. Our chapter winners continue to do well among other ESP chapters in the Southern Region: among 6 submissions, three winners will be honored in Indianapolis this October: Mary Keith (DSA), Betsy Crisp (Diversity program Individual) and Adrian Hunsberger (International Service – the 5th consecutive time our Chapter has been so honored!)



The Alpha Delta Chapter is noted for its active participation in the National fraternity. This trend continues, and here's why: at the Galaxy IV meeting in Pittsburgh we had many colleagues presenting workshops, serving on committees and receiving recognition. This past February, President-elect Tesdall attended the JCEP Leadership



conference in Memphis. During April's PILD conference, our chapter's two official delegates teamed up with a total of Alpha Delta chapter members in Washington: Worthy Chief Halman was a concurrent session presenter, Dean Place served as our delegation's Coach on Capitol Hill and Becky Jordi served on the PILD planning committee.

Alpha Delta Chapter - Epsilon Sigma Phi: 2013-2014 Annual Report

Professional development occurs through the work of our committees. Committee work got me started in ESP, and has been a driving force ever since. Our Committee chairs and their members insure that the services of our fraternity are available to our members; my hat is off to them for their attention to the many details of our organization. And it does not stop at the state line - Alpha Delta Chapter provided National leadership on three committees: Global Relations (Norma Samuel), Marketing (Mary Keith) and Scholarships Grants and Recognition (myself). Consider serving on a state or national committee – you will meet and work with many wonderful Extension professionals across all program areas from across the state and country.



For the past few years our Chapter has worked to bring a national officer to our state meeting. This week you will have the opportunity to interact with National ESP President Jeff Myers. While our chapter budget was set to support his visit, Professional Development Chair Stephanie Toelle applied for a National ESP Professional Development Grant. The application was accepted, and the result will bring President Myers to Panama City this week to inspire and motivate our Chapter, and he will be presenting one of our EPAF workshops – his topic is Life Coaching.

Six years ago I received calls from Worthy Chiefs* Brenda Rodgers and John Lilly asking if I would make a 6-year commitment to the chapter's leadership team. There is not a single day that I have regretted saying yes. Special thanks to my colleagues at the Okeechobee Extension office that have kept things going on "The Big Lake" while I have been serving the fraternity. And I thank Robert Halman and Dean Nick Place for encouraging me to continue to serve as ESP's Southern Regional Vice President.



Over the past few years I have often been reminded of how much professional teamwork can accomplish, and appreciate how much more fun our jobs are with ESP friends that care and share. As I pass the gavel to your new President Tracy Tesdall, I am confident that she and your new leadership team of Will Sheftall, Lori Wiggins, Mike Davis, Alex Bolques and

Basil Bactawar are well prepared to continue the growth, enhance the traditions and continue to serve your fraternity in the years to come.

When you start out in a team, you have to get the teamwork going and then you get something back.

-Michael Schumacher-

Daniel F. Culbert
President, Alpha Delta Chapter, Epsilon Sigma Phi

*Note: *Worthy Chief* was the title of the ESP President in earlier years.

Officers

National ESP Executive Director

Bob Ohlensehlen

Epsilon Sigma Phi, Inc.
450 Falls Avenue Suite 106
Twin Falls, ID 83301
Phone: (208)736-4495
FAX: (208) 539-1279
E-mail: espoffice@espnational.org

President

Dan Culbert

Okeechobee County
1458 Hwy. 98, North
Okeechobee, FL 34120-1468
Phone: (863) 763-6469
FAX: (863) 763-6745
E-mail: indianco@ufl.edu

President-Elect

Tracy A. Tesdall

South District Regional Specialized 4-H Extension
Agent
Fort Lauderdale REC
3205 College Ave.
Fort Lauderdale, FL 33314
Phone: (954) 577-6374
FAX: (954) 475-4125
E-mail ttesdall@ufl.edu

Treasurer

Lori Wiggins

Taylor County
203 Forest Park Drive
Perry, FL 32348
Phone: (850) 838-3508
FAX: (850) 838-3546
E-mail: lcwi@ifas.ufl.edu

Secretary

William L. Sheftall

Leon County
615 Paul Russell Rd.
Tallahassee, FL 32301-7060
Phone: (850) 606-5202
FAX: (850) 606-5201
E-mail sheftall@ufl.edu

Analyst

Mike Davis

Baker County
1025 W. Macclenny Ave.
Macclenny, FL 32063
Phone: (904) 259-3520
FAX: (904) 259-9034
E-mail: michael.davis@ufl.edu

Chaplain

Alejandro (Alex) Bolques

Gadsden County
2140 West Jefferson Street
Quincy, FL 32351-1905
Phone: (850) 872-7255
FAX: (850) 875-7257
E-mail: abol@ufl.edu

Past President

Robert Halman

Collier County
14700 Immokalee Road
Naples, FL 34120-1468
Phone: (239) 353-4244
FAX: (239) 561-2151
E-mail: rdhalman@ufl.edu

District Directors

Northwest

Jennifer Bearden

Okaloosa County
3098 Airport Road,
TCrestview, FL 32539
Phone: (850) 689-5850
FAX: (850) 689-5727
E-mail: bearden@ufl.edu

Northeast

Carolyn Saft

Suwannee County
1302 11 St SW,
Live Oak, FL 32064-3696
Phone: (386) 362-2771 x 229
FAX: (386) 362-1698
E-mail: csaft318@ifas.ufl.edu

Central

LuAnn Duncan

Orange County
6021 S Conway Road
Orlando, FL 32812-3604
Phone: (407) 254-9200
FAX: (407) 850-5125
E-mail: laduncan@ufl.edu

South Central

David Shibles

Polk County
PO Box 9005 Drawer HS03
Bartow, FL 33831-9005
Phone: (863) 519-8677 x109
FAX: (863) 534-0001
E-mail: gammatwo@ufl.edu

South

Christine Kelly-Begazo

Indian River County
1028 20 Place, Suite D
Vero Beach, FL 32960-5305
Phone: (772) 770-5030
FAX: (772) 770-5148
E-mail: ckellybe@ufl.edu

State Faculty

Amy Harder

Department of Agricultural Education &
Communication
307C Rolfs Hall
P.O. Box 110540
Gainesville, FL 32611-0540
Phone: (352) 273 -2569
FAX: (352) 392-9585
E-mail: amharder@ufl.ed

Life/Retired Members

Linda Cook

P.O. Box 357340
Gainesville, FL 32635-7340
Phone: (352) 378-6665
FAX: (352) 375-0722
E-mail: jimlinda@bellsouth.net

Committee Chairs

Abstracts Committee

Stephanie Toelle, Chairperson

Duval County
1010 N. McDuff Avenue
Jacksonville, FL 32254
Phone: (904)255-7450
FAX: (904) 387-8902
E-mail: stoelle@coj.net

Annual Report Committee

Andy Toelle, Chairperson

Duval County
1010 N McDuff Avenue,
Jacksonville, FL 32254-2031
Phone: (904) 255-7450
FAX: (904) 387-8902
E-mail: aeto1@ufl.edu

Audit Committee

Jane Corless, Chairperson

Clay County
PO BOX 278
Green Cove Springs,
FL 32043-0278
Phone: (904) 284-6355
FAX: (904) 529-9776
E-mail: jmcorless@ufl.edu

Budget & Finance Committee

Lori Wiggins, Chairperson

Taylor County
203 Forest Park Drive
Perry, FL 32348
Phone: (850) 838-3508
FAX: (850) 838-3546
E-mail: lcwi@ifas.ufl.edu

Constitution & Bylaws Committee

Brent Broaddus, Chairperson

Hillsborough County
5339 S County RD 579
Seffner, FL 33584-3334
Phone: (813) 744-5519 Ext 132
FAX: (813) 744-5776
E-mail: broaddus@ufl.edu

Global Relations Committee

Basil Bactawar, Chairperson

Union County
25 NE 1 Street
Lake Butler, FL 32054-1701
Phone: (386) 496-2321
FAX: (386) 486-1111
E-mail: basilbactawar@ufl.edu

Member Services (Awards) Committee

Yolanda Goode, Chairperson

Gadsden County 2140 W Jefferson Street
Quincy, FL 32351-1905
Phone: (850) 875-7261
FAX: (850) 875-7257
E-mail: yygoode@ufl.edu

Membership Recruitment & Retention Committee

Mike Davis, Chairperson

Baker County
1025 W. Macclenny Ave.
Macclenny, FL 32063
Phone: (904) 259-3520
FAX: (904) 259-9034
E-mail: michael.davis@ufl.edu

Alpha Delta Chapter - Epsilon Sigma Phi: 2012-2013 Annual Report

Memorial Committee

Alejandro (Alex) Bolques, Chairperson

Gadsden County
2140 West Jefferson Street
Quincy, FL 32351-1905
Phone: (850) 872-7255
FAX: (850) 875-7257
E-mail: abol@ufl.edu

Public Issues Committee

Robert Halman, Chairperson

Collier County
14700 Immokalee Road
Naples, FL 34120-1468
Phone: (239) 353-4244
FAX: (239) 561-2151
E-mail: rdhalman@ufl.edu

Nominating Committee

Robert Halman, Chairperson

Collier County
14700 Immokalee Road
Naples, FL 34120-1468
Phone: (239) 353-4244
FAX: (239) 561-2151
E-mail: rdhalman@ufl.edu

Resource Management & Development Committee

Open

Retirees Committee

Linda Cook, Chairperson

P.O. Box 357340
Gainesville, FL 32635-7340
Phone: 352-378-6665
Fax: 352-375-0722
E-mail: jimlinda@bellsouth.net

Senior Times Newsletter Editor

Joy Jordan, Editor

E-mail: jcj@ufl.edu

Webpage Management Committee

Jennifer Gillett-Kaufman, Chairperson

UF/IFAS Entomology and Nematology
Department
PO Box 110620
Gainesville, FL 32611-0620
Phone: (352) 273-3950
FAX : (352) 392-0190
E-mail: gillett@ufl.edu

Agenda

Annual Membership Meeting
Grand Lagoon Ballroom E - Bay Point Wyndham
Panama City Beach, Florida
Tuesday, August 26, 2014, 3:30 – 5:30 PM

DRAFT

Call to Order	Dan Culbert, President
Thought for the Day	Alex Bolques, Chaplin
Roll Call	Will Sheftall, Secretary
Recognition of Guests and Retirees	Dan Culbert
Summary of 2013-2014	Dan Culbert
Annual Meeting Minutes – Tuesday, August 27, 2013	Will Sheftall, Secretary
Treasurer's Report & Annual Budget proposal	Lori Wiggins, Treasurer
EPAF Board Report	Tracy Tesdall & Dan Culbert
Committee Reports	
Abstracts / Professional Development	Stephanie Toelle
Annual Report	Andy Toelle
Audit	Jane Corless
Constitution and Bylaws	Brent Broaddus
Approval of By Law and Standing rule changes	
Global Relations	Basil Bactawar
Member Services (Awards)	Karen Miliffe & Yolanda Goode
Membership Recruitment & Retention	Mike Davis
EPAF Memorial Service	Alex Bolques
Nominating	Robert Halman
Public Issues & 2014 PILD Report	Linda Seals
Website	Jennifer Gillett-Kaufman
District Director Reports	
NW District	Jennifer Bearden
NE District	Linda Saft
Central District	LuAnn Duncan
South Central District	David Shibles
South District	Christine Kelly Begazo
State	Amy Harder
Old Business	
2013 ESP National Meeting @ Galaxy [Pittsburgh]	Mary Keith, Norma Samuels, Alex Bolques, Robert Halman, Dan Culbert
2014 JCEP Conference	Tracy Tesdall
New Business	
ESP Chapter Handbook	Tracy Tesdall & Dan Culbert
Elections of Officers and Directors	Robert Halman
Announcement of Election Results	

Session Adjourns until Wednesday Morning, 8/27, 6:30 AM

Upcoming ESP Professional Development Opportunities:

2014 National ESP Conference – October 6-9, 2014: Indianapolis, IN

2015 Joint Council of Extension Professionals (JCEP) Leadership Conference – February 11-12, 2015:
The Tropicana, Las Vegas, Nevada

2015 Public Issues Leadership Development (PILD) Conf. – April 12-15, Hyatt Regency - Crystal City, VA

2015 EPAF State Conference – Date and (South Florida) location, TBA

2015 National ESP Conference – October 4-7, 2015: Coeur d' Alene Resort, Coeur d' Alene, Idaho
[near Spokane WA]



TREASURER'S REPORT
August 18, 2014

Status of Accounts:

Checking Account (as of 8/18/14).....\$8,444.71

Savings Account (as of 08/18/14).....\$2,154.26

Certificates of Deposits

(Maturity Date 12/06/15- this account will automatically renew for 2 years).....\$6,402.00

(Maturity Date 06/06/14 - this account will automatically renew for 6 months)...\$2,996.18

Submitted by: Lori Wiggins, ESP Treasurer

Taylor County FCS Extension Agent III

Proposed Budget for Fiscal Year (10/1/14-9/30/15)

Income	Budgeted 2014-15
Membership Dues	
Renewals @ \$60	\$ 6,000.00
New @ \$70	\$ 980.00
Life @ \$200	\$ 200.00
High Five	\$ 150.00
High Ten	\$ 150.00
Interest Income	\$.50
FAEP Auction-2014	\$1,000.00
National Endowment Donation	\$
JCEP Workshop Funds	\$ <u>300.00</u>
Total Income	\$ 8,780.50
Expenses	
Recognition: Certificates / Pins (Initiation)	\$ 100.00
Plaques	\$ 200.00
Scholarships	\$ 800.00
Friend of Extension Award	\$ 400.00
Public Policy Conference (PILD)-Public Issues Chair	\$ 500.00
ESP Annual Meeting - President	\$ 1,300.50
JCEP Meeting – President Elect - President	\$ 600.00
ESP National Dues	\$ 4,830.00
Life Member Committee	\$ 25.00
Office Expenses	\$ 25.00
National Endowment Donation	\$
Total	\$8,780.50
Income - Expenses	0

Alpha Delta Chapter - Epsilon Sigma Phi – General Membership
August 27, 2013

Minutes (draft)

Attendance: Tracy Tesdall, Heidi Copeland, Melanie Taylor, Diane Douglas, Lori Wiggins, Robert Halman, Dan Culbert, Mike Davis, Will Sheftall, Andy Toelle, Cathy Rogers, Elena Toro, Dan Fenneman, Judy Corbus, Robert Hochmuth, Mary Keith, John Lilly, Marcus Boston, Brenda Williams, Stephanie Toelle, Shelley Swenson, Yolanda Goode, Kay Brown, Jennifer Bearden, Elaine Courtney, Julie England, Rita Law, Ed Skvarch, Juanita Popenoe, Maia McGuire, Stephanie Conner, Jane Corless, Heather Futch, Larry Williams, Stacey Ellison, Debbie Nistler, Katherine Allen, Linda Seals, Jennifer Gillett-Kaufman, LuAnn Duncan, Samantha Kennedy, Betsy Crisp, Henry Grant, Eleanor Foerste, Brent Broaddus, Paula Davis, Georgene Bender, Marvin Weaver, Joe Halusky, Marilyn Halusky, Nadine Hackler, Linda Cook, Lisa Leslie, Bill Summerhill, Cliff Taylor, Nettie Ruth Brown, Judy Butterfield, Mary Williams, Marjorie Moore, Alejandro Bolques, Karen Miliffe, Joy Jordan, John Woeste, Adrian Hunsberger, Bob Whitte, Gene McAvoy, Scott Jackson, Mary Sue Kennington, and Basil Bactawar

Meeting was called to order by president, Robert Halman, at 10:30am.

The thought for the day was given by Mike Davis, Chaplain: “The great thing in the world is not so much where we stand – as in what direction we are moving.” – Oliver Wendell Holmes

Roll call was done by passing around a sign in sheet by secretary, Tracy Tesdall.

The retirees were recognized for attending and thanked for coming by the president.

The summary of the 2012-13 year is available on our webpage.

Nine new members were initiated: Christine Kelly-Begazo, Dan Fenneman, Ramona Madhosingh-Hector, Teresa Olczyk, Cathy Rogers, Linda Seals, Crystal Snodgrass, Elena Toro and Kendra Zamojski. Stacey Ellison and Nick Place transferred to our chapter. Will Sheftall moved that the nine new members be accepted into membership. The motion was seconded and approved.

Awards & Recognition (Yolanda Goode): The winners of the 2013 Hackler/Cook Scholarship are Judy Corbus and Betsy Crisp. The 2012 winners, Elaine Courtney and Mary Sue Kennington, reported on how they used the funds given to them. Yolanda will continue as the Awards chair for 2014.

Annual Meeting Minutes (Dan Culbert): The draft version of the August 2012 membership meeting minutes is available on the webpage. Elaine Courtney moved to dispense of the reading of the minutes. It was seconded by Heather Futch. Minutes approved.

Treasurer’s report. (Lori Wiggins) Moved to accept the report by Paula Davis and seconded by Mary Sue Kennington. The proposed budget includes funds for a national officer to attend 2014 EPAF meeting. Dan Culbert moved to accept the proposed budget while Paula Davis seconded. (See report and budget in annual report.)

EPAF report: (Robert Halman & Dan Culbert): Items included:

- Last year’s auction contributed only \$417 to each association
- If you did not book your hotel room in the EPAF block, you will receive an \$80 fee.
- Additional tables and equipment at the convention center cost money.
- Empty rooms are not available for use; please use public spaces.
- Please use one plate per meal at the buffet
- Ticket takers have been found.

- Silent auction opens at noon on Wednesday and is open until the start of the live auction on Thursday.

Committee Reports

Global relations: (Basil Bactawar): a short PowerPoint describing global activities of our ESP members. Eleanor Foerste added her promo for a trip to Costa Rica (see her for more information), Andy Toelle talked about his work with Bahamas 4-H, Robert Halman talked about an upcoming trip to the Dominican Republic and Jennifer Gillett-Kaufman mentioned a program in Egypt.

- Extension agents Norma Samuel and Dan Culbert presented a poster on Modernizing Extension and Advisory Services (MEAS); UF/IFAS International programs are a partner in this program
- FAMU Agent Alex Bolques was named the Southern regional winner of the ESP International Service award – this is the third consecutive time a UF Agent has been so recognized.
- District Director Pete Vergot, our new Dean Nick Place and former UF faculty member Michael Quart were part of an Administrative Panel that discussed how Extension Administrators can support Global Extension programming. The seminar is [archived on line](#) at the ESP YouTube channel.
- [Norma Samuel](#) and [Alex Bolques](#) recorded videos on their involvement in International extension programming, also archived on the ESP You Tube Channel.
- Dan Culbert has served for three years on the National ESP Global Relations committee; Norma Samuel has been named to this National Committee in 2013-14 as one of the two Southern Regional members.

The appointment to a National ESP Committee is an excellent way in which to serve and provide leadership to our professional organization. The national committees of Epsilon Sigma Phi are the foundation upon which the strength of the organization is built. Norma's term will begin at Galaxy IV.

Annual Report (Andy Toelle): is [online](#). Andy will continue as chair in 2014.

Audit report. (Jane Corless) The Treasurer's books were audited and there were no discrepancies found. Computer bookkeeping software is being used for added efficiency, organization and clarity. As per a request from Robert Halman, the Treasurer has contacted previous treasurers to find the source of the monies currently in the CD held by the organization. She reported that as per Marjorie Moore, this money was excess from dues and EPAF auction.

Membership Recruitment & Retention: (Will Sheftall)

Annual Members renewing this year – 101

New Members this year 2012-2013 – 11

Life Members last year 2011-2012 – 117

Life Member this year 2012-2013 – 115

Number of New Life Members - 0

Total Membership this year – 212

Total Membership last year – 268

Will Sheftall proposed the standing rule for a cutoff date for the receipt of dues: July 31 is the final deadline to be inducted for the current year. Any dues received between Aug 1st and EPAF will be held for the new membership year. The motion was 2nd by Katherine Allen. Unanimous approval.

Will asked the membership to ask non-renewing members why they did not renew. Encourage retired members to become life members.

Retirees/Life Members: (Linda Cook) – Thank you to Joy Jordan who edits the *Senior Times* newsletter, Suwannee County who prints and mails hard copies to retirees without email and to Ray Zerba to keep the mailing lists of retirees up-to-date.

EPAF Memorial Service: (Mike Davis) – 9 colleagues and 2 life members will be remembered at the lunch.

Public Issues – Linda Seals agreed to be the chair, Tracy Tesdall the co-chair. Dan Culbert and Tracy will attend PILD 2014.

Nominating: (Robert Halman) - Alex Bolques was nominated and accepted as chaplain. The 2013-14 officer slate was moved by Gene McAvoy and 2nd by Henry Grant.

Constitution and Bylaws: (Brent Broaddus) – no changes this year

Professional Improvement/Abstracts: (Katherine Allen) Don't miss this year's abstracts. Stephanie Toelle will be the chair for 2014.

Website: (Jennifer Gillett-Kaufman): Dan Culbert and Scott Jackson help with the website. A volunteer is needed to prowl the webpages for dead links.

Resource Management (Marjorie Moore): high \$10 and \$20 will be accepted today by Marjorie and Lori.

District Director Reports

Northwest District: (Marcus Boston) –

Bay – Dr. Marjorie Moore CED

New Hires: Julie McConnell, Horticulture Agent (August 30, 2012) & Fara Ilami (Sea Grant Marine Agent (August 30, 2013)

Departures/retirements: Scott Jackson, Sea Grant Marine (June 1, 2013). Scott has worked in just about all counties in the NW District. He may have to go to another district when he leaves Leon County (LOL). We truly miss him!

Promotions: Promotion and permanent status: Dr. Paula Davis received promotion to Agent IV

Personal Announcements: We received a grant for \$400,000 to retrofit our building. In order for the work to be done on the building, the Extension Office is being temporarily re-located for about four months.

Budget Issues: No cuts to budget. There is some discussion about pay raises but nothing has been decided. County Commissioners voted not to raise taxes for FY2014.

Gadsden – Dr. Henry Grant CED

Personal Announcements: Alex Bolques Received his PhD from FAMU

Holmes – Shep Eubanks CED-

New Hires: Nicole "Niki" Crawson – September 2012

Potential New Members: Niki Crawson

Budget Issues Facing County Office: So far, so good

Leon – Kendra Zamojski - CED

New Hires: Scott Jackson(Ag/Technology), Taylor Vandiver (Hort)

Santa Rosa – Michael Donahoe CED

New Hires:

Departures/retirements: Vickie Mullins retiring Oct 4th

Walton-Mike Goodchild CED

New Hires: None

Vacancies: None

Potential New Members: Mindy Hittle-McNair, Ricki McWilliams, and myself

Budget Issues Facing County Office: Slight increase in county extension budget

Washington County – Julie Dillard- CED

New Hires: Departures/retirements: **Julie Dillard(CED), Mark Mauldin, ANR/Andy Andreasen (retired)**

Budget Issues Facing County Office: \$800,000 shortfall, massive rains and flooding creating major concerns

Northeast District: (Carolyn Saft) – no report

Central District: (Mary Sue Kennington) –

Flagler and Putnam CED name: Sharon Treen

New hires: Evelyn Fletcher, Horticulture Agent, Putnam County

Departures/retirements: Joe Sowards transferred to Volusia County

Vacancies: none

Promotion/permanent status: Crystal McCazzio, Putnam County, PS and Promotion to Extension Agent II

Potential new ESP members (3 yrs plus): Mark Warren, Wendy Lynch, Crystal McCazzio

Hernando and Sumter County CED name: Stacy Strickland, Ph.D.

New hires: Jim Davis, Horticulture/Sumter Horticulture

Departures/retirements: Jim Moll/Hernando; Sarah Hensley/Sumter

Vacancies: Horticulture Agent/Hernando; 4-H Agent/Sumter

Promotion/permanent status: Nancy Moores, EA III

Potential new ESP members (3 yrs plus): Scott Taylor, FCS

Personal announcements: Joesy Pauline Strickland born March 1

Lake County CED name: Juanita Popenoe

New hires: Brooke Moffis, Residential Hort and MG; Laura Valencia, 4-H

Departures/retirements: Charles Fedunak

Vacancies: None

Promotion/permanent status: Megan Brew, Agent II and Permanent Status

Potential new ESP members (3 yrs plus): Megan Brew

Personal announcements: Brooke Moffis is expecting a baby in October

Budget issues: Another 5% cut this year, likely more next year

Orange County CED name: Richard Tyson, Ph.D.

New hires: Kelly Greer, Florida Friendly Landscape Program Agent; Linda Hull, Administrative Specialist, FCS; Geraldine Shuler, Receptionist; Karen Miliffe accepted 4-H Agent position starting Oct. 1.

Departures/retirements: Time Pehlke, 4-H Agent; Ruth Stokes, Administrative Specialist

Vacancies: One FCS

Promotion/permanent status: Ed Thralls promoted to Agent III; LuAnn Duncan and Annie Petersen submitted 3 year packets

Potential new ESP members (3 yrs plus): Ed Thralls

Personal announcements: Caitilin Lee, FNP Program Assistant got married; Frances Simoneaux welcomed new grandson

Seminole County CED name: Barbara A. Hughes

New hires: Taryn Sudol, FFL Agent; Gabbie Milch from FFL to Urban Hort Agent

Departures/retirements: Dr. Al Ferrer, Urban Hort.

Vacancies: none

Promotion/permanent status: Shane Michael, 4-H Agent was promoted from Agent I to Agent II and received permanent status.

Potential new ESP members (3 yrs plus): Shane Michael, Bridgete McKenna, Matt Lollar

Personal announcements: Bridgete McKenna, 4-H Agent is engaged!

Budget issues: For now, it's all good.

Emerging issues or trends: More responsibilities with volunteers for youth.

Volusia CED name: David Griffis

New hires: Joe Sowards, Urban Horticulturist transferred from Putnam Extension

Departures/retirements: Brent Jeannson departed

Vacancies: none

Promotion/permanent status: Joe Sowards Agent I to Agent II and Permanent Status

Potential new ESP members (3 yrs plus): Karen Stauderman

Personal announcements: Three agents now have new Gators at UF.

Budget issues: None at this time

Emerging issues or trends: Funds are decreasing or neutral with work load continuing to increase

South Central District: (David Shibles) –

Charlotte – Ralph Mitchell (CED)

New hires: None

Departures/retirements: None

Vacancies: None

Promotion and permanent Status: None

Potential new members: Ralph Mitchell, Pam Phillippe and Elizabeth Stauber

Personal/announcements: None

Collier – Bryan Fluech (CED)

New hires: Isabel Way – Master Gardener Coordinator
 Departures/retirements: Fred Johnson
 Vacancies: None
 Promotion and Permanent Status: None
 Potential new members: Bryan Flech and Doug Caldwell
 Personal/announcements: None

Hillsborough Steve Gran (CED)

New hires: Steven Gran – Extension Director
 Departures/retirements: Debra Kinsella – Extension Director
 Vacancies: None
 Promotion and Permanent Status: None
 Potential new members: Susan Haddock, Rob Northrop, Shawn Steed and Alicia Whidden
 Personal/announcements: None

Manatee – Samantha Kennedy (CED)

New hires: None
 Departures/retirements: Marina D’Abreau (CED) and Dave Palmer
 Vacancies: Commercial Landscape Horticulture, Ornamental Horticulture and Family and Consumer Sciences.
 Promotion and Permanent Status: Christa Kirby promoted to Agent III.
 Potential new members: Crystal Snodgrass – Commercial Vegetable production
 Personal/announcements: None

Pasco – Bobbi J. Jarvis (CED)

New hires: Jim Moll, FFL Program Coordinator
 Departures/retirements: Jeannie Hays – FFL Coordinator
 Vacancies: None
 Promotion and Permanent Status: None
 Potential new members: B.J. Jarvis
 Personal/announcements: None

Pinellas Mary Campbell (CED)

New hires: Brian Niemann – FFL Program Coordinator
 Departures/retirements: None
 Vacancies: None
 Promotion and Permanent Status: Jane Morse – Commercial Horticulture (promoted)
 Potential new members: Libby Carnahan – Sea Grant
 Personal/announcements: None

Polk – Nicole Walker (CED)

New hires: Whitney Fung – Family and Consumer Sciences
 Departures/retirements: None
 Vacancies: None
 Promotion and Permanent Status: Mary Beth Henry – Pesticide Testing and Small Farms
 Potential new members: Nicole Walker – CED, Bridget Carlisle – Livestock, Mary Beth Henry – Pesticide Testing/Small Farms, Chris Holcomb, 4-H Dairy; and Shawn Steed – Commercial Horticulture
 Personal/announcements: None

Sarasota – Aubrey Phillips – Acting Director

New hires: Erin Alvarez – Commercial Horticulture, Katherine Sogolow - Volunteer Coordinator, and Jacqueline Warr, Office Coordinator.
 Departures/retirements: Patricia Porchey – Urban Horticulture, Evangeline Linkous – County Extension Director.
 Deceased – Annemarie Post, FFL Coordinator
 Vacancies: County Extension Director
 Promotion and Permanent Status: None
 Potential new members: Robert Kluson – Small Farms

Personal/announcements: Jeffery "JP" Gellermann and his wife welcomed their first child

South District: (Gene McAvoy) – no report

State: (Dr. Amy Harder) –

New Hires in 2012:

- Elizabeth Pienaar, Assistant Professor, Wildlife Ecology and Conservation (70% Research/30% Extension)
- Nick Place, Dean and Professor, UF/IFAS Extension (100% Extension)
- Alexa (Lex) Lamm, Assistant Professor, Agricultural Education & Communication (65% Research/35% Extension)
- Nathan Boyd, Assistant Professor, Gulf Coast REC – Balm (70% Research/30% Extension)
- David Bearl, Visiting Associate Instructor, Agricultural and Biological Engineering (100% Extension)
- Wendy Bartels, Research Assistant Scientist, Agricultural and Biological Engineering (40% Research/60% Extension)
- Andrew Koeser, Assistant Professor, Gulf Coast REC – Balm (70% Research/30% Extension)
- Phillip Lancaster, Assistant Professor, Range Cattle REC – Ona (60% Research/40% Extension)
- Sarah Lancaster, Extension Assistant Scientist, Range Cattle REC – Ona (100% Extension)
- Judith (Judy) Levings, Extension Assistant Scientist, 4-H Youth Development (100% Extension)
- Maninderpal Singh, Assistant Scientist, Everglades REC – Belle Glade (80% Research/20% Extension)
- Joy Rumble, Assistant Professor, Agricultural Education & Communication (65% Research/35% Extension)
- Kathryn (Katie) Stofer, Research Assistant Professor, Agricultural Education & Communication (70% Research/30% Extension)
- Philippe Rott, Professor, Everglades REC – Belle Glade (70% Research/30% Extension)
- Laura Sanagorski, Assistant Professor, Agricultural Education & Communication (35% Research/ 65% Extension)

Open Positions:

- Assistant/Associate Professor, Agribusiness Economics
- Assistant Professor, Range Scientist
- Center Director & Professor, West Florida REC
- Chair and Professor, Agronomy
- Assistant/Associate Professor, Equine Extension Specialist

Suggestions to ESP:

- Have a process to collect dues while at EPAF
- Increase the communication to the full membership, not just the Board
- Professional Development webinars

President, Robert Halman, recognized the board with small gifts. Robert handed Dan Culbert the gavel as the new president. Dan gave Robert a pen made from "[The Senator](#)" tree. Dan also displayed a copy of *Dimensions in History*, the book written on the history of the Florida Extension Service. The book was made possible by ESP. In addition to increasing membership as a goal for the new year, Dan would like to see the book updated and the development of a chapter handbook.

Julie England moved that we adjourn and it was seconded by Cathy Rogers. Meeting was adjourned at 11:48am.

Respectfully submitted,
Tracy Tesdall
ESP Alpha Delta Chapter Secretary



Budget for Fiscal Year (10/1/13-9/30/14)

Income	Budgeted 2013-14	Actual 2013- 14
Membership Dues		
Renewals @ \$60	\$ 5,460.00	6,000.00
New @ \$70	\$ 700.00	1,400.00
Life @ \$200	\$ 400.00	200.00
High Five	\$ 150.00	135.00
High Ten	\$ 150.00	165.00
Interest Income	\$ 1.00	.61
FAEP Auction-2013	\$1,000.00	1,464.83
National Endowment Donation	\$	403.00
JCEP Workshop Funds	\$ <u>300.00</u>	<u>\$300.00</u>
Total Income	\$ 8,161.00	\$10,068.44
Expenses		
Recognition: Certificates / Pins (Initiation)	\$ 50.00	300.80
Plaques	\$ 200.00	0
Scholarships	\$ 800.00	800.00
Friend of Extension Award	\$ 171.00	420.00
Public Policy Conference (PILD)-Public Issues Chair	\$ 700.00	350.00
ESP Annual Meeting - President	\$ 1,000.00	1,977.15
JCEP Meeting – President Elect - President	\$ 700.00	594.20
ESP National Dues	\$ 4,490.00	5,100.00
Life Member Committee	\$ 25.00	0
Office Expenses	\$ 25.00	19.13
National Endowment Donation		<u>403.00</u>
Total	\$8,161.00	\$9,964.28
Income - Expenses	0	\$104.16

Submitted by:

Lori Wiggins, ESP Treasurer - Taylor County
FCS Extension Agent III

Professional Development/Abstract Committee

ESP Professional Development/Abstracts Committee
Baypoint Wyndam, Panama City Beach
August 2014

Members: **Stephanie Toelle, chair**; Marcus Boston, LuAnn Duncan, David Nistler, Juanita Popenoe, Maia McGuire.

- The committee reviewed 23 abstracts, and 17 were accepted for presentation.
- Stephanie applied for a Professional Development grant from National ESP to fund travel for EPAF in-service speaker, Mr. Jeff Myers. Application was accepted.
- Stephanie submitted EPAF in-service training proposal to the dean's office, on behalf of ESP/Jeff Myers. Accepted.
- Working out with board a new description for this committee that balances abstracts and potential professional development responsibilities.
- Highly recommended that next committee involve more members to review abstracts so they are not burdened with 17-18 abstracts each.

Annual Report Committee

Andy Toelle, Chair

This Annual report is a record of all officers and committee work of the Alpha Delta chapter of ESP during the year. To reduce production costs, a limited number of printed copies will be made available at the annual meeting for those Life members that do not have Internet access. The entire report and those from previous years is available on-line at the [Chapter website](#) as an Adobe Acrobat (pdf) file.

Audit Committee Report

The books were audited for the 2012-13 year with no problems noted. All transactions are tracked with accounting computer software. Deposits and expenditures were entered and agreed with bank statements and other records provided through October, 2013.

Jane M. Corless
Chair, Audit Committee

Constitution and By-Laws Committee

Brent Broaddus, Chair

This year the ESP Board asked the Constitution and By Laws Committee to seek clarification, and consistency with National ESP and other ESP chapters on the following areas and submit recommended changes to our By Laws and Standing Rules for our general membership to vote on.

- Combined Abstract / Professional Development Committee vs. Resource Development Committee.
 - Should all three responsibilities be vested in one committee? Would that be too much to entice prospective committee chairs to take on this expanded role? If not a single committee, should it remain split the way it is, or should we have Abstracts as one committee, and merge Professional Development with Resource Development into a new, second committee?
- The chapter needs clarification on the procedure for establishing (approving) a new Standing Rule. Is there a necessary waiting period to implement new standing rules, or are they immediately effective? Does it take a simple majority or a 2/3 majority to establish such rules? Or do we need a Bylaws revision to establish a new Standing Rule?
- Dan would like to have a Standing Rule that requires chapter scholarship applicants to have contributed to the High 5/10 fund.
- Need District Director rotation plan to allow for orderly turn-over by election, rather than having members serve until they are worn out, resign, and must be replaced by the Board mid-year
 - Bylaws [V,Sec.3] states that Directors serve 2 year terms, with half elected each year according to the Standing Rules.
 - President Dan Culbert's Proposed for a Standing Rule to establish a specific elective rotation in two "classes" as follows, met with no objection: Directors will be elected according to the following schedule:
 - Even numbered years: Northwest, Central, South, and Life member Director
 - Odd numbered years: Northeast, South Central, and State Specialist Director

The Constitution & By Laws Committee submitted the following changed to the ESP Board for review and discussion with suggested changes highlighted in yellow.

Epsilon Sigma Phi

Alpha Delta Chapter

STANDING RULES AND POLICIES

1. Standing rules may be adopted at the annual ESP Alpha Delta Chapter membership meeting by a majority vote of the voting delegates present and voting. Standing rules may be amended or rescinded by a two-thirds vote without previous notice or a majority vote after previous notice. Standing rules may be suspended temporarily by a majority vote. Standing rules will be formally reviewed every other year (even-numbered years) by the ESP Alpha Delta Chapter Board.
2. **Officer Nominations and Elections Process**
Election of officers is held at the annual membership meeting.

Terms of Office

The Treasurer shall be appointed annually by the President with the ratification of the membership with the option of re-appointment. All other officers are elected annually.

District Directors will be elected according to the following schedule:

Even numbered years: Northwest, Central, South, and Life Member Director.

Odd numbered years: Northeast, South Central, and State Specialist Director.

6. Annual Budget

The voting delegates at the annual ESP Alpha Delta Chapter membership meeting shall adopt the budget for the forthcoming year.

Epsilon Sigma Phi

Alpha Delta Chapter

CHAPTER BYLAWS

ARTICLE VIII – Committees and their Function

Section 1. Standing Committees:

The President will appoint members on the basis of interest and abilities to the following committees:

- a. Nominating - Chaired by Immediate Past President
- b. Membership Recruitment and Retention
- c. Public Issues
- d. Resource Development and Management
- e. Global Relations
- f. Memorial
- g. Member Services
- h. Audit
- i. Constitution & Bylaws
- j. Finance
- k. Retirees
- l. **Abstracts** Professional Development
- m. Annual Report
- n. Webpage Management

Section 2. Function:

These standing committees shall have the following duties. Additional duties may be assigned by the president. Other special committees, as needed, shall be appointed by the President.

- a. Nominating: to prepare the yearly slate of officers.
- b. Membership Recruitment and Retention: to recruit, retain and involve all ESP members and promote an effective working relationship and spirit of fraternal fellowship.
- c. Public Issues: to educate and inform ESP members about public issues and legislative matters affecting Extension programs and personnel needs.
- d. Resource Development and Management: to generate new ideas for resource development and management in order to maintain, create or enhance professional development activities; to explore opportunities for and obtain new financial resources increase funds for professional development activities.
- e. Global Relations: to promote the Extension profession and professionalism worldwide.
- f. Memorial: to present at the annual meeting a remembrance program of those past extension professional that have **past passed** away since the last annual meeting.

- g. Member Services: to administer and provide leadership to ESP's scholarships, loans, and awards programs.
- h. Audit: to audit the books at the end of the fiscal year.
- i. Constitution & Bylaws: to review bylaws annually submit proposed changes to the Board of Directors for review prior to submitting to the membership; to review chapter standing Rules and Policies annually submitting changes to Board of Directors for approval; to review handbook as needed.
- j. Finance: to prepare and submit proposed budget to the Board of Directors.
- k. Retirees: to recruit, retain and involve retirees and promote continued involvement in ESP.

l. ~~Abstracts~~ Professional Development: To promote professional excellence, personal development and leadership development among Extension personnel. Solicit proposals for concurrent session, poster and ESP committee sponsored presentations. Evaluate and recommend concurrent session and poster session proposals and notify applicants. Design and implement additional professional development opportunities. Promote and foster professional improvement through collaboration with professional organizations to which Extension personnel belong. Provide leadership for mentoring activities conducted through Epsilon Sigma Phi.

~~to notify and encourage members to submit abstracts by the established due date. Responsibilities also include presiding and the facilitation of abstract presentations to adhere to the designated time allotment and to secure equipment requested by presenters for abstract presentations.~~

- m. Annual Report: to solicit information and reports from the officers and the committee chairmen to compile a comprehensive annual report for distribution to the entire membership.
- n. Website Management: To keep the membership up to date with all association business through routine website updates

ARTICLE XV – Amendments

These Bylaws may be amended at any annual or special meeting by a two-thirds vote of the members present providing members were notified of suggested changes thirty days prior to the meeting.

The ESP Board requested that the bylaws suggestions be modified based on the following feedback from the ESP Board:

- Instead of changing the Abstract committee to an expanded Professional Development committee, we would like to see the Abstract committee retained as is, and add a new committee (Professional Development) that would provide leadership to all the functions you outlined, with the exception of abstracts.
- There were no objections or changes to the Standing Rules that were submitted.

With these guidelines the following bylaw language was drafted and sent out with the previous stand rules language to the general ESP membership for consideration and a vote at our ESP Annual Meeting to be held during the 2014 EPAF Conference in Panama City, FL.

Epsilon Sigma Phi
Alpha Delta Chapter
CHAPTER BYLAWS

ARTICLE VIII – Committees and their Function

Section 1. Standing Committees:

The President will appoint members on the basis of interest and abilities to the following committees:

- a. Nominating - Chaired by Immediate Past President
- b. Membership Recruitment and Retention
- c. Public Issues
- d. Resource Development and Management
- e. Global Relations
- f. Memorial
- g. Member Services
- h. Audit
- i. Constitution & Bylaws
- j. Finance
- k. Retirees
- l. Abstracts
- m. Annual Report
- n. Webpage Management
- o. Professional Development

Section 2. Function:

These standing committees shall have the following duties. Additional duties may be assigned by the president. Other special committees, as needed, shall be appointed by the President.

- a. Nominating: to prepare the yearly slate of officers.
- b. Membership Recruitment and Retention: to recruit, retain and involve all ESP members and promote an effective working relationship and spirit of fraternal fellowship.
- c. Public Issues: to educate and inform ESP members about public issues and legislative matters affecting Extension programs and personnel needs.
- d. Resource Development and Management: to generate new ideas for resource development and management in order to maintain, create or enhance professional development activities; to explore opportunities for and obtain new financial resources increase funds for professional development activities.
- e. Global Relations: to promote the Extension profession and professionalism worldwide.
- f. Memorial: to present at the annual meeting a remembrance program of those past extension professional that have past passed away since the last annual meeting.
- g. Member Services: to administer and provide leadership to ESP's scholarships, loans, and awards programs.
- h. Audit: to audit the books at the end of the fiscal year.
- i. Constitution & Bylaws: to review bylaws annually submit proposed changes to the Board of Directors for review prior to submitting to the membership; to review chapter standing Rules and Policies annually submitting changes to Board of Directors for approval; to review handbook as needed.
- j. Finance: to prepare and submit proposed budget to the Board of Directors.
- k. Retirees: to recruit, retain and involve retirees and promote continued involvement in ESP.
- l. Abstracts to notify and encourage members to submit abstracts by the established due date. Responsibilities also include presiding and the facilitation of abstract presentations to adhere to the designated time allotment and to secure equipment requested by presenters for abstract presentations.
- m. Annual Report: to solicit information and reports from the officers and the committee chairmen to compile a comprehensive annual report for distribution to the entire membership.
- n. Website Management: To keep the membership up to date with all association business through routine website updates.
- o. Professional Development: To promote professional excellence, personal development and leadership development among Extension personnel. Design and implement additional professional development opportunities. Promote and foster professional improvement through collaboration with professional organizations to which Extension personnel belong. Provide leadership for mentoring activities conducted through Epsilon Sigma Phi.

ARTICLE XV – Amendments

These Bylaws may be amended at any annual or special meeting by a two-thirds vote of the members present providing members were notified of suggested changes thirty days prior to the meeting.

Respectfully submitted by Brent Broaddus, ESP Constitution & Bylaw's Chair.

Global Relations Committee Report

Basil Bactawar Chair



**Minutes of ESP Alpha Delta Chapter Global Relation Committee
May 27, 2014**

- ❖ Attendees: Dan Culbert, Norma Samuel, Basil Bactawar, Andy Toelle, Juanita Popenoe, Eleanor Foerste
- ❖ The Committee discussed the possibility of a speaker on volunteering internationally for EPAF, but was informed the schedule was already set for EPAF. There is a marketing opportunity to promote at EPAF. Further work to be done to identify speaker for an Adobe Connect session to be held after EPAF. Adobe Connect lends itself to recording and is a good way to conduct the meeting. Possible Speakers: ACDI VOCA, WINROCK Int'l and FAVACA. Get a speaker confirmed and make it a part of the committee report. Basil to talk with ICS to work on setting up Adobe Connect for speaker training.
- ❖ Discussion on how to make international activities sanctioned/official activities even though it may be a volunteer opportunity.
- ❖ National ESP – presentations archived on the state website can be used as Justification for participation. Norma Samuel is leading the writing of an article for National ESP Newsletter on: Justifying the benefits of international work to county stakeholders.
- ❖ Committee was informed that ESP President will be with us for the week at EPAF
- ❖ Association for International Agricultural Extension Educators (AIAEE) conference took place in Miami in May, 2014
- ❖ National ESP Global Relations – Surrey was done to determine the global activities at Universities in the USA. The Global Relations Committee participated fully in the survey
- ❖ Andy and Brian to give report to National ESP on work in Europe. Has data they're considering putting in JOE. Planning to attend AIAEE in 2015.
- ❖ Year-end report
 - Eleanor – need to know who is already working in a country. Need good system. Norma reported on IPAT discussion on the same topic. Discussion on taking vacation and registering your program. Possible training needed. Basil writing factsheet on what you need to know if you're volunteering overseas.
 - Karla
 - Andy
 - Norma
 - Amy
 - Basil
- ❖ New chair for next year for state Global Relations Committee – Norma volunteered to serve. No term limits at the chapter level.
- ❖ 2 – 3 minutes to report at state meeting for committee report. Can make a PowerPoint presentation to post on the Chapter website.

- ❖ Norma informed the group of a proposal a team is putting together for the Dean on engaging county faculty and clientele in international activities on June 17. Basil agreed to be part of the team.

ESP Global Relations Report 2014

UF/IFAS International Programs -Serving Florida through global engagement.

Dr. Walter Bowen reported that UF/IFAS through IFAS Global helps UF faculty and students to extend learning, discovery, and engagement missions to address global challenges. These challenges include food security, climate change, sustainable development, and natural resource management. Working with a range of partners from around the world, IFAS Global has obtained external funding to carry out human and institutional capacity building programs, and technical assistance to reduce poverty, hunger, and malnutrition in low-income countries. Recently, these funds have helped finance, or are continuing to finance, graduate degree programs for a total of 47 students (10 PhD, 37 MS) from Bangladesh, Ecuador, Ghana, Haiti, Malawi, Nepal, Peru, Tanzania, and the U.S.

UF/IFAS is also part of a consortium receiving USAID funds for a program on Modernizing Extension and Advisory Services (MEAS) in developing countries. The Consortium is led by the University of Illinois at Urbana-Champaign; other university members include UF, Michigan State, Cornell, North Carolina A&T, and UC-Davis. During 2013-14, MEAS funding at UF/IFAS was used for two extension education workshops in Ghana, one PhD study in Ecuador on gender in extension education, one study in Jordan on extension and advisory services for women's groups, and a workshop on gender in agriculture held in Mozambique.

Members Activities

- ❖ **Alejandro Bolques.** His international involvement in 2014 includes attending the AIAEE conference and presenting a poster on "International Student Internships provide Real-world Extension, Higher Learning and Employment Opportunities." He also attended the Caribbean Food Crop Society meeting in St. Thomas, USVI and gave an oral presentation titled "Rose Rosette Disease Alert".
- ❖ A team of Extension faculty (**Norma Samuel- Chair, Georgene Bender, Eleanor Foerste, Pete Vergot, Bryan Terry, Basil Bactawar, and Amy Harder**) are in the process of developing a proposal to present to **Dr. Place** and **Dr. Bowen** on Engaging County faculty and clientele in international extension activities.
- ❖ **Georgene Bender** and **Norma Samuel** submitted a proposal to **Dr. Brian Myers**, state 4-H program Leader and Dean Place, and received approval for Florida 4-H to participate in State's 4-H international Youth Exchange beginning 2015, with Japan being the initial exchange country.
- ❖ National ESP global relations committee welcomes articles of 250 words on international activities for the ESP newsletter. Longer articles will be posted on the ESP website. Basil Bactawar contributed an article on "Building Feed Capacity in Ghana".
- ❖ **Norma Samuel** made a presentation at the Caribbean Food Crops Society Meeting in St. Thomas, as part of her dissertation research findings. The topic was identifying training needs of extension officers in the Caribbean Community (CARICOM).
- ❖ **The Association of International Agricultural Extension Educators (AIAEE)** Conference was held in Miami in April 27-May 1st 2014. Total number of participants was 159 and the number participants from Florida were 30. Total number of concurrent abstract sessions was 71.
- ❖ **Eleanor Foerste**, Natural Resource faculty with UF IFAS Extension in Osceola County led a UF IFAS Extension Faculty Professional Development Tour to Costa Rica in March, 2014. **Participants included Jonael Bosquez (Marion Co.),**

Sharon and John Gamble (Volusia Co.), and Juanita Popenoe (Lake Co.). Faculty toured a variety of farms and ecotourism. The team will make a presentation during EPAF 2014. Funding sources included UF IFAS Dean's Professional Development Mini-grant, International Programs Travel Grant, FACAA Foundation, ESP, and local advisory committees.

- ❖ **Basil Bactawar** attended AIAEE conference in Miami, and made a presentation of his volunteer work carried in Mali, West Africa. He visited the University of the West Indies this spring and met with a key member of the Caribbean Professional Extension Network. (CAPE net). Basil worked in the Caribbean for 7 years in Extension. His intention is to help the organization build capacity in agricultural extension in the Caribbean.
- ❖ **Teresa Olczyk**, Miami-Dade County Extension Director visited Tanzania in November 2013. She was invited by the Tanzania Horticultural Association (TAHA) in Collaboration with Innovative Agricultural Research Initiative (iAGRI) and the University of Florida. The overall objective of these MOUs is to improve efficiency and skills of small to medium scale farmers on good agricultural practices, postharvest, food safety and business management and improving farmers' knowledge. This was done through hands-on training, producing publications and by good coordination efforts of these organizations. Teresa visited several farms, government and NGO research facilities, TAHA offices in Arusha and Morogoro, MAFC offices in Dar es Salaam, a private tissue culture laboratory and several departments.
- ❖ **Amy Harder** continues to collaborate with colleagues at the University of the West Indies, St. Augustine. She has been working on several research projects related to improving extension services in the Caribbean. Additionally, she is now the Executive Editor for the Journal of International Agricultural and Extension Education and a member of the Editorial Board for the Journal of Agricultural and Extension Education, published by Wageningen University (Netherlands).
- ❖ **Andy Toelle and Brent Braaddus** traveled to Europe to train military base staff on implementing quality 4-H programs. Their training focused on STEM projects and integrating STEM into the 4-H program. Training also focused on basic 4-H club operation, essential elements, and quality youth development. Countries traveled to included Italy, England, Germany, and Turkey.

Basil Bactawar

Chair, Global Relations Committee
ESP (Alpha Delta Chapter)

Member Services Committee

Congratulations to all of our ESP Award Winners!

Award (# given)	Number of Applicants	Winner(s) for 2014
ESP Distinguished Team Recognition (1)	2	Title of Team: Hamilton County Youth Agriculture Day Team Members: Gregory T. Hicks, Keith W. Wynn, Heather M. Futch
ESP Administrative Leadership (1)	1	Marjorie Moore
ESP Visionary Leadership (1)	None	
ESP International Service (1)	1	Andy Toelle
Diversity Individual (1)	None	
ESP Diversity Team (1)	1	Title of Team: Empower Ocala Garden Project Team Members: Norma Samuel, Urban Horticulture Agent / Ph.D. Candidate, Austen Moore, Ph.D. Candidate, Tiffany Freer, Ph.D. Student, Bob Heckathorn, Master Gardener (MG), Bobbie, Ciraco, MG, Linda Krausnick, MG, Luis Camacho, MG, Nannette Porter, (MG), Fred O'Brien, MG
ESP Friend of Extension (1) Bio-Photo	2	Ron O' Connor
ESP Meritorious Support Service (1)	2	Lei Lani Davis
ESP Chapter Retiree Service (1)	1	Raymond Zerba
ESP Retiring Members (Qualified Applicants)	3	Rita Law, Jane Corless, Elaine Courtney
25 Year Tenure Recognition (Qualified Applicants) (Bio-photo)	4	Dan Culbert, Greg Hicks, Brenda Williams, Jane Corless
Distinguished Service (1) (Bio-photo)	None	
Mid-Career (1) (Bio-photo)	3	Tracy Tesdall
Continued Excellence (1) (Bio-photo)	None	
Early Career (1) (Bio-photo)	3	Basil Bactawar
Linda Cook & Nadine Hackler ESP Scholarship for Professional Improvement (2)	3	Andy Toelle Marjorie Moore

Membership Committee Report

Michael A. Davis, Ph.D., Membership Chair, Analyst

See report in Appendixes

Nominating Committee Report

Memorial Committee Report

Memorial Committee Report

In accordance with function of the Chapter Chaplain, the membership submitted 12 names of Extension and prominent Research personnel that have passed-on since our last annual reporting period. Their memories will be recognized and honored at the 2014 Extension Professional Associations of Florida conference on August 27 during the Retirees, Friends of Extension Luncheon, and Memorial Service. A Memorial presentation was developed for the occasion and will be archived on the ESP website following the conference. In the event that we may have missed the expiry of an extension colleague, please contact the Chapter ESP Chaplain or the ESP Webmaster.

2014 Extension Professional Associations of Florida Conference Memorial Service

(Listed by Date of Death; * denotes ESP members)

Extension

Dr. Miles Hervey Sharpe, Sr.* passed away on September 17, 2013. He was a former Department Chairman of the Agricultural Experiment Stations; Communication Specialist and Chairman Department of Agricultural Extension Service. Alpha Delta Chapter of Epsilon Sigma Phi, Life Member.

Dr. Joe Neil Busby* passed away on Saturday, September 28, 2013. Dr. Busby served as the sixth Director of the Florida Cooperative Extension Service from 1970-1976. Alpha Delta Chapter of Epsilon Sigma Phi, and Life Member.

Oscar "Jay" Hebert Jr.* passed away on November 14, 2013. An article in the Orlando Sentinel states that he rose to the top of the agriculture community while working for University of Florida's Cooperative Extension Service. He was a top adviser to Orange County's ranchers and farmers for nearly three decades. Hebert was a cattle expert. Alpha Delta Chapter of Epsilon Sigma Phi, and Life Member.

Dr. Richard F. Matthews* passed away on December 11, 2013. Dr. Matthews was Professor Emeritus, Food Science and Human Nutrition. Alpha Delta Chapter of Epsilon Sigma Phi, Life Member.

Helen Fleming* passed away on December 27, 2013. She was a former FCS/4-H Extension Agent, Hernando County, Florida. 4-H Hall of Fame and Brooksvillian of the Year and Alpha Delta Chapter of Epsilon Sigma Phi, and Life Member.

Larry Loadholtz passed away on February 25, 2014. He was a former County Extension Director and Horticulture Extension Agent IV in Volusia County, Central District. He retired June 30, 1990 after 29 years of service to UF IFAS Extension.

Dorothy Y. Gifford* passed away on July 15, 2014. She was a former Home Economics Agent-Program Leader, Broward County Extension. Alpha Delta Chapter of Epsilon Sigma Phi, and Life Member.

Ann Merle Pierce Jeter* passed away on July 17, 2014. She was a former Home Economics Agent, Okaloosa County Extension, Alpha Delta Chapter of Epsilon Sigma Phi, and Life Member. Alpha Delta Chapter of Epsilon Sigma Phi, and Life Member.

Rayburn "Kent" Price* passed away on July 25, 2014. He was a former County Extension Director, Okeechobee County Extension. Alpha Delta Chapter of Epsilon Sigma Phi, and Life Member.

IFAS Professor

Dr. Will Waters was a Professor Emeritus of Horticulture and former Center Director of UF/IFAS Gulf Coast Research and Education Center, passed away on September 30, 2013.

Dr. Robert Chung Jen Koo passed way on February 24, 2014. Dr. Koo was an Emeritus Professor, Citrus Research & Education Center, Lake Alfred. In 1990, he was inducted into the Florida Citrus Hall of Fame.

Dr. John Mortensen passed away on June 16, 2014. Dr. Mortensen was an Emeritus Professor, Central Florida Research and Education Center, Geneticist research resulted in the development of grape varieties in Florida's climate. In 1993, he was inducted into the Florida Agriculture Hall of Fame.

Respectfully submitted,
Alex Bolques, Chaplain

Webpage Management Committee Report

Jennifer Gillett-Kaufman Committee Chair

Members: Scott Jackson, Daniel Culbert.

Last year several unused documents were removed from the website folder, and links to internal documents and external materials were all checked and broken links were fixed. As IFAS moves to the new TerminalFour web format additional changes might be necessary. This change to TerminalFour will occur in early 2015 and we have worked to ensure that the ESP pages are ready for a smooth transition.

Many of the committees have been very active in providing content for website updates. Additional updates would be appreciated to keep the website as current as possible. When you send updates please provide the link to the page you want updated and the text you want included on the website.

After two years of service Jennifer Gillett-Kaufman is ready for a break as the Webpage Management Committee Chair. If you can suggest a good replacement please let Tracy or Dan know as soon as possible.

Public Issues & Leadership Development Committee

2014 ESP Public Issues Annual Report

The 2014 Joint Council of Extension Professionals (JCEP) Public Issues Leadership (PILD) Conference was held in April in Alexandria, Virginia. This conference offers networking opportunities with Extension professionals from all disciplines, and provides educational opportunities on a wide range of topics. Since this conference is held in the Washington D.C. area, attendees also have the opportunity to meet with members of the House of Representatives and Senators (or their staff) to share the Extension mission and the impacts Extension is having in their respective districts. The ultimate goal of these meetings is to encourage lawmakers to continue funding for Land-Grant NIFA priorities.

In April 2014, Dan Culbert, Linda Seals, and Robert Halman attended the conference as ESP representatives. Robert Halman gave a presentation titled, *"The Community Circle Concept: Extension's Paradigm Shift for Community Development."* In total, 14 Extension faculty and administrators—representing all of the Extension professional associations—attended the conference, and visited with Florida lawmakers on Capitol Hill. Everyone was assigned to lawmakers whose districts were close to or included their county, which allowed them to discuss current issues and trends within the communities they represented. The opportunity to meet with lawmakers and/or their staff was a positive experience for Extension. In May, the 2015 NIFA spending bill was released and funding remained at or above the 2014 levels.

The experience was also very positive for the faculty. As in the past, Dan Culbert found himself photographed with the current Miss Florida. Lawmakers and staff were showered with assorted UF/IFAS paraphernalia including the ever-popular gator pins, 100th anniversary pens, 4-H pins, and more. In honor of Extension's anniversary, Dan Culbert created period hats all decked out with Gator colors, which some faculty bravely wore to Capitol Hill—others abstained in fear of creating a spectacle.

On a more serious note, the Capitol Hill visits created a valuable opportunity for faculty to hone their "elevator speech" skills; to learn the interests and concerns of their respective lawmakers, and to share with lawmakers the impacts Extension has on their constituency. The National ESP Public Issues Committee is holding an elevator speech contest at the Indianapolis conference; those interest in receiving a monetary award may submit a video of their speech to Luke Erickson at Erickson@uidaho.edu. by October 1, 2014.

Linda Seals, Chair,
Public Issues Committee
ESP (Alpha Delta Chapter)



Left to right: Linda Seals, Samantha Kennedy, Miss Florida Myrrhanda Jones, Dan Culbert and Dr. Eric Simmone

2014 ESP Endowment/Development Campaign

Chair and committee urgently needed

ESP Life Member Committee & Retiree Annual Report

Senior Times Newsletter – The printing and distribution of the *Senior Times* Newsletter continues to be an issue. During this year, only one issue was published and it was sent only to retirees with e-mail addresses. Special thanks goes to Joy Jordan, Editor, who has made it a professional publication. A plan and support needs to be developed in the Dean's office to have help in printing and mailing of the newsletter. The reality is that in the near future we will not achieve the goal to convert to a full electronic system. There will continue to be a need for hard copy to adequately reach our retiree population. There are on-going efforts to get e-mail addresses for retirees to save the cost of printing and mailing the *Senior Times*. Past issues are posted on the ESP website at <http://epaf.ifas.ufl.edu/esp>.

Retiree Representatives –Ray Zerba, Clay County retiree, has continued to serve as the EPAF Retiree Representative in 2014. He has represented the retirees at the planning meetings for the 2014 EPAF meeting and has worked with Matt Bengé and Mike Sweat to get the registration distributed to retirees. Additionally, he has worked diligently to get correct addresses for current retirees. During this year, Ray has sent a mailing to every retiree in an attempt to update addresses. The result is probably the most accurate list we have had in many years.

Mary Chernesky, Hillsborough County retiree, has been the retiree representative to the celebration committee for the 100th Anniversary of the Smith-Lever Act. In this capacity, Mary has represented retirees on the committee and written news articles to keep retirees informed about upcoming celebration events. Additionally, retirees have been encouraged to volunteer their time to assist at various events at the state fair and in their counties. Many thanks to Mary for her diligence.

Contact with Retirees – The Dean's office has continued the distribution of the Extension Comings & Goings to retiree's with e-mail addresses. This connection helps retirees gain knowledge of current Extension efforts. Gathering information about upcoming retirements or retirees' home e-mail and mailing address continues to be a problem. Once employees have retired it is almost impossible to get this information. Information from members & co-workers who know of an upcoming retirement are appreciated.

Recognition of Retirees – A Retiree Service Award nomination was submitted for Raymond Zerba, Extension Retiree from Clay County. Ray has worked diligently over the past two years to update and maintain the IFAS Extension Retiree Database. Through his efforts we have e-mail information for over 50% of the retirees and a much more accurate mailing database.

Unfinished Business:

1. A better system of support needs to be put in place for printing and mailing the EPAF registration to retirees.
2. Work needs to continue on obtaining retiree USPS & E-mail addresses.
3. A commitment is needed from Dean's office to print & mail the "Senior Times" Newsletter two or three times a year.
4. Retirees need to be identified to serve on the Life Members Retiree Committee working with the newsletter and membership.
5. Encourage retirees to become ESP Life Members.

Report submitted by –Linda D. Cook, ESP Life Member & Retiree Committee Chair

Northwest District Report

Jennifer Bearden, Northwest District Director

August 7, 2014



Escambia – No report Santa Rosa – No report

Okaloosa – Larry Williams, CED
Vacancies: 4-H and FCS agents and FNP program assistant but interviews commence in September
Potential New Members: none
Personal Announcements: - Brooke Saari was promoted to Agent II, Elaine Courtney retired in April, Jennifer Bearden will start her PhD this fall.
Budget Issues Facing County: Very tight budget

Walton – Mike Goodchild, CED
Vacancies: 4-H and Agriculture agents
Potential New Members: Mike Goodchild
Personal Announcements: Brooke Saari was promoted to Agent II
Budget Issues Facing County: Slight Increase

Holmes – Shep Eubanks, CED
Vacancies: none
Potential New Members: Niki Crawson (has completed paperwork but was instructed to wait until after EPAF to apply by Mike Davis)
Personal Announcements: none
Budget Issues Facing County: Holmes County is holding steady on budget request, no cuts anticipated.

Washington - Julie Dillard, CED
Vacancies: none
Potential New Members: Julie Dillard
Personal Announcements: none

Budget Issues Facing County: Projected to be on par with last year's budget = no cuts. No county-level raises in 8 years continues to dampen employee morale.

Bay – Marjorie Moore, CED
Vacancies: none
New Hire: Scott Jackson returned to Bay County as the Sea Grant RSA Agent on May 5, 2014. He returned from Leon County.
Potential New Members: none
Personal Announcements: Scott Jackson received his promotion to Agent IV.
Budget Issues Facing County: County Commissioners are proposing a one mil increase over the current rate. If passed, county employees will receive 1% pay increase across the board and up to 2% based on merit.

Jackson - Doug Mayo, CED
Vacancies: No vacancies currently (Hort Agent in November)
Potential New Members: none
Personal Announcements: Josh Thompson's wife Sarah will have a baby boy any day now
Budget Issues Facing County: County budget is still very tight. Extension dealing with reduced Travel and Office Supply budget.

Calhoun - Judy Ludlow, CED

Vacancies: None

Potential New Members: Judy Ludlow and Whitney Cherry

Personal Announcements: Whitney Cherry Calhoun County 4-H Agent just received her promotion to Agent II

Budget Issues Facing County: Continuation Budget will most likely be approved

Liberty – no report

Gulf – no report

Franklin – Erik Lovestrand, CED

Vacancies: None

Potential New Members: none

Personal Announcements: Erik Lovestrand was hired as CED in May and Jamie Johnson was hired as Office Manager/Program Assistant in August. Erik is also a Sea Grant RSA for Gulf, Franklin and Wakulla Counties. He comes to Extension from a career in natural resources outreach and education having worked with FFWCC and FDEP, most recently as the Education Coordinator at the Apalachicola National Estuarine Research Reserve. Erik has a Bachelor's and Master's degree in Wildlife Ecology.

Budget Issues Facing County: County programs have been asked to cut 2% from last year's allocation going into 2015 FY

Wakulla County – Les Harrison, CED

Vacancies: 4-H, but interview commence in September

Potential New Members: one, the new 4-H Agent who will start later this year

Personal Announcements: - none

Budget Issues Facing County: Very tight budget

Gadsden – Henry Grant, CED

Vacancies: 1

Potential New Members: none

Personal Announcements: none

Budget Issues Facing County: none

Leon – Kendra Zamojski, CED

Vacancies: Agriculture Agent

Potential New Members: Heidi Copeland and Stefanie Prevatt

Personal Announcements: none

Budget Issues Facing County: ongoing strategies to find cost savings and other efficiencies

Jefferson – no report

Northeast District Annual Report, September 2013 - August 2014

August 8, 2012



Submitted by Carolyn Saft, Northeast District ESP Director

Alachua County

CED name: Cindy Sanders
 New hires:
 Departures/retirements: none
 Vacancies: none
 Promotion/permanent status: none
 Potential new ESP members (3 yrs plus): Matt Binge, Barton Wilder, Aparna Gazula
 Personal announcements: none
 Budget issues: OK
 Emerging issues or trends: none

Baker County

CED name: Mike Davis
 New hires: none
 Departures/retirements: none
 Vacancies: none
 Promotion/permanent status: none
 Potential new ESP members (3 yrs plus): Alicia Lamborne, Shaina Bennet
 Personal announcements: Alicia and husband have a new daughter, Olivia Lamborne. Shainia is engaged
 Budget issues: OK
 Emerging issues or trends: none

Bradford County

CED name: Tim Wilson
 New hires: Samara Deary, FCS
 Departures/retirements: Melanie Thomas
 Vacancies: none
 Promotion/permanent status:
 Potential new ESP members (3 yrs plus): Jim DeValerio
 Personal announcements:
 Budget issues: Hold steady from last year
 Emerging issues or trends: Mosquitoes, sink holes

Citrus County

CED name: B.J. Jarvis
 New hires: B.J. Jarvis,
 Departures/retirements: Joan Bradshaw
 Vacancies:
 Promotion/permanent status: none
 Potential new ESP members (3 yrs plus): none
 Personal announcements:
 Budget issues: We anticipate level funding for FY-15
 Emerging issues or trends: none

Clay County

CED name: Interim Stephanie Toelle
 New hires:
 Departures/retirements: Jane Coreless
 Vacancies: CED/FCS
 Promotion/permanent status: none
 Potential new ESP members (3 yrs plus): none
 Personal announcements:
 Budget issues: We anticipate level funding for FY-15
 Emerging issues or trends: none

Columbia County

CED name: Interim Mace Bauer
 New hires: Mace Bauer
 Departures/retirements: none
 Vacancies: none
 Promotion/permanent status: Nichelle Demorest and Derek Barber now have permanent status and Nichelle is Horticulture Agent III
 Potential new ESP members (3 yrs plus): none
 Personal announcements:
 Budget issues: We anticipate level funding for FY-15
 Emerging issues or trends: none

Dixie County

CED name: Holly Houghton
New hires: none
Departures/retirements: none
Vacancies: none
Promotion/permanent status: none
Potential new ESP members (3 yrs plus): none
Personal announcements:
Budget issues: level funding
Emerging issues or trends: do more with fewer resources

Duval County

CED name: Mike Sweat
New hires: Sydney Hayter, Livestock and Forages Agent, Terra Freeman, Small Farms/ Alternative Enterprises Agent, Katherine Marin, FCS
terraf@coj.net
Departures/retirements: Anita McKinney, FCS
Vacancies: none
Promotion/permanent status:
Potential new ESP members (3 yrs plus):
Personal announcements:
Budget issues: Hold steady from last year
Emerging issues or trends:

Gilchrist County

CED name: Marvin Weaver
New hires: none
Departures/retirements: none
Vacancies: none
Promotion/permanent status: none
Potential new ESP members (3 yrs plus): none
Personal announcements:
Budget issues: Hold steady from last year
Emerging issues or trends:

Hamilton County

CED name: Gregory Hicks
New hires: none
Departures/retirements: none
Vacancies: none
Promotion/permanent status: Shane Michael, 4-H agent, tenured and promoted to Agent II
Potential new ESP members (3 yrs plus): none
Personal announcements: Heather is getting married
Budget issues: none

Lafayette County

CED name: Jana Hart
New hires: none
Departures/retirements: none
Vacancies: none
Promotion/permanent status: none
Potential new ESP members (3 yrs plus): none
Personal announcements: none
Budget issues: none
Emerging issues or trends: none

Levy County

CED name: Albert Fuller
New hires: none
Departures/retirements: none
Vacancies: none
Promotion/permanent status: none
Potential new ESP members (3 yrs plus):
Personal announcements: none
Budget issues: none
Emerging issues or trends: none

Madison County

CED name: Diann Douglas
New hires: none
Departures/retirements: none
Vacancies: none
Promotion/permanent status: Dan Fenneman is now an Agent II
Potential new ESP members (3 yrs plus): Becky Bennet
Personal announcements: none
Budget issues: none
Emerging issues or trends: none

Nassau County

CED name: Becki Jordi
New hires: Amanda Marek, Ag & Natural Resources
Departures/retirements: none
Vacancies: none
Promotion/permanent status: none
Potential new ESP members (3 yrs plus): Amanda Thien
Personal announcements: none
Budget issues: none
Emerging issues or trends: none

Suwannee County

CED name: Katherine Allen
New hires: none
Departures/retirements: Sean McCoy
Vacancies: RSA Agriculture
Promotion/permanent status: Brian Estevez is now an Agent II
Potential new ESP members (3 yrs plus): none
Personal announcements: none
Budget issues: none
Emerging issues or trends: none

Taylor County

CED name: Clay Olsen
New hires: Geoff Wallat, Marine and Natural Resources
Departures/retirements: none
Vacancies: RSA Agriculture
Promotion/permanent status: Potential new ESP members (3 yrs plus): Abbey Tharpe
Personal announcements: Abbey is expecting her second child.
Budget issues: none
Emerging issues or trends: none

Union County

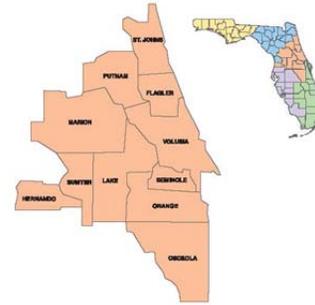
CED name: Basil Bactawar
New hires: none
Departures/retirements: Colan Coody
Vacancies: 4-H Program Assistant
Promotion/permanent status: Potential new ESP members (3 yrs plus):
Personal announcements: none
Budget issues: none
Emerging issues or trends: none

Central District

Annual Report

September 2013 - August 2014

Submitted by LuAnn Duncan, Central District ESP Director



Flagler and Putnam

CED name: Sharon Treen

New hires: Maxine Floyd, Horticulture Agent I, Amy Warwick, 4-H Youth Development Agent 1

Departures/retirements: none

Vacancies: none

Promotion/permanent status: none

Potential new ESP members (3 yrs plus): Mark Warren, Crystal McCazzio, Wendy Lynch

Personal announcements: none

Budget issues: Both county budgets are intact and we got new flooring in the Flagler County office!

Emerging issues or trends: none

Hernando County

no report submitted

Lake County

CED name: Juanita Popenoe

New hires: Rachel Fautsch, 4-H Agent, Bethany Jenson, 4-H Program Assistant

Departures/retirements: Laura Valencia, 4-H Agent, Vera Deaver, 4-H Program Assistant

Vacancies: none

Promotion/permanent status: Megan Brew

Potential new ESP members (3 yrs plus): none

Personal announcements: Brooke Moffis had a baby girl, Etta Grace

Budget issues: Hold steady from last year

Emerging issues or trends: Urban chickens

Marion County

CED name: David Holmes

New hires: Yilin Zhuang, Community Resources Efficiency Agent I

Departures/retirements: Xiomara Diaz, Extension Agent I, 4-H, Kathleen Patterson, FFL Extension Agent

Vacancies: 4-H Extension Agent, FFL Extension Agent

Promotion/permanent status: none

Potential new ESP members (3 yrs plus): none

Personal announcements: Norma Samuel, Extension Agent III, Urban Horticulture, completed requirements for PhD

Budget issues: We anticipate level funding for FY-15

Emerging issues or trends: [Click here to enter text.](#)

Orange County

CED name: Richard Tyson, Ph.D.

New hires: Jennifer Pelham (Residential Horticulture),

Departures/retirements: none

Vacancies: none

Promotion/permanent status: none

Potential new ESP members (3 yrs plus): none

Personal announcements: We were saddened by the loss of Shundra Collins-Smith, FNP Assistant.

Budget issues: level funding

Emerging issues or trends: do more with fewer resources

Osceola County

no report submitted

Seminole County

CED name: Barbara A. Hughes

New hires: Andrea Taufer, FCS Agent, Taryn Sudol, Florida Friendly Landscaping Agent,

Departures/retirements: Rita Law, FCS Agent

Vacancies: none

Promotion/permanent status: Shane Michael, 4-H agent, tenured and promoted to Agent II

Potential new ESP members (3 yrs plus): none

Personal announcements: Bridgete McKenna, 4-H Agent is getting married, Andrea Taufer, 4-H Agent is getting married.

Budget issues: none

Emerging issues or trends: none

St. Johns County

CED name: Dr. Daniel J. Cantliffe

New hires: Bonnie Wells, Agriculture Agent

Departures/retirements: none

Vacancies: none

Promotion/permanent status: none

Potential new ESP members (3 yrs plus): none

Personal announcements: none

Budget issues: none

Emerging issues or trends: none

Sumter County

No report submitted

Volusia

CED name: David Griffis

New hires: none

Departures/retirements: none

Vacancies: none

Promotion/permanent status: none

Potential new ESP members (3 yrs plus):

Personal announcements: none

Budget issues: none

Emerging issues or trends: none

South Central District



Charlotte – Ralph Mitchell (CED)

New hires: Karen Headlee (FCS)

Departures/retirements: none

Vacancies: none

Promotion and permanent Status: none

Potential new members: Ralph Mitchell, Pam Phillippe, and Elizabeth Stauber.

Personal/announcements:

Collier – Bryan Fluech (CED)

New hires: None

Departures/retirements: None

Vacancies: None

Promotion and Permanent Status: None

Potential new members: Bryan Fluech (CED) and Doug Caldwell (Commercial Horticulture)

Personal/announcements: None

Desoto Crista Kirby (Acting CED)

New hires: none

Departures/retirements: Ken Johnson (CED)

Vacancies: CED position

Promotion and Permanent Status: none

Potential new members: Christie Popa

Personal/announcements: none

Hardee Carolyn Wyatt (CED)

New hires: none

Departures/retirements: none

Vacancies: none

Promotion and Permanent Status: none

Potential new members: none

Personal/announcements:

Hillsborough Steve Gran (CED) No Report

New hires:

Departures/retirements:

Vacancies:

Promotion and Permanent Status:

Potential new members: Susan

Haddock, Rob Northrup, Shawn Steed and Alicia Whidden (reported August 2013)

Personal/announcements:

Manatee – Samantha Kennedy (CED)

New hires: Martha Glenn (Commercial Horticulture) and Michelle Atkinson (Environmental Horticulture)

Departures/retirements: John Stevely (Sea Grant)

Vacancies: Sea Grant and Food and Consumer Services

Promotion and Permanent Status: none

Potential new members: Crystal Snodgrass (Commercial Vegetable Production) and Lisa Hickey (Urban Horticulture)

Personal/announcements: None

Pasco – Jean Hink (Acting CED)

New hires: none

Departures/retirements: BJ Jarvis left to assume CED position in Citrus County

Vacancies: CED position

Promotion and Permanent Status: none

Potential new members: Jim Moll (FFL) Jean Hink (Acting CED)

Personal/announcements: none

Pinellas Mary Campbell (CED)

New hires: None

Departures/retirements: None

Vacancies: none

Promotion and Permanent Status: none

Potential new members: Libby Carnahan (Sea Grant), Larra Miller (Natural Resources) and Theresa Badurek (Urban Horticulture)

Personal/announcements: none



Polk – Nicole Walker (CED)

New hires: none

Departures/retirements: none

Vacancies: none

Promotion and Permanent Status: none

Potential new members: Mary Beth Henry (Small Farms/Pesticide Testing), Shannon Carnevale (Natural Resources), Chris Holcolm (4-H Dairy) and Bridget Carlisle (Livestock)

Personal/announcements: Two agents working on Master Degrees – Amanda Squitieri (4-H) and Shannon Carnevale (Natural Resources)

Sarasota – Bryan Dailey (CED)

New hires: Rebecca McCafferty (4-H), Dina Sizemore-Rivero (Program Assistant – FCS), Bryan Dailey (CED) and Lori Webster (Program Assistant – FCS)

Departures/retirements: J.P. Gellerman (Community Development), Marcia Morris (4-H) and Lisa Panman-Thole (Program Assistant – FCS)

Vacancies: Community Development Agent

Promotion and Permanent Status: none

Potential new members: Robert Kluson (Small Farms)

Personal/announcements: none

Submitted by:
David Shibles, Urban Horticulturist
South Central ESP District Director
Polk County Extension Service
May 27th 2014



South District Report

Christine Kelly-Begazo, South District Director

August 2014

Brevard - Linda Seals, CED
 New Hires: Andy Thompson, 4-H
 Departures/retirements: None
 Resigned: None
 Vacancies: None
 Potential New Members: Sally Scalera,
 Joe Walter, Holly Abells, Vanessa
 Spero-Swingle
 Personal Announcements: None
 Budget Issues Facing County: Facing
 a potential 14% decrease due to
 increase in health care costs.

Broward – Brenda Marty-Jimenez,
 CED
 New: Admin Coordinator, 4-H Program
 Assistant, Comm Hort Program
 Assistant, Urban Hort Technician and
 Assistant
 Departures/retirements: Kara Burnstine
 , 4-H Program Assistant and Luciana
 Soares (Diabetes Prevention Program
 ended)
 Vacancies: 4-H Program Assistant,
 FNP Program Assistant
 Potential New Members: Brenda Marty
 Jimenez, Mike Orfanedes, John Pipoly
 and Rina LaRosa
 Personal Announcements: None
 Budget Issues Facing County: Office
 staff are currently in a temporary
 extension building located in a Parks
 and Recreation building. The previous
 extension building is currently being
 assessed for needed repairs etc.

Depending on
 what assessment
 team finds, budget
 will be determined.

Glades – Joe Schaefer, acting CED
 New Hires: Katharine Whidden
 (5/23/14), James McWhorter
 (06/16/14), Qingren Wang (03/17/14)
 Departures/retirements: None
 Resigned: Ruth Santos
 Vacancies: None
 Potential New ESP Members: Tycee
 Prevatt
 Personal Announcements: Tycee's
 oldest son Lane graduated High School
 this year. Tycee completed her
 Master's Degree in the Spring of 2014.
 Budget Issues Facing County: Not too
 bad.

Hendry – Gene McAvoy, CED
 New Hires: None
 Departures/retirements: None
 Resigned: None
 Vacancies: None
 Potential New Members: Lindsey
 Wiggins, Les Baucum
 Personal Announcements: Lindsey
 Wiggins had a baby boy and Gene
 became a grandpa.
 Budget Issues Facing County:



Highlands – Les Baucum, CED
 New Hires: Katharine Whidden, 4-H;
 James McWhorter, Livestock
 Departures/retirements: None
 Vacancies: None
 Potential New Members: Laurie
 Hurner, Les Baucum
 Personal Announcements: None
 Budget Issues Facing County: Money
 is still tight but hope to get 4-H Program
 Assistant Position approved.

Indian River County - Christine
 Begazo-Kelly, CED
 New Hires: None
 Departures/retirements: None
 Resigned: None
 Vacancies: None
 Potential New Members: None
 Personal Announcements: Christine is
 sending another daughter off to college
 (UCF this time). Lindsay is expecting a
 baby girl in November.
 Budget Issues Facing County: Seems
 to be holding its own.

Martin – JP Gellerman, CED
 New Hires: JP Gellerman, CED & 4-H;
 Kim Bentz, Program Assistant
 Departures/retirements: None
 Resigned: None
 Vacancies: proposed Sustainable
 Commercial Hort agent
 Potential New Members: Chris
 Kilbride, Fred Burkey
 Personal Announcements: None
 Budget Issues Facing County: None

Miami Dade – Teresa Olczyk, CED
 New Hires: Dr. Qingren Wang-
 Commercial Vegetable Crops
 Extension Agent II and County
 Pesticide Trainer
 Departures/retirements: Ruth Santos,
 4-H/Youth Development Agent (moved
 to Boston)
 Resigned: Guillermo Salazar, FYN
 Extension Agent
 Vacancies: 4-H/Youth Development
 Agent (interviews scheduled for the
 second week of September), FYN
 Agent (County funded; I was told not to
 hire due to the current county budget
 situation)
 Potential New Members: Henry Mayer,
 Sandra Canales, and Monica Dawkins.
 Budget Issues Facing County: not clear
 yet, Extension is a part of very large
 department, budget decisions are
 made at the top county administration
 level, final commission vote will be at
 the end of September.

Monroe County –Alicia Bradigan-
 Betancourt, CED
 New Hires: Shelly Krueger, Sea Grant
 Departures/retirements: Doug Gregory
 Resigned: None
 Vacancies: None
 Potential New Members: Kim Gabel,
 Alicia Bradigan-Betancourt
 Personal Announcements: None
 Budget Issues Facing County: None

Okeechobee – Pat Hogue, CED

New Hires: None
Departures/retirements: None
Resigned: None
Vacancies: None
Potential New Members: Courtney Davis
Personal Announcements: None
Budget Issues Facing County: None

Palm Beach – Audrey Norman, CED

New Hires: Shalonda Cox, secretary;
Cassandre Georges, EFNEP program
assistant
Departures/retirements: None
Resigned: None
Vacancies: None
Potential New Members: Audrey Norman, Art Kirsten, Cesar Asuaje, Ron Rice, Deborah Levulis, Maisielin "Maisie" Ross, Ada Medina-Solorzano, Chris Miller.
Personal Announcements: Danielle Davries-Navarro (EFNEP agent) recently gave birth to a healthy baby named Grace. Mom and baby are

doing very well. Danielle will return to work in early October.
Budget Issues Facing County: Operating budget is basically flat, but we anticipate a 3% raise this year; capital requests have all been denied countywide except for necessary road repairs and absolute necessities.

Saint Lucie – Anita Neal, CED

New Hires: None
Departures/retirements: None
Resigned: None
Vacancies: None
Potential New Members: None
Personal Announcements: staff member expecting triplets.
Budget Issues Facing County: budget looks good.

Seminole Tribe –

New Hires: Aaron Stam, 4-H and agriculture
Departures/retirements: Mike Bond, 4-H
Resigned: None
Vacancies: None
Potential New Members: None
Personal Announcements:
Budget Issues Facing Seminole Tribe:

State District Director's Report

State District Director's Report – August 6, 2014

Amy Harder – ESP District Director

New Hires in 2014:

- Rena Borkhataria, Everglades REC – Belle Glade, Research Assistant Professor (50% Teaching/30% Research/20% Extension)
- Raoul Boughton, Range Cattle REC – Ona, Assistant Professor (Wildlife Ecology and Conservation) (40% Research/60% Extension)
- Hardev Sandhu, Everglades REC – Belle Glade, Assistant Professor (Agronomy) (60% Research, 40% Extension)

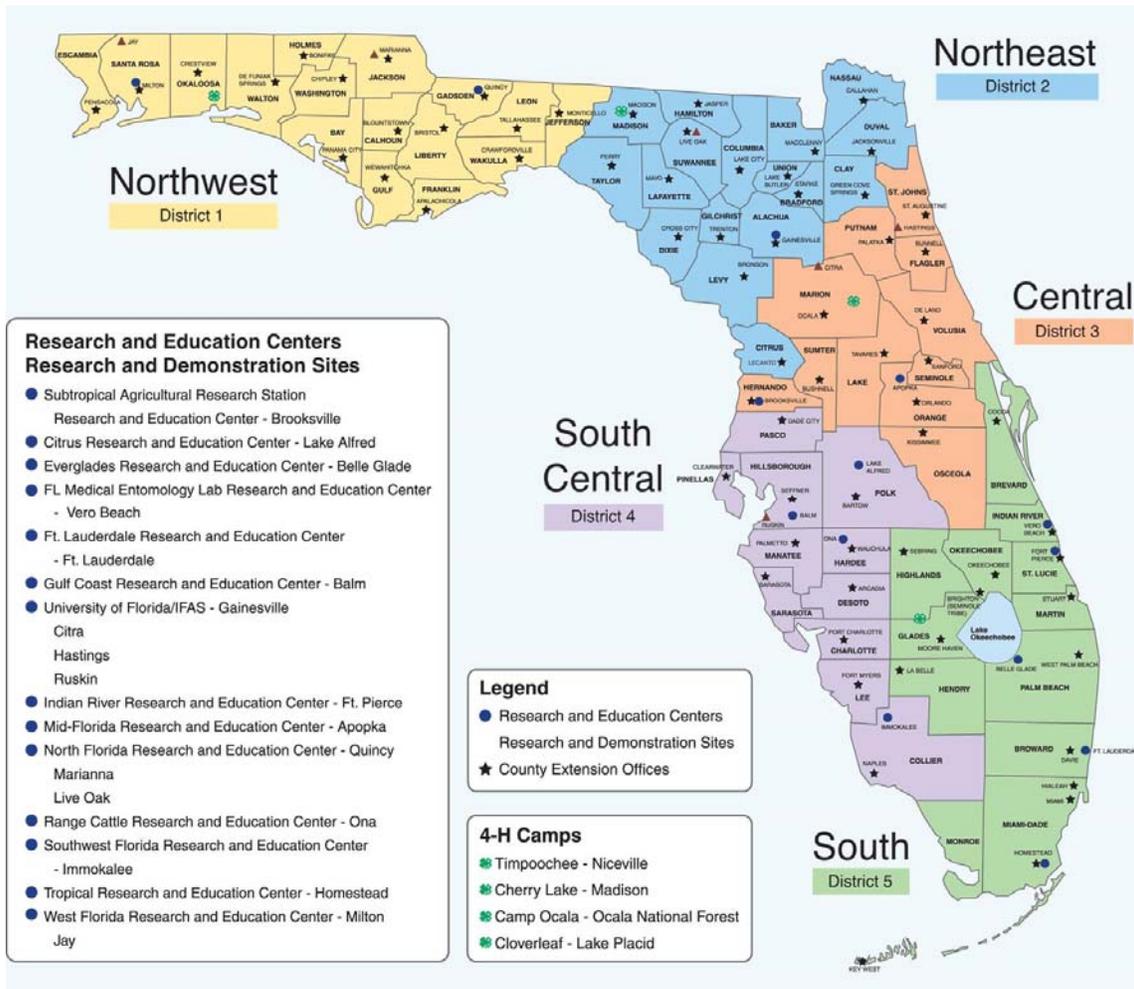
Open Positions:

- Center Director and Professor, Mid-Florida Research and Education Center
- Associate Dean for Extension & Professor, Agricultural Program Leader
- Assistant Professor, Subtropical/Tropical Fruit Crop Entomology
- Assistant Professor, Citrus Horticulture Extension Specialist
- Assistant Professor, Cropping Systems Specialist
- Assistant/Associate Professor, Horticulture

State Faculty Highlights: None submitted.

Respectfully submitted,

Amy Harder
Associate Professor





Alpha Delta Chapter - Epsilon Sigma Phi Summer Board Meeting

Wednesday July 21, 2014 – 10:00-11:00 AM

Unapproved Minutes

- Call to Order** **President** Dan Culbert called the meeting to order at 10:05 am
- Roll Call** **Secretary** Will Sheftall determined that a quorum of voting officers and directors was present: President Dan Culbert, Past-president Robert Halman, President-elect Tracy Tesdall, Secretary Will Sheftall, NW District Director Jennifer Bearden, Central District Director LuAnn Duncan, and South District Director Christine Kelly-Begazo
- Committee Chairs present were: Linda Seals, Basil Bactawar.
- Minutes** **Approval of Minutes:** Minutes of the past two Board meetings (Winter – Monday March 3, 2014; and Spring – Wednesday May 28, 2014) had been circulated by the Secretary for review.
- Robert Halman moved approval of both sets of Minutes; Christine Kelly-Begazo seconded the motion. The motion passed unanimously.
 - For reference, Dan Culbert had circulated his proposed 2014 Annual Meeting Agenda to the Board prior to the meeting.
- Correspondence**
- Jennifer Gillette-Kaufman has notified the Board that she will be unable to continue as Chapter Webmaster. Scott Jackson and Dan Culbert have administrator rights, and can continue to maintain the site.
 - Dan Culbert reported that Linda Cook would like to step down as Life Member Director.
 - As reflected in the Spring Board Meeting Minutes, South Central District Director David Shibles will step down in August at EPAF. Past-president Robert Halman is taking nominations to fill this position by election at the Annual Meeting.
- Treasurer's Report** – Lori Wiggins was unable to attend the meeting.
- Committee Reports**

EPAF Report – Dan Culbert & Tracy Tesdall

- ESP Board meeting Monday 1:30-3:00 pm – The sense of those present was that individual communication would be adequate to tie up loose logistical ends, in light of the early departure required for some officers and directors to reach Panama City by early afternoon on Monday.
- ESP Abstract session 1 – Tuesday 11:00 am-2:00 pm.
- ESP General Membership meeting – Tuesday 3:30 [4:00 pm?] – 5:30 pm (before DSA banquet). This portion of the Annual Meeting will cover: the Chapter Annual Report, election of officers and directors, approval of proposed revisions to the Chapter ByLaws, and other business. Dan Culbert proposed, and Robert Halman seconded, that the Chapter's Annual Meeting recognition agenda items be moved to Wed am. These items would be: induction of new members, awards and recognition; retiree life member report. There was consensus on this split of agenda items between the two portions of the Annual Meeting.
- EPAF DSA Banquet - ESP is the host association.
 - We need 6 ESP ticket takers, who Dan indicated can be recruited at the conference.
 - Alex Bolques will be asked by Dan Culbert to offer a thought for the evening.
 - While most of the other aspects of the evening's events are being taken care of by others, e.g. award presenters, Dan asked for suggestions from Board members on how to make this a more memorable event. Processional music and table decorations were discussed. Dan indicated that he will check with Martha Maddox and last year's DSA chair to see if this is doable; Tracy volunteered to help with this. Christine asked if there would already be table decorations and front stage/head table decorations. It was suggested that a local landscaper might be willing to lend foliage plants for the head table/stage area. It is possible that any foliage plants ESP arranges to borrow could be used for the entire conference. Christine indicated that she would be willing to help Tracy with these aspects of the DSA banquet preparations.
- ESP Member Recognition Breakfast, Wednesday @ 6:30-8:00 am (while other association breakfasts are held). This portion of our Annual Meeting will include new member induction, chapter recognition, and officer transition. Mike Davis has the new member induction ceremony taken care of. Dan suggested making the transfer in officers at this meeting. He'll also give Jeffrey Myers the opportunity to make some comments.
- ESP Abstract session 2 – Wednesday 8:15-11:50 am.
- Retiree / Friends Luncheon – Wednesday + EPAF Memorial Service: Alex Bolques will conduct the Memorial Service.
- ESP member Workshop: Life Coaching - Wednesday 2:15–5:00 pm (concurrent with other IST sessions).
- National ESP officer visit to EPAF: Jeffrey D. Myers, National President-Elect

Dan Culbert suggested that we consider conveying Honorary Chapter Membership on Jeffrey Myers. Robert Halman suggested that a non-Extension person might be the envisioned recipient of honorary membership, as opposed to an existing member. Will asked if there might be issues with dual, concurrent chapter membership. Christine suggested we investigate this further, since Honorary Alpha Delta Chapter membership could be a nice honor. There was not consensus on the appropriateness of moving forward, so Dan suggested that next year's Analyst could look into this as a procedural matter.

Constitution and Bylaws Report – Dan Culbert (appended to these Minutes are the pertinent ByLaws and Rules sections to which changes have been proposed as annotated, as submitted by Committee Chair Brent Broaddus to President Culbert)

- Dan Culbert referenced the previously emailed Bylaw and Rule revision proposals from Brent Broaddus. Any changes the Board wishes to propose to the Membership must be approved today and then forwarded to the general membership along with the official notice of our annual meeting, no later than Sunday July 27th in order to meet the “30 days-prior” notification requirement.
- Dan Culbert reported that Brent had discovered that there is a lack of process for amending the Bylaws. Dan indicated that he has checked some archives and found that there was a Bylaw Article that outlined Amendments in 2002 (General Membership majority vote, 30 days’ notice) but it seems to have disappeared by the 2009 version of our Bylaws.
- Tracy Tesdall moved to propose adoption of all Bylaws and Standing Rules changes except the revisions pertaining to the scope and definition of the Abstracts/Professional Development Committee. Robert Halman seconded her motion. Discussion ensued. LuAnn Duncan concurred with Tracy on the advisability of adding an additional committee for Professional Development, separate from Abstracts and also separate from Resource Development (which had been discussed as a previous Board meeting). The question was not called, and Tracy’s motion died. Christine Kelly-begazo then moved to propose adoption of the Bylaws revisions with the change of adding a new Committee to handle Professional Development, whose scope would be defined using the same language pertaining to professional development that Brent had proposed under the section describing the Abstracts/Professional Development Committee. Linda Seals seconded Christine’s motion; it passed with one 6 in favor, one opposed.
- Tracy Tesdall moved to propose adoption of the changes to Standing Rules; Robert seconded her motion. It passed with a unanimous vote.

Nominating Committee Report – Robert Halman

- Robert reported that he is preparing a secret ballot for the meeting, since 2 names have been submitted thus far for the office of Chaplain (Basil Bactawar and LuAnne Duncan). Basil indicated he would be willing to withdraw his nomination given LuAnne’s interest in the office, but he agreed to stay on the ballot.
- Thus far, Samantha Kennedy is the only nominee to succeed David Shibles as South Central Director.
- Dan Culbert pointed out that if the rotation plan described in the proposed Bylaws revision is approved, we will need to re-elect Northwest, Central, South, and Life Directors. Will suggested that the first rotational elections should logically take place at the first Annual Meeting following approval of the new Bylaws, which would be 2015, at which time the odd-year Director positions would turn over. Robert Halman concurred. There was consensus that this would be the most logical way to implement the new election schedule.

Annual Report – Andy Toelle (not present)

- Committee & Director’s reports are due to Andy on Friday August 8 (send to Andy in Word doc format)

Professional Improvement/Abstracts Report – Stephanie Toelle (not present)

- Abstract Schedule has been sent to those selected.
- Dan Culbert raised the question of whether we want to provide certificates to the ESP Abstracts Session presenters. He indicated that Katherine Allen in previous years had worked up certificates for presenters; Dan said he will ask her if she’d be willing to do it again this year.

Resource Management (Foundation) Report – Dan Culbert (no chair)

- Dan Culbert indicated that he has something to share with the membership on this topic at the Annual Meeting. He plans to make a push for contributions at the ESP Membership Recognition portion of our Annual Meeting.
-

Retirees/Life Members Report – Linda Cook (not present)

- Dan Culbert reported that Joy Jordan has sent out the *Senior Times* Newsletter with retiree EPAF registration information.
- Dan would like to work with Jennifer Bearden to identify some of the retirees who live in the Panhandle and make personal overtures to them about attending the EPAF conference.

Remaining Officer and Committee Reports – tabled

District Director Reports – tabled

Old Business:

- Extension Faculty Advisory Committee (EFAC will meet this coming week).
- Chapter Handbook - Tracy Tesdall needs Committee members; Tracy has circulated a draft Table of Contents for the handbook.
- Extension Centennial Committee – Dan Culbert reported that a Time Capsule will be assembled and sealed at EPAF. Danielle Treadwell has volunteered to put up an exhibit table at EPAF on which colleagues can place artifacts they wish to contribute, or leave a written piece they have penned, for opening 100 years hence.
-

New Business:

- Dan Culbert reported that the annual Farm Bureau Dinner will be held 8/12/14 at Austin Cary Forest Conference Center. Dan has a couple of people helping him. EPAF coordinates this and the goal is to have all associations represented. Dan is the Chair of this event as EPAF Chair. Additional help from ESP members who are close by would be welcome.
- Dan requested that interested new/continuing Committee Chairs should contact President-elect Tesdall.
- National ESP Conference - who is going to Indianapolis? October 6-9, 2014, Crown Point Plaza, Indianapolis IN. Dan reported that there is a business meeting to which our chapter can send two voting delegates. One of these representatives will not be Dan, since he will be voting as National Southern Regional VP. There are several chapter members receiving awards who are considering attending. Dan will talk to Mary Keith, Adrian Hunsberger and Betsy Crisp to see if any two of them would be willing to attend as Voting Delegates to represent our chapter.

Upcoming Events:

- Farm Bureau Appreciation Dinner – August 12, 2014, Austin Cary Forest, Gainesville
- 2014 EPAF – Monday August 25th-Friday August 30th, Wyndham Bay Point Resort, Panama City, FL
- JCEP Leadership Conference – February 2015, Las Vegas, NV

Announcements, Questions or Concerns:

- Review National ESP Connection for updates

Next Board Meeting:

- Dan Culbert reported that EPAF does have physical space and a time slot for a special Board meeting in Panama City at EPAF (Monday 8/25, 1:30 pm) if we need one in order to finalize our chapter's activities for EPAF week. **It was decided to dispense with an EPAF Board meeting on Aug 25th.**

Adjournment

- Tracy Tesdall moved adjournment; Robert Halman seconded. Meeting was adjourned at 10:50 am.

Respectfully submitted,

Will Sheftall, Secretary

Appendix 1 – Proposed Bylaws Changes submitted to the Board by Committee Chair Brent Broaddus:

ARTICLE VIII – Committees and their Function

Section 1. Standing Committees:

The President will appoint members on the basis of interest and abilities to the following committees:

- a. Nominating - Chaired by Immediate Past President
- b. Membership Recruitment and Retention
- c. Public Issues
- d. Resource Development and Management
- e. Global Relations
- f. Memorial
- g. Member Services
- h. Audit
- i. Constitution & Bylaws
- j. Finance
- k. Retirees
- l. ~~Abstracts~~ Professional Development
- m. Annual Report
- n. Webpage Management

Section 2. Function:

These standing committees shall have the following duties. Additional duties may be assigned by the president. Other special committees, as needed, shall be appointed by the President.

- a. Nominating: to prepare the yearly slate of officers.
- b. Membership Recruitment and Retention: to recruit, retain and involve all ESP members and promote an effective working relationship and spirit of fraternal fellowship.
- c. Public Issues: to educate and inform ESP members about public issues and legislative matters affecting Extension programs and personnel needs.
- d. Resource Development and Management: to generate new ideas for resource development and management in order to maintain, create or enhance professional development activities; to explore opportunities for and obtain new financial resources increase funds for professional development activities.
- e. Global Relations: to promote the Extension profession and professionalism worldwide.
- f. Memorial: to present at the annual meeting a remembrance program of those past extension professional that have past passed away since the last annual meeting.
- g. Member Services: to administer and provide leadership to ESP's scholarships, loans, and awards programs.
- h. Audit: to audit the books at the end of the fiscal year.
- i. Constitution & Bylaws: to review bylaws annually submit proposed changes to the Board of Directors for review prior to submitting to the membership; to review chapter standing Rules and Policies annually submitting changes to Board of Directors for approval; to review handbook as needed.
- j. Finance: to prepare and submit proposed budget to the Board of Directors.
- k. Retirees: to recruit, retain and involve retirees and promote continued involvement in ESP.
- l. **Abstracts Professional Development:** To promote professional excellence, personal development and leadership development among Extension personnel. Solicit proposals for concurrent session, poster and ESP committee sponsored presentations. Evaluate and recommend concurrent session and poster session proposals and notify applicants. Design and implement additional professional development opportunities. Promote and foster professional improvement through collaboration with professional organizations to which Extension personnel belong. Provide leadership for mentoring activities conducted through Epsilon Sigma Phi.

~~to notify and encourage members to submit abstracts by the established due date. Responsibilities also include presiding and the facilitation of abstract presentations to adhere to the designated time allotment and to secure equipment requested by presenters for abstract presentations.~~
- m. Annual Report: to solicit information and reports from the officers and the committee chairmen to compile a comprehensive annual report for distribution to the entire membership.
- n. Website Management: To keep the membership up to date with all association business through routine website updates

ARTICLE XV – Amendments

These Bylaws may be amended at any annual or special meeting by a two-thirds vote of the members present providing members were notified of suggested changes thirty days prior to the meeting.

%%%

Appendix 2 – Proposed Standing Rules Changes submitted to the Board by Committee Chair Brent Broaddus:

1. Standing rules may be adopted at the annual ESP Alpha Delta Chapter membership meeting by a majority vote of the voting delegates present and voting. Standing rules may be amended or rescinded by a two-thirds vote without previous notice or a majority vote after previous notice. Standing rules may be suspended temporarily by a majority vote. Standing rules will be formally reviewed every other year (even-numbered years) by the ESP Alpha Delta Chapter Board.

2.

3. Officer Nominations and Elections Process

Election of officers is held at the annual membership meeting.

Terms of Office

- The Treasurer shall be appointed annually by the President with the ratification of the membership with the option of re-appointment. All other officers are elected annually.
- District Directors will be elected according to the following schedule:
- Even numbered years: Northwest, Central, South, and Life Member Director.
- Odd numbered years: Northeast, South Central, and State Specialist Director.

4. Annual Budget

The voting delegates at the annual ESP Alpha Delta Chapter membership meeting shall adopt the budget for the forthcoming year.

Alpha Delta Chapter - Epsilon Sigma Phi Board Meeting
Wednesday May 28, 2014 • 2:00 – 3:30 pm • Via Polycom and Phone

Minutes

Call to Order

Meeting was called to order by President-elect Tesdall at 2:06 pm

Thought for the Day

Chaplain Bolques read from the work of Janis Harris, Florida author

"Love is just a word until you put it into action. Then it's the Healer of the world, the glue that holds us together."

Written in 2014 by Janice Harris, Florida author

Read more at <http://www.motivateus.com/thoughts-of-the-day.htm#YGCI9KT5EkmbzZ4d.99>

Roll Call

Officers and Directors present:

Dan Culbert, Tracy Tesdall, Will Sheftall, Mike Davis, Alex Bolques, Amy Harder, Christine Kelly-Begazo

Committee Chairs present:

Stephanie Toelle, Basil Bactawar, Linda Seals, Scott Jackson

It was determined that we did not have a quorum of 7 out of 13 voting members present, so the Board did not take any votes on business requiring such. But in retrospect, we did in fact have a quorum.

Minutes – Tracy Tesdall

- Board meeting Monday March 3, 2014 – Minutes reviewed as circulated beforehand by the Secretary, but approval was tabled until the next Board meeting.

Correspondence – Will Sheftall

- Director Vacancy, South Central District – David Shibles has notified the President and Secretary in writing that he will step down on August 24th; nominees are needed. Samantha Kennedy (Manatee Co) has indicated that she is interested in being a nominee for election to this open District Director position.
- Letter of Resignation received via e-mail: "Will, I have been District Director for the South Central ESP District for several years. This has been an interesting and enjoyable position, but I think it is time for me to step down. Please accept my resignation as South Central District Director effective August 24th 2014. Hopefully this will give you time to locate a replacement. - David Shibles, Urban Horticulturist, Polk County Extension Service"

Treasurer's Report – Lori Wiggins (unable to be present)

Analyst's Report (Member Recruitment & Retention) – Mike Davis

- Mike gave a membership report. He indicated that we would be initiating 20 new members. Including these 20, our chapter's total number of Annual Members has increased from 101 (2012-13) to 104 (2013-14).
- Mike talked about the need to engage District Directors in our member recruitment campaigns.
- Mike discussed his findings on the cost of a PayPal linkage to our chapter's checking account, for the purpose of accepting dues payment by credit card. Cost would be \$2.49 per \$60 payment (2.09% + .30 fixed charge per transaction).
- The consensus of voting members present was that Mike and Treasurer Lori Wiggins should move forward with establishing the PayPal account and linking it to the chapter's checking account.
- Mike asked for consent for ordering/incurring costs for the various ESP induction items that have traditionally been given to new members. Mike would like to order 25 sets of the following items from ESP National: folders, writing pen, posted notes, lapel pin. Total cost would be \$287.50.
- Linda moved and Will seconded ordering the items. The motion was tabled due to perceived lack of a quorum.

Committee Reports**Professional Improvement/ Abstracts – Stephanie Toelle (*moved up on agenda*)**

- Abstract Review process challenges: SharePoint access has been problematic for viewing the abstracts. Selections are due to Brooke Saari by Monday June 22nd. Stephanie doesn't have access since she is not a reviewer herself. She has 5 ESP reviewers who have access, though.
- Chapter Professional Improvement Grant to be received! – Stephanie applied on the Chapter's behalf for a \$1000 grant to bring in Jeff Myers, National ESP President, for an IST on Thursday at EPAF. Only 3 grants were awarded by the ESP National Scholarship Grants & Recognition Committee.
- Stephanie's EPAF IST application was accepted by the Dean's office for Jeff Myers to present at the "Life Coaching: Empowering Yourself and Others through Energetic Leadership" training session.
- **Combined Abstract / Professional Development Committee vs. Resource Development Committee.**
 - Dan led some discussion on clarifying the roles and responsibilities of two of our committees, Abstracts and Resource Development.
 - In light of the fact that the duties of Stephanie's position have been transitioning from EPAF Abstract Coordinator, primarily, to include a substantial Professional Development role, including identification of financial resources for professional development, Dan Culbert led a discussion about the advisability of formally merging the Abstracts, Professional Development and Resource Development functions.
 - Should all three responsibilities be vested in one committee? Would that be too much to entice prospective committee chairs to take on this expanded role?
 - If not a single committee, should it remain split the way it is, or should we have Abstracts as one committee, and merge Professional Development with Resource Development into a new, second committee?
 - Will pointed out that if we decided to keep the functions split, there is nothing to prevent a single person from chairing more than one committee, in a year when there are more chairmanship roles than members willing to fill them.

- Dan recounted that he had asked Stephanie Toelle (Abstracts Chair) if she would be willing and able to enlarge the scope of the Abstracts Committee beyond solicitation and review of the abstracts. Stephanie subsequently assisted in getting an ESP-sponsored workshop at EPAF, and also applied for and received a National ESP Professional Development grant to support it. But she feels that a better long-term fit for the non-abstract tasks (the Professional Development function) would be to put such work under the Resource Development Committee. Dan said that he can see her logic, and can also see that other committees may wish to have some coordination in providing Professional Development, (e.g., Global Relations wants to offer an Adobe connect training in the fall). On the other hand, Dan thinks we do need to find a Resource Development Chair who can pursue fundraising to support and expand the other work of the chapter.
- Dan decided that the discussion should be continued.

EPAF Report – Dan Culbert & Tracy Tesdall

- Schedule of ESP events:
 - ESP Board meeting Monday 1-3 PM – (if required)
 - ESP Abstract session 1 – Tuesday 11am -2 pm
 - ESP General Membership meeting – Tuesday 3:30 [4PM?] – 5:30 (before DSA banquet)
 - ESP New member Induction, Chapter recognition and officer transfer events – Wednesday 6:30 -8 am (while other association breakfasts are held)
 - ESP Abstract session 2 – Wednesday 8:15 - 11:50
 - Retiree / Friends Luncheon – Wednesday
 - ESP member Workshop: Life Coaching - Wednesday 2:15 – 5 PM (concurrent with other IST sessions)
- National ESP officer visit to EPAF: Jeffrey D. Myers, National President-Elect
- The EPAF Board received a request to emphasize sustainable behaviors at the conference
- Theme: 100 years of Extension – Remembering the Past, Shaping the Future
- Registration will go live on June 2nd; registration cost will be \$375 until July 25; \$450 until August 20th; \$475 on-site
- Hotel will not have a lot of extra rooms at the conference rate, so everyone should be advised to register well before the conference registration closing date
- Dean Place will provide \$500 support to each faculty member with an approved TAR
- Julie Dillard is pulling the program together; abstracts selection deadline will be end of June
- The chapter Retiree Service Award will be given to Ray Zerba, and we need an ESP Life Member (fellow retiree) to present the award. Will suggested that Dan review the EPAF registration after the early-bird cut-off and see who in that category will be attending, and select an appropriate representative to make the presentation.

Member Services /Awards – Karen Miliffe for Yolanda Goode

- 2014 Chapter Awards report – our chapter award winners have been announced:
 - ESP Meritorious Support Service- Lei Lani Davis;
 - ESP Chapter Retiree Service - Raymond Zerba;
 - ESP Retiring Members - Jane Corless, Elaine Courtney, Rita Law;
 - ESP Early Career: Basil Bactawar;
 - ESP Mid-Career: Tracy Tesdall;
 - ESP 25 Year Service: Greg Hicks.

- Regional Award winners announced on website! (3 regional winners: Mary Keith, Betsy Crisp, Adrian Hunsberger) Dan hopes that they will join him in Indianapolis in October, to receive their awards in person
- Karen Miliffe will not be attending the May Board meeting, but wants to thank her committee members and share the list of chapter winners. She still needs bios and some photos (DEADLINE MAY 30!) from some of our winners.

Global Relations – Basil Bactawar

- The Global Relations Committee met and has two things to report:
 - The committee is looking at the possibility of a professional development session through Adobe Connect that would highlight international work opportunities for faculty. Might be held during international week at UF.
 - 2nd thing: on June 17th the Dean will have an IFAS Extension-sponsored program on how we engage our County and State Extension faculty in international programs. Basil and Norma Samuels will be discussing one can get official recognition for participation in church-sponsored or NGO-sponsored international work.
- Basil, Scott and Alex attended the Association for International Agricultural and Extension Education (AIAEE) conference in Miami, at which Basil gave a paper on international Extension work in Mali; Scott led a professional development session on use of technology; and Alex had a poster on international opportunities for interns at NFREC, through Dr Vergot.

Retirees/Life Members – Linda Cook (not able to be present; no report)

Senior Times Newsletter -- Joy Jordan (not able to be present; no report)

Chaplain's Report/ EPAF Memorial Service – Alex Bolques

- No new additions to the list since the Winter Board meeting
- List includes 5 Extension faculty members – Miles Harvey Sharpe, Joe Neal Busby, Will Waters, Oscar Hebert, Jr, and Larry Loadholz
- In addition, Roger Newton (deceased in 2007 but overlooked) will be memorialized this year
- List also includes one non-Extension IFAS colleague – Richard Matthews

Public Issues -- Linda Seals

- PILD Conference impressions and experiences were positive
- Florida Extension delegation visited the offices of 15 Florida Congress Members + 2 Senators
- Delegates attended the National 4-H Council breakfast in DC; met 4-H youth from Florida and talked with them about their experiences on the Hill
- Robert Halman gave an impressive presentation on his work in SW Florida
- Linda recommends the PILD conference as a great learning experience
- Charlie Vavrina sent out the latest Cornerstone report that indicates that the Smith–Lever and 1890 funding levels for next fiscal year are at the same level as last year
- There is a \$500 national ESP scholarship available for first-time PILD attendees

Nominating Committee – Robert Halman (via Dan Culbert, since Robert was unable to be present)

- Thus far there has been one nomination submitted for the office of Chaplain for next year.
- Thus far there has been one nomination submitted for the office of South-Central District Director to replace David Shibles, whose resignation is effective at our EPAF Annual Meeting/ elections
- Additional nominations can be submitted by any member; nominations in advance of the Annual Meeting are preferred so that a nominee's willingness to serve can be ascertained, although additional nominations can always be made from the floor.

Annual Report -- Andy Toelle

- Friday August 8th is the due date for Committee Chairs and District Directors to submit their report to Andy, for inclusion in the Chapter's Annual Report.

Constitution and Bylaws – Dan Culbert (Brent Broaddus was not present)

- The chapter needs clarification on the procedure for establishing (approving) a new Standing Rule. Dan's opinion is that a Standing Rule may be able to be established by the Board without a revision to the Bylaws, but he's not 100% sure. He will ask Brent Broadus to research the question of who can set **standing rules** (the Board, the General membership?) Is there a necessary waiting period to implement new standing rules, or are they immediately effective? Does it take a simple majority or a 2/3 majority to establish such rules? Or do we need a Bylaws revision to establish a new Standing Rule?
- Dan would like to have a Standing Rule that requires chapter scholarship applicants to have contributed to the High 5/10 fund.
- Need District Director rotation plan to allow for orderly turn-over by election, rather than having members serve until they are worn out, resign, and must be replaced by the Board mid-year
 - Bylaws [V,Sec.3] states that Directors serve 2 year terms, with half elected each year according to the Standing Rules.
 - *President Dan Culbert's Proposed for a Standing Rule to establish a specific elective rotation in two "classes" as follows, met with no objection: Directors will be elected according to the following schedule:*
 - *Even numbered years: Northwest, Central, South, and Life member Director*
 - *Odd numbered years: Northeast, South Central, and State Specialist Director*
- Article 8, Section 2, letter "L" and letter "D" – should Brent develop a proposed Bylaws change?
- Dan indicated that to make a permanent shift in Standing Committee names and responsibilities would require a change in the Bylaws, and Bylaws language to implement a realignment of Committee functions, as discussed earlier in the meeting, would need to be developed prior to the Summer Board meeting, in time to be reviewed and voted by the Board.
- Need all board members to review the Bylaws for updates!
- Dan will ask Brent to develop proposed language that can be submitted to the membership 30 days prior to the annual meeting. This will require a Summer Board meeting **NLT??** July 25th, in order for proposed Bylaws revisions to be voted by the Board and circulated to the members timely for voting at the Annual Meeting.

Resource Management (Foundation) – Need Chair

Website -- Jennifer Gillette-Kaufman / Scott Jackson

- Need all board members to review the Web site for updates that are needed!
- Working on trying to get everything up that has been submitted; change-over in computers has made that a challenge.

District Director Reports

Northwest District: Jennifer Bearden

- Scott Jackson is transferring from Leon County Ag/IT back to Bay County Sea Grant

Northeast District: Carolyn Saft (no report)

Central District ESP Report – May 2014 LuAnn Duncan

- Flagler County – New 4-H Youth Development Agent, Amy Warwick
- Putnam County – Resignation, Allison Beyer, Multi-County Agriculture Agent
- Lake County –
 - We lost our 4-H agent, Laura Valencia to Osceola County in January, but will be getting a new one, Rachel Fautsch, on June 16.
 - Brooke Moffis had a baby girl, Etta Grace last November, and returned to work in January.
 - We have a new 4-H program assistant (100% county), Bethany Jensen, to replace the 4-H administrative assistant Vera Deaver who left last November.
 - We have been directed to propose a budget that holds steady from last year.
- Orange County –
 - Jennifer Pelham (formerly in Osceola County) started in the Residential Horticulture position in May 2014.
 - Annie Petersen accepted the vacant FCS Agent position while filling empty FNP Program Assistant positions for a total of 6 Program Assistants starting May and June 2014. Keri Leymaster, who resigned in October 2013, was married recently.
- Seminole County –
 - Our new FCS Agent, Andrea Taufer is on board and has taken Rita Law's place. She is a Registered Dietician and was under the tutelage of Linda Bobroff and Karla Shelnut – need I say more?! Andrea is also getting married this November.
 - We have a new Florida Friendly Landscaping Extension Agent who is Taryn Sudol. She has hit the ground running and has added a new dimension to our FFL program.
 - We have a new secretary, the only staff support for 9 people, and she wants to get our website out of the dumps and moved into the 21st Century. (be still my heart!).
 - One of our two 4-H Agents, Bridgete McKenna is now engaged and will be married this November.
 - Our other 4-H Agent, Shane Michael has received his Tenure and Promotion on to Agent II.
- St. Johns County –
 - New hires: Bonnie Wells – Agricultural Agent
 - Potential new ESP members (3 years plus) : None

- Volusia County
 - No new hires, departures or retirements, vacancies, permanent status, potential new members or personal announcement
 - Budget looks good so far
 - Emerging issues/ trends: Water is on everyone's mind.
- No reports: Hernando, Marion, Osceola, Sumter

South Central District: David Shibles (no report)

South District: Christine Kelly Begazo (no report)

State Specialists: Dr. Amy Harder

- One thing that would help Amy in being a representative for state specialists is to know where there might be an up-to-date list of Specialists. Every year the State Office gives her a great list of who's new and who's left IFAS, but not an updated, complete list.
- Scott suggested color coding our ESP Chapter's Web membership roster to indicate Specialists. Dan suggested sending the spreadsheet to all directors, including Amy. Tracy and Alex will make sure this color-coding is implemented next year.

Old Business:

- Extension Faculty Advisory Committee (EFAC) – next meeting is June 6th, EFAC is a sounding board for staffing and financing issues
- Chapter Handbook - Tracy Tesdall is working on it
- Extension Centennial Committee – Dan Culbert is promoting centennial events

New Business:

- Dan Culbert announced that persons who wish to become or continue as Committee Chairs should contact President-elect Tracy Tesdall with their intentions. As Chapter President, she will appoint committee chairs, and will need to have a full leadership complement as soon as she takes office.
- Basket for Country store @ FL Assn. of Counties; Mary Sue Kennington did this in the past. Christine Kelly-Begazo has volunteered to put it together. Christine will put out a call for donations.
- Dan Culbert has been elected to the office of ESP Southern Region VP – 2-yr term starting in October 2014.

Upcoming Events:

- Country Store – Florida Association of Counties – June 17-20, 2014, Orlando Hilton
- Farm Bureau Appreciation Dinner – August 12 @ Austin Cary Forest, Gainesville
- 2014 – EPAF: Monday, August 25th - Friday, August 30, 2014 Wyndham Bay Point Resort, Panama City, FL
- ESP National Conference – October 6-9, 2014, Crown Point Plaza, Indianapolis IN (Adrian Hunsberger and Dan Culbert will attend)
- JCEP Leadership Conference February 2015 – Las Vegas NV – moving from TN (Tracy and Will should attend in support); Dan will be attending as well, in his new Southern Region VP role.

Announcements, Questions or Concerns:

- Review National ESP Connection for updates

Next Board Meeting:

There was discussion about the value of having a brief (30 to 45-minute) phone/Polycom meeting prior to EPAF, without committee reports and district director reports, to accomplish the following tasks:

- 1) Discuss and coordinate logistics of the various ESP officer responsibilities at EPAF (annual mtg agenda and roles, memorial service and A/V set-up, awards, moderator duties, new officer installation, etc);
- 2) Clean up any dangling business prior to the Annual General Membership Meeting, such as approving the March Board meeting Minutes and the items on the MAY Board meeting agenda that were tabled for lack of a quorum;
- 3) Approve the MAY Board meeting Minutes;
- 4) Approve the draft proposed changes to the Bylaws, in time for the Secretary to circulate them to the membership 30 days prior to the Annual General membership Meeting on August 26th.

A quick poll of the officers present on the call determined that the dates Friday July 18th through Friday July 25th would be a good target for a Doodle poll to select the next meeting date. The Secretary will conduct the poll.

The meeting was adjourned at 3:10 PM.

Respectfully submitted,
Will Sheftall, Secretary

Alpha Delta Chapter - Epsilon Sigma Phi Winter Board Meeting
Monday March 3, 2014 – 2:30pm – 4:00 pm
Via Polycom and Telephone

Minutes

1. **Meeting was called to order** at 2:33 PM by President-elect Tracy Tesdall.
2. **Thought for the Day** was given by Chaplain Alex Bolques. He reflected on the situation in Ukraine, and wished wisdom on the part of leaders making decisions that concern the potential of going to war.
3. **Roll Call** by Secretary Will Sheftall determined that the following officers and directors in attendance constituted a quorum (50% of 14 Officers and Directors):

Dan Culbert, President
Tracy Tesdall, President-elect
Will Sheftall, Secretary
Mike Davis, Analyst
Alex Bolques, Chaplain
Lori Wiggins, Treasurer
Robert Halman, Past-president
Christine Kelly-Begazo, South District Director
Jennifer Bearden, NW District Director (elected during the meeting; not counted in the initial quorum)

Committee Chairs: Basil Bactawar, Jane Corless, Yolanda Goode, Linda Seals, Stephanie Toelle

4. **Minutes of the Fall Board meeting (Nov 25, 2013)** submitted/circulated by current Secretary Sheftall were reviewed prior to the meeting. Mike Davis moved approval; Yolanda Goode seconded; Nov 25th Minutes were unanimously approved.
5. **Minutes of the Summer Board meeting (Aug 5, 2013)** submitted/circulated by previous Secretary Tesdall were reviewed prior to the Nov 25th meeting, at which no additions or corrections were raised, although a quorum was not present to vote approval. Dan Culbert moved approval; Alex Bolques seconded; Aug 5th Minutes were unanimously approved.
6. **Correspondence** as circulated in writing by Secretary Will Sheftall prior to the meeting was limited to a letter of resignation as NW District Director from Marcus Boston, along with his nomination of Jennifer Bearden as his replacement, and a bio sketch. Jennifer's name had been placed in nomination and seconded in the electronic continuation of our Fall 2013 Board Meeting (see Minutes). She was elected by unanimous vote to the position of NW District.
7. **Treasurer's Report** was submitted/circulated in writing by Treasurer Lori Wiggins prior to the meeting, who explained that it was current as of today with the exception of one check written in the amount of \$350 for a registration to PILD.
8. **Audit Report** was given by Jane Corless at our Aug 5th meeting.

9. **PayPal linkage to bank account** was discussed by Analyst Mike Davis. Mike indicated that he and Amy Harder had not yet met about this. An initial motion made by Dan Culbert and seconded, proposed that the chapter pass on to members paying dues via PayPal the processor's surcharge. Discussion ensued. Mike Davis indicated that the fee for \$60 dues payment would be approximately \$2.04. Will Sheftall suggested that the chapter absorb this fee as a matter of good will. Dan Culbert subsequently withdrew his motion and moved a second motion, seconded by Will Sheftall, that the ESP chapter would absorb the processing fee, so that members choosing to use PayPal for dues would pay the same amount as those paying by check. The motion was unanimously approved. Mike and Treasurer Lori Wiggins will get together to set up the PayPal account and link it to the chapter's bank account.

10. Committee Reports:

- a. **EPAF Report** – Dan Culbert & Tracy Tesdall reported that Patrick Grady was approved by the EPAF Board to be the motivational keynote speaker for Monday night in conjunction with the "Taste of Florida" event. They indicated that the EPAF conference theme for 2014 will be the Extension Centennial. EPAF officers will conduct a site visit in mid-April. By May 31st the EPAF Chair Julie Dillard needs ESP award winner names for the Program booklet, and by June 30th the Board needs IST proposals from the ESP chapter (see later paragraph on this).

The National ESP officer visit to EPAF that has been discussed previously is finally going to happen. Jeffrey D. Myers, our National President who is located in MD, will be invited to visit our chapter during EPAF; he has the week blocked on his calendar. Our chapter will be participating financially in his conference registration and attendance. Tracy added that national ESP can be asked to assist financially as well.

The Dean's EPAF IST RFP will be going out soon requesting proposals. ISTs should include either core competencies or initiative team training. Dan and Stephanie Toelle will be developing an IST proposal for a workshop on life-coaching at EPAF (Myers is a professional life coach). Acceptance of our chapter's IST proposal for this session that Myers will give may gain some support from the Extension Dean for presenter travel expenses.

Dan reported that the 2015 EPAF conference will NOT be at Marco Island; Martha Maddox will be looking at other sites in either SE or SW Florida. Anyone with knowledge of prospective conference hotel facilities in the south end of the peninsula is encouraged to convey that information to Martha ASAP; the EPAF Board needs to approve the 2015 conference site by June this year.

Our chapter members can put in proposals for abstracts and posters at EPAF, but also can submit in the category of exhibits (3-dimensional displays, on a table).

EPAF registration will open up in mid-June; the registration cost is still to be finalized. Members are urged to be on the lookout for EPAF Auction items.

- b. **Member Services /Awards** – Yolanda Goode reported that the 2014 Chapter deadline for award applications is Friday April 1, 2014. Yolanda reminded us that we moved the application deadline up to April 1st. She stressed that the reminder to members needs to highlight the new deadline. Her committee will meet the stated EPAF deadlines for submittal of award winners. Yolanda advised all to call the Gadsden Co Extension Office if you need to get in touch with her while she is on limited duty this spring and not in the office regularly.

- c. **Global Relations** – Basil Bactawar indicated that details about a survey of international work being conducted by members is in an e-mail from him. Results will be used to update a national map. If you're doing any international work, send a paragraph or two to Basil by March 13th; his deadline to report this information is April 1st. Here's the e-mail communication that basil initiated:

In 2013 National ESP Global Relations Committee distributed a link to an online survey containing 7 questions related to chapter activities in global relations. The survey is out this year again so as to update the last survey. <https://www.surveymonkey.com/s/ESPGlobalRelations> I will complete the survey as Chair of Alpha Delta Global Relation Committee. Please send any international work you have done by March 13, 2014. I will include them in the survey. I have received input from Amy Harder and Eleanor Foerste so far. Some of the information provided is expected to be used on an ESP interactive world map that shows international activities by State. You can see the results from the 2013 survey at http://espnational.org/images/Committee%20Minutes/2013_Minutes/ESP_Global_Relations_Survey_Report_2013.pdf

- d. **Membership Recruitment & Retention** – Analyst Mike Davis submitted/circulated to everyone the latest active members list. Mike asked that it be posted on the chapter's Web site. Mike reported that as of March 1st, we have 121 Annual Renewing Members including 20 new active members. Only a couple of members sent in their dues after Dec 31st (late) and are thus ineligible for awards.
- e. **Retirees/Life Members** – Linda Cook had no report; her mother had suffered a stroke and Linda was tied up and unable to attend the meeting.
Senior Times Newsletter – Joy Jordan provided no report; she may still be in MS.
- f. **EPAF Memorial Service** – Alex Bolques submitted/circulated a current list of deceased Extension colleagues for this year. He indicated that he had added a new category of colleague: IFAS Extension Professors.
- g. **Public Issues** – Dan Culbert gave an update on PILD Conference plans. Robert Halman, Dan Culbert & Linda Seals will be attending as ESP chapter representatives.

Heidi Copeland is working on getting meetings set up with Florida Congressional Members on the Hill. Dan reported that the 2014 PILD contingent from FL is planning a reception for congressional staffers (and any House Members, if available) during the PILD week.

Linda Seals expressed congratulations to Robert Halman for having an abstract accepted for presentation at PILD.

- h. **Nominating** – Robert Halman indicated that the chapter needs a Chaplain to enter the officer rotation in August 2014, and also should consider adopting a rotation plan for District Directors. Robert has been talking with several prospects for Chaplain, and one person has agreed to have his name put forward for Executive Board membership beginning as Chaplain in 2014-2015, to be voted on by the membership at the Annual General Membership meeting. Robert reported that person to be Basil Bactawar.

Dan suggested that we develop a District Director rotation plan so that all DD positions can't become vacant at once. He noted that we have 7 District Directors (there are 5 districts plus a State Specialist Representative, and also a Life Member Liaison). Discussion ensued about whether 2-year or 3-year terms would make the most sense, with 2-yr terms being renewable once, for a 4-yr total term of service as a DD. Whichever term is proposed, only one-third or 1/2 of the DD positions would turn over each year, assuming we implement a system of staggered terms. Will suggested that the Life Member Liaison not be term-limited given the potential difficulty of finding a retiree who is willing to serve in that capacity.

Tracy and Dan will contact Brent Broaddus and work with him to develop some proposed Bylaws language for presentation at our next quarterly Board meeting for approval as revisions to put to the membership, and thence for presentation at the Annual General Membership Meeting for a vote on adoption.

- i. **Annual Report** – Andy Toelle was not present, and submitted no report.
- j. **Constitution and Bylaws** – Brent Broaddus was not present, and submitted no report.
- k. **Professional Improvement/Abstracts** – Stephanie Toelle indicated that the EPAF abstracts solicitation will be going out shortly, with a submittal deadline of June 30th. She indicated that her ESP Committee has to provide the names of people who will be filling the ESP concurrent sessions schedule. She'll be working with Brooke Saari (EPAF Abstracts Chair) on that.

Dan noted that our National ESP conference this fall in Indianapolis provides 30-minute presentation slots. Those selected for presentations get a \$200 stipend to attend. Due date for abstract submittals is March 15th. Several people from Florida have made presentations in past years.

- l. **Website** – neither Jennifer Gillette-Kaufman who reported having a conflict with the meeting, nor Scott Jackson, was present. Jennifer had asked that anyone having information to be posted on the Web site send it to her. Tracy asked Mike to send Jennifer the current roster he had developed and submitted/circulated.
- m. **Resource Management (Foundation)** – Need Chair. Tracy clarified that consideration for ESP chapter scholarships required a record of the member having made a high five or high ten donation. The donation could have been made at any time prior to submittal of the scholarship request. Dan will ask Brent to recommend if this needs to be included as a policy statement.

Old Business:

1. Tracy reported on her attendance at the **JCEP Leadership Conference**. She said the JCEP speakers were very good this year. The Keynote, Dave Mitchell, spoke on "Understanding People," and was entertaining, too. Similar to True Colors or Myers-Briggs, this was his style of "types" of people. Very good. I'd recommend him as a future speaker here in Florida. If you go directly through his website, not his "agent" (Eagle Talent), he will give us a 33% discount on his rate, which brings him to around \$4000 as a speaker. Find him at <http://www.theleadershipdifference.com/>

2. Tracy reported that the Capnote speaker, Doug Steele, Extension Director at Texas A&M, and co-chair of the national-level centennial committee, was excellent at tying together the centennial and the important work we do. I'd recommend him as a speaker for the speaker series our centennial committee is planning.
3. There are a lot of ESP membership marketing materials on the Web site.
4. Tracy went over a lot of deadlines:
 - a. **Chapter of Merit Award** deadline – May 1st
 - b. **Achievement in Chapter Membership** deadline – May 1st
 - c. **Nominations to National ESP Committees** deadline – Apr 1st
5. The JCEP Board met and voted to NOT have a **Galaxy Conference in 2018**. They're going to look at alternative ways to increase communication between associations. Jane Corless inquired about the reason for this decision. Tracy read the JCEP press release put out following the decision (attached to these Minutes). Jane Corless expressed disappointment with the decision, in that having a Galaxy conference encourages collaboration and eases the expense of attending more than one national conference to gain that opportunity.

New Business:

1. **Extension Faculty Advisory Committee (EFAC)** – Dan Culbert reported that the next meeting is in April.
2. **Chapter Handbook** – Tracy Tesdall will be recruiting committee members to review what she has, with the goal of getting the revisions made prior to EPAF and ready for use then.
3. **Extension Centennial Committee** – Dan Culbert reported on the State Fair exhibit, which used new technology for visitor interaction. There is a new timeline poster on the Centennial toolkit Website. There are 3 sets of cut-outs stationed around the state for borrowing (Dan has one – Okeechobee Co, Pete Vergot has one – NFREC-Quincy, and there is one on campus, contact Pam Bobilin ICS). Please visit the [IFAS Smith Lever blog page](#) and Facebook members should also like the [Extension100Years](#) page. Dan would encourage every County to get a proclamation from their County Commission, and record oral history interviews with clientele to send to campus as well as keep in County office archives.

District Director Reports:

Northwest District:	Jennifer Bearden – sent out recruitment invitation
Northeast District:	Carolyn Saft – not present, no report
Central District:	LuAnn Duncan – not present, no report
South Central District:	David Shibles – not present, no report
South District:	Christine Kelly-Begazo – no report
State:	Dr. Amy Harder – not present, no report

Upcoming Events:

- Abstracts due for presentations at 2014 National ESP Conference (Indianapolis) – Mar 15th
- Applications for National Committee Members & Southern Regional Vice President due April 1st
- PILD – April 6-10, 2014, Washington DC
- Extension Centennial Program on Campus – April 17, 2014
- AIAEE conference – April 27-May 1, Miami (Alex & Basil will present!)
- Extension Centennial Day – May 14, 2014
- Country Store – Florida Association of Counties – June 17-20, 2014, Orlando Hilton
- Farm Bureau Appreciation Dinner – August 16th ?, Prairie Creek Lodge, Gainesville
- 2014 EPAF – Mon Aug 25th - Fri Aug 30th, Wyndham Bay Point Resort, Panama City
- ESP National Conference – October 6-9, 2014, Crown Point Plaza, Indianapolis IN

Announcements, Questions or Concerns:

Review National ESP Connection for updates

Next Board Meeting: Board agreed that next meeting should be set to fall within the first two weeks of May. Secretary will prepare and send a Doodle poll for the best date and time.

Meeting adjourned at 3:50 PM.

Respectfully submitted,
Will Sheftall, Secretary

Attachment: JCEP Statement on Galaxy 2018 Decision

The Joint Council of Extension Professionals (JCEP) held their Winter Meeting in Memphis, TN from February 9-11, 2014. During the meeting, the JCEP Board decided to forego a fifth Galaxy Conference in 2018. The JCEP Board voted unanimously to create an exploratory committee to propose alternatives for a future Cooperative Extension System-wide conference.

JCEP Board President Jeff Holland explained the reasoning behind the decision, “Our Galaxy Policies and Guidelines require that ‘every five years the Joint Council of Extension Professionals sponsors and provides leadership for a Galaxy Conference for the entire Extension System. This conference invites participation from all JCEP member associations, ECOP and other partners critical to the Extension mission.’ After a successful Galaxy IV, we have listened diligently to our association members and the national Extension leadership. Based on the input from our association members, JCEP Board and partners, the JCEP Board voted to re-examine how we can best balance the need to have a national conversation within the Cooperative Extension System and the specific needs of our associations and their members. We remain committed to our core mission of being ‘a partnership of Extension professional associations: doing what each cannot do effectively alone, building leadership and collaboration, providing professional development and scholarship opportunities and advocating for excellence in the Extension Profession.’ Our hope is that by taking this time for our member associations and partners to critically examine our professional development activities, we will be able to continue to provide the highest value professional development opportunities for the entire Cooperative Extension System.”



Alpha Delta Chapter - Epsilon Sigma Phi Board Meeting
Monday November 25, 2013 • 3:00 – 4:30 pm • via Polycom and Telephone

Minutes

Call to Order

Meeting called to order by President Dan Culbert at 3: 05 PM

Thought for the Day

Chaplain Alex Bolques read quote by Napoleon Hill: “No one can succeed without friendly cooperation....”

Roll Call

Attending Officers:

Dan Culbert, President
Tracy Tesdall, President-elect
Will Sheftall, Secretary
Mike Davis, Analyst
Alex Bolques, Chaplain

Attending Committee Chairs:

Brent Broadus
Yolanda Goode
Andy Toelle
Stephanie Toelle

Other members/ Guests

LuAnn Duncan, Central District Director (attended following her appointment during the meeting)
Eleanor Foerste
Mary Keith

Minutes of Summer Board meeting August 5, 2013 – Tracy Tesdall, 2012-2013 Secretary

Approval of these Minutes was deferred pending a quorum

Correspondence – Will Sheftall and Dan Culbert

Director Vacancies

South District – Gene McAvoy has resigned as Southern District Director; Dan nominated Christine Kelly-Begazo to be Southern District Director; Alex moved the nomination be accepted; Mike Davis seconded the motion; Christine was unanimously approved

Central District – Mary Sue Kennington has resigned as Central District Director; Dan nominated LuAnn Duncan to be Central District Director; Dan moved the nomination be accepted; Andy seconded the motion; LuAnn was unanimously approved

Treasurer’s Report – Lori Wiggins (not present; no report)

Pay Pal linkage to Chapter’s Bank Account for purpose of being able to accept dues payments by credit card:

Mike Davis reported that based on experiences in Duval County, he will be setting up a separate Pay-pal account. Brent Broaddus reported that the “fee paid” option would mean a 2.9% + 30c cost per transaction.

Audit Report – Submitted and circulated by e-mail prior to the meeting by Jane Corless (not present)

“The books were audited for the 2012-13 year with no problems noted. All transactions are tracked with accounting computer software. Deposits and expenditures were entered and agreed with bank statements and other records provided through October, 2013. – Jane M. Corless, Chair, Audit Committee”

Committee Reports

EPAF Report – Dan Culbert reported on the following tentative room and time scheduling of ESP events at the 2014 EPAF Conference:

ESP Board meeting Monday 1-3 pm (if needed)

ESP Abstract session 1 – Tuesday 11 am-2 pm

ESP General Membership meeting – Tuesday 3:30-5:00 pm (before DSA banquet, during practice/photos)

ESP New member Induction, Chapter recognition and officer transfer events – Wednesday 6:30 -8:00 am (while other association breakfasts are being held)

ESP Abstract session 2 – Wednesday 8:15-11:50 am

Retiree / Friends Luncheon – Wednesday

ESP member Workshop: Life Coaching – Wednesday 2:15 – 5 pm (concurrent with other IST sessions)

Discussion ensued about the EPAF scheduling issues: Conference time is short, and meeting rooms are limited. We are losing the traditional Monday afternoon time slot due for activities due to increased travel time from down-state out to Panama City. The conference hotel is smaller than past venues, with fewer rooms.

Abstract sessions this year will be conducted in 2 half-day sessions.

Our ESP annual general membership meeting could be held at the same time as association breakfast meetings, but Dan doesn't think that 1 hour is enough time for the meeting. The other option for both a room and a time slot is on Tuesday 3:30-5:00 PM, same time as practice and photos for the DSA banquet. Retirees and Friends of Extension banquet and meetings are at noon on Wednesday, so those retirees wanting to come for both the ESP meeting and those retiree events would need to arrive in Panama City on Tuesday and stay through Wed afternoon.

Mary Keith asked about splitting the meeting into induction and business meeting. That is a possibility per Dan, given the room availability. Dan clarified that we have a room for both the late Tues PM and early Wed AM slots, and can decide whether to use both slots or just one, and if using two, what part of our annual business meeting/ induction ceremony agenda would be scheduled for each slot.

A decision was tabled for now as to exact arrangements (what to do when), knowing that the rooms and time blocks are set.

Dan reported on the Board's previously discussed and decided desire to invite (and financially support) the EPAF attendance of National President-Elect Jeffrey D. Myers. Jeff could be fit in as a workshop presenter in the suite of workshops (IST's) that the Dean is going to be scheduling. Asked whether that was a reasonable assumption given the Dean's control of IST topics, Dan and Tracy reported that when the call for EPAF IST proposals is put out, ESP (they) will submit a proposal for an EPAF IST to be presented by Jeff Myers.

Implicit “Walk the Talk” Theme at the EPAF Conference

Dan reported that Kathleen Rupert has requested that the EPAF Board emphasize sustainability at the conference, and ensure that the conference facility and participants adhere to sustainable practices.

Member Services/Awards – Yolanda Goode

National Scholarship deadline for applications has changed to Dec 1st

State Chapter Awards deadline for applications has changed to Apr 1st

Web site has been updated to reflect these changes

Poster or concurrent session application deadline for National ESP conference - Mar 15th

Global Relations – Eleanor Foerste reported for Basil Bactawar

Costa Rica study tour is set for MAR 1-8, 2014. Waiting to hear from Earth University to determine final cost.

Members Recruitment & Retention – Mike Davis

Membership update: As of Friday NOV 22nd, Mike has received 73 dues payments. Of these, 62 are renewing annual memberships, 10 are new Annual Members, 1 is a new Life Member.

Mike will be sending out an email blast to CEDs and District Directors early in December, asking that they push for timely renewals. Dan suggested that all members personally ask non-members to join ESP, and have invoices and recruitment brochures on hand at all times.

Retirees/Life Members – Linda Cook (not present; no report)

Senior Times Newsletter – Joy Jordan (not present; no report) Next issue coming soon.

Chaplain/EPAF Memorial Service – Alex Bolques

4 former Extension personnel have passed away, so to date, there are 4 honorees for the Memorial Service:

Miles Harvey Sharpe, Joe Neil Busby, Will Waters, Jay Hebert Jr

Public Issues – Linda Seals (not present)

Dan reported that both Linda and Robert Halman have submitted abstract proposals to the PILD conference, and plan to attend. Dan also will be attending.

Nominating – Robert Halman (not present)

Dan reported that of course we will need a nominee for Chaplain. He proposed that the Committee and Board consider a rotation plan for District Directors. Discussion on this topic will follow future committee action and a recommendation from them.

Chapter Annual Report – Andy Toelle

Andy reported that he will need reports from Committee Chairs and District Directors 1 month prior to EPAF. He wants them in Word format, not as PDF's.

Constitution and By-laws – Brent Broaddus

Dan thinks we should take a look at a regular rotation system for District Directors, which would necessitate a revision to our chapter By-laws.

Professional Improvement/Abstracts – Stephanie Toelle (new in the chair position; no report)

Chapter Web Site – Jennifer Gillette-Kaufman / Scott Jackson (not present; no report)

Dan forwarded on Jennifer's request that asked that everyone spend time looking around the Web site and report things that need to be removed or links that need to be fixed. Both Jennifer and Scott Jackson have the capability to make changes; send your "finds" and suggestions to either of them.

Resource Management (Reid Foundation) – Needs a chair; please volunteer if you're interested!

District Director Reports (no reports)

Old Business

JCEP Leadership Conference – Memphis TN, FEB 2014

Tracy is planning to go. Andy and Alex might be interested. Dan indicated that some travel support resources in the chapter budget are available.

New Business

Extension Faculty Advisory Committee (EFAC) – Dan Culbert

President Machin's proposal to modify the Academic Personnel Board membership and responsibilities is a current topic of much conversation among the EFAC members.

Discussion ensued on the problems inherent in the current APB staffing level and T&P packet review results. Mary Keith commented on the unmanageable work load being shouldered by too few reviewers under present APB staffing.

It was agreed that ESP membership opinions can make a difference as we represent faculty with longer experience and across all programmatic areas; this is one of the most important contributions we can make.

Will Sheftall posed the question of whether our chapter should take on any role in collecting and providing information to our members about the proposed change, and/or take on any role in collecting and providing data on ESP member opinions to the IFAS representatives on the Faculty Senate. Will suggested that since principal reasons for ESP's existence are to cultivate professionalism in Extension workers and preserve the profession for future public service, and that since our association represents the longer-serving faculty in Extension, that educating our members and asking for their opinions on this importance issue would seem to be a logical role for ESP.

Mary Keith suggested that there are several "middle ground" solutions that could/should be considered, such as staggered due dates for packets, as opposed to leaving the APB staffing and work load as is, or making the changes proposed by the President, which include establishing APB sub-groups to review T&P packets in two separate tracks according to position title.

Eleanor Foerste commented that an opinion survey of Extension faculty had been circulated by Associate Dean Dr. Tom Obreza's office earlier in November. Some present at the meeting had seen the survey; others hadn't.

Discussion ensued about the prospective timeliness of any effort by ESP to provide member education and chapter data to our Faculty Senate representatives. As to when the matter will be decided, Mary clarified that any topic has to have been an action item before the Faculty Senate in the month before it can be put on the agenda for a vote. Since the APB topic was not an agenda item in November, and since there will be no December meeting of the Faculty Senate, the earliest it can come up for a vote in the Faculty Senate would be FEB 2013 (at the FEB 20th meeting), following it being an agenda item before the Faculty Senate when that body next meets on JAN 23rd.

Mary Keith, Will Sheftall, and Mike Davis volunteered to prepare a questionnaire for ESP members with different options [such as a lottery to assigned APB members to two sub-boards; stagger time frames by different colleges at different times; have two boards]. The following plan of action was decided:

- 1) Second week in DEC, Mary will send some possible solutions to Will, in the interest of presenting questions and options in a somewhat different way from the Associate Dean's questionnaire.
- 2) Mike will format the questions using Google Analytics, which provides automatic analysis following close of the survey period.
- 3) Will, as Secretary, will send the link and request/instructions to our ESP chapter membership in mid-December (target date is NLT Fri DEC 13th).
- 4) The poll will be open for one month, until Mon JAN 13th.
- 5) Results will be made available prior to JAN 23rd for use by our IFAS representatives in discussion at the Faculty Senate meeting, if the issue is on the agenda then. (Earliest vote could thus be FEB 20th.)

Chapter Handbook – Tracy Tesdall

Dan will send Tracy what he has developed thus far.

Need volunteer committee members to assist with this project!

Extension Centennial Committee – Dan Culbert

Dan is serving on the Dean's 100th Extension Anniversary Task Force.

Look for email from Ruth Borger about a tool kit.

Ruth Borger will be circulating suggestions, be sure to pay attention to them for ideas!

Chapter Newsletter – Dan Culbert

Dan asked for feedback. Tracy said she likes shorter newsletters. She said she read the long one because she's President-elect, but isn't sure she would have read it otherwise.

Upcoming Events (FYI)

- JCEP Leadership Conference – Memphis TN: February 11-13, 2014
- **March 15 – deadline to submit RFPs for posters and presentations for Indiana Conference**
- PILD – Washington DC: April 6-10, 2014
- Extension Centennial Program on Campus – April 17, 2014
- Extension Centennial Day - May 14, 2014
- Country Store – Florida Association of Counties – June 17-20, 2014, Orlando Hilton
- Farm Bureau Appreciation Dinner – August 16??, Prairie Creek Lodge Gainesville
- 2014 – EPAF: Monday, August 25th - Friday, August 30, 2014 Wyndham Bay Point Resort, Panama City FL
- ESP National Conference – October 6-9, 2014, Crown Point Plaza, Indianapolis IN

Next Board Meeting

Board agreed to a Doodle poll in mid-January to determine the best date for a meeting in late February / early March.

Adjournment

Stephanie moved adjournment; meeting was adjourned at 4:15 PM.

*Respectfully submitted,
Will Sheftall, Secretary*

Appendixes

Constitution, By-Laws, and Standing Rules

2013-14 Active Membership List

2013-14 Life Member List

2014-15 ESP Membership Invoice

2014-15 ESP New Member Application

2014-15 ESP New LIFE Member Application

ΕΣΦ ΛΔ

ALPHA DELTA CHAPTER CONSTITUTION

Article I - Name

The name of this organization shall be the Alpha Delta Chapter, Epsilon Sigma Phi, National Extension Fraternity.

Article II - Purpose

Section A

The purpose of this association shall be exclusively charitable and educational within the meaning of section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

Section B

This purpose includes, but is not limited to:

1. maintaining the standards and ideals, preserving the traditions and upholding the morale, prestige and respect of the Cooperative Extension Service; and,
2. developing an effective working relationship and a spirit of fraternal fellowship among the present and past employees of the Cooperative Extension Service.

Article III - Membership

Section A

Qualifications:

1. duly elected faculty, professional and administrative staff who have held full or part-time Extension appointments for a total of three or more years (the three-year requirement does not apply to ESP members in other states transferring to Florida); and,
2. have displayed a cooperative and helpful attitude toward fellow Extension employees, demonstrated competency in assigned fields of responsibility; and,
3. exhibited ability in educational techniques essential to the conduct of an effective Extension program.

Section B

Classification:

1. Active: Active members are those who are engaged in professional Extension work and who have met all qualifications of membership;
2. Life: Active Alpha Delta Chapter members may become life members upon their retirement from Extension work.

Section C

Election:

1. Membership shall be on the basis of a ninety percent (90%) favorable vote by the eligible voters who properly mark and cast their ballot.

Section D

Eligible Voters - All active members.

Section E

Voting:

1. Membership voting may be taken by mail, an alternative method or at any annual or called meeting or a combination in compliance with the requirements stated below; and,
2. The vote shall be reported not later than at the next annual meeting of the fraternity after the membership has been proposed.
3. Alternative provisions for the process of the membership to cast their votes shall be adopted at the discretion of the board of directors.

Section F

Membership Criteria

1. Acceptance of membership by the newly elected member shall be acknowledged in writing and accompanied by the initiation fee, prior to the date of initiation; and,
2. A person may withdraw from membership by notifying the Secretary in writing; and,
3. Any member who fails to pay annual dues shall be dropped from membership in the fraternity and shall be so notified in writing by the Secretary; and,
4. Any member may be expelled from the fraternity for failure to observe the obligation or for conduct unbecoming a member of the fraternity; and,

5. Charges may be referred in writing, signed by two members; and,
6. These charges shall be reviewed by the membership committee which will investigate the charges and report to the fraternity, making a recommendation and,
7. An accused member shall have right of personal hearing and to file evidence in regard to preferred charges; and,
8. Expulsion from the fraternity shall require that three-fourths of all eligible voters, as defined above, cast their ballots with a simple majority showing support of the motion to expel.
9. Reinstatement - Any member whose membership has lapsed may be reinstated by paying regular dues and a reinstatement fee of \$10.00. Retirees are exempt from paying the reinstatement fee.

Article IV - Officers

The officers of this organization shall consist of a President, President-Elect, Secretary, Treasurer, Annalist, Chaplain and Immediate Past President.

Article V - Meetings and a Quorum

Section A

An annual meeting shall be at the time of the annual Extension Professional Associations of Florida, Inc. meeting.

Section B

Special meetings shall be held upon call of the President or upon written request of twenty percent of the members.

Section C

A Quorum - 15% of the paid membership shall be present to constitute a quorum at any called or special meeting of the membership.

Article VI - Initiation Fees and Dues and Changes

Section A

Initiation fee - For this chapter it shall be set annually and will include state and national dues for one year.

Section B

State and National Dues - Shall be payable to the Secretary prior to the annual chapter meeting.

Section C

Changes - Made by the National Council in dues and/or fees will automatically apply to the local chapter.

Article VII - Emblem and Membership Card

Section A

The official emblem shall be that adapted by the National Council of Epsilon Sigma Phi.

Section B

Each member will be provided with a membership card signed by the local chapter secretary and the national organization secretary.

Article VIII - Amendments

This Constitution may be amended at any annual or special meeting by a two-thirds vote of the members present providing members were notified of suggested changes thirty days prior to the meeting.

History:

Changes approved 10/19/09

ΕΣΦ ΑΔ

ALPHA DELTA CHAPTER BYLAWS

ARTICLE I – Name and Mission

ARTICLE I – Name and Mission

Section 1. Name:

The name of this organization shall be Alpha Delta Chapter, Epsilon Sigma Phi, The National Honorary Extension Fraternity, herein referred to as ESP.

Section 2. Mission:

ESP is dedicated to fostering the standards of excellence in the Extension System and developing the Extension Profession and professional.

ARTICLE II - Purpose

Section 1. Purpose:

The purpose of ESP is:

- a. to serve exclusively as a charitable and educational organization within the meaning of Section 501(c)(3) of the Internal Revenue code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).
- b. to recognize excellence in the Extension community.
- c. to provide opportunity for networking, fellowship and collaborative efforts.
- d. to foster leadership development through mentoring Extension professionals in the philosophy and professional practice of Extension education.
- e. to facilitate professional development.

ARTICLE III – Membership

Epsilon Sigma Phi is an equal opportunity/affirmative action fraternity. Epsilon Sigma Phi is committed to the active involvement of all its members regardless of race, color, sex, age, religion, national origin, disability, or veteran status. Epsilon Sigma Phi values and seeks a diverse membership.

Section 1. Qualifications:

The membership of ESP shall consist of duly installed faculty, professional and administrative staff who have held full or part-time Extension appointments for a total of three or more years on June 1, and who shall have displayed a cooperative and helpful attitude toward fellow Extension employees, demonstrated competency in assigned fields of responsibility, and exhibited ability in educational techniques essential to the conduct of an effective Extension program.

Section 2. Classes:

There shall be three classes of membership: A) member, B) honorary, and C) life.

- a. MEMBER. An Extension professional (currently employed by or retired from an entity of the Cooperative Extension System) has exhibited excellence in programming and leadership. Members continue to provide leadership and excellence in Extension programming throughout their career and during retirement.
- b. HONORARY. May be named upon recommendation of the ESP officers and approval by two-thirds of members present and voting at the annual meeting of the Chapter. Honorary members will not pay membership dues to the Alpha Delta Chapter. A proposal of honorary membership must be accompanied by a detailed statement showing the "meritorious service" it is proposed to recognize.
- c. LIFE MEMBERSHIP. Members who are retired from the Cooperative Extension System, may obtain a paid-up life membership by paying an amount equal to five times the National dues at the time of the purchase of paid-up life membership or may be made as installment payments over a two year period. These members hold equal rights and privileges to those paying annual dues.

Section 3. Transfer of Membership:

Active members in good standing in another chapter of Epsilon Sigma Phi may transfer upon:

- a. making request to Alpha Delta Chapter.
- b. paying initiation fee and being initiated.
- c. paying annual dues.

Section 4. Termination of membership:

After one year of non-payment of dues, membership in ESP will be terminated. A person can be reinstated by payment of dues plus a \$10.00 reinstatement fee. Retirees are exempt from paying the reinstatement fee.

ARTICLE IV - Business

Section 1. Fiscal Year:

The fiscal year of Alpha Delta Chapter shall begin on the first day of October and end on September 30 of the following year.

Section 2. Meetings:

The annual meeting of the Alpha Delta Chapter shall be held in conjunction with the Extension Professional Associations of Florida, Inc. meeting. Special meetings may be called by the President or upon written request of twenty percent of the members.

Section 3. Place of Business:

The principal place of business of the Alpha Delta Chapter, Epsilon Sigma Phi, shall be the University of Florida, Gainesville, Florida.

ARTICLE V – Officers, Directors, and Elections

Section 1. Officers:

The officers of ESP are: President, President-Elect, Secretary, Treasurer, Annalist, Chaplain, and Immediate Past President.

Section 2. Directors:

The directors are: one from each Extension administrative district, one from state faculty, and one from life members/retirees.

Section 3. Terms of Office:

The Treasurer shall be appointed annually by the President with the ratification of the membership with the option of re-appointment. All other officers are elected annually. District Directors serve a two-year term with half elected each year, according to the standing rules.

Section 4. Election:

The nominating committee shall present a slate of officers at the annual business meeting. ESP members present will vote, with election by majority vote.

Section 5. Assumption of Duties:

The officers and directors will assume their duties upon adjournment of the annual meeting at which they are elected. In the event of no annual meeting, the officers and directors will assume their duties at the conclusion of the election by mail (postal or electronically) or some alternative process approved by the Board of Directors.

Section 6. Filling Vacancies:

If a vacancy occurs in the President's position, the President-Elect will automatically assume the Presidency for the unexpired term and then serve another full term as President. The President-Elect's position would remain vacant until the next annual meeting.

If a Past President vacancy occurs, the previous Past President may assume the position for the unexpired term.

All other officer and director vacancies will be filled by presidential appointment, ratified by the Board of Directors.

ARTICLE VI – Functions of Officers and Directors

Section 1. President:

The President shall preside at all ESP meetings. The President shall appoint all chairs and committee members necessary to carry out the business of ESP.

Section 2. President-Elect:

The President-Elect shall assume the duties of the President in his/her absence. The President-Elect shall appoint a Co-chair of each standing committee, who will become the chair the following year.

Section 3. Secretary:

The Secretary shall keep accurate records of honorary members and all meetings of the Executive Board and annual business meeting.

Section 4. Treasurer:

The Treasurer shall keep the official record of all membership and an accurate record of all monies. He/she shall also serve as chair and liaison between the Finance Committee and the Board of Directors.

Section 5. Annalist:

The Annalist shall serve as Chair of the Membership Recruitment and Retention Committee. He/she shall be responsible for keeping updated biographical information on each member.

Section 6. Chaplain:

The Chaplain shall have official charge of all religious and memorial services.

Section 7. Directors:

Directors will represent the area in which they serve, attend Board meetings, and encourage membership and participation of members.

Section 8. Immediate Past President:

The Immediate Past President shall give counsel to the Board of Directors, chairs nominating committee.

ARTICLE VII - Board Of Directors

Section 1. Members:

The Board of Directors shall consist of fourteen (14) members.

- a. Officers (6) - President, President-Elect, Secretary, Treasurer, Annalist, Chaplain
- b. The immediate Past President
- c. The seven (7) directors (5 Extension Districts, 1 state faculty, 1 retiree)

Section 2. Meetings:

The Board of Directors shall meet as follows:

- a. In the fall, spring, and prior to the annual meeting.
- b. Additional meetings may be called at the discretion of the President.

Section 3. Duties:

The duties of the Board of Directors are to set policy, transact business of ESP, and keep the membership informed.

Section 4. Conduct Business:

The Board of Directors may conduct business by mail (postal or electronically) or some alternative process approved by the Board of Directors when necessary. A report of each action taken shall be verified and made a part of the minutes at the next Board of Directors meeting.

ARTICLE VIII – Committees and their Function

Section 1. Standing Committees:

The President will appoint members on the basis of interest and abilities to the following committees:

- a. Nominating - Chaired by Immediate Past President
- b. Membership Recruitment and Retention
- c. Public Issues
- d. Resource Development and Management
- e. Global Relations
- f. Memorial
- g. Member Services
- h. Audit
- i. Constitution & Bylaws
- j. Finance
- k. Retirees
- l. Abstracts
- m. Annual Report
- n. Webpage Management

Section 2. Function:

These standing committees shall have the following duties. Additional duties may be assigned by the president. Other special committees, as needed, shall be appointed by the President.

- a. Nominating: to prepare the yearly slate of officers.
- b. Membership Recruitment and Retention: to recruit, retain and involve all ESP members and promote an effective working relationship and spirit of fraternal fellowship.
- c. Public Issues: to educate and inform ESP members about public issues and legislative matters affecting Extension programs and personnel needs.
- d. Resource Development and Management: to generate new ideas for resource development and management in order to maintain professional development activities; to increase funds for professional development activities.
- e. Global Relations: to promote the Extension profession and professionalism worldwide.
- f. Memorial: to present at the annual meeting a remembrance program of those past extension professional that have past away since the last annual meeting.

- g. Member Services: to administer and provide leadership to ESP's scholarships, loans, and awards programs.
- h. Audit: to audit the books at the end of the fiscal year.
- i. Constitution & Bylaws: to review bylaws annually submit proposed changes to the Board of Directors for review prior to submitting to the membership; to review chapter standing Rules and Policies annually submitting changes to Board of Directors for approval; to review handbook as needed.
- j. Finance: to prepare and submit proposed budget to the Board of Directors.
- k. Retirees: to recruit, retain and involve retirees and promote continued involvement in ESP.
- l. Abstract: to notify and encourage members to submit abstracts by the established due date. Responsibilities also include presiding and the facilitation of abstract presentations to adhere to the designated time allotment and to secure equipment requested by presenters for abstract presentations.
- m. Annual Report: to solicit information and reports from the officers and the committee chairmen to compile a comprehensive annual report for distribution to the entire membership.
- n. Website Management: To keep the membership up to date with all association business through routine website updates

ARTICLE IX - Meetings

Section 1. Annual Meeting:

The annual meeting of this organization shall be held during the Extension Professional Associations of Florida, Inc. conference for the purpose of furthering the objectives of the ESP, electing and installing officers, receiving reports of officers and committees, and transacting any other business that may arise. If deemed necessary, or if the scheduled annual meeting cannot be held, the President may call a special meeting to transact business with the approval of the Board of Directors. The President shall see that a notice is sent to everyone eligible for membership telling the time and place of such a meeting.

Section 2. Special Meetings:

The President, with the approval of the Board of Directors, may call a special session of ESP and conduct business by mail (postal or electronically) or some alternative process approved by the Board of Directors as necessary.

ARTICLE X - Quorums

Section 1. Membership Quorum:

A quorum at any annual meetings shall consist of 15% of the paid membership shall be present to constitute a quorum at any called or special meeting of the membership.

Section 2. Board of Directors:

A quorum of the Board of Directors shall consist of 50% of the Board of Directors

ARTICLE XI - Financing

Section 1. Membership Year:

The membership year shall be from January 1st to December 31.

Section 2. Initiation Fees:

The initiation fee for ESP shall be set by the National Council. This fee shall be collected by the Alpha Delta Chapter and forwarded to the Secretary/Treasurer of the National Council, Epsilon Sigma Phi, for each member initiated. If a candidate fails to be initiated, he or she may be initiated at a subsequent meeting.

Section 3. Member Dues:

Dues for the coming year are payable according to the Chapter Standing Rules and Policies.

Section 4. Payment:

Each member shall pay annual dues to the treasurer. ESP shall pay dues to the National Council of Epsilon Sigma Phi in accordance with the amount stated in the national constitution.

Section 5. Life Membership Dues:

Members, retired from the Cooperative Extension Service, may obtain a paid-up life membership by paying an amount equal to five times the National dues. Life Members have the option to pay their dues in installments over a two year period.

ARTICLE XII – Dissolution of Organization

On the dissolution of the Association, the entire net assets remaining after payment of any and all liabilities and obligations of the Association shall be transferred to such association or associations organized exclusively for charitable, educational or scientific purposes and shall at the time qualify as exempt association or associations.

ARTICLE XIII - Liability

Epsilon Sigma Phi in no way shall be liable for the acts of individual members of the Board of Directors, nor for officers who may act beyond their authority. Officers individually or collectively shall not be liable for Epsilon Sigma Phi, unless they have acted beyond their authority as officers.

ARTICLE XIV – Non-Profit Corporation

Epsilon Sigma Phi shall conduct business like a non-profit corporation under Section 501(c)(3) of the Internal Revenue Code.

History: Changes approved 10/19/09; 9/12/06; 8/28/12

STANDING RULES AND POLICIES

2006-2007

Membership

Dues: annual dues are delinquent December 31 of each year.

Dues amounts: Renewing members **\$60.00**, new members **\$70.00** (includes initiation fees), life membership (five times annual national dues) **\$200.00**.

Dues: Cannot be refunded, but may be transferred where applicable.

Officer Nominations and Elections Process

Election of officers is held at the annual membership meeting.

Officers

If a vacancy occurs in the President's position, the President-Elect will automatically assume the Presidency for the unexpired term and then serve another full term as President. The President-Elect's position would remain vacant until the next annual meeting.

If a Past President vacancy occurs, the previous Past President may assume the position for the unexpired term.

All other officer vacancies will be filled by presidential appointment, ratified by the Board of Directors.

Board Meetings

Mid-Year Board meetings will be held at a convenient time with the President determining and arranging for the meeting place.

Conference Calls

The President will schedule conference calls as needed to carry out immediate business of the Chapter. Includes the option for Board meetings when necessary.

Bylaws

Bylaws and Standing Rules and Policies shall be reviewed annually.

Awards

Award Nominees must be members in good standing with Dues paid by Dec 31 to the Treasurer.

Scholarships

Applicants must be members in good standing with Dues paid by December 31 and contribute to the scholarship or High 5/10 Fund.

Memorial Service at EAPAF

All effort will be made to honor deceased Faculty with Extension appointments at the EAPAF Conference following the death.

Delegates

President and President Elect will serve as delegate to all National and Regional meetings with the financial support of the chapter.

Revised: 9/07

Alpha Delta ESP Active Members - 2013-14

Epsilon Sigma Phi, Alpha Delta Chapter

Analyst's Annual Report, 2013-2014

Prepared by Michael A. Davis, Ph.D., Membership Chair, Analyst

Membership Statistics

<i>Category</i>	<i>2013-2014</i>
Annual Renewing Members	122
Renewing National Members	102
New National Members for 2014, initiated in 2014	20
Life Members	11
New Life Members (Jonathan H. Crane)	1
Deceased during 2013-2014	7

Membership Roster – Annual Renewing Members (including new members)

Membership Roster – Annual Renewing Members (including new members)

Katherine Allen	Terry DelValle	Robert 'Bob' Hochmuth
Pamela H. Allen	Jed Dillard	Barbara A. Hughes
Basil Bactawar	Diann Douglas	Adrian Hunsberger
Theresa Badurek	LuAnn Duncan	Laurie A. Hurner
Derek Barber	Sheila Dunning	Lawrence Scott Jackson
Jennifer G. Bearden	Stacey Ellison	Nan Jensen
Fitzroy B. 'Roy' Beckford	Julie England	Rebecca L. 'Becky' Hordi
Georgene Bender	Brian Estevez	Jenny Jump
Alejandro 'Alex' Bolques	Liz Felter	Mary Keith
Marcus Boston	Dan Fenneman	Christine Kelly-Bagazo
Brent Broaddus	Elenor C. Foerste	Samantha Kennedy
Kathleen M. Bryant	Heather M. Futch	Mary Sue Kennington
Mary Campbell	Sharon Fox Gamble	Lisa Krinsky
Elizabeth Carnahan	Jacquelyn W. Gibson	Alexa Lamm
Debra Clements	Jennifer L. Gillett-Kaufmann	Lisa Leslie
Stephanie Conner	Yolanda Y. Goode	John Lilly
Diana Converse	Elizabeth Gorimani-Mundana	Wendy Lynch
Heidi Copeland	Henry G. Grant	Martha B. Maddox
Judith L. 'Judy' Corbus	David Griffis	Ramona Madhosingh-Hector
Jane M. Corless	Michael Gutter	Eugene 'Gene' McAvoy
Elaine A. Courtney	Robert Dean Halman	Maia McGuire
Sonja Crawford	Amy Harder	Karen Miliffe
Mary E. 'Betsy' Crisp	George L. 'Les' Harrison	Ray Mobley
Daniel F. Culbert	Gregory T. Hicks	Brooke Moffis
Michael A. Davis	Cynthia Higgins	Marjorie Moore
Paula M. Davis	Celia Hill	Nancy Moores

Jane Morse	Kathleen C. Ruppert	Karen Stauderman
Dennis Mudge	Carolyn Saft	Shelley Swenson
Susan Munyan	Norma Samuel	Melanie G. Taylor
Anita S. Neal	Joe Schaefer	Tracy Tesdall
David Nistler	William L. Schall, Jr.	Andy Toelle
Debbie Nistler	Jacqueline 'Jackie' Schrader	Stephanie Toelle
Teresa Olczyk	Linda Seals	Danielle Treadwell
Clay Olson	Joseph J. Sowards	Sharon Treen
Chris Oswalt	William Sheftall	Pete Vergot
Nick Place	David B. Shibles	Marvin Weaver
Juanita Popenoe	Edward Skvarch	Tom Wichman
Stefanie Prevatt	Crystal Snodgrass	Lori C. Wiggins
Cathy Rogers	Mary E. Sowerby	Brenda C. Williams
Stan Rosenthal		Larry L. Williams
		Keith Wynn
		Kendra Zamojski

Membership Roster – NEW National Annual Renewing Members, 2013-2014

Theresa Badurek
Derek Barber
Fitzroy B. 'Roy' Beckford
Elizabeth Carnahan
Jed Dillard
Brian Estevez
Elizabeth Gorimani-Mundana
Cynthia Higgins
Laurie A. Hurner
Rebecca L. 'Becky' Jordi
Jenny Jump
Lisa Krinsky
Wendy Lynch
Nancy Moores
Juanita Popenoe
Stefanie Prevatt
Joseph J. Sowards
Karen Stauderman
Danielle Treadwell
Keith Wynn

Membership Roster – Life Members, 2013-2014

*Deceased during 2013-2014

Richard M. Aalberg	*Helen H. Fleming	Ruth Penner
Mae Anderson	Ted Gallo	*Rayburn Kent Price
Raymond C. Andrew	Mrs. Virginia D. Gardner	Josephine M. Roberts
Alice B. Ayers	Donald A. George	Brenda G. Rogers
L. Barry Baldwin	*Dorothy Y. Gifford	Evelyn A. Rooks-Weir
Bruce A. Barmby	Thomas C. Greenawalt	Luther Lynson Rozar, Jr.
R.B. Baxter	Nadine Hackler	John C. Russell
Jean Beem	Roberta Hall	John Rutledge
Dale Bennett	Lawrence Halsey	Joy W. Satcher
Emma S. Benton	Marilyn J. Halusky	*Hervey Sharpe
Sue Bledsoe	O.R. Rudy Hamrick	Kenneth Shuler
Elizabeth Bolton	B.J. Harris, Jr.	Clara A. Smith
Shirley Bond	*O. Jay Hebert, Jr.	J. Robert Strain
Thomas Braddock	Susan L. Hedge	Alto A. Straughn
Mamie Daughtry Brady	John H. Herbert, Jr.	James A. Stricker
James E. Brogdon	Julie S. Holman	Ethel Thompson Stroud
Nettie Ruth Brown	Dearmand L. Hull	Dora Stubblefield
Pamela Brown	Dona Ingle	William R. Summerhill
Jane Burgess	Ann Jeter	Clifton L. Taylor
*Joe N. Busby	Delores M. Jones	Doris M. Taylor
Pauline Calloway	Lester W. Kalch	Robert Tervola
Susan C. Camp	Phyllis S. Kennedy	Sarah Thomas
Bessie J. Canty	Alice P. Kersey	Marilyn Tileston
Roy J. Champagne	Emily King	W. Austin Tilton
Carla Chapman	Elaine T. Klatt	Marian Valentine
Mary E. Chernesky	Janith K. Masteryanni	Betty Vernon
Lamar T. Christenberry	*Richard F. Matthews	Judith A. Wakefield
Shirley T. Clark	Linda McClellan	Helen Parks Webb
Virginia C. Clark	Michael McKinney	Nancy B. Whigham
R.T. Clay	Ruth L. Milton	Roberty B. Whitty
Linda Dearmin Cook	Mary Moore	Deloris H. Wilkins
Edward J. Cowen	Ralph W. Moore	John Woeste
William J. Cowen	Virginia Coombs Muth	Diane E. Yates
Jonathan H. Crane	George Newbury	Thomas Yaeger
James F. Cummings	Roger Newton	James R. Yelvington
Henry P. Davis	Marilyn N. Norman	Raymond Zerba
Robert M. Davis	James C. Northrop	
Kenneth Durrance	Martha Norton	
James B. Estes	Ann W. Parramore	
Elva Farrell	Harvey T. Paulk	

ESP - ALPHA DELTA CHAPTER

2014-15 MEMBERSHIP INVOICE

Please complete all information that applies:

<input type="checkbox"/> Renewing Member	\$60.00	_____
[Annual dues are delinquent December 31 of each year.]		
<input type="checkbox"/> High Five	\$5.00	_____
<input type="checkbox"/> High Ten	\$10.00	_____
<input type="checkbox"/> High 10 Plus	\$10.00 +	_____
<input type="checkbox"/> New Member (includes initiation fee)	\$70.00	_____
<input type="checkbox"/> Life Member	\$200.00	_____
Total enclosed:		\$ _____
<input type="checkbox"/> Transfer National Membership from _____ (State)		

Name: _____ Date submitted: _____

Name Change? (list old name) _____

Physical Address: _____ Check if new address:

Mailing Address – Street/PO: _____

City: _____ ST: _____ Zip+4: _____

Telephone #: _____ FAX #: _____

E-Mail Address: _____ @ _____ . _____

For office use

Date Received: _____

Check #: _____

Signature: _____

Please check:

Institution: **FAMU** ___ **UF** ___

District: NW ___ NE ___ Central ___ South Central ___ South ___ State Specialist ___

Please make check payable to **Epsilon Sigma Phi** and submit to:

Alex Bolques, ESP Analyst
Gadsden County Extension Service
2140 West Jefferson Street
Quincy, FL 32351-1905
Tel: (850) 872-7255 Fax: (850) 875-7257 Email: ABOL@UFL.EDU

Note: Electronic (PayPal) payments may be made on-line

Memberships not paid by December 31 are not eligible for Awards or Scholarships!

NEW MEMBERSHIP APPLICATION

ESP Alpha Delta Chapter

Epsilon Sigma Phi

Complete and mail this application with Invoice and new member fee to current Membership Chairperson.

NAME:

First Middle Last

NAME YOU PREFER FOR PUBLICITY PURPOSES: _____

EMAIL: _____ @ _____ . _____

ADDRESS:

Street City State Zip+4

Applicant's Signature (Not required if sent by email)

Date

I. Extension Appointments- Applicant must have three years of Service with Extension. Service does not have to be consecutive years and can be from several states.

Location of Service

Years Served

II. Statement: Please write a statement about your Extension accomplishments that can be read at the induction ceremony and for used for press releases. Limit your statement to the space provided.

III. Most significant Extension Program Accomplishments (or support of Extension programs): List accomplishments and year(s). Limit statement to space provided.

IV. University and/or Extension Leadership Experiences and/or Service: List experiences and year(s). Limit statement to space provided.

V. Community Service: List activity and year(s). Limit statement to space provided.

VI. Association/Organization Offices and Committees: List offices/committees and year(s). Limit statement to space provided.

NEW LIFE MEMBERSHIP APPLICATION

Epsilon Sigma Phi

ESP Alpha Delta Chapter

Complete and mail this application with Invoice and life member fee to current Membership Chairperson.

Name Middle Last First

EMAIL ADDRESS: _____ @ ____ . _____

Street City State Zip

I. FAMILY DATA

Birthdate _____ Location _____

Name of Spouse _____ Date of Marriage _____

Name(s) of Children _____

II. EDUCATION

Schools and Colleges Attended	Date	Degrees
-------------------------------	------	---------

III. EMPLOYMENT/CAREER/HISTORY

Extension Position(s) Held (Title, Place, Dates)

Date & Location of ESP Initiation _____

8/11

Notes!

The 2013-14 Annual Report was produced by your ESP Leadership Team and compiled by Andy Toelle.

Limited printed copies are courtesy of: UF/IFAS Duval County Extension Service



Electronic copies are available in pdf format at our Chapter website: http://epaf.ifas.ufl.edu/esp/annual_reports.shtml



**Please visit these websites
for additional information about Epsilon Sigma Phi:**

Florida's Alpha Delta Chapter <http://epaf.ifas.ufl.edu/esp>

ESP National: <http://espnational.com/>

The Florida Cooperative Extension Service - Institute of Food and Agricultural Sciences is an equal opportunity/ affirmative action employer authorized to provide research, educational information, and other services to individuals and institutions that function without regard to race, color, sex, age, handicap, or national origin. Florida **Cooperative Extension Service / IFAS / University of Florida**. Nick Place, Dean.



The FAMU Cooperative Extension Program provides research-based educational information and direct technical assistance to improve the quality of life for limited resource citizens in 18 counties in Florida. As a unit of the Florida Cooperative Extension Service, the program is responsible for coordinating activities and events of mutual benefit with the University of Florida/Institute of Food and Agriculture Sciences (IFAS). Vonda H. Richardson - Director, Extension Programs, Florida A&M University (FAMU) College of Engineering Sciences, Technology & Agriculture (CESTA)