

*FEAFCS Board Meeting*

Tuesday, January 29, 2019

9:00 a.m. EST

**Meeting Notes**

*Attendance: Natasha Parks, LuAnn Duncan, Angela Hinkle, Scott Taylor, Gabi Murza, Gayle Whitworth, Jill Breslawski, Sarah Ellis, Annie Sheldon, Lynda Spence, Brenda Marty-Jimenez, Kendra Zamojski*

* *Called to order: Natasha Parks, President – 9:00 a.m.*
* *Thought for the Day: Scott Taylor, Parliamentarian – “Knowledge comes, but wisdom lingers.” Tennyson*
* *Minutes and Correspondence: Sarah Ellis, Secretary*
	+ - *Last meeting minutes were completed by predecessor*
* *Agenda Approval:*
* *Treasurer’s/Finance Committee Report: Gayle Whitworth, Treasurer*
	+ *Reference report for additional details*
		- *$30,000.00 sent to UF for NEAFCS endowment on 1/16/19*
		- *Current budget: $15,247.98*
			* *Current YTD Income: $9,260.32, Current YTD Expenses: $5,900.00, projected remaining expenses: $5,223.25, projected remaining income: $1,203.50, leaves a shortfall of $659.43*
	+ *53 renewing national members, 6 new members, 2 state only members*
* *District Reports: Northwest – Jill Breslawski, Northeast – Kim Griffin, Central – Lynda Spence, Southeast – Brenda Marty-Jimenez, Southwest– Jen Hagen, UF Campus – Vacant, FAMU Campus – Dreamal Worthen (please reference completed district report for more details).*
	+ *Discussion:*
		- *Natasha suggested using qualtrics to gather information for district reports*
		- *Jen Hagen - motion to use Qualtrics survey to gather information for district reports*
			* *Brenda Marty-Jimenez 2nd*
* *Committee Reports*
	+ *Bylaws and Handbook – Melanie Thomas: nothing to report,*
		- *Judy Corbus: bylaws*
	+ *Public Affairs –Kendra Zamoiski:*
		- *NEAFCS impact statements (25 submitted) all but 1 entered*

*Deadline is Friday to submit*

* + - * *FL Association of Counties – basket*
				+ *Reaching out to committee to help with this*
		- *Discussion on timeline of events*
	+ *Member Resources – Annie Sheldon*
		- *Membership directory – Excel spreadsheet from HR with FCS agents around the state with some program information / will be posted as a pdf on the website / will also be adding photos / booklet potentially by EPAF – Still working on this*
		- *3 new agents attending new agent training – D’Alicia Straughter, Bradford; Halie Corbitt, Columbia; Beth Kerr, Hamilton*
	+ *Awards/Recognition – Angela Hinkle*
		- *Awards are due 2/15 - uploaded*
		- *Presentations are due 1/31*
		- *Will send a full report on changes, has sent e-mails with small changes via Debora Bel.l*
	+ *Professional Development - Gabi Murza*
		- *14 members on the committee*
		- *Committee looking forward to awards and abstracts being submitted*
	+ *Audit – Scott Taylor*
		- *Audit is complete and we are good for the coming year*
* *Dr. Gutter: absent*
* *Old Business*
	+ *Thumb Drives - Should have been given by predecessor, if not contact Natasha Parks or ask your predecessor listed in the footer.*
	+ *EPAF meetings – keep as they were last year as they flowed better than prior years*
	+ *National – Annual Session*
		- *Discussion on the fact sheet that Julie England made and distributed last year.*
		- *Natasha Parks suggested continuing this if possible.*
* *New Business*
	+ *EPAF Reports*
	+ *2019 Officers*
	+ *Endowment Plaque*
		- *Discussion on where should it be housed*
			* *Scott Taylor suggested Gainesville as it is the central headquarters and where the department head for FCS is housed. However, there is some concern about it disappearing.*
			* *Natasha Parks asked if is there a historian, currently Dr. Gutter is asking for historical county information, but the organization does not have a historian.*
			* *Discussion was tabled for now.*
	+ *Professional Grants*
		- *Discussion – Last year there was an issue with a tie for professional grants. How should this be handled in the future?*
			* *Brenda Marty-Jimenez asked how the tie was handled.*
			* *Gabi explained that she contacted LuAnn who instructed her to send the applications to two judges who hadn’t judged them to break the tie per. However, the situation was awkward as one of the applications was her own. How should this be handled when it is the awards committee chair that is part of the tie?*
			* *Melanie Thomas suggested having a co-chair to help with this. She will also look at the bylaws and provide suggestions for changes at a later date.*
	+ *New UF Campus Representative*
		- *Discussion on how the association should proceed in regards to a replacement for Taylor as she is no longer with UF.*
		- *Gayle Whitworth – Current on campus members are: Soo Ahn, Amy Simonne, Randy Cantrell, Wendy Dahl, and Michael Gutter.*
		- *LuAnn Duncan – President appoints when there is a vacancy. A recommendation was made to ask Amy Simonne to fill the position.*
		- *Kendra Zamojski – Notify any potential representative what the job duties and expectations are.*
	+ *FCS Retreat*
		- *Sarah Ellis provided a brief summary of what occurred during the retreat.*
	+ *Next board meeting April 23rd at 9:00a*
* *Adjourn: 9:58 a.m.*